

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES**

Sledge Board Room, Sandhills Community College

December 5, 2016, 4 pm

PRESENT: George Little, Joe Clendenin, Larry Caddell, Mary Upchurch, James Cunningham, Sandy Stewart, Gary Evans, Linda McCaskill, Larry Upchurch, Gene Horne, Tim Carpenter, Jessica Quint

STAFF: Dr. John Dempsey, Brenda Jackson, Ron Layne, Kirk Lynch, Doug Smith, Heather Lyons, Rebecca Roush, Teresa Sheets, Wendy Dodson, Elizabeth Thomas, Germaine Elkins, Tracey Emmons, Kellie Shoemake, Andi Korte, Nicole Worley, Twana McKnight

Chairman Little called the meeting to order at 4:02 pm. He read the statute regarding conflicts of interest to the Trustees and asked the board if there were any potential conflicts with the agenda items to be discussed. Mr. Little asked if there were any modifications to the agenda. Mr. Clendenin called upon Dr. Roush to offer one modification which was an update on Perkins Plan Funds under the Planning Committee Report. A motion was made by Mr. Clendenin to modify the agenda to include discussion of Perkins Plan Funds during the Education Programs Committee Report. The motion was seconded by Mr. Horne. The motion passed. In the interest of time, and in an effort to travel to Carthage for the swearing-in of county commissioners at 5:30 pm, the committee meetings and regular meeting were combined.

A motion was made by Mr. Evans to approve the minutes of the October 17, 2016, Board of Trustees meeting and seconded by Ms. McCaskill. The motion passed.

Mr. Little temporarily stepped down as chairman for the election of officers. Dr. Dempsey began the process of the election of officers for the Board of Trustees. He opened the floor for nominations for the office of Chairman. A motion was made by Mr. Caddell to nominate Mr. Little as Chairman of the Board and was seconded by Mr. Horne. With no other nominations from the Trustees, Mr. Little was re-elected Chairman of the Sandhills Community College Board of Trustees with a unanimous vote.

Dr. Dempsey called upon Chairman Little to open the floor for nominations for Vice Chairman. A motion was made by Chairman Little to nominate Mr. Caddell as Vice Chairman. With no other nominations from the Trustees, the motion was seconded by Mr. Horne. Mr. Caddell was elected Vice Chairman of the Sandhills Community College Board of Trustees with a unanimous vote.

Chairman Little asked for nominations for Secretary. A motion was made by Mr. Horne to nominate Mr. Clendenin. With no other nominations from the Trustees, the motion was seconded by Ms. McCaskill. Mr. Clendenin was re-elected Secretary of the Sandhills Community College Board of Trustees with a unanimous vote.

Chairman Little asked for nominations for Assistant Secretary to the Board of Trustees. Mr. Caddell nominated Ms. Lyons, and the nomination was seconded by Mr. Horne. Ms. Lyons was elected as Assistant Secretary to the Board of Trustees with a unanimous vote.

Chairman Little asked for nominations for legal counsel to the Board of Trustees. A motion was made by Mr. Caddell to re-elect current legal counsel, Robbins, May and Rich, as legal counsel for the Sandhills Community College Board of Trustees. Mr. Clendenin seconded the motion. The firm of Robbins, May and Rich was re-elected as legal counsel by acclamation.

The Student Government Report was given by SGA President Jessica Quint. Ms. Quint reported on various past and future projects for 2016/2017.

Mr. Caddell reported for the Buildings and Grounds Committee on the donation of property in Hoke County from Mary and Wyatt Upchurch. A motion was made by Mr. Caddell to ratify the voice poll for the acceptance on the property given to Sandhills Community College by Wyatt and Mary Upchurch in Hoke County. The motion was seconded by Mr. Horne. The motion passed.

Ms. Jackson reported we have now received State Board approval for the acceptance of the Upchurch land in Hoke County. In addition, we have also received State Board approval for the Advanced Career Center to transfer 18 acres of land to the Moore County School Board.

Dr. Dempsey called upon Ms. Worley to report on the results of the Performance Contracting. Ms. Worley presented a chart displaying a cost savings for the college of over \$340,000 annually.

Mr. Horne reported for the Finance Committee that there was no action required concerning the financial report or state and county bond funds. Ms. Jackson reported that Ms. Thomas is preparing for a state audit which will begin on January 3, 2017. The college is audited every other year while the Foundation as a 501c(3) is audited every year.

Mr. Evans reported for the Personnel Committee that there was no action required regarding Personnel information.

Dr. Stewart asked Dr. Roush to give an update on the Career Pilot Program for the Educational Programs Committee. Dr. Roush reported that changes at the Moore County Airport have prolonged the start date of the program until fall of 2018. The airport does not have a full-time flight instructor at this time and the college cannot move forward until the airport board has appropriate people in place.

Dr. Roush reported the requirement to present as information to the board regarding the Perkins Plan Funds, which are designed to increase technical proficiency at the college.

Ms. McCaskill reported for the Student Affairs Committee that construction on the new Luke Joseph Ryan Veteran's Center would begin on December 22. She said the center should be finished by the time students return from Christmas break and that the family would like to be

present for the center's dedication ceremony. Dr. Dempsey said that during the February board retreat a time would be discussed for the dedication.

Ms. Elkins reported for the Foundation concerning the capital campaign. The RFP has been sent out and responses have been received from two potential firms, with four more expected. Interviews will then be scheduled with select firms. Ms. Elkins also reported that a gross profit of \$83,000 (with a net profit of \$53,000) was made from the November 17 Wandering Epicurean event.

Dr. Dempsey gave the President's Report and shared the news of Bill Russell's passing and also that his wife, Carol, had passed one week prior. Mr. Russell was the largest cash donor of the college.

Dr. Dempsey also reported that over the last several years the college has had institutional benchmarks to aspire to, one of which was to have 80% of instructional hours taught by full-time professors. This year, the college met that goal. Dr. Dempsey requested a motion be made to increase their salaries by \$1,000 (a \$1,000 increase) for those professors who go from associate professor to full professor. A motion was made by Mr. Evans and seconded by Mr. Caddell. The motion passed.

Dr. Dempsey asked Mr. Little and Mr. Caddell to close the meeting by accepting the board's nominations. Mr. Caddell shared what an honor it has been for him to serve on the Board of Trustees, and Mr. Little offered his thanks and appreciation for being re-elected as Chairman of the Board.

Dr. Dempsey added his thanks and commented that the new system office president is doing a great job.

With no further business, the meeting was adjourned at 4:37 pm.

Respectfully submitted,

George Little, Chairman of the Board

Heather Lyons, Assistant Secretary of the Board