

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING**

MINUTES

**Sledge Boardroom
August 1, 2011**

PRESENT: Trustees George W. Little, Chairman; Robert Hayter, Vice Chairman; Mickey R. Brown; Joseph A. Clendenin; James O. Cunningham; Catherine P. Graham; Eugene B. Horne, Jr.; Linda McCaskill; Pamela D. Thompson; Raymond G. Washington, Sr.

STAFF: Dr. John R. Dempsey; Wendy Dodson; Dr. Richard Gough; Dr. John Turner.

Following the **Buildings and Grounds Committee** and joint **Finance and Personnel Committee Meetings** Chairman Little called the meeting to order at 6:15 p.m. He read the statute to trustees regarding conflicts of interest. Mr. Little asked Mr. Cunningham to give the invocation. Mr. Little then proceeded to the next item of business.

Wendy Dodson, Assistant Secretary to the Board of Trustees, proceeded to swear in Pamela D. Thompson as a new trustee, and Mickey R. Brown as a re-appointed trustee.

Mr. Little indicated that a closed session to discuss a personnel matter needed to be added to the agenda. Since the Student Government President was not in attendance, he asked for the session to be added in place of the SGA report. A motion was made by Mr. Little, seconded by Mr. Hayter, to approve the agenda with the modification for a closed session. The motion passed and carried.

On a motion by Mr. Washington, seconded by Mr. Horne and unanimous consent from the Board, the minutes from the June 6, 2011, Board of Trustee Meeting were approved.

Mr. Hayter made a motion for the board to enter a closed session. Mr. Cunningham seconded the motion and it carried. Dr. Dempsey indicated before the closed session that Dr. Gough and Mrs. Dodson would need to be excused from the second portion of the closed session. The Board entered closed session. The Board of Trustees emerged from closed session at 6:38 p.m.

Mr. Washington made a motion to accept the personnel recommendations made by Dr. Dempsey in the closed session. Mr. Horne seconded the motion and it carried.

Ami Denton was not present to give the **Student Government Report**. Dr. Dempsey informed the Board that the college has an SGA Student Ambassador program and there will be an upcoming luncheon to meet and welcome them.

Mr. Hayter reported for the **Buildings and Grounds Committee**. He presented the **Kennedy Hall Simulation Lab** project. Mr. Hayter made a motion from the committee to approve the establishment of the project with a scope not to exceed \$200,000, using 2007 Moore County

Miscellaneous Repair and Renovation Funds. Mr. Hayter asked if any of the trustees had any further questions. Mrs. Riley-Hobbs seconded the motion. The motion carried

The second request to approve Mark Wright as the architect of record for the project was tabled due to the design solicitation was not yet issued by the State. Mr. Hayter indicated that the committee would ask for a voice poll when it is released.

Mr. Hayter then presented the request for the **Naming of College Roads.** After discussion in the committee meeting, it was decided that the name proposed for the loop entrance road to the college needed to be changed. Mr. Hayter made a motion from the committee to approve the proposed road names with the understanding that the loop road name would be changed. Mr. Horne seconded the motion and it carried. Dr. Gough indicated that he would check on the availability of 'College' or 'Gateway' for the name of the entry roads.

Mr. Hayter indicated that the rest of the information was ongoing project updates and asked if there were any questions. Hearing none, he deferred to Mr. Little.

Mr. Brown then presented for the **Educational Programs Committee.** Mr. Clendenin explained to the Board that he was the previous chair and that Mr. Brown was the incoming chair. He thanked Dr. Turner for his assistance during his time on the committee. He then gave a brief overview of the Albania presentation during the previous committee meeting. He commended Professor Ted Oelfke for his work with the Albanian university and noted that this program took a lot of work to make it the success that it is. He then detailed the presentation that was made to the Board during that meeting. Dr. Dempsey shared that he watched the You-tube of the Shkodra graduation ceremony in which Professor Oelfke was the commencement speaker and it was wonderful to see.

Mr. Clendenin turned the meeting over to Mr. Brown, the new chair of the committee, to resume the meeting. Mr. Brown introduced Dr. Turner to go over the changes to the student catalog. Dr. Turner demonstrated to the trustees as to where the catalog could be found on the website and the new ease of indexing for the catalog. He also informed the board that the age for enrollment in community colleges had changed. He explained that in order for a high school student to enroll in classes, they needed to be at the junior or senior grade level. He indicated that there were no other substantive changes to the catalog except for the admissions change. Mr. Brown made a motion from the committee to approve the changes to the student catalog. Mr. Washington seconded the motion and it carried.

