



Sandhills

COMMUNITY COLLEGE

LEARN • ENGAGE • BELONG

***Fall Semester Begins August 14
for Curriculum Classes***

***Workforce Continuing Education
Classes Begin Throughout
the Semester***



*flight*Path

Apply/Register Today

Volume 9 • Issue 1 | Fall Semester 2023

SCC CLASSES & PROGRAMS

In this publication, you will find all Workforce Continuing Education classes and Curriculum/College Credit programs offered at Sandhills Community College.

Workforce Continuing Education Classes

Workforce Continuing Education classes are indicated in blue.

Workforce Continuing Education classes can usually be completed in a few months and prepare students to earn a state or national credential to secure employment in the field.

Continuing Education Units (CEUs) are also awarded and vary based on class length.

Financial assistance is available for most classes and some are even offered at no cost.

To learn more about these classes, call 910.695.3980 or visit the Workforce Continuing Education offices in Van Dusen Hall on the Pinehurst Campus. Information is also available at www.sandhills.edu/wce/index.html.

Registration information can be found on page 39.

Curriculum/College Credit Programs

Curriculum/College Credit programs are indicated in green.

Curriculum classes are for college and university credits. Certificates, diplomas, and associate degrees are awarded to those successfully completing the required classes appropriate for each credential.

Students must be at least 16-years-old to take Curriculum/College Credit classes.

Financial assistance is offered for all programs and many scholarships are awarded each year. High school students who successfully complete four or more classes when in high school are eligible to have all tuition paid for two years immediately following graduation through The Sandhills Promise.

Information about all of our programs can be found at www.sandhills.edu/academics. You can also call 910.695.3725 or visit our Student Services Department in Stone Hall on the Pinehurst Campus.

The first step to registering for classes is to complete an application. All applicants are accepted, neither SAT nor ACT scores are required. The link can be found top right on our home page at www.sandhills.edu.

FINANCIAL ASSISTANCE

Financial Assistance is available to all students.

The SCC Foundation provides money for Workforce Continuing Education classes, books, and fees. The Governor's Emergency Education Relief (GEER) Scholarship Program provides funds as does the Golden Leaf Foundation and six other programs.

See www.sandhills.edu/available-funds-for-your-training for all information.

Financial assistance is available for degree-seeking curriculum students in qualified programs through grants, scholarships, alternative (not federal) loans, and work-study employment.

See www.sandhills.edu/financial-aid-programs for all information.



What would you call a place that teaches the skills for people to succeed, encourages people to explore their potential, offers certifications so they can learn to earn, enriches the culture of Hoke and Moore counties, and has a beautiful campus? Of course, the answer is Sandhills Community College, and these are just a few reasons our community embraces SCC.

The true beauty of a community college lies in its accessibility to everyone. Sandhills students form a diverse group, including high schoolers getting a head start on college through dual enrollment, community members working on associate's degrees, university-bound students planning to transfer to a 4-year college, young professionals, small business owners, reliable employees seeking new skills, people embarking on a second career, lifelong learners, and individuals from every walk of life.

Inside this issue of *flightPath*, you'll find course offerings categorized as Workforce Continuing Education and Curriculum/College Credit Programs. Regardless of the name, they all provide a path to learning and improving lives.

Please take some time to browse through our courses and take advantage of the opportunity to grow and learn.

As we celebrate our 60th birthday this year, I want to thank Moore and Hoke counties for your continued support of Sandhills Community College. We are proud of our past and excited about the future. Our goal is to serve you and contribute to making our region a better and more prosperous place.



Sandy Stewart
President, Sandhills Community College

Sandhills Community College

3395 Airport Road
Pinehurst, NC 28374
910-692-6185

Sandhills Hoke Center

1110 East Central Ave.
Raeford, NC 28376
910-875-8589

The Robbins Center

1110 N. Middleton St.
Robbins, NC 27325
910-898-0470

**Larry R. Caddell Public Safety
Training Center**

333 Niagara-Carthage Rd.
Carthage, NC 28327

FALL SEMESTER

August 14

8-Week Session
October 11

SPRING SEMESTER

January 8

8-Week Session
March 11



BOYS & GIRLS CLUB

**AVAILABLE ON THE
PINEHURST CAMPUS**

Non-School Hours Plus an
Evening Drop-In Program for
Those Taking SCC Classes

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CAREER PLANNING AND JOB SEEKING SKILLS

Workforce Skills Training

To learn more about our Workforce Skills Training classes, call our office at 910.695.3980 or the NCWorks Career Center at 910.944.7697. You can register for classes at either of those two phone numbers.

Workshops <i>Offered in partnership with NCWorks Career Center.</i>	The Workforce Skills Training Program at Sandhills Community College is a program that provides skills assessment services, employability skills training and career development counseling to individuals in transition and emerging workforce.
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Code	Workshop	Class Day	Date	Time	Format	Cost
3510	Online Resumes, Applications and Cover Letters	Thursday	Sept. 7	9-11 am	Online	\$75 (waived for qualified students)
3511			Oct. 5			
3512			Nov. 2			
3513			Dec. 14			
3514	How to Ace a Virtual Job Interview	Thursday	Aug. 24	9-10:30 am		
3515	Social Media Do's and Dont's for Job Seekers	Thursday	Sept. 21			
3516	Tips for Mature Job Seekers	Thursday	Oct. 19			
3517	How to Effectively Network	Thursday	Nov. 16			
3518	Job Ready Soft Skills	Thursday	Nov. 30			

PRECOLLEGE

College and Career Readiness (CCR)

Go to www.sandhills.edu/wce/ccr.html to learn more about our CCR classes. Go to bit.ly/3q9Ev2y to register for orientation.

CCR Orientation	Orientation is available day and evenings (weekdays) for both Moore and Hoke counties. Students with a valid score on assessment will be placed according to level. Contact us to reserve your seat for the next orientation at www.sandhills.edu/ccr or 910-695-3980.	Free
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Adult Basic Education (ABE)	Classes for the beginning and intermediate adult learners to help improve reading, writing, math, spelling, and language skills to fulfill educational and/or vocational goals. Various instructional methods and schedules available to meet all students' needs.	Free
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Class Days	Time	Location
Mondays-Thursdays	8 am-2 pm	Van Dusen Hall, Pinehurst Campus
Mondays-Thursdays	8 am-2 pm	Upchurch Hall, Hoke Center

US Citizenship Preparation	Prepare for the United States citizenship process. Learn the 100 civic questions, US History and Government, how to fill out the N-400, and complete a practice naturalization interview. Must be 18 years of age or older and an English Language Learner. Hybrid course offered online with weekly face-to-face class sessions. For information, contact Isabel Cain at (910) 246-4975 or cainm@sandhills.edu .	Cost
		Free
		Location
		Moore & Hoke

www.sandhills.edu/learn

Digital Literacy Basics Levels 1 and 2	Digital Literacy Basics Level 1 provides the computer and internet basics needed to search and apply for jobs, use email, and gain familiarity with computer operating systems. Level 2 builds upon Level 1, introducing Word, Excel, and PowerPoint, and the use of Google products. Certifications are earned with progression. Completion of a reading or language arts assessment is required prior to enrollment. <i>For information, contact Matt Thewes at 910-695-3784 or thewesm@sandhills.edu</i>	Free
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High School Equivalency Diploma (HSE)	Designed for adults who did not complete a high school education or who wish to strengthen their skills before pursuing post-secondary education or employment. Sandhills Community College currently offers official GED® and HiSET® testing services. Various instructional methods available to meet all students' needs.	Free
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Class Days	Time	Location
Mondays-Thursdays	8 am-2 pm	Van Dusen Hall, Pinehurst Campus
Mondays & Wednesdays	6-9 pm	
Tuesdays & Thursdays	6-9 pm	The Robbins Center, 110 N. Middleton St.
Mondays-Thursdays	8 am-2 pm	Upchurch Hall, Hoke Center
Tuesdays & Thursdays	5:30-8:30 pm	

HSE is also offered in an online or virtual format for qualified students. Assessment and information will be provided at orientation. Computer or tablet and Internet access is required. Students must complete 10 hours per week to remain in the program.

Two Years of Tuition and Fees Paid in Full for HSE Graduates
For students who earn a High School Equivalency diploma at SCC, are committed to earning a college degree or a Workforce Continuing Education credential, and have proven themselves in the classroom, they can apply for the HSE Scholars Program. This program will provide two full years of tuition and fees to earn a college degree or a WCE credential. The two years of eligibility begin the semester after the final HSE test and will end six consecutive semesters later. SCC HSE graduates not qualifying for the program are eligible to receive a \$250 scholarship to use at Sandhills within one year.

English Language Acquisition (ELA)	For adults who have limited or no proficiency in the English language. Various instructional methods available to meet all students' needs. <i>For more information or to schedule an ELA orientation, contact Isabel Cain at (910) 246-4975 or cainm@sandhills.edu.</i>	Free
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Class Days	Time	Location
Mondays-Thursdays	8 am-1:30 pm	Van Dusen Hall, Pinehurst Campus
Mondays & Wednesdays	6-9 pm	
Mondays-Wednesdays	8:30 am-1:30 pm	The Robbins Center, 110 N. Middleton St.
Mondays-Thursdays	6-9 pm	
Mondays-Thursdays	8:30 am-1:30 pm	Johnson Hall, Hoke Center
Mondays & Wednesdays	6-9 pm	

ELA is also offered in an online/hybrid format for qualified students. Computer or tablet and Internet access is required. Completion of 10 hours per week is required.
For information, contact Isabel Cain at (910) 246-4975 or cainm@sandhills.edu.

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AUTOMOTIVE & TRANSPORTATION

Short-Term Training-Automotive

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Auto Safety Inspection

Successful completion certifies students to inspect motor vehicles under the NC Motor Vehicles Safety Inspection Law. The prerequisite for this class is a valid driver's license. CEU: 0.8

Code	Class Days	Dates	Time	Instructor	Location	Cost
2347	Monday & Tuesday	Aug. 7 & 8	6-10 pm	Wes Little	103 Sirotek Hall Pinehurst Campus	\$75
3346		Sept. 11 & 12				
3347		Oct. 9 & 10				
3348		Nov. 13 & 14				

Commercial Learners Permit Prep

This course provides training in inspecting tractor-trailers and assuming driver responsibilities. Emphasis is placed on defensive driving, federal motor carrier safety regulations, vehicle systems, hours of service, and accident prevention. Upon completion, trainees should be able to demonstrate the knowledge to pass the required tests to obtain a class "A" learner's permit for the commercial driver's license.

Code	Class Days	Dates	Time	Instructors	Location	Cost
2439	Tuesday-Thursday	Aug. 8-10	6-10 pm	Doug Chase & Brad Zerbel	Palmer Trades Center Pinehurst Campus	\$75
3436		Sept. 5-7				
3447		Nov. 28-30				
1433		Jan. 23-25				
1434		Feb. 20-22				

CDL Truck Driver Training

Prerequisite: Valid Commercial Learners Permit
Comprehensive training with classroom instruction, range driving and road driving. This 12-week training course will prepare students for the Class A Commercial Driver's License endorsement. For more information, contact Tess Regan at 910-246-4117 or regant@sandhills.edu.

Code	Class Days	Dates	Time	Instructor	Cost
3448	Monday-Friday	Oct. 2-Dec.13	8 am-5 pm	Doug Chase & Brad Zerbel	\$1014.60
1435		Jan. 3-March 14			Scholarships Available

Escort Vehicle Operator

This course meets the training requirements set by the NC Department of Transportation to certify oversize-overweight load escort vehicle drivers. Students must have a valid driver's license without restrictions other than use of corrective lens, must not have a DWI or reckless driving within the previous 12 months, and must be 21-years of age (can be 18 with a Class A commercial driver's license). All initial applicants must complete a 2- or 4-hour defensive driving course that has been approved by the National Safety Council.

Will be offered Spring Semester 2024

OBD Emissions Control Inspection

This class certifies students to inspect motor vehicles under the NC Motor Vehicles OBD Emissions Control Inspection Law. The prerequisite for this class is "Certified Auto Safety Inspection." This is also a Recertification Class. CEU: 0.8

Code	Class Days	Dates	Time	Instructor	Location	Cost
3352	Monday & Tuesday	Aug. 28 & 29	6-10 pm	Wes Little	103 Sirotek Hall Pinehurst Campus	\$75
3351	Monday & Tuesday	Oct. 16 & 17			103 Sirotek Hall Pinehurst Campus	

Vehicle Dealers' Continuing Education

Required of all non-franchise vehicle dealers in NC. Class will include updates of NC general statutes and DMV policies and procedures. CEU: 0.6

Will be offered Spring Semester 2024

Automotive Majors

Learn more about our Automotive programs at www.sandhills.edu/automotive or contact Brian Garner at garnerb@sandhills.edu.

Automotive Systems Technology

Associate in Applied Science • Diploma
Automotive Management Certificate • C-Tech Certificate
Light-Duty Diesels and Emerging Technologies Certificate

Automotive Systems Technology prepares individuals to apply technical knowledge and skills to repair, service, and maintain all types of automobiles. Includes instruction in brake systems, electrical systems, engine performance, engine repair, suspension and steering, automatic and manual transmissions and drive trains, and heating and air conditioning systems

Collision Repair and Refinishing

Associate in Applied Science • Diploma
Automotive Fabrication Certificate • Non-Structural Repair Certificate
Paint and Refinishing Certificate • Structural Repair Certificate

Collision Repair and Refinishing Technology prepares individuals to apply technical knowledge and skills to repair, reconstruct and finish automobile bodies, fenders, and external features. Includes instruction in structural analysis, damage repair, non-structural analysis, mechanical and electrical components, plastics and adhesives, painting and refinishing techniques, and damage analysis and estimating.

AVIATION

Short-Term Training-Aviation

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

FAA Remote Drone Pilot

Prepare for the FAA Part 107 Remote Pilot certification exam. Topics include flight theory, flight operations, flight training, national air space, and weather. Upon completion, students will be prepared to sit for the FAA Part 107 Remote Pilot Knowledge Test and NCDOT UAS Operator Permit. Texts found on Amazon: ASA 2023 Remote Pilot Test Prep, Airman Knowledge Testing Supplement for Sport Pilot, Recreational Pilot, Remote Pilot and Private Pilot. CEU: 2.9

Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3356	Classroom	Tuesdays & Thursdays	Oct. 3-Nov. 7 <i>No class Oct. 31</i>	6:30-8:30 pm	Paul von Hardenberg	208 Van Dusen Hall, Pinehurst Campus	\$130 + texts
	Flying	Saturdays	Oct. 14 & 28	10 am-2:30 pm		Union Pines High School	

Aviation Majors

Learn more about our Aviation program at www.sandhills.edu/aviation or contact Keith Davies at daviesk@sandhills.edu.

