

---

## CCP PROGRAMS

### WCE CCP - MEDICAL ADMINISTRATIVE ASSISTANT

---

Career and College Promise provides a focused means for students to begin completion of college transfer credits or career training prior to their graduation from high school. Courses under Career and College Promise are offered to high school students with no charge for tuition.

Eligible high school students may earn:

- College credit, which is completely transferrable to all UNC System Institutions, as well as many private schools and out-of-state universities and colleges.
- College credit toward a credential, certificate or diploma in a technical career.
- Workforce Continuing Education credit toward an industry-recognized credential or certification.
- A high school diploma and two years of college credit in four to five years through cooperative innovative high schools (Hoke County students only).

Upon meeting eligibility requirements, students may enroll in a College Transfer pathway, a curriculum Career and Technical Education pathway, a Workforce Continuing Education pathway, or SandHoke Early College High School (Hoke County students only).

Students may be concurrently enrolled in two pathways as follows:

- Two career-technical pathways,
- Two Workforce Continuing Education pathways,
- One career-technical pathway and one Workforce Continuing Education pathway,
- One college transfer pathway (if eligible) and career technical pathway,
- One college transfer pathway (if eligible) and one Workforce Continuing Education pathway.

Students must maintain a 2.0 grade point average in college courses to participate in the program.

#### **Workforce Continuing Education Career & College Promise (WCE CCP)**

Juniors and seniors may earn a state or industry-recognized credential aligned with a high school Career Cluster preparing them to enter the workforce. Students must have an unweighted GPA of 2.8 on high school courses or have the recommendation of the high school principal; and meet individual pathway requirements as appropriate. Students must be 16 years old on the first day of class. Not all courses are offered at all high schools.

#### **Medical Administrative Assistant (MED-3300)**

**(Available to students at North Moore High School, Pinecrest High School, Union Pines High School, and Connect Virtual Academy)**

Students may earn a Medical Administrative Assistant (CMAA) credential from the National Healthcareer Association (NHA) making them eligible to enter the workforce as a CMAA.

<b>Continuing Education Units</b>	12
<b>Total Hours</b>	129

**Medical Administrative Assistant (MED-3300)**

(Available to students at Hoke County High School and SandHoke Early College High School)

Students may earn a Medical Administrative Assistant (CMAA) credential from the National Healthcareer Association (NHA) making them eligible to enter the workforce as a CMAA.

<b>Continuing Education Units</b>	13.2
<b>Total Hours</b>	132

**Jason Levister, WCE CCP Programs Director**

218 Stone Hall

(910) 695-3778

[levisterj@sandhills.edu](mailto:levisterj@sandhills.edu)

CCP Contacts