

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES**

**Julius Boros Boardroom
Mid Pines Inn & Golf Club
February 17, 2014**

PRESENT: Trustees George W. Little, Chairman; Robert S. Hayter, Vice Chairman; Joseph A. Clendenin, Secretary; James O. Cunningham; Gary Evans; Catherine P. Graham; Eugene B. Horne, Jr.; Linda McCaskill; Pamela Thompson; Debbie Riley-Hobbs; Mary Upchurch; Raymond Washington, Sr.; and Shauntel Gaines, Student Trustee.

STAFF: Dr. John R. Dempsey; Heather Lyons; Wendy Dodson; Brenda Jackson; Dr. John Turner; Rick Smith.

Following the Buildings and Grounds, Finance, and Personnel Committee meetings held prior to the regular Board meeting, the Board of Trustees convened their regular meeting at 11:15 a.m.

Chairman Little called the meeting to order, and referred to the Ethics Statement, and asked the Board if there were any potential conflicts. Hearing none, Mr. Little then proceeded to the next item of business.

A motion was made by Mr. Clendenin and seconded by Mr. Washington, Sr., to modify the agenda and elect a new assistant secretary, Heather Lyons, to the board. The motion passed.

Mr. Clendenin made a motion that was seconded by Mr. Washington, Sr., to table the approval of the minutes from the December 8, 2013, Board of Trustees meeting until the April meeting. The motion passed.

The Student Government Report was given by SGA President Shauntel Gaines. Ms. Gaines introduced Vice President David Byrd, who is planning to run for SGA president. Ms. Gaines reported on student activities planned for February and March, including jeopardy, volunteering at animal shelters, bingo, a blood drive, and a St. Patrick's Day potato bar.

Mr. Hayter reported for the **Buildings and Grounds Committee** that the committee approved the naming of the maintenance trades building. Dr. Dempsey mentioned moving ahead with the naming of the building and coming back to the Board in April with more details regarding an official name. He explained that due to the support of Penny Enroth and the Palmer Foundation, the College would like to name the Trades Building to show appreciation to the family. Mr. Hayter made a motion from the Buildings and Grounds Committee to approve the naming of the trades building recognizing the contributions of Penny Enroth and the Palmer Foundation. The motion was seconded by Mary Upchurch, and the motion passed.

Mr. Hayter asked Ms. Gaines to report on the SGA letter sent to Dr. Dempsey on January 20, 2014, on behalf of the students of Sandhills Community College to dedicate the kitchen of the

Peterson Dining Commons in the Dempsey Student Center in honor of Chuck Priest. Students and the SGA thought it would be a suitable gesture to name the kitchen after Chuck Priest to show how much they cared about him and appreciate the kitchen's efforts on a daily basis. Dr. Dempsey said the College would work together to come up with a plaque. Ms. Gaines made a motion to approve the naming of the cafeteria kitchen in memory of Chuck Priest. Mr. Horne seconded the motion. The motion passed.

Mr. Hayter indicated that the rest of the items on the agenda were project updates and required no action. The Van Dusen Chiller project will be complete by the end of February. Ms. Jackson continues to work on the Westmoore Ball Field construction project. Mr. Hayter reported that the Verizon Tower project, due to FAA regulations, was not approved by the FAA due to the tower being over 60 feet in height. Two projects, the Stone Hall Student Services/Information Services renovation and Blue Hall, have been completed, including warranty roofing repairs in Blue Hall.

Mr. Hayter asked Ms. Gaines to present a report on posting speed limits on campus. Ms. Gaines reported that the SGA has received reports of excessive speed on campus roads and in parking lots. The SGA asked campus police to monitor speed limits and found that in some instances, cars were going in excess of 60 mph. The SGA is requesting that the best course of action is to post at least one speed limit sign at all entrances to the campus. Dr. Dempsey asked if the SGA had a recommendation for a speed limit. Ms. Gaines said that a 25 mph speed limit had been suggested, and she added that people are accustomed to a 25 mph speed limit in the Village of Pinehurst. Mr. Hayter explained that a 25 mph speed limit also is consistent with SCC's student handbook. Mr. Clendenin recommended installing additional speed bumps (not necessarily higher speed bumps) in the rear of the campus. Mr. Hayter said he would be happy to offer a speed bump concept at the April meeting. Mr. Hayter made a motion to approve the placement of speed limit signs at the entrances to the campus and to consider additional speed bumps on campus roadways. Mr. Little seconded the motion. The motion passed.