Aviation Management

Associate in Applied Science in Aviation Management

The Aviation Management major focuses on the skills and knowledge required for aviation related careers including those in general aviation, the aerospace industry and state and federal aviation organizations.

Career Pilot Technology

Associate in Applied Science in Professional Pilot Technology
Instrument Pilot Certificate • Private Pilot Certificate

The Professional Pilot major focuses on the skills and knowledge required to be a successful commercial pilot. Graduates may earn a commercial pilot certificate with an instrument rating.

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BUSINESS

Short-Term Training- Business

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Medical Administrative Assistant (CMAA)

See page 22.

Notary Public

This course is required for anyone interested in becoming a Notary Public for the first time. It is recommended for all notaries as a refresher course. Note: The current edition of The Notary Public Manual for North Carolina, March 2016, ISBN: 978-1-56011-851-0, is required for admittance to the class and can be purchased at the SCC bookstore or on Amazon. It is strongly recommended that you study the guidebook prior to class attendance to be better prepared for the state examination given at the end of the class. NCGS 10B-5(b) provides the following requirements to be commissioned as a Notary Public in NC: 1) Be at least 18 years of age or legally emancipated as defined in Article 35 of Chapter 7B of the General Statutes; 2) Reside or have a regular place of work or business in this State; 3) Reside legally in the United States; 4) Speak, read, and write the English language; 5) Possess a high school diploma or equivalent; 6) Pass the course of instruction described in this Article, unless the person is a licensed member of the North Carolina State Bar; 7) Purchase and keep as a reference the most recent manual approved by the Secretary that describes the duties and authority of notaries public; 8) Submit an application containing no significant misstatement or omission of fact.

Students must provide current state or federal picture identification for admission to class. An active duty military and civilian ID cards DO NOT meet identification requirement.

Pinehurst Campus • 8 am-6 pm • \$75 + text

Course Code: 3489	Tuesday, Aug. 15	102 Van Dusen Hall	Mike Brown
Course Code: 3490	Tuesday, Sept. 19	103 Van Dusen Hall	Bret Kane
Course Code: 3492	Tuesday, Nov. 21	103 Van Dusen Hall	Bret Kane
Course Code: 3493	Tuesday, Dec. 19	103 Van Dusen Hall	Bret Kane

Hoke Center • 8 am-6 pm • 122 Upchurch Hall • Instructor: Mike Brown and Bret Kane • \$75 + text

Code: 2488	Tuesday, July 18	Code: 3491	Tuesday, Oct. 17
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Insurance Pre-Licensing

SCC offers a variety of insurance pre-licensing courses that include Life, Health, Medicare Supplement/Long term care, Property, Casualty, Personal Lines, and Adjuster. Students interested in taking insurance pre-licensing courses can choose from two online delivery options: Synchronous or Asynchronous classes. SCC's insurance pre-licensing classes are done in partnership with Insurance Educational Systems, an approved educational provider with the Department of Insurance.

For questions about insurance pre-licensing courses and step-by-step instructions on registering for these courses, contact Lori Degre at degrel@sandhills.edu.

Asynchronous classes can begin at any specified time of the month that is agreed upon between the student and the Sr. Director of Career Training. Students will have 60 days to complete their asynchronous course. Students will be contacted via email and/or phone call to discuss their start date of class. These classes are self-paced and include video streaming activities. The study requirements will be met with video, quizzes and study recommendations on the video. The cost of these classes is lower due to the video nature of the class, but this option allows you to watch videos multiple times to review the material. Instructors are available on-call to address student questions. <i>Cost includes material fee. Material fee is nonrefundable once registered.</i>	40 hour classes – \$350 20 hour classes – \$210 10 hour classes – \$175
Synchronous classes have specific start and end dates and times. The study requirements will be met with a live instructor five days a week based on the specific class schedule. To see the dates available, please go to bit.ly/3J6upct . <i>Cost includes material fee. Material fee is nonrefundable once registered.</i>	40 hour classes – \$405 20 hour classes – \$210 10 hour classes – \$210

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Leadership	<p>Gain the respect and admiration of others by developing your leadership skills. Even if you're not working in a leadership role, this course will teach you how to use the principles of great leaders to achieve success in your professional and personal life.</p> <p>For information or to register, go to: https://bit.ly/45W64jk. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>				
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Lynne Morton	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Project Management Professional PMP® Prep	<p>This online course helps you learn how to prepare for the Project Management Institute's (PMI)* prestigious Project Management Professional (PMP)* certificate exam. You will discover what to expect after completing the exam and learn about the eight project performance domains, agile methodology, and what is new In the Project Management Body of Knowledge (PMBOK)* 7th Edition. For information or to register, go to: https://bit.ly/3NqKPiv. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>				
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Tony Swaim	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Mastery of Business Fundamentals	<p>Acquire practical experience in strategic planning, management, and finance without enrolling in an MBA program. This course will provide in-depth knowledge of the business environment, including ethics, organizational structures, performance measures, financial investment models, budgeting, and more.</p> <p>For information or to register, go to https://bit.ly/43AdAP4. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>				
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Tony Swaim	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Real Estate Mandatory Update #9923	All licensed real estate brokers must complete a four-hour mandatory NC Real Estate Commission-approved update course. CEU: .4			Will be offered Spring Semester 2024	
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Real Estate Elective	This course will meet the four-hour continuing education elective set forth by the NC Real Estate Commission. CEU: .4			Will be offered Spring Semester 2024	
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Real Estate Pre-Licensing	<p>This class provides an intensive review of topics and prepares the student for the NC Broker licensing examination. Topics covered include real estate terms, contracts, leases, ownership, licensing law, finance, listing and closing of property, property valuation and building construction. 80% of classes must be attended in order to take the end of class exam. Once you pass the end of class exam with a 75% or higher you can then apply to take the state exam. Text (Principles of Real Estate Practice in NC, ISBN: 978-0915777488) can be ordered through Amazon. Prerequisite: Work Keys Reading and Math, Level 5 or higher or verification of a post-secondary degree. CEU: 8.1</p>				
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Code	Class Days	Dates	Time	Instructor	Format	Cost
3482	Mondays & Wednesdays	Sept. 6-Dec. 11 <i>Make-up test on Dec. 18</i> <i>No class on Nov. 22</i>	6-9 pm	Allan Nanney, CDPE, GRI, SCP, SFR	191 Little Hall Pinehurst Campus	\$185+ text

www.sandhills.edu/learn

Here you can find all you need to know about enrolling in the fall semester Curriculum and Workforce Continuing Education Classes.

Real Estate Post-Licensing 301 Broker Relationships and Responsibilities		<p>This class provides a review of agency relationships, sales and commercial property management transactions, a real estate broker's legal duties to clients and customers, a step-by-step review and discussion of the functions and responsibilities of a real estate broker when working with sellers and buyers, a review of issues associated with transactions in progress when a broker leaves a firm, and a review of license status and education issues.</p> <p><i>Text: NC Real Estate Manual (E-book subscription available). CEU:3.0</i></p>				
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Code	Class Days	Dates	Time	Instructor	Format	Cost
3485	Monday-Thursday	Sept. 11-14 Sept. 18-21	8:30 am-12:30 pm 8:30 am-noon	Allan Nanney	Online <i>Testing in person on Sept. 21 in 103 Van Dusen Hall</i>	\$130+ text

Real Estate Post-Licensing 302 Contracts and Closings		<p>Topics in this course include selected basic contract law concepts, real estate sales contract preparation, sales contract procedures, buyer's due diligence, closing procedures, Real Estate Settlement Procedures Act, closing disclosure preparation, contracts for deed, options, and selected real estate license status and education issues.</p> <p><i>Text: NC Real Estate Manual (E-book subscription available). CEU 3.0</i></p>				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3486	Monday-Thursday	Oct. 9-12 Oct. 16-19	8:30 am-12:30 pm 8:30 am-noon	Allan Nanney	Online <i>Testing in person on Oct. 19 in 103 Van Dusen Hall</i>	\$130+ text

Real Estate Post-Licensing 303 NC Law, Rules and Legal Concepts		<p>Topics in this course include general North Carolina licensing requirements, brokerage compensation issues, the disciplinary process, specialized types of real estate, property management in NC, and miscellaneous NC laws and legal concepts.</p> <p><i>Text: NC Real Estate Manual (E-book subscription available). CEU: 3.0</i></p>				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3487	Monday-Thursday	Nov. 6-9 Nov. 13-16	8:30 am-12:30 pm 8:30 am-Noon	Allan Nanney	Online <i>Testing in person on Nov. 16 in 103 Van Dusen Hall</i>	\$130+ text

A to Z Grantwriting		<p>This course provides you with the hands-on experience and knowledge you need to successfully begin the planning process for projects in need of grant funding. An approach to grant seeking begins with thinking about why the funding is needed and involving the grant applicant's stakeholders in the planning process.</p> <p>For information or to register, go to: https://bit.ly/3MYRnmS. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>				
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Dr. Beverly A. Browning	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Start Your Own Consulting Practice		<p>Learn how to leverage your knowledge and experience by starting your own professional consulting practice. This course will show you how to develop a business plan, set pricing policies, write marketing plans, and contract services so you can begin turning your expertise into profit.</p> <p>For information or to register, go to https://bit.ly/3NmgjGi CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>				
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Course Type	Format	Course Length	Start Dates	Location	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	William Flood	\$75

LEARN TO EARN

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Free Small Business Center Seminars

For free one-on-one counseling, information about starting a business, or about specific business needs, contact Teresa Reynolds at (910) 695-3938 or reynoldst@sandhills.edu.



The Small Business Center

The Small Business Center's mission is to increase the success rate and numbers of viable businesses by providing high quality, readily accessible information and resources to prospective and existing small business owners leading to job creation and retention.

To register, go to sandhills.edu/wce/sbc.html.

Additional classes may be added throughout the semester. Check the link often.

All classes are held in 102 Van Dusen Hall on the Pinehurst campus.

Small Business Development Series

This core series will be presented by experts in their respective fields and introduces many aspects of starting, marketing, and sustaining a small business. If you are an entrepreneur, prospective or existing small business owner, consider immersing yourself in this entire eight-class series.

Class Days

Tuesdays

Time

6-8 pm

Start Your Business

Learn how to create actionable, relevant, and sustainable business practices. Discover resources to craft a business strategy that targets specific, measurable, and timely goals to attract investors, lenders, and customers, and supports a profitable small business model.

Date

Sept. 5

Instructor

Michael Barbera, PhD

Create a Winning Business Plan

Learn how to turn your small business ideas into a solid plan for long-term success. Discover how a business plan is used by potential lenders, and steps for making the process easy.

Date

Sept. 12

Instructor

Michael Barbera, PhD

Finance Your Business

Small business start-ups and owners challenged by financing will learn how to seek out funding for your business. Discover the proper information needed for the process. Explore the advantages of different types of funding sources and how to choose the right one. Learn how to turn your small business ideas into a solid plan for long-term success.

Date

Sept. 19

Instructor

Roxanne Reed, MBA

Business Tax Essentials

Learn the basic requirements to help NC small business owners understand the laws and obligations necessary to be tax compliant. Learn about filing and administrative requirements. Learn the basics of NC sales and use tax law and withholding tax law. Review directions for completing sales tax and withholding returns and for filing and paying online.

Date

Sept. 26

Instructor

Cynthia Roberts, CPA

Bookkeeping Basics

Gain a working knowledge of how to properly record small business financial transactions. Discover the three most important financial reports and learn how to use these reports to make informed business decisions.

Date

Oct. 3

Instructor

Crystal Wambeke, CFE

Introduction to Marketing

Get an overview of small business marketing principles and applications. Develop a focused and effective marketing plan to help comprehend strategic marketing and consumer behavior. Identify how consumers think, act and engage.

Date

Oct. 10

Instructor

Michael Barbera, PhD

Selling Made Simple—Identify Your Customer

Learn how to identify and sell to your customers. Understand the concept and framework of the customer and the product and identify how consumers make decisions based on perceptions and experience.

Date

Oct. 17

Instructor

Michael Barbera, PhD

Get Ready to Employ

Small Business owners often bear the responsibility of serving as their own Human Resources department and struggle to understand obligations and laws that govern employee rights and benefits. This seminar will introduce you to the foundational steps to get your business ready to hire, onboard and manage employees, and remain in compliance with rules and regulations.

Date

Oct. 24

Instructor

Maria Carlton, SHRM

Contract with the Federal Government	This training is an introduction to doing business with the federal government. Topics trained include levels of federal purchasing; how the federal government buys products, construction and engineering, and non-personal services; marketing a business to the federal government; socio-economic small business programs; registering as a federal contractor; locating, identifying and responding to federal business opportunities; and resources available to assist federal contractors in North Carolina.	Date	Instructor	
		Oct. 31	Tonia Rivers, NCMBC	
Quickbooks Online	QuickBooks expert and certified bookkeeper, Crystal Wambeke, introduces small business owners to the cloud-based software QuickBooks Online.	Class Day	Time	Instructor
		Wednesdays	6-8 pm	Crystal Wambeke
QuickBooks Online 101	In this two-part series, attendees will be introduced to the cloud-based software QuickBooks Online. Discover how this popular online software can help small business owners save time, simplify bookkeeping, and avoid costly errors. Learn account setup and how to track business income and expenses.	Date		
				Oct. 4
QuickBooks Online 102	Learn more about using the cloud-based software QuickBooks Online. Discover advanced topics on managing accounts receivable and accounts payable. Learn to reconcile small business bank accounts, manage inventory, and create financial reports.	Date		
				Oct. 11
Non-Profit Basics	Nonprofits are deeply rooted in local communities and actively contribute to their development. They foster community engagement, encourage civic participation, and promote social cohesion.	Class Day	Time	
		Thursday	5:30-7:30 pm	
501c3 Non-Profit Startup Basics	Discover the basics of Starting a 501c3 Non-Profit: federal approval of 501c3 status; establishing the Board of Directors, Articles of Incorporation, and By-Laws; IRS reporting requirements; and hear lessons learned on effective fundraising and marketing strategies to ensure a sustainable success model.	Date	Instructor	
		Sept. 14	Steven Nisbet, President Shields & Stripes	
Small Business Development Webinar Series	Join small business development expert Mike Collins of The Perfect Workday for Insider knowledge on how to start, manage and grow your small business into a successful and sustainable venture.	Class Day	Time	Instructor
		Thursdays	6:30-7:30 pm	Mike Collins
ABCs of Starting a Small Business on a Limited Budget	Starting a small business on a limited budget is easier now than it has ever been. In these challenging times everyone from the government to your local banker is trying to help you succeed. This webinar includes the legal basics, tips for low-cost marketing, funding suggestions, and more. These are the ABCs of how to start a small business combined with winning strategies from low-cost startups.	Date		
				Oct. 5
Find Your Customers and Create a Marketing Plan	Just because you have an idea doesn't mean anyone will buy it. You must clearly describe your customer and create a plan to reach them. Learn 4 ways to describe your customer and discover how many there are in your market area and discover five steps of a winning plan for your small business.	Date		
				Oct. 12
Dynamite Marketing on a Firecracker Budget	There has never been a time that is as easy and economical to do great marketing! In Dynamite Marketing On a Firecracker Budget for Small Businesses you will discover 50+ successful ways to market your business and easily reach customers.	Date		
				Oct. 19
Treasure Hunt: Finding Funding for Your Small Business	You will discover how to find funds to create your business. If you have a great idea, the money is out there somewhere. From coins-in-the-couch, to loans, grants, and Go Fund Me pages. This webinar shows you the colorful rainbow of funding sources.	Date		
				Oct. 26
Creating a Winning Business Plan	You can't reach your goal—or get a loan—without the map that is your business plan. Creating a Winning Business Plan offers simple, easy-to-follow steps for creating a business plan that fits your small business.	Date		
				Nov. 2

Business Majors

Learn more about our Business programs at www.sandhills.edu/business or contact Kirk Lynch at lynchk@sandhills.edu.

