

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING
MINUTES**

Sledge Boardroom
April 4, 2011

PRESENT: Trustees George W. Little, Chairman; Larry R. Caddell, Vice Chairman; Mickey R. Brown; Joseph A. Clendenin; James O. Cunningham; Ami Denton, Student Trustee; James H. Garner; Robert S. Hayter; Eugene B. Horne, Jr.; Linda McCaskill; Mary Upchurch and Raymond G. Washington, Sr.

STAFF: Dr. John R. Dempsey; Dr. Susanne Adams; Jean Blue; Richard Gough; Karen Manning and Richard Smith.

Following the **Student Affairs Committee, Buildings and Grounds Committee**, and joint **Finance and Personnel Committee** meetings held in the Sledge Boardroom, the Board of Trustees convened their regular meeting. Chairman Little called the meeting to order at 7:00 p.m. He read the statute to the trustees regarding conflicts of interest. Hearing none, Mr. Little proceeded to the next item of business.

Mr. Little requested a modification to the agenda to include the approval of Dr. Dempsey's evaluation, the addition of naming opportunities in Steed Hall and the Horticulture Gardens, and specific fees for courses in the Surgical Technology program. A motion was made by Mr. Hayter, seconded by Mr. Cunningham to approve the modification of the agenda. The motion passed and carried.

Mr. Little then asked for a motion to approve the minutes from the February 7, 2011, Board of Trustee meeting. On a motion by Mr. Horne, seconded by Mr. Clendenin and unanimous consent from the Board, the minutes from the February 7, 2011, Board of Trustee Meeting were approved.

The annual evaluation of Dr. Dempsey was read by Mr. Little and on a motion by Mr. Hayter, seconded by Mr. Horne and unanimous consent from the Board, the president's evaluation was approved.

Mrs. Ami Denton gave the **Student Government Association** report. She reported that recently the SGA had recently organized several activities. These included a Valentine's Day event at Pine Lake which included working on crafts with the residents. Additionally, a Martin Luther King Day of service was held. The students also volunteered at the Sandhills Coalition. The American Cancer Society Relay for Life event was held on the college campus April 1 and, despite the cold wind, the SGA had many participants there in support. Random acts of kindness were rewarded in February with fortune cookies and other treats. Mrs. Denton then talked about the many new clubs that have been formed on campus. Some have more of an academic focus such as the Musical Theatre Club and MACE which strives to be a positive female role model. Some of the other clubs mentioned were Automotive Technology, Medical Laboratory,

Computer and Martial Arts. Mrs. Denton then explained that the SGA receives \$2,000 to spend on a student gift. They will donate these funds to the foundation and have them set something up for students. She then reminded the board that Spring Fling is coming up next week – the theme is classic Hollywood.

Mr. Caddell reported for the **Buildings and Grounds Committee** that met prior to the regular meeting.

Mr. Caddell made a motion from the Buildings and Grounds Committee to ratify the voice poll made on March 8, 2011 requesting a design fee increase for Wright Architecture, PA in the amount of \$9,600 for the **General Classroom Building** project. Mr. Horne seconded the motion and it passed unanimously.

Mr. Caddell then moved to the second item for the **General Classroom Building**, the approval of a LEED Certification fee for Wright Architecture, PA. A motion was made by Mr. Horne, seconded by Mr. Little to approve a LEED Certification fee for Wright Architecture, PA in the amount of \$36,700. The motion passed with an abstention from Mr. Caddell.

The next item discussed was the **Blue Hall Renovation** project. Mr. Gough stated that Mark Wright, of Wright Architecture, PA was present for the committee meeting to present the Construction Documents for review and questions. Mr. Wright was confident that the project could include all of the alternates as the bidding climate is very good. Mr. Gough explained that these documents need to be approved so the college can proceed to bid phase with the approval of the Trustees. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the Construction Document phase and authorization to proceed to bid phase. Mr. Hayter seconded the motion and it passed unanimously.

Mr. Caddell then opened up a discussion of the **Facilities Master Plan**. Mr. Gough stated that the college has an updated plan now, and are asking for approval of it as is. He explained that it is a working document and would continue to be updated, but it needs to be approved at this point. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the Facilities Master Plan. Mr. Little seconded the motion and it passed unanimously.