Mr. Horne reported for the **Finance Committee**. He presented the **Approval for Submission of Moore County Budget for FY 2014-2015**. Dr. Dempsey said that this proposal by the County Commissioners is a good proposal and that Wayne Vest is a creative thinker. He said that there are a couple of tweaks that need to get expressed by us and that the College doesn't want to waive its right to participate in a bond issue, even though it's probably what the County Commissioners want the College to do. Mr. Hayter said that the College would not commit itself to surrender any control. Dr. Dempsey offered to draft a letter to the County Commissioners on the proposal they presented on February 11. Ms. Thompson asked if the Commissioners could create some policy so the College has the proposal in writing. Mr. Hayter added that it was his understanding that there will be a transfer of \$932,000 to the College tomorrow night, February 18. Mr. Clendenin asked if there is a commitment to how the College will spend that money? Dr. Dempsey explained that instead of tying up the money, he would rather see what the College is able to do with the bond issue. Restoring the \$932,000 to the College fund would bring the College back to about \$1 million. Mr. Horne made a motion from the Finance Committee to approve the Moore County budget submission for FY 2014-2015. Mr. Clendenin seconded the motion. The motion passed.

Mr. Horne presented the **Approval for Submission of Hoke County Budget for FY 2014-2015** and reported that \$70,000 was set aside for paving the Hoke Center Connector Road (the College received \$50,000 last year). Mr. Horne made a motion from the Finance Committee to approve the Hoke County budget request for FY 2014-2015. Mr. Cunningham seconded the motion. The motion passed.

Mr. Horne presented the **Approval of Student Fees for 2014-2015** and reported that some of the fees have changed for various online and traditional programs. Mr. Horne made a motion from the Finance Committee to approve the student fees for 2014-2015. Mr. Evans seconded the motion. The motion was passed.

Mr. Horne then indicated that the enclosed State and Local Financial Reports and the County and State Bond Funds were for information only. He also reported that a budget call-back was made in January 2014 of .4% of each of the System colleges' formula budgets that was due to tuition receipts lagging projections. He asked if anyone had any questions. Hearing none he concluded his report.

Mr. Brown was not present therefore the **Educational Programs Committee** had no report.

Mr. Washington reported for the **Personnel Committee**. He presented the credentials of Sara Phile, full-time English instructor, effective January 1, 2014. Mr. Washington made a motion by the Personnel Committee to approve Sara Phile. Mr. Little seconded the motion. The motion was passed.

Mr. Washington presented the **Policies and Procedures for Part-time Faculty and Staff** and stated that the committee recommends approval. Dr. Turner explained that the changes to this policy allow the College to satisfy the legislation of the affordable care act and stipulate in writing that part-time faculty are limited to 12 hours unless an exception is approved by a vice president. Mr. Washington made a motion by the Personnel Committee to approve the Policies and Procedures for Part-time Faculty and Staff. Mr. Evans seconded the motion. The motion was passed.

Mr. Washington referred to the personnel information and indicated that it was for information only. He asked if there were any questions. Hearing none he concluded his report.

Mr. Little introduced Mr. Clendenin to report for the **Planning Committee**. Mr. Clendenin explained that the committee had not met to follow up on the SACS accreditation visit. Dr. Turner said the College is required to respond to the onsite visit. There was one recommendation on the QEP: the SACS committee thought the QEP was complicated and could be simplified. The second issue regarded the release time given to faculty members in order to work on the QEP. Many colleges hire a full-time QEP director, but Sandhills has a full-time faculty member at the College who has release time. Mr. Clendenin asked for any questions. Hearing none, he indicated that his report was complete.

Mr. Little introduced Mrs. McCaskill to report for the **Student Affairs Committee**. Mrs. McCaskill said the committee will meet in April and will have a report then.

Mr. Smith reported for the **Foundation**. He indicated that he had to cancel the Guarantor's dinner last week due to the weather. About 125 people were signed up to participate. The number of Guarantors has expanded due to the 50th year celebration. Total Guarantors now number more than 200. Dr. Dempsey suggested a proposal to offer Guarantors the opportunity to come to "South Pacific" on Saturday night, February 22.