Accounting

Associate in Applied Science-Accounting • Bookkeeping Certificate

The Accounting curriculum is designed to provide students with the knowledge and the skills necessary for employment and growth in the accounting and finance profession. Accountants and finance professionals assemble and analyze, process, and communicate essential information about financial operations.

Business Administration

**Associate in Applied Science-Business Administration
Associate in Applied Science-Business Administration Hospitality Mgt.
Business Administration Diploma • Banking and Finance Certificate
Entrepreneurship and Small Business Management Certificate
Human Resources Certificate • Hospitality Management Certificate**

The Business Administration Curriculum is designed to introduce students to the various aspects of the free enterprise system. Students will be provided with a fundamental knowledge of business functions, processes, and an understanding of business organizations in today's global economy.

Health Information Technology

Associate in Applied Science

The Health Information Technology Curriculum provides individuals with the knowledge and skills to process, analyze, abstract, compile, maintain, manage, and report health information. This is a partner program with Pitt Community College.

Medical Office Administration

Associate in Applied Science-Medical Office Administration • Associate in Applied Science-Medical Coding and Billing • Associate in Applied Science- Patient Service • Medical Office Administration Certificate • Medical Coding and Billing Certificate

The Medical Office Administration curriculum prepares individuals for employment as medical administrative personnel in the areas of medical office, medical billing and coding, dental office, patient services, and medical documents.

Office Administration

Associate in Applied Science-Office Administration • Office Administration Certificate • Customer Service Representative Certificate

The Office Administration curriculum prepares individuals for employment as administrative office personnel who use skills in the areas of office management, office finance, legal office, virtual office, customer service, and office software.

CONSTRUCTION & TRADES

Short-Term Training-Construction

NCCER has created the Build Your Future website for students, families, veterans, and industry professionals interested in exploring careers in construction.

The site is found at www.byf.org.

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Blueprint Reading & Estimating

Blueprint reading is a necessary skill for every trade in the construction industry. This course covers blueprint basics, specifications, site plans and architectural plans. Then once you understand how to read the blueprints you will learn how to do quantity takeoffs and pricing. Text available at Amazon: *Builder's Essentials, Plan Reading & Material Takeoff* by Wayne J. DelPico
ISBN: 978-0-87629-348-5. CEU: 8.4

Will be offered Spring Semester 2024.

Construction Project Management

This course provides students with the skills necessary to work as a construction supervisor or job foreman. Management skills in people and problem solving, planning, estimating, safety supervision, scheduling, controlling costs and resources will be taught. Text: *Project Management*, 3rd Edition by Pearson, ISBN: 978-0-13-474426-1. CEU: 9.6

Code	Class Days	Dates	Time	Location	Cost
3364	Tuesdays & Thursdays	Aug. 22-Dec. 12 <i>No class on Nov. 23</i>	6-9 pm	108 Logan Hall	\$211.50 + text

Construction Training – Build a Tiny Home	Learn the basics of carpentry, plumbing, electrical, and HVAC by partnering with Habitat for Humanity and building a Tiny Home. Learn the skills to either enter the trades workforce or to continue your education with a trade specific class.					
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3365	Thursdays & Fridays	Aug. 17-Dec. 1 <i>No class on Sept. 1, Nov. 23 & 24</i>	8 am-2:30 pm	Adam Cook	Habitat Site in Aberdeen	\$187.50 + text

Electrical Level I	<i>Prerequisite/Co-requisite: NCCER Core</i> Earn an industry-recognized NCCER Electrical credential. Level 1 introduces trainees to the electrical trade, safety, circuits, National Electrical Code, device boxes, hand bending, raceways and fittings, conductors and cables, electrical construction drawings, residential electrical services, and test equipment.					
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Code	Class Days	Dates	Time	Instructor	Location	Cost
1431	Tuesdays & Thursdays	Aug. 8-April 4	6-9 pm	Herbert Hearne	Palmer Trade Center Pinehurst Campus	\$211.50 + text
2431	Mondays & Wednesdays	Jan. 3-May 20		Charlie Johnson		

Electrical Level II	<i>Prerequisite: Electrical Level I</i> Earn an industry-recognized NCCER Electrical credential. Level 2 introduces trainees to Alternating Current, Motors, Electric Lighting, Conduit Bending, Pull and Junction Boxes, Conductor Installations, Cable Tray, Conductor Terminations and Splices, Grounding and Bonding, Circuit Breakers and Fuses, Control Systems and Fundamental Concepts.					Will be offered Spring Semester 2024.
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Electrical Level III	<i>Prerequisite: Electrical Level II</i> Earn an industry- recognized NCCER Electrical credential. Level 3 builds upon the concepts and skills acquired in the NCCER Electrical Levels I & II courses. Successful completion qualifies students to receive the NCCER Electrician Level III Certification and inclusion on the NCCER National Registry for Electricians. The course is broken down into topics including: load calculations – brand and feeder circuits, conductor selection and calculations, practical applications of lighting, hazardous locations, overcurrent protection, distribution equipment, transformers, commercial electrical services, motor calculations, and motor controls.					Will be offered Spring Semester 2024.
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Forklift Operator	Earn the National Safety Council's (NSC) lift truck operator certification by successfully completing this class. Minimum age is 18. Text: NSC Lift Truck Operator, by National Safety Council ISBN: 2818440022999 (available in the SCC bookstore in Dempsey Student Center). CEU: 1.1					
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2376	Friday	Aug. 11	8:30 am-4 pm	Nicholas Williams	Plumbing Classroom Breakthrough Construction Center Larry Caddell Training Center, Carthage	\$77.50 + text
	Saturday	Aug. 12	8 am-Noon			

NCCER Core + OSHA 10	<i>NCCER Core is a prerequisite/co-requisite to Level 1 Electrical, HVAC, Plumbing, and Welding classes.</i> Modules include basic safety, communication skills, and an introduction to construction drawings. Students earn NCCER Core and OSHA 10 certifications. Text: Core: Introduction to Basic Construction Skills, 6th Edition by Pearson, ISBN: 978-0-13-748334-1. CEU: 9.6					
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Code	Class Days	Dates	Time	Instructor	Location	Cost
1436	Tuesdays & Thursdays	Aug. 21-Jan. 16	6-9:30 pm	Charlie Johnson	Palmer Trade Center Pinehurst Campus	\$243.50 + text
3442	Mondays & Wednesdays	Sept. 5-Dec. 14		Scott Gorman		
1437	Mondays & Wednesdays	Jan. 22-May 1		Scott Gorman		
1438	Tuesdays & Thursdays	Jan. 23-May 2		Charlie Johnson		

General Contractors Update & CE Classes

This course provides General Contractors the necessary 8 hours of Continuing Education required to renew their licenses each year.

Code	Class Days	Dates	Time	Location	Instructor	Cost
3500	Saturday	August 26	8 am-5 pm	191 Little Hall, Pinehurst Campus	David Clark	\$110
3501		September 16				
3502		October 14				
3503		November 4				
3504		November 18				

HVAC Level I

Prerequisite/Co-requisite: NCCER Core

Learn trade mathematics, basic electricity, introduction to heating, and cooling, introduction to air distribution systems, basic copper and plastic piping practices, soldering and brazing, and basic carbon steel piping practices.

Text: HVAC Level 1, 5th edition by Pearson ISBN: 978-0-13-518509-4. CEU 12.6

Code	Class Days	Dates	Time	Instructor	Location	Cost
3368	Mondays & Wednesdays	Aug. 14-Dec. 13 <i>No class on Sept. 4 and Nov. 22.</i>	6-9:30 pm	Gary Giglio	Breakthrough Construction Center	\$211.50 + text
3466	Monday-Friday	Aug. 28-Dec 20 <i>This class follows MCS schedule.</i>	8-9:30 am	Nicholas Williams	Larry Caddell Training Center, Carthage	

HVAC Level II

Pre-requisite: HVAC Level I

HVAC Level II covers the following: alternating current, compressors, refrigerants and oils, leak detection evacuation recovery and charging, metering devices, heat pumps, basic maintenance, chimneys vents and flues, sheet metal duct systems, fiberglass and fabric duct systems, commercial airside systems, air quality equipment, and introduction to hydronic systems. Scholarships are available for this class. Text: HVAC Level 2, 5th Edition by Pearson ISBN: 978-0-13-518512-4. CEU 9.6

Code	Class Days	Dates	Time	Instructor	Location	Cost
3369	Tuesdays & Thursdays	Aug. 1-Dec. 14 <i>No class on Aug. 10 & 15, Sept. 7, Nov. 21 & 23</i>	6-10 pm	Steve Yuskevich	Breakthrough Construction Center Larry Caddell Training Center, Carthage	\$211.50 + text

Plumbing Level I

Prerequisite/Co-requisite: NCCER Core

Plumbing Level 1 will introduce you to the plumbing profession, plumbing safety, tools of the plumbing trade, plumbing math, plumbing drawings, plastic pipe and fittings, copper pipe and fittings, cast-iron pipe and fittings, steel pipe and fittings, plumbing fixtures, introduction to drain, waste, and vent (DWV) systems, and introduction to water distribution systems.

Text: Plumbing Level 1, 5th Edition by Pearson ISBN: 978-0-13-793383-9. CEU 10.2

Code	Class Days	Dates	Time	Instructor	Location	Cost
3372	Mondays & Wednesdays	Aug. 14-Dec. 13 <i>No classes on Sept. 4 & Nov. 22</i>	6-9:30 pm	Nicholas Williams	Breakthrough Construction Center Larry Caddell Training Center, Carthage	\$211.50 + text

Plumbing Level II

Prerequisite: Plumbing Level I

Plumbing Level II covers plumbing math two, reading commercial drawings, structural penetrations, insulation, and fire stopping, installing and testing DWV piping, installing roof, floor, and area drains, installing and testing water supply piping, types of valves, installing fixtures and valves, installing water heaters, basic electricity, and fuel gas and fuel oil systems. Text: Plumbing Level 2, Revised 4e, 4th Edition by Pearson ISBN: 978-0-13-314850-3.

Will be
offered
Spring
Semester
2024.

Welding Essentials		Welding Essentials focuses on the fundamentals used in basic MIG and Stick welding. The class is designed to provide basic welding skills training. The focus is on safety and techniques including metal cutting and fitting, and welding skills using generally recognized industry processes.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3441	Saturdays	July 22-Dec 16	9 am-3 pm	Steve Howie	Palmer Trades Center, Pinehurst Campus	\$287.50
1439	Saturdays	Jan 6-May 11	9 am-3 pm	Scott Gorman		

Welding Level I		<i>Prerequisite/Co-requisite: NCCER Core</i> Earn an industry-recognized NCCER Welding credential. Level I introduces trainees to the mastery of basic welding skills and techniques including safety, metal cutting and fitting, and welding skills using generally recognized industry processes.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3432	Mondays & Wednesdays	Aug. 14-May 8	6-9 pm	Steve Howie	Palmer Trade Center Pinehurst Campus	\$311.50 + texts

Welding Level II		<i>Prerequisite: Welding Level I</i> Earn an industry-recognized NCCER Welding credential. Level II builds on Level I by introducing trainees to additional welding methods – including MIG and TIG – and more advanced welding techniques and concepts.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3433	Tuesdays & Thursdays	July 18-April 25	6-9 pm	Steve Howie	Palmer Trade Center Pinehurst Campus	\$311.50 + texts

Construction Majors

Learn more about our Construction programs at www.sandhills.edu/construction or contact Ed Spitler at spitlere@sandhills.edu.

Building Construction	Associate in Applied Science
The Building Construction program will prepare students to apply technical knowledge and skills to residential and commercial building construction and remodeling.	

Construction Management	Associate in Applied Science
By successfully completing the Construction Management program, students will be prepared to supervise, manage, and inspect construction sites, buildings, and associated facilities.	

COSMETOLOGY

Cosmetology Major

Learn more about our Cosmetology program at www.sandhills.edu/cosmetology or contact Tonya Parks at parkst@sandhills.edu.

Cosmetology	Associate in Applied Science • Diploma • Certificate
Our Cosmetology program will provide you with the knowledge, principles, and fundamentals associated with the beauty industry.	

LEARN TO EARN

Greater Earning Power
Greater Opportunities

CULINARY & HOSPITALITY

Short-Term Training-Culinary & Hospitality

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.
To adequately prepare, all culinary classes require registration and payment at least two business days before the start of class.

Bartending

Learn the basics of bartending as a profession or for leisure. Topics include popular mixed drinks, wine, utensils, glassware, fruit cutting, bar procedures, and ABC laws.

