

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES**

**Chapman Boardroom, Pinehurst Country Club
August 11, 2014, 7 pm**

PRESENT: Trustees George Little, Chairman; Robert Hayter, Vice Chairman; Joseph Clendenin, Secretary; Andy Duncan (Student Trustee); James Cunningham; Gary Evans; Eugene Horne, Jr.; Mary Upchurch; Raymond Washington, Sr.; Debbie Riley-Hobbs; and Pamela Thompson

STAFF: Dr. John R. Dempsey; Brenda Jackson; Dr. John Turner; Rick Smith; Dr. Kristie Sullivan; Susan Grine; Wendy Dodson; Heather Lyons; Patti Wolcott; and Karen Manning

Following the Buildings and Grounds, Finance, and Personnel committee meetings held prior to the regular Board meeting, the Board of Trustees convened their regular meeting. Chairman Little called the meeting to order at 5:40 pm. He read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Hearing none, Mr. Little asked if there were any modifications to the agenda.

Wendy Dodson proceeded to give the Oath of Office to reappointed trustees Joseph Clendenin, Eugene Horne, and George Little.

Mr. Little made a motion to modify the agenda because the Student Affairs Committee was not included on the agenda. Mr. Clendenin seconded the motion and the motion passed unanimously.

A motion was made by Mr. Hayter to approve the minutes of the June 2, 2014, Board of Trustees meeting and seconded by Ms. Thompson. The motion passed unanimously.

The regular meeting adjourned at 5:50 pm for dinner.

Mr. Little called the regular meeting to order at 7:30 pm.

Wendy Dodson proceeded to give the Oath of Office to the new student trustee, Andy Duncan, newly elected president of the Student Government Association at Sandhills. Mr. Duncan thanked the Trustees for the opportunity to serve with them and reported on the Student Activities Calendar the SGA has created for the 2014-2015 academic year. He also explained that the SGA's goal again this year is to get more students involved at the college. Mr. Little welcomed Mr. Duncan onboard.

Mr. Hayter reported for the **Buildings and Grounds Committee** that the committee approved moving excess funds from the Van Dusen Chiller Replacement project to the **Bundled** Repair

Fund. Mr. Hayter made a motion from the Buildings and Grounds Committee to approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Dr. Turner reported for the **Educational Programs Committee** on the 2014-2015 student catalog and student handbook. He mentioned that it's unusual to present so many changes in the catalog but that there's a reason this year. The state coordinates curriculum improvement projects for two or three programs every year. New degrees, diplomas, and certificates are created as a result of those curriculum projects. By reducing the amount of time it takes to complete something at the college, then criteria/funding goes up for college. For example, with the college's auto body program, after a couple of courses students can get a job. Students don't need to stay for two years. So certificates have been added to help students leave after a semester or two and be counted as completers.

There are some brand-new career and college programs. The state establishes those programs. These are courses that transfer to the UNC system. It makes it easier for high school students to start taking these courses in high school and is an effective, efficient way for high school students to take their courses at Sandhills.

The practical nursing program was suspended for one year. These nurses are not as sought out by employers as in previous years. So we decided to wait a year to see if marketing will bring students back to that particular program. The practical nursing faculty is now helping out in the nursing program. We will reexamine next year.

Dr. Turner explained that the catalog is basically the college's contract with students and shows the sequence of courses for each program.

The student handbook is the primary information we share with students and includes the student code of conduct. The federal government requires us to notify students about certain information: Clery act, graduation rate, the fact that e-cigarettes are included as prohibited in non-smoking areas, etc. But this is not the primary way our students get this info. They get the information from the college website. There are faculty and staff who want to have the hard copy when they advise students, so we give all advisors a hard copy and refer students to the website. The web-based catalog is the catalog that we use as the gold standard. This catalog can change during the year. If the web-based catalog shows anything different from the hard-copy catalog, that's the gold standard catalog.

Mr. Clendenin asked about the non-smoking areas on campus and if we should look at a smoke-free campus. Dr. Turner said that the faculty and staff have provided input. Dr. Dempsey explained that a fairly new policy includes restrictions on smoking on campus. Essentially now the only place to smoke on campus is the picnic shelter. Mr. Little recommended a motion to approve the changes to the 2014-2015 student catalog and handbook. A motion was made by Ms. Thompson and seconded by Ms. Upchurch. The motion passed unanimously.

Mr. Horne reported for the **Finance Committee** that the committee approved the commercial insurance renewal from BB&T Insurance Services, which submitted a bid from the college's

existing provider, Hanover American Insurance Company, reducing the total annual premium for the college's commercial insurance to \$69,926 (vs. \$70,450 last year). Total premium equals \$124,164 (a 3.7% increase from last year). Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Ms. Thompson, and the motion passed.

Mr. Horne reported that the committee approved the FY 2014-2015 request for Foundation funds, which is the same as last year. Mr. Smith explained that these funds help support Foundation operations for faculty, staff, and the president, items that the college cannot pay for with state funds. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Ms. Thompson, and the motion passed.

Mr. Horne reported that the committee approved reclassifying uncollectible student accounts by collecting unpaid money from students. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Cunningham, and the motion passed.

There was no **Student Affairs Committee** report.

Mr. Washington reported for the **Personnel Committee** that the committee approved several employees who were recommended for full-time positions. Mr. Washington made a motion from the Personnel Committee to approve the recommendation as presented. The motion was seconded by Ms. Upchurch, and the motion passed.

Mr. Washington reported that the committee approved the 2014-2015 Holiday Schedule. Mr. Washington made a motion from the Personnel Committee to approve the recommendation as presented. The motion was seconded by Ms. Thompson, and the motion passed.

Mr. Washington reported that the committee approved the blanket travel authorization for the president and Board of Trustees. Mr. Washington made a motion to approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Mr. Washington reported that the committee approved the changes to Policy 5.6: Employee Classification and Obligations. Mr. Washington made a motion to approve the recommendation as presented. The motion was seconded by Ms. Thompson, and the motion passed.

Mr. Clendenin reported for the **Planning Committee** that usually the committee presents the college's strategic plan, but because the state budget has not been finalized yet, the committee will make its report in October.

Mr. Smith reported for the **Foundation**. Mr. Smith reminded Trustees about SCC's 25th Annual Golf Tournament on Sept. 8 and 9. He also mentioned that the newly named Palmer Trade Center will be dedicated on October 13 at 2 pm. The Foundation received an unrestricted gift of

\$1.5 million from the estate of Capt. Pete Peterson, and staff is working on long-term use for that money.

Dr. Dempsey gave the **President's Report**. He introduced Susan Grine, the new Faculty Assembly president, to the trustees. Dr. Dempsey reported that Dr. Turner is retiring in January and that Dr. Rebecca Roush will become Vice President for Instruction, Kellie Shoemake will become Vice President for Student Services, and Ron Layne will become Vice President of Special Projects. Dr. Dempsey read the letter he received from SACSCOC regarding the Sandhills reaccreditation. The next reaffirmation will be in 2024. On September 22, four former Sandhills vice presidents, and now presidents of other colleges, will be at Sandhills for a panel discussion on mentorship and leadership. Dr. Dempsey closed by thanking the Board of Trustees for 25 great years.

Mr. Little honored Dr. Dempsey with a resolution for his outstanding service to Sandhills Community College.

With no further business, the meeting was adjourned at 8:20 pm.

Respectfully submitted,

George Little, Chairman

Heather Lyons, Assistant Secretary