Mr. Horne presented for the **Finance Committee.** He made a motion from the committee to approve the College Request to the Foundation for FY 2011-12. Mr. Washington seconded the motion. The motion carried.

He then made a motion from the committee to approve the Annual Salaries for 2011-2012. He explained that the salaries were discussed in the closed session earlier. Mr. Brown seconded the motion and it carried.

Mr. Horne then made a motion from the committee to approve the Corporate Resolution. Mr. Cunningham seconded the motion and it carried.

Mr. Horne made a motion from the committee to approve the Write-Offs of Uncollectible Accounts Receivable Balances for Curriculum. Mr. Cunningham seconded the motion and it carried.

Mr. Horne then made a motion from the committee to approve the Budget Revisions. Mrs. Riley-Hobbs seconded the motion. The motion carried.

Mr. Horne then indicated that the financial report and County and State bond reports were for information only. He asked if any of the trustees had any questions about the reports. Hearing none, he deferred to Chairman Little.

Mr. Washington presented for the **Personnel Committee**. Mr. Washington indicated that the personnel action items were approved in the closed session called earlier in the meeting and that the personnel items were for information only. He then made a motion from the committee to approve the travel authorization for the President and the Board of Trustees. Mrs. McCaskill seconded the motion and it carried. Mr. Washington then introduced Dr. Gough to go over the Annual Security Report. Dr. Gough reported that the college is required to generate and submit the annual security report to the Board and post it on the college's website and send it to the State. He detailed the items in the report for the board.

Mr. Clendenin then presented for the **Planning Committee**. He introduced Dr. Turner to give a review of the College Strategic Plan. He explained that the Trustees need to be involved in the college's SACS accreditation. He reviewed the process with the Trustees. He explained that there will be focus groups whose purpose is to ask community individuals what Sandhills Community College can do to improve student learning. This can be something that needs to be changed or something new that the college has not done before. He went on to explain the process and indicated that the Trustees will play a significant role. One way is if for at least one trustee to be in each focus group. Dr. Turner then went over the college's strategic plan and its process.

Mrs. McCaskill then presented for the **Student Affairs Committee**. Mrs. McCaskill made a motion from the Board to approve the Voice Poll for Opting out of the William D. Ford Federal Direct Loan Program. Dr. Dempsey explained that in 2008 Board voted unanimously to discontinue participation in direct loans. Mr. Cunningham seconded the motion. The motion carried. A discussion about opting out of the loan programs ensued. Dr. Dempsey detailed why the college has opted out.

Dr. Dempsey reported for Mr. Smith on the **Foundation**. Dr. Dempsey explained to the board that Mr. Smith was on vacation. He informed the Board of the upcoming college golf tournament. It will be held on September 13th. He also informed the Board that FirstHealth has made a generous donation toward our Kennedy Hall Simulation Lab project.

Dr. Dempsey then gave the **President's Report**. Dr. Dempsey welcomed Mrs. Thompson to the Board and encouraged her to ask questions. He then went on to the topic of the consolidation of colleges. He explained to the Board that he did not think it would happen. He reminded the board to contact Mrs. Dodson to register for the Dallas conference if they plan on attending. He then informed the Board that the college would be making Ipads available to the faculty and staff. The college has equipment money that can be spent and they will be very beneficial to the employees. He then informed the Board that the Christmas board meeting will be on December 12th and the party will be held at retired trustee Larry Caddell's house. He also informed the Board that the college is looking forward to celebrating its fiftieth birthday. He is putting together a committee to be a think tank about how we celebrate this milestone. The committee will be made up of trustees, foundation directors, community members, faculty and staff, and alumni. He asked Mr. Hayter and Mrs. Thompson to be on this committee. He then informed the Board that the college is putting together a leadership academy. This academy will be under the general supervision of Donny Hunter. The program will be a year long and Bob Joyce will be one of the speakers. The college will be getting foundation directors to participate as well. Twenty-four candidates will be chosen. The Trustees will be hearing more about this program as the year goes on. Donny Hunter came up with the outline of the program and tailored it to what Sandhills was looking for.

Mr. Little reminded the Board of the upcoming Law Seminar in Wilmington and the ACCT conference in Dallas on October 12-15th.

Mr. Horne made a motion to adjourn the meeting. Mr. Clendenin seconded the motion. The meeting adjourned at 7:36 p.m.

Respectfully submitted,

George W. Little, Chairman

Wendy B. Dodson, Assistant Secretary