Dr. Dempsey then presented the naming opportunities for Steed Hall and the Horticultural Gardens. He asked the Board for approval to name the herb garden the **Jane McPhaul Herb Garden** and the workroom in Steed Hall the **Stephens Lab Workroom**. Both will have brass plaques in recognition of their support. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the naming of the workroom in Steed Hall the Stephens Lab Workroom. Mr. Hayter seconded the motion and it passed unanimously.

Mr. Caddell then made a second motion from the committee to approve the naming of the herb garden in the Horticultural Gardens the Jane McPhaul Herb Garden. Mr. Hayter seconded the motion and it passed unanimously.

Mr. Caddell referred the Trustees to the **Project Updates** and asked if there are any questions or comments on the report. Mr. Gough gave a brief update of the projects and announced that on Friday, September 9, 2011, the college will have the dedication of the Emergency Services Training Complex in conjunction with a fireman competition.

Mr. Horne presented for the **Finance Committee**. Mr. Horne introduced Mr. Gough to present the budget revisions for January 1, 2011 through February 28, 2011. Mr. Horne made a motion from the Finance Committee to approve the Budget Revisions for January 1, 2011 through February 28, 2011 as presented. Mr. Cunningham seconded the motion and it passed unanimously.

Mr. Gough then presented the **Moore County Budget Request for 2011-2012** for approval. He pointed out that while the square footage of the college has increased and it is difficult to operate with the current budget, the college knows it cannot ask for an increase. Therefore, we are presenting a zero budget increase. Mr. Horne made a motion from the Finance Committee to approve the Moore County Budget Request for 2011-2012 as presented. Mrs. Upchurch seconded the motion and it passed with an abstention from Mr. Caddell.

Vice President Gough then presented the **Hoke County Budget Request for 2011-2012**. He stated that the Hoke County budget request will be the same amount as last year. Mr. Horne made a motion from the Finance Committee to approve the Hoke County Budget Request for 2011-2012 as presented. Mr. Caddell seconded the motion and it passed unanimously.

Mr. Horne explained that the approval of the **Owens Auditorium User Fees** would be tabled until the next meeting, as was discussed in the Finance Committee Meeting. Dr. Dempsey recommended deferring the approval of the fees until he and Mr. Gough could come up with a clear cut schedule that allowed for no exceptions.

The next order of business was the modification to the agenda to add the approval of specific fees for courses in the Surgical Technology program. Mr. Horne explained that the Surgical Technology Program has requested the addition of a student fee to be attached to SUR 137 and SUR 122. Each course will require a \$40 student fee for access to practice tests that help to prepare them for the certification exam. Mr. Horne made a motion from the Finance Committee to approve a specific fee of \$40 to students registering for SUR 137 or SUR 122 effective Fall Semester 2011. Mr. Garner seconded the motion and it passed unanimously.

Mr. Horne then presented the **Financial Reports, and Status of County and State Bond Funds** through February 28, 2011 for information purposes only.

Mr. Clendenin reported for the **Educational Programs Committee** and stated that the committee had not met, but he would report in Dr. Turner's absence. At the last meeting it was reported that the audit had found one exception. One instructor had signed the roster on a separate sheet of paper and attached it to the roster which resulted in a finding. Dr. Turner appealed the exception and it was removed. The next committee meeting has been moved to June

13 due to the Albanians being here. The meeting will begin at 11:30 for lunch on June 13. The other half of the meeting will be with Andi Korte from Continuing Education.

Mr. Little introduced Mr. Washington to present for the **Personnel Committee**. Mr. Washington read the list of names the administration has approved for the **2011-2012 Faculty and Staff Educational Learning Opportunities**. The employees that have been approved are; Billy Barber, Mary Bridschge, Linda Chandler, Pete Golden, Lee Ivy, Ron Layne and Anna McPhatter. Mr. Washington made a motion from the Personnel Committee to approve the 2011-2012 Faculty and Staff Learning Opportunities as presented. Mrs. McCaskill seconded the motion and it passed unanimously.

