

# Evaluation of Final Examination

ENG 114 Internet Course

SCC Department of English and Humanities

## TELEPHONE INTERVIEW (30 points total)

### Introduction (5 points)

- Introduce yourself.
- State your desire for a specific job and an overview of your qualifications for that position.

### Body of Interview (10 points)

- Answer questions from the interviewer about your qualifications.
- Give specific details about yourself and your qualifications.
- Reinforce main points during your conversation.

### Interview Techniques (15 points)

- Speak clearly and distinctly, using effective diction and grammar.
- Use an appropriate tone.
- Take an assertive approach to make the case that you should be offered the position.
- Answer questions clearly and directly.

## ORAL PRESENTATION (70 points total)

### Introduction (10 points)

- Introduce yourself.
- State the purpose of your research and the reason for your interest in the subject.

### Body of Presentation (20 points)

- Explain each of the major findings of your research report in summary form.
- Give specific details if they are particularly interesting and informative.

### Presentation Techniques (40 points)

- Speak clearly and distinctly, using effective diction and grammar, without reading your report.
- Maintain eye contact, although you may refer to notes.
- Use appropriate visual aids.
- Answer questions clearly and directly.

**FINAL EXAM GRADE: A=100-93; B=92-85; C=84-77; D=76-70; F=69-0**