Code	Class Day	Dates	Time	Instructor	Location	Cost
3377	Saturdays	Oct. 7-28	9 am-3 pm	Tyrone Thomas	Clement Dining Room in Dempsey Center, Pinehurst Campus	\$75

BBQ

Let's get down and dirty. "Bring him a wet tablecloth", this was a phrase I heard from my grandfather growing up every time we ate pork ribs. I can't tell you the joy a beautifully smoked rack of ribs can bring. Let's look at different BBQ styles and preparations. Pellet grills, lump burning grills, charcoal, electric. Why are there so many and when are they used? We also dive into the sauces of American BBQ. Tastings prepared in class. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3031	Friday	Aug. 18	6-8 pm	Chef Jason Matthews	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75
3032	Monday	Sept. 11				
3033	Wednesday	Oct. 4				
3034	Monday	Nov. 6				
3035	Monday	Dec. 4				

Saucy

All about sauces, the mother of sauces, will be created in class, and we will also dive into the derivatives of these sauces. How and when to use what sauce and what additions will enhance our flavors. Small bites to taste sauces chicken, beef, and broccoli. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3036	Monday	Aug. 21	6-8 pm	Chef Jason Matthews	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75
3037	Friday	Sept. 1				
3038	Friday	Oct. 6				
3039	Monday	Nov. 13				
3040	Friday	Dec. 1				

Savory Tarts

Learn how to mix, shape and create your own tart with a seasonal choice of ingredients. Chef Jason will teach you to make the perfect crust from scratch and how to prepare a classic quiche Lorraine for the class. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3041	Wednesday	Aug. 23	6-8 pm	Chef Jason Matthews	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75
3042	Wednesday	Sept. 13				
3043	Monday	Oct. 16				
3044	Wednesday	Nov. 8				
3045	Friday	Dec. 8				

To adequately prepare, all culinary classes require registration and payment at least two business days before the start of class.

www.sandhills.edu/learn

Buttercream Flowers-Advanced			In this class, we will expand on the basic decorating class and move into making flowers. Students will learn to pipe 4-5 different buttercream flowers. Then the students will ice and stack a cake to decorate it with the flowers they just created. CEU: 0.03			
Code	Class Day	Dates	Time	Instructor	Location	Cost
3046	Wednesday	Aug. 23	5-8 pm	Chef Felicia Everts	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Chocolate Mousse			Explore how to make a classic French chocolate mousse, prepare a toasted hazelnut brownie, chocolate ganache and combine them all to create a delicious dessert. Chef will also demonstrate how to make a quick Vegan chocolate mousse with just two ingredients. CEU: 0.03			
Code	Class Day	Dates	Time	Instructor	Location	Cost
3047	Friday	Aug. 25	5-8 pm	Chef Martin Brunner	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Knife Skills			A lot of home chefs practice the wrong techniques. I want you to feel confident with a knife in the kitchen and help you to reduce accidents by teaching sharpening and cutting techniques, we can practice and use every day. Chicken wings and legs baked in class by students. After learning how we properly break down a whole chicken. CEU: 0.02			
Code	Class Day	Dates	Time	Instructor	Location	Cost
3048	Monday	Aug. 28	6-8 pm	Chef Jason Matthews	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75
3049	Friday	Sept. 15				
3050	Monday	Oct. 23				
3051	Monday	Nov. 20				
3052	Monday	Dec. 11				

Mexican Cuisine			Let's explore some dishes that we order all the time, let's check the authenticity. We are going to explore the trending Mexican cuisine, with hopes to find some new flavors and dishes that we can surprise our guest with right from home. Arroz con pollo or chimichangas made in class. CEU: 0.02			
Code	Class Day	Dates	Time	Instructor	Location	Cost
3053	Wednesday	Aug. 30	6-8 pm	Chef Jason Matthews	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75
3054	Friday	Oct. 20				
3055	Friday	Nov. 17				
3056	Wednesday	Dec. 6				

Jam Making & Water Bath Canning			It's time to preserve those beautiful fresh fruits and vegetables! This hands-on class will teach you to make fruit jam and relish. Also learn the basics of water bath canning to continue preserving food for your pantry. CEU: 0.02			
Code	Class Day	Dates	Time	Instructor	Location	Cost
3057	Tuesday	Sept. 12	5:30-7:30 pm	Chef Julie Huggins	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Bakery-Style Breakfast			Learn how to make delicious bakery quality morning goodies such as Cherry Almond Biscotti's, White Chocolate Raspberry Scones, and 3-Cheese Everything Bagels, that will be sure to please! CEU: 0.02			
Code	Class Day	Dates	Time	Instructor	Location	Cost
3058	Monday	Sept. 18	6:30-9 pm	Chef Monica Bryan	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

To adequately prepare, all culinary classes require registration and payment at least two business days before the start of class.

Tapas & Sangria

Get ready for an evening of fun! Chef Huggins will guide you through creating a variety of traditional Spanish tapas "small plates" to include Patatas Bravas, Stuffed Dates, and Spanish meatballs, plus a delicious Sangria to serve at your next party. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3059	Tuesday	Sept. 19	5:30-7:30 pm	Chef Julie Huggins	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Sprouted Wheat Bread

There is a big debate on wheat and its effect on our bodies. Learn how to make bread from Sprouted Wheat, sourced from a local mill, enriched with toasted pumpkin and Sunflower seeds. This organic whole wheat has many health benefits, don't miss this class! CEU: 0.03

Code	Class Day	Dates	Time	Instructor	Location	Cost
3060	Friday	Sept. 22	5-8 pm	Chef Martin Brunner	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Savory Souffles

Does the thought of making a souffle intimidate you? We will be making two delicious savory souffles that when done you will be surprised at how easy it was. You will go home ready to make more. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3061	Tuesday	Sept. 26	5:30-7:30 pm	Chef Felicia Everts	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Garde Manger

Interested in making your own condiments and spice rubs? This class is for you! Create a unique spice mix, experiment with pickling, and making Chutney. A great way to elevate your meals. Take home everything you create plus recipes to make much more! CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3062	Tuesday	Oct. 3	5:30-7:30 pm	Chef Julie Huggins	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Soups

Now that the weather is changing it is the perfect time to make some delicious soups. The best part of all about making soups is they are perfect to freeze and then reheat on a rather chilly night. We will make three different soups. Roasted tomato soup, taco soup and chicken and wild rice soup. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3063	Wednesday	Oct. 11	5:30-7:30 pm	Chef Felicia Everts	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

PIES! PIES! PIES!

Get ready to impress your family and friends with your pie making skills! Learn tips and tricks to make (practically) fool proof pie from start to finish. Learn to make an old-fashioned fruit pie with crumble top and a decadent chocolate cream pie. Take home your complete pies plus recipes to create delicious holiday pies. CEU: 0.03

Code	Class Day	Dates	Time	Instructor	Location	Cost
3064	Thursday	Oct. 19	5:30-8:30 pm	Chef Julie Huggins	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Spooky Good Halloween Treats

Getting creative at Halloween is only half the fun! Learn to make "poison" candied apples, decorate witch's cauldron cupcakes (with oozy filling), and creepy eyeball cake pops that will be a howl at your Halloween party. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3065	Monday	Oct. 23	6:30-9 pm	Chef Monica Bryan	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

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To adequately prepare, all culinary classes require registration and payment at least two business days before the start of class.

Chocolate Babka

Rich yet flaky describes this traditional Easter European breakfast bread. Chef Brunner will show you how to make a brioche type dough, the nut filling, and combine it to create a great bread to offer to your guests for breakfast or afternoon coffee. CEU: 0.03

Code	Class Day	Dates	Time	Instructor	Location	Cost
3066	Wednesday	Oct. 25	5-8 pm	Chef Martin Brunner	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Appetizers

With the holiday season coming up now is the perfect time to be able to make some delicious appetizers for your family and friends. We will make six different appetizers for you to have out on your table. We will make mango ceviche, stuffed mushrooms, spinach artichoke zucchini bites, cherry tomato confit and a quick sweet treat candied pecans. CEU: 0.02

Code	Class Day	Dates	Time	Instructor	Location	Cost
3067	Wednesday	Nov. 8	5:30-7:30 pm	Chef Felicia Everts	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Flavors of Fall

Looking for a Thanksgiving dessert that's more than just pie? Chef Monica will give you 3 fantastic desserts; Pumpkin Tiramisu, Maple Bourbon Pecan Bars, and a Cranberry Orange Tart, that are sure to be the talk of your Holiday gathering! CEU: 0.03

Code	Class Day	Dates	Time	Instructor	Location	Cost
3068	Monday	Nov. 13	6:30-9:30 pm	Chef Monica Bryan	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Yeast Bread for Holiday Parties

Learn working alongside Chef Brunner how to create buttery soft rolls, Grissini bread sticks, and Chocolate Cherry Bread. No experience required, Chef will show you how to shape nice rolls, and make crispy bread sticks great for table centerpieces. The chocolate cherry bread is a holiday favorite! CEU: 0.03

Code	Class Day	Dates	Time	Instructor	Location	Cost
3069	Wednesday	Nov. 15	5-8 pm	Chef Martin Brunner	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Christmas Cookies

Just in time for cookie swaps, parties or just to have a sweet treat for Christmas day we will show you how to make 5 different cookies. We will make Classic Gingerbread cookies, Italian wedding cookies, peppermint cookie snowballs, pinwheel cookies and Glass window cookies. CEU: 0.03

Code	Class Day	Dates	Time	Instructor	Location	Cost
3070	Tuesday	Nov. 28	5-8 pm	Chef Felicia Everts	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Wines of the World—Beyond the Basics

Discover the grape varieties, winemaking techniques, vineyard methods and wine styles throughout the wine world. Learn about a wide range of wines in this course which builds upon and deepens one's existing wine knowledge. Each class will involve tastings, students are required to be 21 or over. This class is intended for those who already possess some basic wine knowledge and is suitable for, among others, food and beverage industry personnel. CEU: 12.0

Code	Class Day	Dates	Time	Instructor	Location	Cost
3071	Tuesdays	Sept. 12, 19, 26, Oct 3, 24 & Nov 7	5:30-7:30 pm	David Bryant	Dining Hall, Little Hall, Pinehurst Campus	\$150

Culinary Majors

Learn more about our Culinary programs at www.sandhills.edu/culinary or contact Erin Durkee at edurkee@sandhills.edu.

Baking and Pastry Arts

Associate in Applied Science • Certificate

This Baking and Pastry Arts Curriculum is designed to provide students with the skills and knowledge required for employment in the baking/pastry industry, including restaurants, hotels, independent bakeries/pastry shops, wholesale/retail markets, and high-volume bakeries, and/or further academic studies.

Business Administration-Hospitality	Associate in Applied Science • Certificate
The Business Administration Hospitality Management curriculum is designed to introduce students to the various aspects of the hospitality industry. Students will be provided with a fundamental knowledge of functions, processes, and an understanding of hospitality organizations in today's global economy.	

Culinary Arts	Associate in Applied Science • Certificate Restaurant Management Certificate
This curriculum provides specific training required to prepare students to assume positions as trained culinary professionals in a variety of foodservice settings including full service restaurants, hotels, resorts, clubs, catering operations, contract foodservice and health care facilities.	

ED2GO

Online Courses and Programs

Online Self-Paced Tutorials, Instructor Led-Courses and Career Certificate Programs	Arts and Design • Business • Computer Applications • Language Computer Science • Construction and Trades • Math and Science* Health and Fitness • Hospitality • Information Technology • Legal Teacher Professional Development • Test Prep* • Writing <i>*Not available in Career Certificate Programs</i>
<p>Ed2Go Tutorials allow you to begin anytime and work at your own pace. Instructor-led courses have set start dates each month and take six weeks to complete. Visit ed2go.com/sandhills to view catalog.</p> <p>Career Certificate Programs prepare students for nationally recognized certifications in as little as six months. There are more than 300 courses available. Visit careertraining.ed2go.com/sandhillscs/training-programs for all information.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>	

EDUCATION

K-12 Teacher Continuing Education

We have 69 Teacher Professional Development classes from which to choose (*three examples listed here*).
Go to www.ed2go.com/sandhills or email troyerj@sandhills.edu for information about these and other Ed2Go classes.

Creating the Inclusive Classroom	Understand how to reach the diverse mix of students you face every day with strategies that turn diversity into opportunity. This course provides creative, low-budget strategies for making your inclusive classroom a nurturing, supportive learning environment that helps every student. For information or to register, go to https://bit.ly/3KeamZp . CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu .
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Ellen Arnold	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Differentiated Instruction in the Classroom	Discover 10 practical Differentiated Instruction strategies, including interest centers, and flexible grouping that will meet the needs of the diverse learners in your class. This course packs real-world examples into every lesson that will help you immediately put these strategies to use in your own classroom. For information or to register, go to https://bit.ly/3KdKlJE . CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu .
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Cheryl Dick	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Guided Reading & Writing: Strategies for Maximum Student Achievement

Gain a classroom full of students who can negotiate increasingly challenging texts with unprecedented fluency. This class provides differentiated instruction tactics to better understand how your students learn and how to apply those tactics within the guided reading framework. For information or to register, go to <https://bit.ly/3X5iDF2>. CEU: 2.4
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Cheryl Dick	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

The Creative Classroom

Learn how to use creativity as a powerful engagement tool in the classroom, regardless of what subject you teach. This course provides new approaches to field trips, learning labs, exercises, and evaluation methods that will challenge and motivate your students to become creative thinkers. For information or to register, go to: <https://bit.ly/3CiXhdJ>. CEU: 2.4
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Robin Sellers	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Teaching Students with Autism

Learn how to help your students with high-functioning autism and Asperger's Syndrome unlock their full learning potential. This course will help you develop the knowledge and strategies you will need to ensure your students with autism succeed in the classroom and beyond. For information or to register, go to <https://bit.ly/3MpSuxr>. CEU: 2.4
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Ellen Arnold	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Teaching Smarter with SMART Boards

Learn the unique and varied teaching applications of SMART technology. This course will help you master the use of SMART Board and SMART Notebook technology to create powerful, interactive lessons. For information or to register, go to <https://bit.ly/43WFm8g>. CEU: 2.4
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Lori Elliott	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Education Majors

Learn more about our Early Childhood Education program at www.sandhills.edu/earlychildhood or contact Susan Wright at wrights@sandhills.edu. Learn more about our Teacher Preparation programs at www.sandhills.edu/university-studies-teacher-preparation or contact Sue Sheets at sheetss@sandhills.edu.

Early Childhood Education

Associate in Applied Science
Associate in Applied Science-Birth-Kindergarten Licensure Transfer
Associate in Applied Science- Non-Teaching Licensure Transfer
Infant/Toddler Care Certificate • Preschool Care Certificate

The Early Childhood Education curriculum prepares individuals to work with children from birth through eight in diverse learning environments. Students will combine learned theories with practice in actual settings with young children under the supervision of qualified teachers.

