

THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE SPECIAL MEETING MINUTES

**Sledge Board Room and via Zoom
December 15, 2022, 2 pm**

PRESENT: Trustee Joe Clendenin, Secretary

STAFF: Ron Layne and Heather Lyons

GUESTS: Tanya Green, Kennon Briggs, Victoria Ayers, and Tim White

Mr. Clendenin called the meeting to order at 2 pm. He welcomed the Zoom attendees who had submitted proposals for the presidential search prior to the stated deadline. He introduced Mr. Layne as Chief Operating Officer and Ms. Lyons as Executive Assistant to the Board of Trustees, then explained that Ms. Lyons will open the proposals and pass them to Mr. Clendenin.

Ms. Lyons opened package one from Delectus LLC. Mr. Clendenin asked who represented Delectus LLC, and Tanya Green in Burlington, NC, introduced herself.

Ms. Lyons opened package two from Executive Leadership Associates. Mr. Clendenin asked who represented ELA, but there was no representative present.

Ms. Lyons opened package three from the Association of Community College Trustees. Mr. Clendenin asked who represented ACCT, and Kennon Briggs in Washington, DC, introduced himself.

Ms. Lyons opened package four from Academic Search. Mr. Clendenin asked who represented Academic Search, and Victoria Ayers in Washington, DC, introduced herself.

Ms. Lyons opened package five from AGB Search. Mr. Clendenin asked who represented AGB Search, and Tim White in Washington, DC, introduced himself.

Mr. Clendenin then explained that these are the proposals the college received by the due date. He explained that a search committee of five members from the Board of Trustees will be reviewing each proposal to ensure that all the requirements have been met. Then the search committee will be forwarding the RFPs to the full Board of Trustees for their review and consideration. Mr. Clendenin closed by saying the college looks forward to awarding the contract by Jan. 3, 2023, but if there are difficulties because of the holidays and the college being closed and installing an interim president, the College would notify the five firms if the college were to adjust the schedule.

Mr. Clendenin asked if anyone had any questions. Hearing none, Mr. Clendenin concluded the meeting at 2:09 pm.

Respectfully submitted,
George Little, Chairman of the Board

Joseph Clendenin, Secretary of the Board