

# Petition for the Admission of a Minor (16/17 year old)

## Application Instructions

**Section A** must be completed by applicant's parents/guardians.

**Section B** must be completed by the school Principal or his/her designee with the drop date or official withdrawal form (drop date required) in lieu of the Principal's signature.

**Section C** must be completed by a Notary Public (do not sign until you appear in front of the Notary).

**Section D** must be completed by the School Superintendent or his/her designee (see instructions on form).

## Schedule a Meeting with a College Official

Call Deb Sikes at (910) 695- 3777 to schedule an appointment.

The Petition for the Admission of a Minor form must be completed in its entirety prior to the scheduling of the appointment.

At least one parent/guardian and the minor applicant must be present at the meeting.

## Required Items for the Meeting

- completed and notarized Petition for the Admission of a Minor form
- minor's birth certificate
- minor's picture ID
- minor's Social Security card
- parent(s)/guardians picture ID
- guardian's documentation to proof legal guardianship

## Contact

**Deb Sikes**

*High School Equivalency Chief Administrator*

113A Van Dusen Hall

(910) 695-3777

sikesd@sandhills.edu

Parent/Guardian Petition for the Admission of a Minor (16/17 years old) Application

Section A

Full name \_\_\_\_\_ Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Residence \_\_\_\_\_  
Street/PO \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Official GED Testing Center where the minor applicant wishes to be tested is located at: Sandhills Community College

Section B

If the minor has been out of school less than six (6) months, then this section must be completed by school official(s) having legal jurisdiction over minor. Official withdrawal form with drop date required in lieu of principal's signature.

I certify that the above minor left the public school, of which I am principal, on \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Principal of last school attended \_\_\_\_\_ Name of School \_\_\_\_\_ Date \_\_\_\_\_

Section C

This section must be completed in the presence of a Notary Public by the parent, guardian, or other person or agency having legal custody or control of the minor.

I, \_\_\_\_\_, being the parent or court-appointed guardian of the above minor, do hereby petition the above named official GED Testing Center to administer the GED tests to the above minor. I hereby certify that the place of residence, date of birth, and the date on which the minor applicant officially dropped out of school are correct as stated above. I authorize the sharing of information between Sandhills Community College and the local public schools.

\_\_\_\_\_  
Signature of parent or legal guardian \_\_\_\_\_ Date \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public \_\_\_\_\_ Date \_\_\_\_\_ Date Commission Expires \_\_\_\_\_

Section D

If the date the student expects to take the GED tests is less than six (6) months from the date he/she withdrew from public school, this section must be completed by the superintendent of the school unit in which the above minor resides.

As Superintendent of the school unit in which the above name individual resides, I hereby waive any or all the six months waiting period. I understand that once the individual attains a passing score in compliance with Section 4E.0403 of the North Carolina Administrative Code, a high school diploma equivalency certificate will be issued by the North Carolina State Board of Education and that there are no provisions whereby an individual's certificate may be withheld until his high school class has graduated, until he/she reaches his/her eighteenth birthday, or for other reasons.

\_\_\_\_\_  
Signature of Superintendent \_\_\_\_\_ Name of School \_\_\_\_\_ Date \_\_\_\_\_