Teacher Preparation

Associate in Arts • Associate in Science

The University Studies Teacher Preparation program provides opportunities for students to complete coursework that will transfer as baccalaureate credit to four-year colleges and universities.

www.sandhills.edu/learn

ENGINEERING

Engineering Technology Majors

Learn more about our Engineering programs at www.sandhills.edu/construction or contact Ed Spitler at spitlere@sandhills.edu.

Architecture

Associate in Applied Science • Certificate

We will prepare you to assist architects, engineers, and construction professionals in developing plans and related documentation for residential and commercial projects in both the private and public sectors.

Civil Engineering

Associate in Applied Science • Certificate

We will prepare you to use basic engineering principles and technical skills to carry out planning, documenting and supervising tasks in sustainable land development and public works and facilities projects.

Environmental Engineering

Associate in Applied Science • Certificate

We will prepare you to use mathematical and scientific principles to modify, test, and operate equipment and devices used in the prevention, control and remediation of environmental problems and development of environmental remediation devices.

Geomatics

Associate in Applied Science • Certificate

We will prepare you for the delineation, determination, planning and positioning of land tracts, boundaries, contours and features applying principles of route surveying, construction surveying, photogrammetry, mapping, global positioning systems, geographical information systems, and other kinds of property description and measurement to create related maps, charts and reports.

HEALTH CARE

Short-Term Training-Health Care

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Central Sterile Processing

Learn to apply the principles of sterilization and disinfection in the workplace, as well as the principles of distribution of instruments and supplies. Explore preparation, storage, quality assurance and inventory management. This class prepares students for the Sterile Processing Technician certification offered by CSPD. CEU: 9.6

Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3309	Hybrid	Wednesdays (classroom) + 3 hours per week online	Aug. 16-Dec.13	6-9 pm	Will Martindale	129 Blue Hall, Pinehurst Campus	\$187.50 + text

CPR for Healthcare Providers

See page 34 for class information.

EKG Technician

Become a Certified Electrocardiogram Technician (EKG) with ASPT. Study the anatomy and physiology of the heart, the pulmonary system (lungs), the electrical impulses that make the heart pump and contract, and the segments, waves, and intervals of a 12-lead EKG. Clinical experience will teach the placement of electrodes on the body. CEU: 9.6

Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3306	Hybrid	Mondays (classroom) + 3 hours per week online	Aug. 21-Dec. 11	6-9 pm	Ann Addor	129 Blue Hall, Pinehurst Campus	\$187.50 + text
3308	Zoom, Online, and In-Person Lab	Tuesdays (Zoom), + 3 hours online per week, In person lab Tuesdays in November and December	Aug. 15-Dec 5			Online	

Legal Nurse Consultant	<p>Use your nursing background to help attorneys with medical cases and claims. This course provides a foundation in different areas of law to help you understand how to assist attorneys in all phases of civil and criminal litigation and step-by-step instructions for setting up your own nurse consulting practice.</p> <p>For information or to register, go to: https://bit.ly/3J7ONKa. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Neal Bevans	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Medical Administrative Assistant (CMAA)	<p>Medical Administrative Assistants are valuable members of the healthcare team. Students will learn patient registration, telephone, scheduling, medical records, accounts receivable, data entry, and medical claims. This class prepares individuals for the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA). CEU: 9.6</p>
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Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3316	Hybrid	Mondays (Classroom), + 3 hours online per week	Aug. 21-Dec. 11	6-9 pm	Terri Rush	201 Van Dusen Hall Pinehurst Campus	\$265.50 + text
3318	Online	6 hours online per week, 1st class Zoom Session	Aug. 15-Dec. 5	6 hrs. per week		Online	

Medical Assisting Part 1	<p>Become a Medical Assistant in this eleven-month three-part program. Employment opportunities include physicians' offices, health maintenance organizations, health departments, and hospitals. Contact Melinda Morgan at morganm@sandhills.edu for program requirements. For program information and accreditation status visit: https://www.sandhills.edu/ma-program. CEU: 39.6</p>
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Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3303	Hybrid	Mondays & Wednesdays (classroom) Tuesdays & Thursdays (online)	Aug. 21-Dec. 20	8:30 am-3 pm	Melinda Morgan	104 Van Dusen Hall, Pinehurst Campus	\$187.50 + text

Medical Transcription	<p>Learn how to transcribe the most common medical reports used in both inpatient and outpatient settings. This course contains grammar review, as well as important clinical knowledge of major disease processes that are essential to enhancing your skills as a medical documentation specialist.</p> <p>For information or to register, go to: https://bit.ly/3CmtosU. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Jennifer Della'Zanna	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Medical Terminology + A&P	<p><i>This is the prerequisite class for Medical Coding.</i></p> <p>Introduction to the study of medical words and terms. Learn basic human anatomy and physiology for all body systems, laboratory medicine, pharmacology, elements of medical terms and names of major diseases, including terms used in physical exams, operative procedures, and diagnosis. CEU: 11.2</p>
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Code	Format	Dates	Time	Instructor	Cost
3324	Online	Aug. 28-Dec. 8	Approximately 8 hours per week	Lynne Russell	\$185 + text

LEARN TO EARN

Greater Earning Power
Greater Opportunities

Medical Coding	<p>Prerequisite: Medical Terminology + A&P</p> <p>Designed to provide students with the skills necessary to face the challenges associated with a medical coding career. Obtain the right combination of skills and abilities needed to advance in the various coding positions that are available. The focus of this class is learning the coding rules for the CPT, ICD-10-CM, and Level II (HCPCS) coding systems and then applying the rules to code patient services. In addition, a variety of payment systems is presented. The medical topics of Medicare fraud, HMOs, and QIOs are also reviewed. CEU: 11.2</p>	Will be offered in January 2024.
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Spanish for Medical Professionals	<p>Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community.</p> <p>For information or to register, go to: https://bit.ly/3zAZCPW. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Tara Bradley Williams	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

NC Community Health Worker	<p>Become certified as a Community Health Worker (CHW) in North Carolina. Upon completion of this training, students will be eligible for listing as a NC Certified Community Health Worker. CEU: 9.6</p>
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Code	Format	Class Days	Dates	Time	Instructor	Cost
3327	Online w/ Zoom	Tuesdays (zoom) + 3 hours per week online	Aug. 15-Dec. 5	6-9 pm	Melissa Watford	\$185 + text

Nurse Aide Level 1	<p>Prepare to work as a Nurse Aide under the supervision of licensed healthcare professionals by performing hands-on patient care. Successful completion prepares students for the State Board examination for NC NA Registry listing. Email: perrys@sandhills.edu for a complete list of program requirements. Contact Jenell Powell at 910-695-3965 or powellj@sandhills.edu for enrollment approval. CEU: 16.0</p>
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Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3310	Traditional	Mondays & Wednesdays	Aug. 14-Dec.11	Class & Lab: 4-9:30 pm Clinical: 4-9:30 pm	TBD	129 Upchurch Hall, Hoke Center	\$205.50 + text
3311	Traditional	Tuesdays & Thursdays	Aug. 15-Dec. 12	Class & Lab: 8:30 am-2:30 pm Clinical: 8:30 am-2:30 pm	TBD		
3312	Traditional			Class & Lab: 8:30 am-2:30 pm Clinical: 8:30 am-2:30 pm	Dorothy McFadden	153 Kennedy Hall, Pinehurst Campus	
3313	Traditional			Class & Lab: 4-9:30 pm Clinical: 4-9:30 pm	TBD		

Become a Physical Therapy Aide	<p>Prepare for a rewarding career as an important member of the physical therapy team. This course will teach you about the workings of the human body, various disorders, patient safety, and even how to speak the language of physical therapy.</p> <p>For information or to register, go to: https://bit.ly/3p9ZVzg. CEU: 2.4</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Holly Trimble	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

www.sandhills.edu/learn

Pharmacy Technician	Prepare for the Pharmacy Technician Certification Exam and entry-level employment. Topics include technical procedures for preparing and dispensing prescriptions, packaging and labeling, controlled substance procedures, inventory control, pharmacy calculations and over-the-counter drugs. Upon completion, students will be able to perform basic supervised dispensing techniques in a community pharmacy setting. <i>Prerequisite: WorkKeys Math Level 3. CEU: 11.2</i>						
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Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3319	Hybrid	Mondays (classroom), + 4.5 hours online per week	Aug. 21-Dec. 11	6-9:30 pm	Mia Bickel	109 Logan Hall Pinehurst Campus	\$187.50 + text
3320	Online	Tuesdays (Zoom), + 4.5 hours online per week	Aug. 15-Dec. 5		Ashley Rivera	Online	

Phlebotomy Technician	Learn the skills necessary to draw blood specimens in various healthcare settings and blood donation centers. Topics include venipuncture, specimen handling, record-keeping and the healthcare profession. ENG 111, 112 or WorkKeys Workplace Documents test, current immunizations, and signed memo of understanding are required for registration. For more information or a complete list of requirements contact Sandy Perry at 910-695-3974 or perrys@sandhills.edu. CEU: 22.0						
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Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3322	Hybrid	Tuesdays (online) Thursdays (classroom)	Aug. 15-Dec. 14	Class: 6-9:30 pm Clinical: M-F, 8 am-4:30 pm	Lavita Crichlow	129 Blue Hall Pinehurst Campus	205.50 + texts
3323	Traditional	Mondays & Wednesdays	Aug. 16-Dec. 13	Class: 6-9:30 pm Clinical: M-F, 8 am-4:30 pm One Saturday class: Sept. 16; 9 am-1:30 pm	Rachel Hall	109 Johnson Hall, Hoke Campus	

Health Care Majors

Learn more about our Health Care programs at www.sandhills.edu/academics or contact the coordinator indicated on the program webpage.

Emergency Medical Science	Associate in Applied Science • Diploma Advanced EMT Certificate • EMS Bridging
The Emergency Medical Science curriculum provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care as a paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce.	

Health and Fitness Science	Associate in Applied Science • Certificate
The Health and Fitness Science program is designed to provide students with the knowledge and skills necessary for employment in the fitness and exercise industry.	

Medical Laboratory Technology	Associate in Applied Science
The Medical Laboratory Technology curriculum prepares individuals to perform clinical laboratory procedures in chemistry, hematology, microbiology, and immunohematology that may be used in the maintenance of health and diagnosis/treatment of disease.	

Nurse Aide	Certificate
The Associate Degree Nursing (ADN) curriculum provides knowledge, skills, and strategies to integrate safety and quality into nursing care, to practice in a dynamic environment, and to meet individual needs which impact health, quality of life, and achievement of potential.	

www.sandhills.edu/learn

Nursing	Associate Degree in Nursing • Associate in General Education Nursing
The Associate Degree Nursing (ADN) curriculum provides knowledge, skills, and strategies to integrate safety and quality into nursing care, to practice in a dynamic environment, and to meet individual needs which impact health, quality of life, and achievement of potential.	
Ophthalmic Medical Personnel	Diploma
The Ophthalmic Medical Personnel Program prepares individuals to perform ophthalmic procedures under the supervision of a licensed physician specializing in Ophthalmology. The diploma takes only one year to earn.	
Radiography	Associate in Applied Science • Computed Tomography Imaging Certificate
The Radiography curriculum prepares the graduate to be a radiographer, a skilled health care professional who uses radiation to produce images of the human body.	
Respiratory Therapy	Associate in Applied Science
The Respiratory Therapy Curriculum prepares individuals to function as respiratory therapists. In these roles, individuals perform diagnostic testing, treatments, and management of patients with heart and lung diseases.	
Surgical Technology	Associate in Applied Science • Diploma
The Surgical Technology curriculum prepares individuals to assist in the care of the surgical patient in the operating room and to function as a member of the surgical team.	
Therapeutic Massage	Associate in Applied Science • Diploma
The Therapeutic Massage Curriculum prepares graduates to work in direct client care settings to provide manipulation, methodical pressure, friction and kneading of the body for maintaining wellness or treating alterations in wellness throughout the lifespan.	

INDUSTRY & MANUFACTURING

Short-Term Training-Industrial

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Basic Machining	Designed to help individuals meet entry-level requirements for machining employment. Instruction includes the operation of drill presses, metal-cutting saws, lathes, milling machines, and grinders. Students will produce precision parts utilizing appropriate speeds, feeds, and tooling. Content is designed to prepare students to take the NIMS Certification test.	Contact Tess Regan at regant@sandhills.edu for enrollment.
CNC Machining I	Learn the fundamentals of computer numerical control (CNC) machining. Instruction emphasizes blueprint reading, basic mathematics, quality assurance, as well as the setup and operation of automated machining equipment. Students will learn computer-aided drafting (CAD) and computer-aided manufacturing (CAM) practices and utilize CAD and CAM software to prepare parts for manufacturing.	Contact Tess Regan at regant@sandhills.edu for enrollment.
Electrical	See page 12 for class information.	
Mechanical Maintenance Fundamentals	This two-phase program is designed to provide the necessary foundation for an industrial maintenance career. Students will learn and perform proper tooling, service procedures, and installation. Instruction will include setup procedures and equipment necessary to analyze and repair typical industrial equipment. Emphasis is placed on mechanical equipment troubleshooting and repair, including common techniques and procedures.	Contact Tess Regan at regant@sandhills.edu for enrollment. (Hoke Center).
Welding	See page 14 for class information.	

