

Technology TRAINING

sandhills.edu/technologytraining



Technology course topics range from the most basic information for the absolute beginner to highly technical skills needed in the workplace.

Whatever your stage in computer use, your classmates will be right there with you. Have fun, make new friends and learn to use computers and technology.

For additional information, contact Jenny Troyer 910-695-3926 or troyerj@sandhills.edu.



No matter your expertise with technology, we can help you master computers, software, tablets, the internet and much more.

- Phil Laton
Microsoft and Windows Instructor

Registration for Continuing Education Technology classes is ongoing — classes begin throughout the semester.

3D PRINTING

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Introduction to 3D Printing

Instructor: Tyler Callahan

Pinehurst Campus, 106 Van Dusen Hall

\$75

CEU: 2.4

Create 3D image files using the Tinker CAD 3D design and printing app and print objects.

- Upon completion, participants will have an understanding of the history, terminology and types of 3D Printing technology and demonstrate an ability to create and print a simple project.

Course Code: 3157

Tuesdays and Thursdays, Aug. 25-Sept. 17

6-8 pm

Saturdays, Sept. 12 & 19

8 am-Noon

Advanced 3D Printing

Instructor: Tyler Callahan

Pinehurst Campus, 106 Van Dusen Hall

\$75

CEU: 2.4

Course is designed for those with a basic knowledge of 3D printing.

- Tinker CAD is used to create advanced 3D Models including hinged objects, articulated objects, and objects with custom supports.
- Students will gain an understanding of Slic3r PE to prepare files for printing on the Prusa MK3 and MK3S.
- MakerBot Desktop slicing software will be used to prepare models for the MakerBot Replicator 2X.

Course Code: 3158

Tuesdays and Thursdays, Sept. 29-Oct. 22

6-8 pm

Saturdays, Oct. 17 & 24

8 am-Noon

MICROSOFT OFFICE

Microsoft Office Overview

Instructor: Phil Laton

Pinehurst Campus, 105 Van Dusen Hall

\$75

CEU: 2.4

Learn a little of everything that Microsoft Office offers.

- Sessions will be on Word, Excel, Power Point, Outlook, Publisher and One Note.

Course Code: 3159

Tuesdays and Thursdays, Sept. 10-Oct. 20

Noon-2pm

Course Code: 3160

Tuesdays and Thursdays, Oct. 27-Dec. 9

Noon-2pm

WINDOWS OPERATING SYSTEM

Windows 10-Level 1

Instructor: Phil Laton

\$75 + flash drive

CEU: 2.4

Learn the Windows 10 operating system.

- Discover Windows applications, terminology, and Start Menu functions as well as operational basics.
- Students should have access to the Windows 10 operating system.

Pinehurst Campus, 105 Van Dusen Hall
Course Code: 3161
Mondays and Thursdays, Aug. 24-Oct. 5 9-11 am

Hoke Center, 109 Upchurch Hall
Course Code: 3162
Mondays and Wednesdays, Aug. 24-Oct. 5 5:30-7:30 pm

Windows 10-Level 2

Instructor: Phil Laton

\$75

CEU: 2.4

Build upon the basics of Windows 10.

- Discover how to use the Action Center and the All Settings screen, how to customize your Desktop, set up, and use virtual desktops, creating folders for basic file management, and how to use File Explorer.
- A brief introduction to email and the Windows Store will be covered, as well as how to update Windows 10 and keep it safe.
- Prerequisite: Windows 10 Level 1 or prior experience.

Pinehurst Campus, 105 Van Dusen Hall
Course Code: 3163
Mondays and Thursdays, Oct. 12-Nov. 19 9-11 am

Hoke Center, 109 Upchurch Hall
Course Code: 3164
Mondays and Wednesdays, Oct. 12-Nov. 23 5:30-7:30 pm
No class on Nov 11.

APPLE MACINTOSH OPERATING SYSTEM & IPAD

iPad Basics

Instructor: Dave Bartlett

Pinehurst Campus, 106 Van Dusen Hall

\$75

CEU: 2.4

Maximize productivity using many of the applications found on the iPad.

- Learn about Contacts, Mail, Messages, Calendar, Camera, as well as Notes, Reminders, Safari, and others.
- Learn how to download and install apps from the App Store.
- Students must bring an iPad to class with the latest operating system (iOS) installed.

Course Code: 3165
Mondays and Wednesdays, Sept. 14-Oct. 21 1-3 pm

iPad Level 2

Instructor: Dave Bartlett

Pinehurst Campus, 106 Van Dusen Hall

\$75

CEU: 2.4

Learn more about the apps found in the iPad Operating System.

- Review iPad 1 and then receive more detailed lessons on additional iOS productivity apps.
- Prerequisite: iPad Basics or a waiver by the instructor or Lori Degre.
- Students must bring an iPad to class with the latest operating system (iOS) installed.

Course Code: 3166
Mondays and Wednesdays, Oct. 26-Dec. 7 1-3 pm
No class Nov. 11

INTERNET

You Too Can YouTube

Instructor: Phil Laton

Pinehurst Campus, 105 Van Dusen Hall

\$75

CEU: 2.1

YouTube is the premier online video sharing platform.

- Learn video production, promotion, procedures and goal-setting in this new instructor-led class.

Course Code: 3155 Fridays, Sept. 11-Oct. 30 1-3 pm

Course Code: 3156 Fridays, Nov. 6-Dec. 18 9 am-12 pm



Getting more from Google including Classroom, Meet, Earth, and Docs

Instructor: Phil Laton

Pinehurst Campus, 105 Van Dusen Hall

Pinehurst Campus

\$75

CEU: 2.4

Learn to use Google Docs, an alternative to Microsoft Office.

- Make face-to-face connections using Google Hangouts.
- Google Maps, Google Earth and many other Google Apps are taught.

Course Code: 3167 Fridays, Sept. 11-Oct. 30 9 am-Noon



IT CREDENTIALS AND CYBER SECURITY

A+ Certification

Instructor: Billy Barber

Pinehurst Campus, 105 Van Dusen Hall

\$185 plus \$129 for test out software purchased separately (provides 18 months of lab simulation and certification test preparation)

CEU: 9.6

CompTIA A+ is the industry standard for establishing a career in IT and the preferred qualifying credential for technical support and IT operational roles — is about much more than PC repair.

- Become better prepared to troubleshoot and problem solve.
- Better understand a wide variety of issues ranging from networking and operating systems to mobile devices and security.
- This is the first in this series of our CompTIA IT credentials and cyber security track of certification courses.
- Each course counts toward DoD 8570 Information Assurance qualifications.

Course Code: 3168
Tuesdays, Wednesdays, Thursdays, Aug. 11-Oct. 22 6-9 pm
Tuesdays and Thursdays are seated classes.
Wednesdays are online classes.

Course Code: 3169
Monday-Thursdays, Nov. 7-Dec. 12 6-9 pm
Saturdays 9 am-4 pm
Mondays through Thursdays are online classes.
Saturdays are face-to-face labs.

Find our fall semester
photography classes on pages 38 & 39.