Mr. Smith reported on the annual Return to the Classroom on March 26. During the event, Dr. Dempsey will talk about the politics of the next 50 years, Pete Golden will talk about science from the past to the present, Ray Linville will talk about language (Southern dialect), and the Foundation will talk about what the next 50 years might look like in terms of philanthropy.

Mr. Smith reported on the potential list of new board members for the Foundation Board, which must be approved by the Board of Trustees. The list is probably longer than necessary, but there are a number of people retiring from the Foundation Board this year. Dr. Dempsey said that the Board of Trustees' approval of the Foundation Board has symbolic meaning. The Board of Trustees controls everything that goes on at the College, including the Foundation and its board. The Foundation works for the president, and the president works for the Board of Trustees. The Board of Trustees directs the activities of the Foundation and its leadership. With the Board's approval, these potential board members will be contacted and the Foundation will come back to the Board in a couple of months with a list of those people who have agreed to participate on the Foundation Board. Mr. Little made a motion to approve the list of names. Mr. Cunningham seconded the motion. The motion was passed.

President Dempsey gave the **President's Report**. He informed the Trustees that Wendy Dodson is now the Director of Human Resources and Heather Lyons is the new Executive Assistant to the President. Wendy will be working for Ms. Jackson, but there will be times when Dr. Dempsey will be working with Wendy. Dr. Dempsey explained that we work together as a team and sometimes that occasions unusual lines of authority. He added that what makes Sandhills so unique is its people and that Sandhills attracts, entertains, and energizes faculty and staff. The real work of a Human Resources office is the onsite training of people, developing personnel opportunities, and going forward with some new opportunities for faculty and staff. One thing that separates Sandhills is its commitment to its people.

Dr. Dempsey updated the Board on the Gates Funding discussion that will take place on May 21 at Sandhills along with Central Carolina Community College, Richmond Community College, and Montgomery Community College. The meeting will include sessions to discuss the role of trustees in student success. The Gates Funding program has been very successful so far at other community colleges in North Carolina. Dr. Dempsey also mentioned that Kennon Briggs, a retired CFO from the Systems Office, is advising an online tutoring company and will be making a presentation to some staff members on Friday, February 21.

The meeting was adjourned for lunch at 12:09 p.m.

The Board of Trustees convened for the continuation of the regular meeting followed by the retreat at 1:30 p.m.

Further discussion ensued regarding the financial model proposed by the County Commissioners. Dr. Dempsey explained that there might be a couple of needs that the proposal doesn't take into account and that the College may need to go to some other funding source (i.e., a bond issue) if Sandhills needs more money for other projects. Mr. Hayter asked Ms. Jackson to include money in the proposal for maintenance issues as well. The College will prepare a poll so it has a better idea if the voters will approve of the bond.

Mr. Horne made a motion to adjourn the regular meeting. Mr. Cunningham seconded the motion. The meeting adjourned at 1:34 p.m.

The Board of Trustees convened for the retreat at 1:41 p.m.

Dr. Dempsey made a presentation summarizing decisions made at the College 50 years ago. Some of those decisions include the fact that aesthetics matter on the campus; faculty and staff are honored (people matter); the College's core values count; the liberal arts matter (art, music, cultural events) at the College; private philanthropy is important; and the Board of Trustees is a Board that provides leadership and support, vision, and employs one employee, the president of the College. After some discussion about those decisions, the board and staff broke into small work sessions to discuss the College's next 50 years. Everyone reconvened and presented those ideas to the president in draft format. At this point, staff left the meeting and the trustees submitted their written evaluations to Mr. Little for the president's performance. Mr. Little summarized the evaluations for the trustees and indicated that Dr. Dempsey had excelled in all areas of the evaluation. After summarizing the trustees' evaluations, a written report will be forwarded to the State Board and submitted at the April Board of Trustees meeting. The Board of Trustees asked Dr. Dempsey to join them and congratulated him on an outstanding year.

Mr. Little asked if there were any other items of business for discussion. Hearing none, he asked for a motion to adjourn the meeting. A motion was made by Ms. Upchurch and seconded by Ms. Graham. The motion was carried.

With no further business, the meeting was adjourned at 3:22 p.m.

Respectfully submitted,

George W. Little, Chairman

Heather D. Lyons, Assistant Secretary