

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES**

Sledge Board Room, Sandhills Community College

August 3, 2015, 5:30 pm

PRESENT: Trustees George Little, Chairman; Joseph Clendenin, Secretary; Gary Evans; Raymond Washington; Mary Upchurch; Linda McCaskill; Arthur Blue; James Saunders; Dr. Alexander “Sandy” Stewart; and Payton Manning

STAFF: Dr. Dempsey; Brenda Jackson; Ron Layne; Kellie Shoemake; Germaine Elkins; Patti Wolcott; Heather Lyons; Kirk Lynch; Wendy Dodson; Elizabeth Thomas; Andi Korte; Rebecca Roush; Karen Manning; Twana McKnight; Susan Grine

MEMBERS OF THE PUBLIC: Pamela Thompson, Catherine Graham, and Mickey Brown

Following the Buildings & Grounds, Finance, and Personnel committee meetings held prior to the regular board meeting, the Board of Trustees convened their regular meeting. Chairman Little called the meeting to order at 5:30 pm. He read the statute regarding conflicts of interest to the Trustees and asked the board if there were any potential conflicts with the agenda items to be discussed. Mr. Little asked if there were any modifications to the agenda and none were submitted.

Ms. Lyons proceeded to give the Oath of Office to incoming trustees James Saunders, Arthur Blue, and Dr. Alexander “Sandy” Stewart as well as new SGA President Payton Manning.

A motion was made by Mr. Little to proceed with a closed session for a personnel matter and seconded by Mr. Horne. The motion passed.

The Board of Trustees came out of closed session and into their regular meeting at 6:03 pm.

A motion was made by Mr. Horne to approve the agenda and seconded by Mr. Clendenin. The motion passed.

A motion was made by Mr. Clendenin to approve the minutes of the June 8, 2015, Board of Trustees meeting and seconded by Ms. McCaskill. The motion passed.

The Student Government Report was given by SGA President Payton Manning. Mr. Manning reported on student activities planned for the fall in order to get more students involved in campus events.

Mr. Hayter reported for the Buildings and Grounds Committee that the committee approved that Requests for Proposals (RFPs) be sent out to expand the Palmer Trades Center. Mr. Hayter made a motion from the Buildings and Grounds Committee to approve the recommendation as presented. The motion was seconded by Mr. Caddell, and the motion passed.

Mr. Hayter reported that the committee approved that RFPs be sent out to upgrade the acoustics and lighting in Owens Auditorium. Mr. Hayter made a motion from the Buildings and Grounds Committee to approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Mr. Hayter reported that the committee approved that RFPs be sent out for cafeteria services after Papa Chuck's contract ends in December. Mr. Hayter made a motion from the Buildings and Grounds Committee to approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Mr. Hayter indicated that the remaining items on the agenda were for information only and that no action was required. The college will start charging organizations to use its facilities to offset costs of labor.

Mr. Hayter also reported on the Dempsey gym expansion progress, specifically that the expansion is behind schedule and is due to be finished on October 1, 2015.

Mr. Hayter reported that Pepco Energy Services will present the findings from the Investment Grade Audit on August 7. The next step would involve the issuing of an RFP and recommendation for financing for Performance Contracting. Approval for a financial institution will be needed by the Board of Trustees prior to the next scheduled board meeting. A voice poll will need to be taken to move forward according to schedule. (NOTE: a Special Called Meeting of the Board of Trustees was held on September 23, 2015. The Board voted to approve the RFP and the recommendation of a financial institution for an installment contract. No voice poll was taken.)

Mr. Horne reported for the Finance Committee that the committee approved reclassifying of uncollectible student accounts. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Clendenin, and the motion passed.

Mr. Horne reported that the Financial Reports and State and County Bond Funds were for information only. Mr. Horne also reported on the identity theft/data breach insurance that the college is considering,

Dr. Roush reported for the Educational Programs Committee seeking approval for updates to the Sandhills Community College Catalog, including title changes, position changes, and updated compliance statements. A motion was made by Mr. Evans to approve the recommendation as presented. The motion was seconded by Mr. Washington, and the motion passed.

Dr. Roush reported for the Educational Programs Committee. Dr. Roush stated that the college is bringing high school students to Sandhills Community College for classes instead of students attending college classes at Union Pines and Pinecrest high schools. A recommendation was made to approve a Memorandum of Understanding Between Moore County Board of Education and Sandhills Community College Board of Trustees Concerning Career & College Promise for Moore County. A motion was made by Mr. Evans to approve the recommendation as presented.

The motion was seconded by Mr. Washington, and the motion passed with Mr. Hayter abstaining.

Mr. Hayter abstained from voting because he wasn't able to read the Memorandum of Understanding Between Moore County Board of Education and Sandhills Community College Board of Trustees Concerning Career & College Promise for Moore County A motion was made by Mr. Evans to approve the recommendation as presented. The motion was seconded by Mr. Washington, and the motion passed.

Ms. Shoemake reported for the Educational Programs Committee seeking approval for updates to the Sandhills Community College Student Handbook. A motion was made by Mr. Washington to approve the recommendation as presented. The motion was seconded by Mr. Evans, and the motion passed.

Mr. Washington reported for the Personnel Committee regarding approval of four full-time faculty positions. Mr. Washington made a motion from the Personnel Committee to approve the recommendation as presented. The motion was seconded by Mr. Caddell, and the motion passed.

Mr. Washington reported for the Personnel Committee that the personnel information on part-time faculty appointments was for information only.

Mr. Washington reported that the committee approved the 2015-16 holiday schedule. Mr. Washington made a motion from the Personnel Committee to approve the recommendation as presented. The motion was seconded by Ms. Upchurch, and the motion passed.

Mr. Washington reported that the committee approved the travel authorization for the President and the Board of Trustees. Mr. Washington made a motion from the Personnel Committee to approve the recommendation as presented. The motion was seconded by Mr. Hayter, and the motion passed.

Mr. Clendenin told the Board of Trustees that the Planning Committee had not met and had no report.

Ms. Shoemake told the Board of Trustees that the Student Affairs Committee had not met and had no report.

Ms. Elkins gave the Foundation report. She passed out the calendar for the 2015-16 culinary lunches and requested that those who wanted to attend the Scholarship Dinner in November contact the Foundation office.

Dr. Dempsey gave the President's Report and said that the college Trio Grant – Project Promise – was not re-funded and that the grant is no longer available for reapplication. Dr. Dempsey mentioned that Professor Ted Oelfke will be retiring next year and that Fiona McKenzie will be taking over as department chair effective immediately. He also mentioned that Susan Grine, Department Chair of English & Humanities, is helping to establish a "Professors Emeritus" program that will recognize faculty members with 20-plus years with the college. Dr. Dempsey reported that Sandhills Community College was ranked No. 1 in the state system for increasing

the incomes of students who attend the college. The average rate of increase for the system was 25%, and Sandhills Community College was at 41%.

Mr. Little asked if there were any other items of business for discussion. Hearing none he asked for a motion to adjourn the meeting. A motion was made by Mr. Horne to adjourn the meeting and seconded by Ms. Upchurch. The motion passed unanimously.

With no further business, the meeting adjourned at 5:43 pm.

Respectfully submitted,

George Little, Chairman of the Board

Heather Lyons, Assistant Secretary of the Board