INFORMATION TECHNOLOGY

Short-Term Training-IT and Computers

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

MICROSOFT

Microsoft Office Overview

Learn a little of everything that Microsoft Office offers. Sessions will be on Word, Excel, Power Point, Outlook, Publisher, and One Note. CEU: 2.4

Code	Class Days	Dates	Time	Instructor	Location	Cost
3072	Mondays & Wednesdays	Sept. 11-Oct. 18	6-8 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Windows 10-Level 2

Enhance your Windows 10 skills. Discover how to use the Action Center and the All Settings screen, how to customize your Desktop, set up and use virtual desktops, creating folders for basic file management, and how to use File Explorer. A brief introduction to email and the Windows Store will be covered, as well as how to update Windows 10 and keep it safe. Prerequisite: Windows 10 Level 1 or prior experience. CEU: 2.4

Code	Class Days	Dates	Time	Instructor	Location	Cost
3073	Tuesdays & Thursdays	Sept. 12-Oct. 19	6-8 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Adobe Acrobat

In this course, students will learn the essentials of creating and modifying PDF documents using Adobe Acrobat DC Pro. They will become proficient in navigating the interface, using tools and menus, and adjusting preferences. Students will also learn to create PDFs through different methods and merge multiple PDFs. They will gain skills in navigating, searching, bookmarking, and linking within PDFs. The course covers commenting, reviewing, editing text and images, and manipulating pages. By leveraging the power of Adobe Acrobat Pro DC, students will ensure document integrity regardless of the viewer's perspective. CEU: 1.2

Code	Class Days	Dates	Time	Instructor	Location	Cost
3074	Fridays	Sept. 15-Oct. 20	2:30-4:30 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Excel: Spreadsheets, Charts, and Graphs

This course focuses on the fundamentals of Excel 2019. You will first learn how to create fully formatted worksheets quickly and efficiently. You will then learn common formulas and functions, sorting and analyzing data, custom charts, and graphs, and how to create three-dimensional workbooks. This course also introduces you to Quick Analysis, Flash Fill, and other powerful charting tools, which are further explored in the intermediate course. CEU: 2.4

Code	Class Days	Dates	Time	Instructor	Location	Cost
3075	Mondays & Wednesdays	Oct. 30-Dec. 11 <i>No class Nov. 22</i>	6-8 pm	Phil Laton	105 Van Dusen Hall Pinehurst Campus	\$75

Introduction to Microsoft Outlook 2019

This Microsoft Outlook training class introduces the 2019 interface and will get you up and running quickly, working effectively with messages, calendars, and contacts.
For information or to register, go to <https://bit.ly/3Ja15ln>. CEU: 2.4
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Wallace Wang	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

www.sandhills.edu/learn

Here you can find all you need to know about enrolling in the fall semester Curriculum and Workforce Continuing Education Classes.

Introduction to Windows 11	Master the skills you need for Windows 11, the new operating system from Microsoft, which offers a more robust, more powerful and unique computing experience. In this course, you will gain the foundation you need to start using Windows 11. For information or to register, go to https://bit.ly/3qDx8DP . CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu .				
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Curt Simmons	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

INTERNET

Better Internetting	How to make the Internet more useful and get more out of it. CEU: 1.0				
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Code	Class Day	Dates	Time	Instructor	Location	Cost
3076	Fridays	Nov. 3-Dec. 15 <i>No class Nov. 10 & 24</i>	2:30-4:30 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

G-Mail and Google Drive	Receive basic introduction to Google Drive as a file management resource, which will allow you access to your files anytime you have Internet access. Learn to use Google's simple, flexible file and document sharing features. Become familiar with Google's excellent suite of office software, including Google Docs, Google Slides, Google Sheets, Google Drawings, and Google Forms. CEU: 1.2				
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Code	Class Day	Dates	Time	Instructor	Location	Cost
3077	Tuesdays & Thursdays	Nov. 2-Dec. 14 <i>No class Nov. 23</i>	6-8 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Computer Basics 1	Do you want to become a confident, self- sufficient computer user? You can learn hands-on practical computer skills and discuss computer-related topics. This basic course is for the computer novice with little to no computer experience. CEU: 1.2				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3078	Thursdays	Sept. 14-Oct. 19	9-11 am	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Computer Basics 2	Build on what you learned in Computer Basics 1 to gain an even deeper understanding of computer hardware, software, using the internet and more! Prerequisite: Computer Basics 1 or prior experience. CEU: 1.2				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3079	Thursdays	Nov. 2-Dec. 14 <i>No class Nov. 23</i>	9-11 am	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

IT CREDENTIALS AND CYBER SECURITY

NEW! Explore a Career in Cybersecurity	Getting into cybersecurity can be rewarding and lucrative! In fact, according to the U.S. Bureau of Labor Statistics, information security analysts make over \$100,000 per year. This course will give you the knowledge to help you decide whether a career in cybersecurity is right for you. For information or to register, go to https://bit.ly/3JdJlpj CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu .				
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Sara Perrott	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

CompTIA Security+ Certification Prep	<p><i>Third class in the series of CompTIA IT Credentials and Cyber Security track of three certification preparation courses.</i></p> <p>CompTIA Security+ establishes the core knowledge required of any cybersecurity role and provides a springboard to intermediate level cybersecurity jobs. It incorporates best practices in hands-on troubleshooting to ensure practical security problem solving skills. Learn how to identify and address security incidents. This class is continuation of the IT Credentials and Cybersecurity track for the students who complete the A+ and Network+ courses, hold these two certifications or have equivalent knowledge and experience. CEU: 12.6</p>	Will be offered Spring Semester 2024.
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CompTIA A+ Certification	<p><i>First class in the series of CompTIA IT Credentials and Cyber Security track of three certification preparation courses.</i></p> <p>CompTIA A+ is the industry standard for establishing a career in IT and the preferred qualifying credential for technical support and operational roles. Learn to troubleshoot and problem solve, better understand a wide variety of issues ranging from networking and operating systems to mobile devices and security, and build the skills and knowledge to advance from A+ to Network+ to Security+ allowing you to complete the entire track and obtain all credentials. Each course counts toward DoD8570 Information Assurance qualifications. CEU: 12.6</p>	Will be offered Summer Semester 2024.
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CompTIA Network+ Certification Prep	<p>CompTIA Network+ helps develop a career in IT infrastructure covering troubleshooting, configuring, and managing networks. CompTIA Network+ validates the hands-on skills needed to troubleshoot, configure, and manage both wired and wireless networks. This powerful credential will help take your IT career to the next level. This course helps students build computer networking skills that provide a solid foundation for securing devices that connect endpoints to the internet and continue the path to become a Cybersecurity Analyst. <i>CompTIA IT Credentials and Cyber Security track of three certification preparation courses and can be taken in any order.</i> CEU: 12.6</p>	
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Code	Format	Class Days	Dates	Time	Instructor	Cost
3080	Online	Tuesdays-Thursdays	Sept. 5-Dec. 21 <i>No class Nov. 7, 11, 23, 24</i>	6-9 pm	Billy Barber	\$185 + courseware (\$129)

Computer Majors

Learn more about our Computer programs at www.sandhills.edu/computer or contact Ed Spitler at spitlere@sandhills.edu.

Computer Engineering	<p>Associate in Applied Science-CET Hardware & Software Support Associate in Applied Science-CET Medical Equipment Support Associate in Applied Science-CET Networking Associate in Applied Science-CET Security CET Generalist Certificate • CET Networking Certificate CET Support Professional Certificate • CET Security Certificate CET Hardware & Software Support Certificate</p>
<p>This program prepares the students to use basic engineering principles and technical skills for installing, servicing, and maintaining computers, peripherals, networks, and microprocessor and computer controlled equipment. Includes instruction in mathematics, computer electronics and programming, prototype development and testing, systems installation and testing, solid state and microminiature circuitry, peripheral equipment, and report preparation.</p>	

Information Technology	<p>Associate in Applied Science-IT Computer Programming and Development Associate in Applied Science-IT Digital Media Production Associate in Applied Science-IT Gaming and Simulation IT-Computer Database Certificate • IT-Digital Media Production Certificate IT-Gaming and Simulation Certificate • IT-Generalist Certificate IT-Programming C# Certificate • IT-Apple Swift Programming Certificate</p>
<p>The Information Technology (IT) curriculum prepares graduates for employment in the technology sector as designers, testers, support technicians, system administrators, developers, or programmers who use computer software and/or hardware to design, process, implement and manage information systems in specialties such as database services, security, business intelligence, healthcare informatics and others depending on the technical path selected within this curriculum.</p>	

LANDSCAPE GARDENING

Short-Term Training-Gardening Classes

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

USGA Greenkeeper Apprenticeship Program – Golf Course Technician Level 1	<p>This new one-year program will combine classroom instruction with on-the-job training. Students will earn while they learn the skills to be a greenkeeper, each apprentice will be a full-time employee of a local golf course, or you can just take the classroom portion to see if this is a career you want to pursue. You will need to complete both levels 1 & 2 to complete the program and earn the certificate. Topics will include Turfgrass, Soils & Fertility, Pest & Water Management, Rules of Golf, Leadership skills and more. For complete information, contact Lori Degre at degrel@sandhills.edu or 910.695.3939.</p>	<p>Will be offered Spring Semester 2024</p>
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Growing Plants for Fun and Profit	<p>Turn your love of plants into an enjoyable and profitable home business. This course provides information on licensing, site preparation, equipment, how and where to find supplies, how to select and produce plants, how to produce quality material, and how to market your product. For information or to register, go to https://bit.ly/3zYLKze. CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Wendy Troger	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Start Your Own Edible Garden	<p>Grow delicious, nutritious fruit and vegetables in your own backyard. Whether you want to provide food for your family, save money, get exercise, or just be more self-sufficient, this course will give you the skills and knowledge you need to have a successful harvest. For information or to register, go to https://bit.ly/3MiT2Vx. CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Eva Shaw	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Landscape Gardening Majors

Learn more about our Landscape Gardening program at www.sandhills.edu/landscapegrad or contact Hilarie Blevins at blevinsh@sandhills.edu.

Landscape Gardening	<p>Associate in Applied Science • Certificate Landscape Construction Certificate • Landscape Design Certificate Greenhouse Grower Certificate Associate in Applied Science-Turfgrass Management Turfgrass Management Certificate</p>
<p>This program is designed to prepare individuals for various careers in horticulture. Classroom instruction and practical laboratory applications of horticultural principles and practices are included. Course work includes plant identification, pest management, plant science and soil science. Also included are courses in sustainable plant production and management, landscaping, and the operation of horticulture businesses.</p>	

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PERSONAL ENRICHMENT

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

ARTS, CRAFTS, & HOBBIES

Fall Book Club	Enjoy stimulating discussion with other bibliophiles as we read and engage in conversation about one book each month. Registration required. Limited seating. CEU: 0.8	Free
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Code	Class Day	Dates	Book and Author	Time	Instructor	Location
3001	Fridays	Aug. 18	<i>The Personal Librarian</i> by Mary Benedict and Victoria Christopher Murray	2-4 pm	JoAnne Ashton	Teresa Wood Reading Room, Boyd Library, Pinehurst Campus
		Sept. 15	<i>When Books Went to War: The Stories That Helped Us Win World War II</i> by Molly Guptill Manning			
		Oct. 20	<i>A Bell for Adano</i> by John Hershey			
		Nov. 17	<i>The Great Gatsby</i> by F. Scott Fitzgerald			

Landscape Tips for Painters in Differing Light	This class will include 9 big tips from the Oil Painters of America National Convention in March. You will practice painting landscapes in the morning, at sunset and night. These are tips that can make your landscapes or any painting a knock-out and separate you from the crowd. Join us for 6 weeks of painting fun. CEU: 1.2
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3002	Tuesdays	Sept. 19-Oct. 24	1-3 pm	Harry Neely	109 Van Dusen Hall, Pinehurst Campus	\$90

Beekeeping for Beginners	Everything you need to know to get started in beekeeping. You will learn about beekeeping equipment, the biology of the honeybee, bee sting safety, what to do when a swarm occurs, general management of beehives, how to extract honey, and how to identify and manage bee diseases and pests. Learn more about the honeybee's role in pollination of food crops and as part of a vast network of pollinators. Text optional at first class. CEU: 2.4	Will be offered Spring Semester 2024.
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Creative Card Making for Beginners	Learn how to create handmade cards in a new class for beginners. Learn how to properly use inks, stamps, papers. Intermediate Card makers will learn creative layouts, various tools & techniques and more. To take Intermediate, beginners class must be taken first. Supplies are included in the cost. CEU: 1.6
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3004	Mondays	Sept. 11-Nov. 6 <i>No class Oct. 9</i>	2-4 pm	Joanne Mace	109 Van Dusen Hall Pinehurst Campus	\$85

Ceramic Designs: Hand Building and Wheel Throwing	Whether for personal enrichments or a future career, this hands-on class is for students at any skill level. Beginners will receive ample individual instruction and demonstration to build basic skills. Experienced students can use the class to push the boundaries of their technique or expression. Clay will be provided. CEU: 3.0
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3005	Mondays	Sept. 11-Nov. 20 <i>No class Oct. 9</i>	5:30-8:30 pm	Sandra Hastings and Paul Haigh	002 Kennedy Hall Pinehurst Campus	\$130
3006	Wednesdays	Sept. 13-Nov. 15				

www.sandhills.edu/learn

Micro Greens		Enjoy harvesting fresh little greens on the cold days of winter. We will make micro green trays out of simple materials that you will take home with your seeds ready to go! No special equipment needed! Happy, healthy little sprouts. CEU: 0.2				
Code	Class Days	Dates	Time	Instructor	Location	Cost
3007	Saturday	Sept. 16	1-3 pm	Lin Hilton	Connelly Garden, Little Hall Pinehurst Campus	\$75
3008	Tuesday	Sept. 19	9-11 am			

Quilting for Beginners		This class will introduce participants to the basics of quilting. Fabric and pattern selection, cutting, piecing, and sewing, quilting, and binding your own quilt will be taught. Various techniques and methods such as patchwork and paper piecing, applique, curves, and others will be demonstrated. Students can progress at their own pace. Students will need a working sewing machine, basic sewing supplies, thread, and fabric. CEU: 2.0				
Code	Class Days	Dates	Time	Instructor	Location	Cost
3009	Wednesdays	Sept. 6-Oct. 25	5:30-8 pm	Jeanne McGrayne	109 Van Dusen Hall, Pinehurst Campus	\$115

Fabulous Fall/Winter Edible Garden		Create a captivating fall/winter edible garden! Join our course and plant your own front porch paradise with stunning fall vegetables. Take home a 10-gallon grow bag for year-round fresh greens and impress your guests with the beauty and taste of your harvest. Elevate your gardening skills today and embark on a journey of seasonal abundance! CEU: 0.02				
Code	Class Days	Dates	Time	Instructor	Location	Cost
3010	Saturday	Oct. 14	9-11 am	Lin Hilton	Connelly Garden, Little Hall Pinehurst Campus	\$75
3011	Tuesday	Oct. 17	2-4 pm			

FILM

Cinema's Simpletons and Film's Fools		Join some a group of likeminded lunatics in our autumnal exploration of some of film's memorable mischief makers. For five weeks, we'll explore the Movies' Masters and Mistresses of Mayhem in our 60-year romp through cinematic history.				
Code	Class Days	Dates	Time	Instructors	Location	Cost
3023	Tuesdays	Oct. 31-Nov. 28	2-4:30 pm	Ron Layne	Clement Dining Room, Pinehurst Campus	\$35

