

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE  
REGULAR MEETING MINUTES**

**Julius Boros Board Room, Mid Pines Inn & Golf Club  
February 5, 2018, 11 am**

**PRESENT:** Trustees George Little, Chairman; Larry Caddell, Vice Chairman; Joe Clendenin, Secretary; James Cunningham; Gary Evans; Jim Saunders; Helen Probst Mills; Gene Horne; Linda McCaskill; Dr. Larry Upchurch; Art Blue; Tim Carpenter; Austin Padilla, SGA President

**STAFF:** Dr. John Dempsey; Brenda Jackson; Heather Lyons; Ron Layne; Dr. Rebecca Roush; Kellie Shoemake; Germaine Elkins; Elizabeth Thomas; Kirk Lynch; Twana McKnight; Wendy Dodson; Teresa Sheets; Andi Korte; Doug Smith; Julie Voigt

Following the Buildings & Grounds, Finance, and Personnel committee meetings, the Board of Trustees convened its regular meeting. Chairman Little called the meeting to order at 11 am. He read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Hearing none, Mr. Little proceeded to the next item of business.

Ms. Lyons administered the Oath of Office to Mr. Cunningham. Mr. Cunningham affirmed his acceptance.

Mr. Little made a motion to approve the agenda. Mr. Horne seconded the motion, and the motion passed unanimously.

A motion was made by Mr. Little to approve the minutes of the December 4, 2017, Board of Trustees meeting, to include the correction of a typographical error. Mr. Blue made a motion that any typographical errors be corrected and the minutes be approved. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Caddell reported for the Buildings and Grounds Committee. Mr. Caddell made a motion to ratify the voice poll to proceed with the renovation of the Stone Hall entrance and courtyard with LDIG as contractor. The motion was seconded by Mr. Horne, and the motion passed unanimously.

Ms. Jackson reported on the Bradshaw Performing Arts Center. A meeting was held with the architects on January 26, and the drawings are now at the State Construction office. The bidding process will begin once the drawings are approved. Construction should begin the end of May, 2018. The project is slated to be completed by June, 2019.

Mr. Blue offered a donation of \$10,000 to \$15,000 towards the purchase of signage in front of Owens Auditorium.

Mr. Horne reported for the Finance Committee. Mr. Horne made a motion to approve the 2018-2019 student fees. The motion was seconded by Mr. Cunningham, and the motion passed unanimously.

Mr. Horne reviewed the Financial Report through December 31, 2017.

The State and County Bond Funds status through December 31, 2017, was submitted.

Mr. Horne reported there is to be a budget call back for the 2017/2018 budget year in the amount of \$130,889.

Mr. Evans reported for the Personnel Committee.

Mr. Evans made a motion to approve the hiring of Denise Schliep to the position of Medical Lab Technician Instructor. The motion was seconded by Mr. Horne, and the motion passed unanimously.

Mr. Evans made a motion to approve the holiday leave schedule. The motion was seconded by Mr. Horne, and the motion passed unanimously.

Mr. Clendenin submitted there was no report for the Planning Committee.

Ms. McCaskill presented the Educational Report. Ms. McCaskill inquired as to the statistics of students with the flu. Matt Garner, from the Moore County Health Department, visited with students to review precautionary measures which should be taken during the ongoing flu outbreak.

Ms. McCaskill asked Ms. Shoemake to review student initiatives with the sub-committee. Ms. Shoemake discussed two major initiatives: 1) early alerts which would create an intervention for students to experience greater success in class, and 2) a new online software system available for students.

Mr. Padilla presented the Student Government Association Report. He provided information regarding student activities during the month of January, as well as a review of upcoming events and activities.

Ms. Elkins reported for the Foundation. She presented a report showing the budget of the past fiscal year. Budgeted for scholarships and guarantors to support Sandhills students is \$832,000. The excellence budget is just under \$1.2m. Ms. Elkins reported on the distribution of funding. On average, SCC receives over 700 gifts per year. Ms. McCaskill inquired as to what steps

students need to take to receive funding. Ms. Elkins stated that the majority of students request assistance from faculty members.

Dr. Dempsey presented the President's Report. Introduced were Dr. Julie Voigt, Dean of Instruction, and Tracey Emmons, President of the Faculty Assembly.

Dr. Dempsey reported that enrollment has increased, and that we currently have 1,257 high school students on campus. He also spoke regarding salary compression. Dr. Dempsey asked to modify the policy regarding salary increases for faculty. A \$1,000 increase would be given to those being promoted to associate professor, and a \$4,000 increase to those being promoted to full professor. Mr. Evans made a motion to modify the policy regarding salary increases for faculty. Mr. Blue seconded the motion, and the motion passed unanimously.

The Continuing Education Department has been working on a program to help integrate workplace skills into student curriculum with a program named Working Smart. The program is designed to incorporate soft skills needed in the workplace. Mr. Layne presented specifics regarding the Working Smart program.

Dr. Dempsey proposed that the College hire a faculty member during the summer months who could create an oral history of the college. The timeline is to begin immediately after graduation. Included will be audio and visual materials.

The Advanced Career Center, which was taken off the bond issue, was designed to provide Moore County students with pre-employment training and technical course work. Moore County Schools and SCC individuals will meet to discuss the needs of students who would have been receiving technical training at the ACC. The goal is to provide training for 500 students on the SCC campus by the fall of 2019. Mr. Caddell made a motion to support the program. Mr. Blue seconded the motion, and the motion passed unanimously.

With no further business, the meeting was adjourned at 12:00 pm.

Respectfully submitted,

George Little, Chairman of the Board

Joseph Clendenin, Secretary of the Board