Mr. Washington then presented the updated policy for **Tuition Assistance for Dependent Children of Full-Time Employees**. He explained that this is a benefit for the college's full-time employees that are implemented with certain guidelines. If the funds are available, and the students continue to meet specific criteria they are eligible. Mr. Washington made a motion from the Personnel Committee to approve the Tuition Assistance for Dependent Children of Full-Time Employees policy. Mr. Brown seconded the motion and it passed unanimously.

With no other personnel items to address Mr. Washington deferred to Chairman Little to proceed with the meeting.

Mr. Little introduced Mr. Hayter to present for the **Planning Committee**. Mr. Hayter stated that the committee had not met, but he did meet with Dr. Turner prior to his departure for vacation. Mr. Hayter reminded the trustees that the College Strategic Planning Meeting is scheduled for April 20, 2011 from 2 – 4:00 p.m.

Mr. Little then introduced Mr. Brown to report for the **Student Affairs Committee**. Mr. Brown handed out copies of Dr. Adams' report and briefly explained the items in the report. He then deferred to Dr. Adams to explain some key information. She stated that enrollment is up, but it is beginning to level off. The Pell Grant has doubled the amount going to students from about 4.8 to 8.3 million. She emphasized how much this is helping our students. Dr. Adams then stated that the Foundation support was outstanding, and scholarships are doing very well. Three years ago endowments were under water but they did not retreat. Together with the Financial Aid Department, they put together a four year plan to sustain without these endowments. She also pointed out that we are attracting the top 1% of our high school seniors. The next item she discussed was the significant increase in personal counseling on campus. Mr. Little then commented that he had a conversation with a parent whose child had applied to Appalachian and was not accepted - he recommended Sandhills as an alternative. A discussion ensued, and the idea of having Karen Manning work on the concept of SCC being the gateway to your first choice was agreed on. Mr. Little also pointed out that the tuition increases at the universities was another reason to come to SCC. Dr. Adams then talked about graduation in May and the fact that it will be the largest in our history.

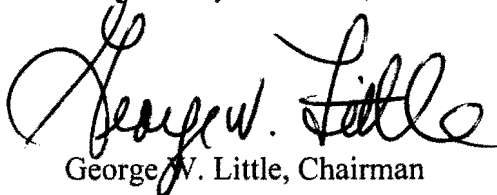
Chairman Little then introduced Mr. Smith to give the **Foundation** report. Mr. Smith stated that the SUMMA Dinner is tomorrow night, and they will be inducting new people at the meeting on

April 18th. There are eleven new donors in the SUMMA Group and a number are moving up a level. Two donors will be moving to the Mary Lumen Meyer status. One of these is South Atlantic who has exceeded \$100,000. They have also been instrumental in their support of the golf tournament. Mr. Smith then reported that they have three new Foundation board members; Cathy Mcpherson, Stephen Hurst, and J.J. Jackson.


President Dempsey gave the **President's Report**. Dr. Dempsey shared with the Board that all of the tickets for the Nicholas Sparks event on April 12th were gone. The tickets were available at 8:30 a.m. and were gone by about 9:07. He then announced that the Trustee Meeting next fall will be in Dallas, October 12 – 15. President Dempsey then discussed the budget and stated that with the cuts we expect, and filtering in enrollment and tuition we could be looking at a cut of one to two million dollars. Payroll will be reduced by 1 million with retirements, and another half million have been planned. Dr. Dempsey stated that if it goes beyond that we will have to discuss additional measures. He pointed out that the new funding formula hurt us the most. Dr. Dempsey has tried to reassure employees and let them know they would hear any bad news from him first. Dr. Dempsey told a brief story of an incident when Kennon Briggs needed some information from Chairman Little and he had it within twenty minutes. He was very impressed by this, and Dr. Dempsey emphasized how fortunate we are to have such outstanding Trustees.

With no further business, Chairman Little made a motion to adjourn the meeting. It was seconded by Mr. Brown and the meeting adjourned at 7:35p.m.

Respectfully submitted,



George W. Little, Chairman



Jean Blue
Administrative Assistant