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Sandhills Community College

Meeting Agenda

Board of Trustees Regular Meeting

Tuesday, March 3rd, 2026, | 5:00PM

Location: Clement Dinning, Dempsey Center

I. Call to Order

Presenter: Larry Caddell, Chairman

Ethics Statement:

In accordance with the State Government Ethics Act, Board members must avoid conflicts of interest or appearances of conflict. Members should declare any known conflicts and refrain from participation in the related matter.

II. Recording of the Meeting

Presenter: Larry Caddell, Chairman

The meeting is being recorded solely for transcription purposes. The recording will not become public record and will be deleted after one year.

III. Prayer

Presenter: Bruce Hurst, Trustee

IV. Approval of the Agenda

Presenter: Larry Caddell, Chairman

V. Approval of Minutes

Presenter	Larry Caddell, Chairman
Supporting Documents	2025 12 02 Unapproved Meeting Minutes.pdf

VI. Program Presentation

Presenter	Chad Williams, Vice President of Student Services
Summary	Student Life Center

VII. Consent Agenda

Presenter	Larry Caddell, Chairman
Summary	All items listed below are considered routine and may be approved or received as information by one motion. Any trustee may request that an item be removed for separate discussion.
Topics	<p>Second Floor Dempsey Renovation Demolition work has commenced on the second floor of Dempsey Hall to prepare for the upcoming construction phase. This project involves the addition of six new offices. The newly constructed offices are designated to accommodate the Student Services Advising and Career & College Promise (CCP) departments, along with their respective staff members. The current estimated timeframe for completion is approximately three months from this update.</p> <p>NCWORKS Update The college is exploring a lease agreement and MOU with NCWorks (Dept. of Commerce) to operate in the old game room in the Dempsey Student Center.</p> <p>Scottish Heritage Center Scottish Heritage USA has made SCC aware of a feasibility</p>

	study to evaluate southern Moore County as a preferred location for the relocation of the Scottish Heritage Center formally housed at St. Andrews University. Pending the study's outcome, Scottish Heritage USA could be interested in the college as possible location.
	State and County Bond Funds: Status of State and County Bond Funds 12-31-25.xlsx
	OSBM Report: OSBM Report December 31 2025.pdf
	Employee New Hires, Changes, & Separations: 2026.02.03 BOT Information Items.pdf

VIII. Board of Trustee Committee Reports

Student Government Association Report	
Presenter	Nick Watts, SGA President
Summary	Update to the Board of Trustees on student activities, engagement initiatives, campus events, and matters of interest or concern from the student body.
Action Requested	No
Supporting Documents	None

Governance Committee Report	
Old Business	
Topic	Policies Submitted for Board Review and Approval
Presenter	David McLean, Chairman
Summary	The Board of Trustees has yet to approve these policies: Add new Policy 2.18 Revise Policy 4.3 title and language Add new Policy 5.28

	Rationale: The new policy references the public, students, and employees. It is cross-referenced in General (Section 2), Student Services (Section 4), and Human Resources (Section 5).
Action Requested	Yes
Supporting Documents	Americans with Disabilities Policy Comparison Chart
Topic	Bylaws
Presenter	David McLean, Chairman
Summary	<p>Bylaw changes awaiting Board of Trustees approval (second reading).</p> <p>Student Fees: Article II, Section 6: Finance, Personnel, and Planning Committee (p. 11) Add as letter “g.”: Establish local fees as defined in State Board Code of Community Colleges (SBCCC) Chapter E, Student Tuition and Fees. Note: The current letters “g” through “o” will shift down and become letters “h” through “p.”</p> <p>Reference to Policy 3.4.1: Article IV, Section 1, Letter D (p. 19) Remove reference to College Policy 3.4.1, as the Policy does not correlate to the paragraph.</p> <p>Consent Agenda: Article III, Section 3, Letter B (p. 17) If a consent agenda is adopted, the Board meeting agenda could be updated to reflect the change. Add “Consent Agenda” as letter “E.” Note: If the Consent Agenda is added as letter E, current letters “E” through “J” will shift down and become letters “F” through “K.”</p>
Action Requested	Yes
Supporting Documents	The Sandhills Community College Board of Trustees Bylaws

New Business: None	
Presenter	David McLean, Chairman

Building and Grounds Committee Report	
Old Business	
Topic	Workforce Trades Building Project Update
Presenter	Tim Carpenter, Chairman
Summary	Design Phase--LS3P has met with program directors/leadership to further identify space, equipment, and unique needs. Additionally, LS3P has developed initial concept drawings of the new building.
Action Requested	No
Supporting Documents	None
Topic	
Topic	Caddell Center Building Project Update
Presenter	Tim Carpenter, Chairman
Summary	The plumbing and electrical stub-outs for the project have been completed. Following this, the concrete pad was poured and allowed to cure properly. Currently, the construction has moved into the framing stage, with structural framing now underway.
Action Requested	No
Supporting Documents	Caddell 1.HEIC Caddell 2.HEIC Caddell 3.HEIC Caddell 4.HEIC Caddell 5.jpg Caddell 6.HEIC

New Business	
Topic	SCC Horticulture Gardens Updates
Presenter	Tim Carpenter, Chairman
Summary	<p>Sensory Garden A new sensory garden is being planned in the SCC Horticultural Gardens that will be located near the upper pond that will feature a platform for yoga. Funding for this new garden will be made possible pending a gift to the SCC Foundation</p> <p>Landscaping Enclosure for SCC Horticultural Gardens Over the next twelve months, fence and screening will be installed around the perimeter of the SCC Horticulture Gardens enhancing aesthetics and providing protection for landscaping materials/exhibits/special events. Funding is made possible through a Convention & Visitors Bureau (CVB) Grant and match SCC Foundation funds.</p>
Action Requested	No
Supporting Documents	CVB GARDENS FENCING.pdf

Finance, Personnel & Planning Committee Report

Old Business: None

New Business

Topic	Financial Report
Presenter	Gene Horne, Chairman
Summary	Financial report through December 31, 2025. Overall expenditures remain within budget, with approximately 48% of state funds and 54% of county funds expended year-to-date.
Action Requested	No
Supporting Documents	Financial Report December 31, 2025.xlsx

Topic	2026 New Course Fees
Presenter	Gene Horne, Chairman
Summary	Proposed new course fees to support program delivery, and instructional resource.
Action Requested	Yes
Supporting Documents	2026 Fee Requests.xlsx

Educational Programs & Student Affairs Committee Report	
Old Business: None	
New Business: None	
Presenter	Billy Carter, Chairman

IX. Foundation Report

Presenter	Dr. Germaine Elkins, Vice President Engagement and Executive Director, SCC Foundation
Supporting Documents	

X. President's Report

Presenter	Dr. Sandy Stewart, President
Supporting Documents	

XI. Other Business

Presenter	Larry Caddell, Chairman
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Supporting Documents	
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XII. Trustee Comments

XIII. Closed Session

The Board will enter Closed Session pursuant to N.C.G.S. § 143-318.11(a)(3) to discuss personnel and legal matters.

XIV. Adjournment