DANCE

Introduction to Line Dance		This class is for the absolute beginner. If you lack the confidence to dance at social events, this class is for you. We will take the time to learn basic steps and patterns to build your coordination and confidence on the dance floor. We'll learn popular dances like The Electric Slide, Cupid Shuffle, Copperhead Road, and others. After six weeks you may feel ready to further develop your skills in our AB Beginner class. CEU: 0.6				
Code	Class Days	Dates	Time	Instructor	Location	Cost
3012	Thursdays	Sept. 14-Oct. 19	5-6 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$50
3013		Oct. 26-Dec. 7				

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AB Beginner Line Dance	<p><i>Prerequisite: Introduction to Line Dancing or know the dances of Electric Slide, Cupid Shuffle, and Copperhead Road</i></p> <p>This is a new class intended to bridge the gap between Intro and Beginner+.</p> <p>Great, you've danced the basic line dances at social events, and are ready to build on that knowledge. Our instructor will guide you to an improved foundation of dance-step terminology, rhythm counts, and dance floor etiquette. You'll experience a variety of absolute beginner line dances to different genres of music. Leave your inhibitions at the door and join us on the dance floor. After six weeks, you'll probably feel confident in participating in the Beginner+ class. CEU: 1.2</p>					

Code	Class Days	Dates	Time	Instructor	Location	Cost
3014	Mondays	Sept. 11-Oct 16	5-6 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$65
3015		Oct. 30-Dec. 4 <i>No class Nov. 23</i>				

Line Dancing-Beginner +	<p><i>Prerequisite: Introduction to Line Dancing and/or AB Beginner class.</i></p> <p>This class will build upon the skills learned at the AB Beginner level. You'll learn dances suitable for those with dance experience, with some emphasis on body posture and styling principles. The dances will provide a natural progression of complexity- steps, turns, syncopations, tags, restarts. This six-week class will prove a good ole time on the dance floor. CEU: 0.9</p>					

Code	Class Days	Dates	Time	Instructor	Location	Cost
3016	Mondays	Sept. 11-Oct. 16	6:30-8 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$65
3017		Oct. 30-Dec. 4				

Line Dancing-Improver	<p>This class will feature dance routines suitable for the experienced line dancer, who has mastered a comprehensive range of step patterns and movements. This six-week class is intended to satisfy the seasoned dancer with new challenges, that will prove fun and rewarding. CEU: 1.2</p>					

Code	Class Days	Dates	Time	Instructor	Location	Cost
3018	Thursdays	Sept. 14-Oct. 19	6-8 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$75
3019		Oct. 26-Dec. 7 <i>No class Nov. 23</i>				

YOGA & TAI CHI

Vinyasa Flow Yoga	<p>Build flexibility, strength, and balance in your body and mind and decrease unhealthy stress responses in everyday life. Grounding and centering techniques will be incorporated. Comprehensive instruction will help students find body alignment and meditative practice matching breath to movement. All levels are welcome. Please bring a yoga mat. CEU: 2.1</p>					

Code	Class Days	Dates	Time	Instructor	Location	Cost
3020	Mondays & Wednesdays	Sept. 11-Dec. 11 <i>No class Oct. 9 & Nov. 22</i>	9-10 am	Severine Hutchins	Blue Hall Gym Pinehurst Campus	\$175

Tai Chi Basics	<p>Learn soft, slow, graceful movements to help maintain strength, flexibility, and balance. Tai Chi movements are approached in a mindful attitude and never forced; the muscles relaxed rather than tensed. There is no impact to aggravate joints and can be performed standing or even sitting making it the perfect activity to improve and maintain your physical function and quality of life. The class will use the Yang 24 form and various Qi Gong movements. No special equipment needed and dress comfortably. CEU: 3.1</p>					

Code	Class Days	Dates	Time	Instructor	Location	Cost
3021	Mondays & Wednesdays	Sept. 11-Dec. 11 <i>No class Oct. 10-11 & Nov. 22</i>	1-2 pm	Hoyle Purvis	Blue Hall Gym Pinehurst Campus	\$144

Tai Chi Practice

Students will improve and refine postures learned in Tai Chi Basics. Learn several Qi Gong exercises for enhanced stress reduction and improved wellness and practice the Beijing Form (working knowledge required). No special equipment needed and dress comfortably. CEU: 3.1

Code	Class Days	Dates	Time	Instructor	Location	Cost
3022	Mondays & Wednesdays	Sept. 11-Dec. 11 <i>No class Oct. 10-11 & Nov. 22</i>	2-3 pm	Hoyle Purvis	Blue Hall Gym Pinehurst Campus	\$144

FINANCE

Financial Decision Making for Retirees

The Financial Decision Making for Retirees class is a comprehensive four-week program led by instructor Noelle Granville, a Certified Financial Planner™ and Certified Senior Advisor®. The class is designed to give retirees the necessary knowledge and skills to make informed financial decisions during their retirement years. This course aims to empower retirees to manage their finances effectively, maximize their retirement savings, and achieve financial security. Guest speakers include an attorney and an accountant. CEU: 0.08

Code	Class Days	Dates	Time	Instructor	Location	Cost
3024	Tuesdays	Sept. 12-Oct. 3	3-5 pm	Noelle Granville	Pinehurst Campus	\$35

De-Risking Retirement

Join instructor Noelle Granville, a Certified Senior Advisor® and Certified Financial Planner™, for "De-Risking Retirement," a new class at Sandhills Community College. This three-session course is designed specifically for retirees, providing essential knowledge and strategies to navigate financial, legal, and healthcare challenges during retirement. Gain financial security by learning the foundations of financial security, while optimizing your tax situation, and making informed decisions to maximize retirement income. CEU: 0.06

Code	Class Days	Dates	Time	Instructor	Location	Cost
3025	Thursdays	Nov. 2-16	3-5 pm	Noelle Granville	Pinehurst Campus	\$25

LECTURE SERIES

The U.S. Constitution and its Amendments: What We Need to Know

The Constitution of the United States, as the supreme law of our country, defines the framework for our federal government. It is the world's oldest and functioning national constitution. Its 27 amendments provide U.S. citizens with civil liberties and protections that have influenced the constitutions of other nations. With consideration to U.S. Supreme Court decisions, this course will stress the importance of knowing our constitutional rights, that we might better exercise and appreciate the freedoms we share as citizens. Early registration is highly recommended as seating is limited. CEU: 2.1

Code	Class Days	Dates	Time	Instructor	Location	Cost
3026	Wednesdays	Sept. 20-Nov. 15	10-11:30 am	Rev. John Jacobs	103 Van Dusen Hall, Pinehurst Campus	Free

"...and Justice for all"

Join us for an exciting journey through our nation's legal system and the maze of recent Federal court decisions impacting our criminal justice system and the political process. Sharp focus will be on the Rule of Law and its application to everyone regardless of status or position. These highly interactive and important discussions will be hosted by Peter Yellin, former Chief Prosecutor for Military Trials with the 2nd Marine Division at Camp Lejeune and Chief of Staff to the New York and Arkansas Attorneys General. Early registration is highly recommended as seating is limited. CEU: 2.1

Code	Class Days	Dates	Time	Instructor	Location	Cost
3027	Wednesdays	Aug. 9, Sept. 13, Oct. 11 & Nov. 8	1-3 pm	Peter Yellin	Teresa Wood Reading Room, Boyd Library, Pinehurst Campus	Free

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LANGUAGES

Spanish Beginning Conversation		This beginner's class will provide the foundation to asking and responding to simple questions using basic vocabulary. Engage in easy conversations and communicate in social, business, and travel situations. Students will study a variety of basic written materials and master writing simple sentences needed in everyday life. Absorb Spanish culture with learning the language. CEU: 1.8				
Code	Class Days	Dates	Time	Instructor	Location	Cost
3028	Mondays & Wednesdays	Oct. 30-Nov. 29 <i>No class Nov. 22</i>	2-4 pm	Mercedes Saulsbury	207 Van Dusen Hall, Pinehurst Campus	\$75+ Text

PHOTOGRAPHY

Take Fabulous iPhone Photos		Become skilled with the use of your iPhone camera and use the best photo apps available. Learn how to take and edit photos, and how to troubleshoot the most common issues. The class will cover the principles of photography, the art of composition, how to find great lighting, and advanced techniques. Classes will consist of lectures, demonstrations, critiques, and discussions. Photo walks to nearby places will also be part of the class, allowing students to apply lessons. CEU: 2.4				
Code	Class Days	Dates	Time	Instructor	Location	Cost
3030	Tuesdays	Sept. 12-Nov. 7 <i>No class Oct. 10</i>	9 am-Noon	John Patota	106 Van Dusen Hall, Pinehurst Campus	\$75

PUBLIC SAFETY

Short-Term Training- Public Safety Classes

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Basic Detention Officer	Offered under the guidelines and requirements as set forth by North Carolina Sheriff's Education and Training Standards Commission.	Contact Denise Cameron at camerond@sandhills.edu for details.
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CPR for Healthcare Providers		For healthcare professionals who need to know how to perform CPR and other lifesaving skills in a wide variety of in-hospital and out-of-hospital settings. Per AHA guidelines, CPR cards will be issued to students within 10 business days of class completion. CEU: 0.4			
Code	Class Days	Dates	Time	Location	Cost
3724	Saturday	Aug. 26	8:30 am-12:30 pm	1052 Foundation Hall Pinehurst Campus	\$50 + \$5 card fee
3725		Sept. 23			
3726		Oct. 21			
3728		Nov. 18			
3729		Dec. 9			

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EMT BASIC	This class prepares students to provide emergency care for the sick and injured. Students will learn to respond to a variety of emergency medical situations. Upon successful completion, the student can sit for the state certification exam. Course requirements: a copy of your high school or GED diploma by first night of class. Additional costs for course specific clinicals. CEU: 28.8	Cost
		\$185 + \$5 tech fee + \$31 uniform fee + clinical fee

Code	Class Days	Dates	Time	Instructor	Location	Text
3721	Mondays, Tuesdays & Thursdays	Aug. 14-Dec. 14	6-10 pm	Nick Stamatopoulos	1052 Foundation Hall Pinehurst Campus	Emergency Care 14th Edition
3722	Mondays, Wednesdays, & Alternating Saturdays	July 10-Dec. 9	6-10 pm, 8 am-5 pm	Robert Godwin	107 Upchurch Hall Hoke Center	

Fire Academy	Train for a career as a firefighter. Free tuition for current volunteer firefighters. Certifications earned in the course are Firefighter I/II, Hazardous Materials Ops, Technical Rescuer, and Emergency Vehicle Driver. The program incorporates EMT-Basic and prepares students to sit for the state certification exam. Application packets available at sandhills.edu/wce/scc-fire-academy.html or in the Continuing Education office in Van Dusen Hall. For more information contact Donald Smith at (910) 695-3774 or smithdon@sandhills.edu .
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Dates	Class Days	Time	Location
July 11-Dec. 21	Monday-Thursday	8:30 am-5 pm	Larry R. Caddell Public Safety Training Center, Carthage
	Fridays	8 am-4 pm	

Introduction to Criminal Law	Gain an inside look at criminal law from a former major-felony prosecutor who has appeared on Court TV. This course gives a behind the scenes look at criminal law by examining the world of prosecutors, defense attorneys, and the paralegals who work closely with him. For information or to register, go to https://bit.ly/3N3kQw7 . CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu .
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Neal Bevans	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

Law Enforcement Radar/Lidar Classes	Radars Recert	July 19-20
	Radars Recert	August 16-17

NC Extrication School	Advanced Hands-On Practicals Training focused on the best practices, up-to-date techniques, and latest equipment available to prepare first responders for a wide-range of extrication scenarios.
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Class Days	Dates	Time	Location
Friday-Sunday	Oct. 20-22	8 am-6 pm	Larry R. Caddell Public Safety Training Center, Carthage

NC Fire Fighter Certification Classes Night and Saturday Classes NFPA 2019 Edition	After successful completion of these courses, candidates will receive the Fire Fighter I & II Fire and Rescue Commission IFSAC Certification.	Call for class details.
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Spanish for Law Enforcement	Communicate more effectively with the Spanish-speakers around you, and add a valuable skill to your resume. This course will help you master basic Spanish and gain more power handling situations that involve Spanish-speaking victims, witnesses, or criminals. For information or to register, go to https://bit.ly/3FXgTqU . CEU: 2.4 For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu .
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	Aug 16, Sept 13, Oct 18, Nov 15, Dec 13	Tara Bradley Williams	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	_____	\$87

TR Series for NC Wildlife and NC SHP	This certification-related course will present the Technical Rescuer (TR) with the knowledge, skills, and ability to satisfy the requirements of Chapter Five (General) and Chapter Six (Ropes) of NFPA 1006: Standard for Technical Rescue Professional Qualifications. Individual courses included in this block course are Rescue Operations, Anchors and MAS, Fixed Rope Systems, Health and Wellness, Helicopter Transport, Horizontal Systems, Lowers and Raises, Personal Protective Equipment (PPE), Rescue Equipment, Rope Basics, and Victim Management.		
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Dates	Class Days	Time	Location
August 14-18	Monday-Thursday	8:30 am-5 pm	Larry R. Caddell Public Safety Training Center, Carthage
	Friday	8 am-4 pm	

Hazardous Materials Operations	After successful completion of this course candidates will receive the Hazardous Materials Operations Fire and Rescue Commission IFSAC Certification. <i>NFPA 1072, 2017 Standard for Hazardous Materials/ Weapon of Mass Destruction Emergency Response Personnel Professional Qualifications, Chapters 4, 5, 6.2 & 6.6.</i>		
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Dates	Class Days	Time	Location
Oct. 10-13	Tuesday-Friday	8 am-6 pm	Larry R. Caddell Public Safety Training Center, Carthage

DIMCO, PICO, STICO	DMICO – Decision Making for Initial Company Operations PICO – Preparation for Initial Company Operations STICO – Strategy and Tactics for Initial Company Operations		
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Dates	Class Days	Time	Location
July 24-28	Monday-Friday	8 am-5 pm	Pinehurst Fire Department 405 Magnolia Rd. Pinehurst NC 28374

Public Safety Majors

Learn more about our Public Safety programs at www.sandhills.edu/academics or contact the coordinator indicated on each web page.

BLET	Certificate
Basic Law Enforcement Training (BLET) is designed to give you the essential skills required for entry-level employment as law enforcement officers with state, county or municipal governments, or with private enterprise.	

