

## Searching the Library Catalog

### 1. Choose the type of search (Default is "all fields")

Finding Books

Search the catalog for books and DVDs.

Type of Search: All Fields

Search Term: s

Search

Library to Search: Sandhills

Add / Reorder

### 2. Enter the Search terms, in the box, and click the search button

Finding Books

Search the catalog for books and DVDs.

Type of Search: All Fields

Search Term: search catalog

Search

Library to Search: Sandhills

Enter Terms and click the search button

### 3. At the results screen choices to narrow the search are possible, if desired.

#### a. After each change in the left column, click the "include" or "exclude" button

Limit Search Results

Author Include Exclude

Time-Life Books. (11)

Metro-Goldwyn-Mayer. (3)

Alfred Whital Stern Co... (2)

Alton, Hoyt. (2)

Burgess, Meredith. (2)

Subject

History. (39)

221 Results Found

1 2 3 4 5 .. 19

Select an Action

Sort By:

1.  **The War of 1812 : a short history**

by Hickey, Donald R., 1944-

Call Number E 354 .H535 1995

Publication Date 1995

Format Books

Excerpt: The War of 1812 : a short history / Hickey, Donald R., 1944-

Available: 5

Place Hold

Text This To Me

Google Preview

After clicking the "checkbox" be sure to click one of the buttons

4. Search terms can also be added, deleted, or redone. Type terms in the search box and click the “Search” button


The screenshot shows a library search interface. At the top, there is a search bar with the text "War of 1812" and a red "SEARCH" button. To the left of the search bar, there are dropdown menus for "Sandhills Library" and "All Fields". Below the search bar, there is a "Limit Search Results" section with a list of authors and their corresponding result counts: Time-Life Books (11), Metro-Goldwyn-Mayer (3), Alfred Whital Stern Coll... (2), Axton, Hoyt (2), and Burgess, Meredith (2). To the right of the search bar, there is a "221 Results Found" button and a "Sort By:" dropdown menu. A black callout box with white text "Add, Delete, or Change Search Terms here" points to the search bar. Below the search bar, there is a "Select an Action" dropdown menu. The search results are displayed in a list format. The first result is "The War of 1812 : a short history" by Hickey, Donald R., 1944-. The call number is E 354 .H535 1995 and the publication date is 1995. The format is Books. The excerpt is "The War of 1812 : a short history / Hickey, Donald R.". The available count is 5. There are three buttons next to the title: "Place Hold", "Text This To Me", and "Google Preview".

5. Scroll through the list until the desired item is found. **IMPORTANT!!!!** Click on the title of the item needed. A “pop up” window will appear with information on finding the item.

The screenshot shows a detailed view of search results. The first result is "The War of 1812 : a short history" by Hickey, Donald R., 1944-. The call number is E 354 .H535 1995 and the publication date is 1995. The format is Books. The excerpt is "The War of 1812 : a short history / Hickey, Donald R.". The available count is 5. There are three buttons next to the title: "Place Hold", "Text This To Me", and "Google Preview". The second result is "The causes of the War of 1812." by Horsman, Reginald. The call number is E 357 .H72 1972 and the publication date is 1972 1962. The format is Books. The excerpt is "The causes of the War of 1812. Horsman, Reginald.". The available count is 2. There are two buttons next to the title: "Place Hold" and "Text This To Me". A black callout box with white text "Click on the title of the item needed" points to the titles of both items.

6. The “pop up” will give the information to find the status and location of the item.

Details for *The War of 1812 : a short history*



**The War of 1812 : a short history**  
**Author:** Hickey, Donald R., 1944-  
**ISBN:** 9780252064302  
**Personal Author:** Hickey, Donald R., 1944-  
**Publication Information:** Urbana : University of Illinois Press, c1995.  
**Physical Description:** 135 p. : 3 maps ; 23 cm.  
**Geographic Term:** United States -- History -- War of 1812.

Select an Action

- Place Hold
- Text This To Me
- Google Preview

These Boxes will tell the location and status of an item

Available:5

Library	Material Type	Shelf Number	Copy	Shelf Location	Status
Sandhills	Circulating books	E 354 .H535 1995	1	Standard shelving location	Standard shelving location