

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
COMMITTEE AND REGULAR MEETING MINUTES**

**Sledge Board Room, Sandhills Community College
August 19, 2019, 4:30 pm**

PRESENT: Trustees George Little, Chairman; Larry Caddell, Vice Chairman; Joe Clendenin, Secretary; Gary Evans; Irish Pickett; Linda McCaskill; Helen Probst Mills; Gene Horne; Dr. Sandy Stewart; James Cunningham; Tim Carpenter; Art Blue, and Raymond Villalobos, SGA President

STAFF: Dr. John Dempsey; Brenda Jackson; Heather Lyons; Ron Layne; Dr. Rebecca Roush; Germaine Elkins; Twana McKnight; Wendy Dodson; Dr. Kirk Lynch; Abbe Allen; Teresa Sheets; Doug Smith; Libba Thomas; Kellie Shoemake; Andi Korte; Joe Brown; Stephanie Lang; Dennis Holder; Brian Collins; Thomas Burns

MEMBERS OF THE PUBLIC: Mary Katherine Murphy

Mr. Little called the meeting to order at 4:30 pm. He read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Hearing none, Mr. Little proceeded to the next item of business.

Ms. Lyons administered the Oath of Office to new Board member, Irish Pickett. Ms. Pickett affirmed her acceptance. Ms. Lyons then administered the Oath of Office to reappoint Dr. Stewart. Dr. Stewart affirmed his acceptance.

Mr. Horne made a motion to approve the agenda. Mr. Carpenter seconded the motion, and the motion passed unanimously.

A motion was made by Mr. Clendenin to approve the minutes of the June 3, 2019, Board of Trustees meeting. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Villalobos presented the Student Government Association Report. Mr. Villalobos reported on upcoming student events and activities planned for the new semester.

Mr. Caddell reported for the Buildings and Grounds Committee. Mr. Caddell reported that the transfer of 10+ acres to Moore County has been completed. Dr. Larry Upchurch, an SCC Board member who was not in attendance at the August 19 meeting, made a presentation to the Moore County Commissioners at their most recent meeting, and the transfer of the property was accepted and approved. The rest stop area at Westmoore and the 47.953 acres of timberland were to be appraised for sale. The appraisal on the 11.92 acres, which is commonly known as the rest stop, was for \$55,000 and the tax value is \$67,400. The average of the two is \$61,200. The other

land, which is approximately 48 acres, appraised for \$206,000 with a tax value of \$119,260, with an average of \$162,630. The total is \$223,830 if both properties are sold at the aforementioned average prices.

Mr. Caddell made a recommendation to list the properties for sale with Matt Wimberly, who works under the Bell Manley Real Estate Company and specializes in timber property.

Mr. Caddell made a motion to list the property with Matt Wimberly. Mr. Horne seconded the motion, and the motion passed unanimously. Discussion ensued as to the listing value of the property and listing fees that will be incurred by the college.

Mr. Caddell made a motion declaring the land unnecessary and undesirable for college operations, that there is no conflict of interest on the part of the Board and college in listing and selling these properties, that Ms. Jackson be allowed to negotiate the fee and the asking price of the land, and that it should meet the state requirements. Mr. Horne seconded the motion, and the motion passed unanimously. State Board approval is required before the property can be sold.

Mr. Horne reported for the Finance Committee. Mr. Horne stated that no state budget has been approved at this time.

Mr. Horne reviewed the College Institutional Budget Request and called on Mr. Brown to review details of the budget request for this year beginning July 1, 2019. Mr. Horne made a motion to request \$321,210 from the Foundation. Mr. Carpenter seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed for approval the Travel Authorization for the President, Executive Vice President, and Board of Trustees. Mr. Horne made a motion to approve the Travel Authorization for the President, Executive Vice President, and Board of Trustees. Mr. Clendenin seconded the motion, and the motion passed unanimously.

Mr. Horne called on Ms. Thomas to report on the Eagle Internal Control Review. Ms. Thomas reported that the annual internal control review of financial aid and finance was completed with no exceptions. Mr. Horne made a motion to approve the Eagle Internal Control Review. Mr. Clendenin seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the status of the Financial Report and the State and County Bond Funds through June 30, 2019, with no Board action required. Mr. Horne also reviewed the 2019 – 2020 Tuition and Registration fees with no Board action required.

Mr. Evans reported for the Personnel Committee.

Mr. Evans reviewed personnel information with no Board action required.

Mr. Evans read the list of Personnel changes under Personnel Action. Mr. Evans made a motion to approve the changes under Personnel Action. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Evans reviewed the 2019 - 2020 Holiday Schedule. Mr. Evans made a motion to approve the 2019 – 2020 Holiday Schedule. Mr. Horne seconded the motion, and the motion passed unanimously.

Dr. Stewart reported for the Educational Programs Committee. Dr. Stewart called on Ms. Korte to share three updates relating to Continuing Education (CE). Ms. Korte reported that high school students will now receive credits for select CE classes. Habitat for Humanity has partnered with Sandhills Community College to develop a new construction program at Pinckney Academy in Carthage. Students will build a home on property donated by the Town of Carthage located near Pinckney Academy. Students will earn credentials and high school credits. Ms. Korte also reported that the Garner Center has been moved to Robbins, N.C.

Ms. McCaskill reported for the Student Affairs Committee. Ms. McCaskill called on Ms. Shoemake to review changes in the Student Handbook. Dr. Roush shared information regarding various catalog changes.

Dr. Stewart made a motion to approve handbook and catalog changes. Ms. McCaskill seconded the motion, and the motion passed unanimously.

Mr. Clendenin reported for the Planning Committee. Mr. Clendenin presented an update on the College Strategic Plan (CSP). During the June 2019 Board of Trustees meeting, the CSP was revised from a three-year to a four-year plan. A Planning Committee meeting to review the results of the work of the staff on the CSP will take place in September. Mr. Clendenin also shared that the SCC athletic season has begun.

Mr. Layne reported on Policy and Procedure changes and updates. Mr. Clendenin added that there will be a vote on the CSP during the October BOT meeting.

Ms. Shoemake reported that today marks the beginning of the fall semester. Full time enrollment (FTE) is showing a 3% increase, and there is an increase of 125 students in enrollment. Ms. Shoemake added that there is also an increase in the Promise Program headcount from 240 last year to 260 this year.

Ms. Elkins presented the Foundation Report. Ms. Elkins reminded everyone of the golf tournament at Mid-Pines and Pine Needles on August 20, 2019.

Dr. Dempsey presented the President's Report, sharing that Board members would be treated to a tour of the Bradshaw Performing Arts Center (BPAC) at the close of the meeting. Dr. Dempsey congratulated Joe Brown for an excellent job creating the website for BPAC. Dr. Dempsey

commented on the Promise Program, and also invited everyone to the October 10 dedication for the success of the McNeill-Woodward Green.

Dr. Dempsey introduced Mary Kate Murphy and commended her on her dedication to education reporting.

Ms. Lyons administered the Oath of Office to reappoint Art Blue. Mr. Blue affirmed his acceptance.

Mr. Little commented on the outstanding results of the Promise Program, and offered thanks to Dr. Dempsey for his fundraising efforts to support the program.

Mr. Caddell made a motion for the Board to go into closed session. Mr. Evans seconded the motion, and the motion passed unanimously.

The Board went into closed session at 5:26 pm.

The Board reconvened at 5:30 pm.

With no further business, the meeting was adjourned at 5:35 pm

Respectfully submitted,

George Little, Chairman of the Board

Joseph Clendenin, Secretary of the Board