

SCC COVID-19 work policy

Effective through 6/30/2020

All full-time employees and part-time (with contracts ending 6/30/2020) employees will continue to be paid for work completed both on campus and via telecommuting through June 30, 2020.

Effective 7/1/2020

All employees will begin returning to campus to work. Supervisors will work with their area Vice President to determine the on-campus and telecommuting schedules for employees in their area. If an employee will be telecommuting for any period time from July 1st on, a telecommuting agreement form must be completed, approved by the division Vice President, and returned to Human Resources. The telecommuting agreement form can be found [here](#).

Any employee that may be experiencing symptoms of COVID-19, is subject to a quarantine from a health care provider or caring for an individual due to COVID-19 concerns, should contact Human Resources about the availability of emergency leave. Any employee unable to work either on campus or via telecommuting due to a school or childcare facility being closed or unavailable should contact Human Resources about leave options.