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Sandhills Community College

Board of Trustees Meeting

Tuesday, August 5th, 2025

Location: Foundation Hall Lobby, 5:00pm

Meeting Agenda

1. Call to Order

- **Presenter:** Larry Caddell, Chairman
- **Ethics Statement:**

In accordance with the State Government Ethics Act, Board members must avoid conflicts of interest or appearances of conflict. Members should declare any known conflicts and refrain from participation in the related matter.

2. Recording of the Meeting

- **Presenter:** Larry Caddell, Chairman
- The meeting is being recorded solely for transcription purposes. The recording will not become public record and will be deleted after one year.

3. Prayer

- **Presenter:** Bruce Hurst, Trustee

4. Approval of the Agenda

- **Presenter:** Larry Caddell, Chairman

5. Oath of Office for Newly Appointed Trustees

- **Presenter:** Teresa Sheets
- **Trustees:**
 - Larry R. Caddell, Chairman, Carthage, NC, Appointed by Speaker of the House, July 2025
 - Bruce C. Hurst, Trustee, Raeford, NC, Appointed by Hoke County Commissioners, July 2025
 - Michael Freidel, Trustee, West End, NC, Appointed by Moore County Commissioners, July 2025
 - William Richard Maness, Trustee, West End, NC, Appointed by the President Pro Tempore of the Senate, July 2025

6. Recognition of Outgoing Trustees

- **Presenter:** Mr. Larry Caddell, Chairman & Dr. Sandy Stewart, President
- **Honorees:**
 - Helen Probst Mills, Appointed by the Governor's Office | 2017–2025 | Pinehurst, NC. In recognition of her dedicated service, leadership, and commitment to advancing the mission of Sandhills Community College as a valued member of the Board of Trustees.
 - Gary W. Evans Appointed by the Moore County Board of Education | 2013–2025 | Pinehurst, NC. In recognition of his twelve years of dedicated service, thoughtful leadership, and steadfast commitment to the mission and values of Sandhills Community College as valued member of the Board of Trustees.

7. Recognition of Service

- **Presenter:** Dave Daniels, Coordinator, Veterans Services & Chad Williams, Vice President of Student Services
- **Honorees:**
 - Lieutenant Colonel Bill Carl (Retired) and Mrs. Sandi Carl are recognized for their outstanding dedication to veterans and military families through their leadership.

- Military Officers Association of America (MOAA), whose mission is to “Never Stop Serving.” Their long-standing support of Sandhills Community College has made a lasting impact on our military-affiliated students and the broader campus community.

8. School of Health, Wellness & Public Safety

- **Presenter:** Marta Braun-Kane Senior Director, Health Care Training, Workforce Continuing Education and Nursing Aide Program Coordinator

9. Approval of Minutes

- **Presenter:** Larry Caddell, Chairman
- **Items Requiring Approval:**
 - 2025-06-03_UnapprovedMinutes

Board of Trustee Committee Reports

10. Student Government Association Report

- **Presenter:** Nick Watts, SGA President

11. Governance Committee Report

- **Presenter:** Larry Caddell, Chairman
- **Updates:**

1. Review of MCS.MOU.2025 & MIHS MOU

- The committee reviewed MCS.MOU.2025 & MIHS MOU. Following review and discussion, it was recommended that the matter proceed to the full Board as a motion originating from the committee.
 - i. Career & College Promise for Moore County
 - ii. Moore Innovative High School

2. Clerical Updates and/or Errors Provision

- **Recommendation:** Allow college staff to make policy updates based strictly

on **clerical** updates and/or errors without prior Board approval

i. Similar to SCC Board of Trustees Bylaws provision (Article II, Section 3, D)

ii. Pre-defined and Board-approved list of provisions: 2025-08-05_ExamplesPre-DefinedBOTPolicyProvisions

- **Rationale:** At times, changes need to be made quickly to policies based on changes in title, responsibilities, etc.; however, policy approvals now must go through at least two meetings.
- **Action:** Recommend approval of defined, allowable list of clerical policy updates and/or errors that do not require prior Board approval