Criminal Justice	Associate in Applied Science • Certificate Associate in Applied Science Forensic Science • Forensic Science Certificate
The Criminal Justice Technology Curriculum is designed to provide knowledge of criminal justice systems and operations. Study will focus on local, state, and federal law enforcement, judicial processes, corrections, and security services. The criminal justice system's role within society is explored. Forensic Science is a concentration under the curriculum of Criminal Justice Technology, which focuses on the application of the physical, biomedical, and social sciences to the analysis and evaluation of physical evidence, human testimony and criminal suspects. Study will focus on local, state, and federal law enforcement, evidence processing and procedures.	

Fire Protection	Associate in Applied Science Fire Inspection Certificate • Fire Management Certificate
The Fire Protection Technology curriculum is designed to provide students with knowledge and skills in the technical, managerial, and leadership areas necessary for advancement within the fire protection community and related firefighting industries, and to provide currently employed firefighters with knowledge and skills often required for promotional consideration.	

www.sandhills.edu/learn

Here you can find all you need to know about enrolling in the fall semester Curriculum and Workforce Continuing Education Classes.

UNIVERSITY STUDIES

Transfer Majors

Learn more about our University Studies College Transfer programs at www.sandhills.edu/universitystudies or contact Taylor McCaskill in our Transfer Center at mccaskillt@sandhills.edu or Catherine Skura at skurac@sandhills.edu or 910-695-3750.

Associate in Arts

The Associate in Arts degree is designed for students who wish to transfer to a university to earn a Bachelor of Arts (or Bachelor of Science, depending upon the university) degree in one of the following fields of study: anthropology, architecture, business administration (accounting, finance, and marketing), communication, economics, education, English language and literature, foreign languages, geography, linguistics, history, humanities, interdisciplinary studies, journalism, library science, philosophy, political science, psychology, religion, social sciences, and visual and performing arts.

Associate in Science

The Associate in Science degree is designed for students who wish to transfer to a university to earn a Bachelor of Science degree in one of the following fields: architecture; agriculture; biological and life sciences; business, management, and marketing; computer and information sciences; corrections and criminal justice; engineering; engineering technologies; health professions and clinical sciences; mathematics and statistics; parks, recreation, and fitness studies; physical sciences; science education; social sciences; and transportation and materials moving.

Associate in Engineering

The Associate in Engineering degree is designed for students who wish to transfer to a state funded university with a Bachelor of Engineering program and earn a Bachelor of Science in Engineering.

Associate in Fine Arts in Music

The Associate in Fine Arts in Music (A.F.A. in Music) degree is designed for students who wish to transfer to one of the UNC Bachelor in Music (B.M.) programs under the Associate in Fine Arts in Music to Bachelor in Music Articulation Agreement (A.F.A. in Music to B.M. AA).

Associate in Fine Arts in Visual Arts

The Associate in Fine Arts (A.F.A.) in Visual Arts degree is designed for students who wish to transfer to one of the UNC Bachelor in Fine Arts (B.F.A.) in Visual Arts programs under the Associate in Fine Arts in Visual Arts to Bachelor in Fine Arts Articulation Agreement (A.F.A.V.A. to B.F.A. AA).

Associate in Fine Arts in Theatre

Acting • Technical

The Associate in Fine Arts (A.F.A.) in Theatre degree is designed for students who wish to transfer to one of the UNC Bachelor in Arts (B.A.) in Theatre programs under the Associate in Fine Arts in Theatre to Bachelor in Arts Articulation Agreement (A.F.A.T. to B.A.).

Associate in Teacher Preparation

Associate in Arts • Associate in Science

The University Studies Teacher Preparation program provides opportunities for students to complete coursework that will transfer as baccalaureate credit to four-year colleges and universities.

LEARN TO EARN

Greater Earning Power

Greater Opportunities

**IN ADDITION TO TRANSFER OPPORTUNITIES WITH ALL PUBLIC NC
UNIVERSITIES AND MOST PRIVATE COLLEGES AND UNIVERSITIES, WE
PARTNER WITH THESE UNIVERSITIES.**



**THE CAROLINA STUDENT
TRANSFER EXCELLENCE
PROGRAM (C-STEP)
PROGRAM**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM UNC**

Contact C-STEP Coordinator Matthew
Dial at dialm@sandhills.edu or (910)
695-3960.



**NC STATE'S COLLEGE OF
AGRICULTURE AND LIFE
SCIENCES (CALS) PROGRAM**

**FOR THOSE INTERESTED IN
A CAREER IN AGRICULTURE**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**THE PIRATE PROMISE
AGREEMENT**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM ECU**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**FOR THOSE INTERESTED IN A
BACHELOR'S DEGREE FROM ST.
ANDREWS UNIVERSITY**

Contact the Director of the Sandhills Program Robert
Bell at bellrf2@sa.edu or (910) 695-3888.



**THE PATHWAY TO
EXCELLENCE PROGRAM**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM UNCW**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**THE BRAVESTEP
PROGRAM**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM UNCP**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**FOR THOSE INTERESTED IN A
BACHELOR'S DEGREE FROM METHODIST
UNIVERSITY**

Contact University Studies Coordinator Catherine
Skura at skurac@sandhills.edu or (910) 695-3750.



**MEN'S BASKETBALL
WOMEN'S VOLLEYBALL
WOMENS' BEACH VOLLEYBALL
MEN'S AND WOMEN'S GOLF**



**FLYERS
WEBSITE**



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Costs, policies, regulations and procedures may be changed at any time because of legislative action, board action or state and federal laws and regulations. Information in this publication was accurate at the time it went to press. Classes may be added, changed or canceled based on demand and reasonable accommodations.

Sandhills Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees, diplomas, and certificates. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Sandhills Community College.

Sandhills Community College is committed to ensuring equal and fair employment practices and operational procedures which ensure that students, faculty, and staff members of any race, sex, religion, national origin, disability, gender identity or with specific genetic information will receive fair, courteous, and congenial treatment commensurate with the atmosphere of the college as a whole.

38,455 copies of this publication were printed at a cost of .46 each. 33,455 copies were mailed to households in Moore County and Hoke County at a cost of .115 each.

REGISTERING FOR CLASSES

NC community colleges have an open-door policy, which means all applicants are accepted.

Workforce Continuing Education

You can register for Workforce Continuing Education classes in a number of ways:

ONLINE: sandhills.edu/wce/index.html and select "Class Registration Methods."

PHONE: (910) 695-3980 (credit card required) Monday-Friday 8 am to 5 pm.

IN PERSON: Please bring this form with payment to the CE office on the first floor of Van Dusen Hall on the Pinehurst campus or in Upchurch Hall at the Hoke Center Monday-Friday from 8 am to 5 pm.

MAIL: You can mail this form with a check to Continuing Education,
3395 Airport Road, Pinehurst, NC 28327

FAX: Fax this form to (910) 692-6998.

Class Name _____ Course Code _____

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email Address _____

Student ID # _____ Birthdate _____

Emergency Contact Name and Relationship _____

Defensive Driving Students Only: Driver's License # _____ Citation # _____

Gender: ☐ M ☐ F

Race: ☐ American/Alaska Native ☐ Asian ☐ Black/African American ☐ White

☐ Hispanic/Latino ☐ Hawaiian/Pacific Islander

Education: Are you a high school graduate? ☐ Yes ☐ No

If no, circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

High School Name and Location (for 16-18 years only): _____

Highest Level of Education: ☐ GED Diploma ☐ Adult HS ☐ One Year Vocational Diploma

☐ Associate Degree ☐ Bachelor's Degree ☐ Master's Degree or Higher

Employment Status: ☐ Full-Time ☐ Part-Time ☐ Retired ☐ Unemployed (not seeking)

☐ Unemployed (seeking)

I certify that my answers are true and complete to the best of my knowledge. I understand that payment is expected at the time of registration and that registration is not complete until payment is made.

Signature _____ Date _____

Refund Policy: The entire cost of the course will be refunded if requested before it begins or if the course is canceled. Thereafter, a refund of seventy-five percent is provided if requested after a course begins and before ten percent of the total class meetings. In the event a class is canceled, we will attempt to contact you by phone.

Curriculum/College Credit

APPLY: www.sandhills.edu (choose APPLY NOW link at top right)

FINANCIAL ASSISTANCE: If funds are needed, apply for financial aid at www.sandhills.edu/how-to-apply-for-financial-aid/

TRANSCRIPTS: Submit high school and any college transcripts. All information is at:
www.sandhills.edu/submit-high-school-and-college-transcripts/

ATTEND ORIENTATION: Set up your student account at MySCC. After completing Orientation, you can register for classes.

*Returning students can register using Self-Service or work with their academic advisor.
If you have been away from SCC for more than 15 months, you will need to reapply.*



SANDHILLS COMMUNITY COLLEGE CAREER & COLLEGE PROMISE

Career and College Promise is the North Carolina program that offers structured opportunities at community colleges for qualified **high school juniors and seniors** to earn college credits or work-force continuing education credits toward an industry-recognized credentials or certifications.

College Transfer Pathways

Associate in Arts
Associate in Arts in Teacher Preparation
Associate Degree Nursing
Associate in Science
Associate in Science in Teacher Preparation
Associate in Engineering
Associate in Fine Arts in Visual Arts
Associate in Fine Arts in Music
Associate in Fine Arts in Theatre

Career Technical Pathways

Accounting and Finance - Bookkeeping
Architectural Technology
Automotive Systems Technology -
Automotive Management
Automotive Systems Technology -
C-Tech
Aviation - Aviation Management
Aviation - Professional Pilot
Baking and Pastry Arts
Business Administration
Business Administration - Banking and Finance
Business Administration -
Entrepreneurship & Small Business
Business Administration - Hospitality Management
Business Administration - Human Resources
CET - Networking
CET - Security
CET - Hardware and Software Support
CET - Support Professional
Civil Engineering Technology
Collision Repair and Refinishing -
Automotive Fabrication
Collision Repair and Refinishing - Non-Structural Repair
Collision Repair and Refinishing - Paint and Refinishing
Collision Repair and Refinishing -
Structural Repair
Cosmetology
Criminal Justice Technology
Culinary Arts
Early Childhood Education - Preschool
Emergency Medical Science - EMT
Environmental Engineering Technology
Fire Protection
Geomatics Technology
Health and Fitness Science
Health and Fitness Science - Allied Health II
Health and Fitness Science - Allied Health III
IT - Computer Programming and Development - C# Programming
IT - Computer Programming and Development - Database Programming
IT - Digital Media Production
IT - Gaming and Simulation
IT - Generalist
Landscape Gardening
Medical Office Administration
Medical Office Administration - Medical Coding and Billing
Nurse Aide
Office Administration
Office Administration-Customer Service Representative

Workforce Continuing Education Career & College Promise (WCE CCP)

Hoke County Schools

ABB Robotics
Certified Medical Administrative Assistant
Electrical Level I
Electrical Level II

Students who participate in the CCP program must be a NC resident or attend a NC high school.

To learn more, students are to contact their high school counselor or refer to our website (bit.ly/2W4srBq)

Electrocardiogram Technician
Firefighter Academy
Heating, Ventilation and Air Conditioning (HVAC), Core Skills, or Level 1
Nurse Aide 1
Pharmacy Technician
Plumbing, Core Skills, or Level 1

Moore County High Schools

Carpentry, Core Skills, or Level 1
Certified Medical Administrative Assistant
Construction
Electrocardiogram Technician
Firefighter Academy
Heating, Ventilation and Air Conditioning
MSSC Certified Production Technician
NCCER Core Essentials and Fundamentals of Crew Leadership
NCCER Electrical Level I
NCCER HVAC Level 1 & 2
NCCER Plumbing Level 1 & 2
NCCER Welding Level 1
Pharmacy Technician
Plumbing



Last year
1,623
high school
students took
classes at Sandhills
through the CCP
program.

Want to start or grow your small business?

Start with the SCC Small Business Center.

Our mission is to enhance the economic well-being of Moore and Hoke Counties by providing counseling, training, research and advocacy for new ventures, existing small businesses and innovative technology companies.

At the core of our vision, the Small Business Center is positioned to focus on entrepreneurship, small business and economic development with an emphasis on assisting start-ups, early stage, and businesses seeking disaster assistance or seeking to stabilize.

We can help.

Free, confidential one-on-one business counseling services.

Resource and referral information for a variety of business needs.

High-impact seminars and classes available free of charge or for a minimal registration fee.



For more information, contact us today.
reynoldst@sandhills.edu
910.695.3938
www.sandhills.edu/sbc/



The SANDHILLS PROMISE



If students take four Career & College Promise classes while in high school, the Sandhills Promise will cover tuition costs for two years immediately following graduation saving them thousands of dollars in tuition and helping them to forgo a large college debt.

A complete list of eligibility and paperwork requirements can be found at promise.sandhills.edu

For more information contact Jonathan Garrison at garrisonj@sandhills.edu, or call 910-695-3726.



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sandhills to view our catalog.

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Information Technology
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Math & Science
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Writing

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Interact with us on any of these
social media outlets:



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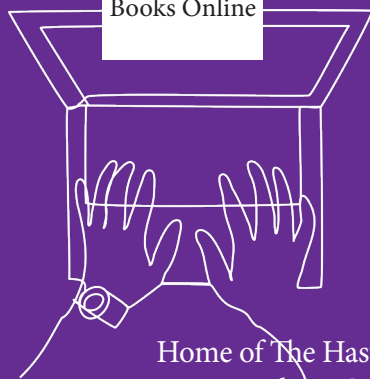
The Katharine L. Boyd LIBRARY

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to Moore and
Hoke County
Residents



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Barbara Cole Children's Library

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July 10, 2023



BOYS & GIRLS CLUB

AFTERNOON AND EVENING PROGRAMS OFFERED ON THE PINEHURST CAMPUS

Ideal for parents or guardians taking
afternoon or night classes or those who
need dedicated study time, to utilize
the computer lab, or need to work on
individual or group projects.

After School Club

2:30 to 6:30 pm

Kindergarten Through Fifth Grade

\$40 per child per year.

Homework Assistance

Dinner Provided

Transportation from McDeeds Creek and
Farm Life Elementary Schools is currently
available. Additional schools may be added
if there is sufficient demand.

Drop-In Club

6-9 pm

Free

Dinner Provided

For all information and registration,
go to www.sandhillsbgc.org.

LEARN TO EARN

Greater Earning Power

Greater Opportunities

CURRICULUM/COLLEGE CREDIT

Full Semester: August 14-December 12

First 8-Week Session: August 14-October 5

Second 8-Week Session: October 11-December 12

CONTINUING EDUCATION

Classes begin throughout the semester.

www.sandhills.edu/learn