3. New Procedure – Registered Sex Offenders: 2025-06-25_ProcedureHR_5.25.1_RegisteredSexOffenders

- **Items Requiring Approval:**

- Policy 4.5 - Dress Code –Delete
- Policy 4.11- Academic Honesty – Delete

- **Items Requiring Approval at the October 07, 2025, BOT Meeting**

1. SCC Policy 4.6 Student Grievance

Recommendation: Update policy to remove specific titles and departments

Rationale: The policy reads more like a procedure, and the associated procedures address the proper grievance contacts and protocol.

2. Policy 1.14 Accreditation

Recommendation: Add a new policy to ensure compliance with state-mandated accreditation requirements.

3. Policy 1.1 – Mission Statement:

Recommendation: Replace the existing Equity Statement with an Equal Opportunity Statement.

4. Policy 2.1 – Equal Opportunity & Non-Discrimination

Recommendation: Remove to eliminate redundancy and align with the updated statement.

5. **Policy 2.17 – Commitment to Diversity:**

Recommendation: Remove to eliminate redundancy and align with the updated statement.

6. **Policies 4.14 & 5.17 – Discrimination and Harassment:**

Recommendation: Remove specific language to align with the updated institutional statement.

12. Building and Grounds Committee Report

- **Presenter:** Tim Carpenter, Vice Chairman
- **Updates:**
 - a. Moore Innovative High School (MIHS)
 - b. Caddell Center Classroom Building
 - c. Storm Impact and Pond Repairs
- **Items Requiring Approval:**
 - No approvals required

13. Finance, Personnel, and Planning Committee Report

- **Presenter:** Gene Horne, Trustee

Finance Information:

- **Updates:**
 - Financial Report
 - County Bonds Update
 - Moore County Innovative High School – OSBM Report
 - Budget Allocations & Tuition
- **Items Requiring Approval:**
 - Travel Authorization Request: President and Board of Trustees
- **Reports:**
 - Financial Report 06-30-25

- Status of State and County Bond Funds 06-30-25
- OSBM Report July 2025
- 2025-2026 Curriculum Registration and Fees Rates

Personnel Information:

- **Updates:**
 - Personnel-Information Items:
2025-08-05_PersonnelInformationItems
- **Items Requiring Approval:**
 - **Personnel Update Since July 15th Committee Meeting**
Updates to full-time faculty hires are reflected in the: 2025-08-05_PersonnelActionItems

Planning Information:

- **Updates:**
 - **Strategic Planning:** Review and approval of the 2025–2026 College Strategic Plan (CSP). The committee agreed to begin the September 16th meeting at 2:00 PM to allow sufficient time for discussion and approval of the CSP.
- **Items Requiring Approval:**
 - There are no items requiring approval at this time.

14. Educational Programs and Student Affairs Committee Report

- **Presenter:** Billy Carter, Trustee
- **Updates:**
 - Moore Innovative High School (MIHS)
 - Academic and Faculty Hiring Updates
 - Workforce and Applied Sciences
 - Workforce Continuing Education
 - Student Services
 - 2025-10-25_NJROTC Viking Drill Meet

- Workforce Innovation and Strategic Planning
- **Items Requiring Approval:**
 - No approvals required

15. Foundation Report

- **Presenter:** Dr. Germaine Elkins, Vice President, Engagement and Executive Director SCC Foundation
- **Foundation Report:**
 - 2025-08-05 Foundation Report - Board of Trustees

16. President's Report

- **Presenter:** Dr. Sandy Stewart, President

17. Other Business

- **Presenter:** Larry Caddell, Chairman

18. Trustee Comments

19. Closed Session

- *The Board will enter Closed Session pursuant to N.C.G.S. § 143-318.11(a)(3) to consult with legal counsel regarding matters subject to attorney-client privilege.*

20. Adjournment