

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING**

MINUTES

Boros Boardroom

February 8, 2010

PRESENT: Trustees George W. Little, Chairman; Larry R. Caddell, Vice Chairman; Mickey R. Brown; Joseph A. Clendenin; James O. Cunningham; James H. Garner; Catherine P. Graham; Robert S. Hayter; Eugene B. Horne, Jr.; Linda McCaskill; Ravon Sheppard; Mary Upchurch; Raymond G. Washington, Sr.

STAFF: Dr. John R. Dempsey; Dr. Susanne Adams; Jean Blue; Linda Chandler; Wendy Dodson; Germaine Elkins; Richard Gough; Michael Green; Karen Manning; Dave Reece; Teresa Reynolds; Rick Smith; John Stacey; Joseph Steepe; Dwight Threet; Dr. John Turner; Lori Williams.

Others: Susan A. Hicks, Clerk of the Court of Moore County

Following the **Buildings and Grounds Committee** and joint **Finance and Personnel Committee Meetings** held in the Boros Boardroom, the Board of Trustees convened their regular meeting. Chairman Little called the meeting to order at 11:00 a.m. He read the statute to trustees regarding conflicts of interest. Hearing none, Mr. Little proceeded to the next item of business.

Dr. Dempsey indicated that there were some modifications to the agenda. It was recommended that approval for a resolution for a campus police force and the swearing in of the new officers be moved before the Buildings and Grounds report and that an approval for the new foundation board members needed to be added to the foundation report. Mr. Hayter made a motion to approve the modified agenda. Mr. Clendenin seconded the motion. The motion was approved.

On a motion by Mr. Clendenin, seconded by Mrs. Graham and unanimous consent from the Board, the minutes from the December 8, 2009, Board of Trustee Meeting were approved.

Mr. Little and Mr. Caddell then made a special presentation. They presented Dr. Dempsey with a resolution and clock in recognition of his twenty years of service as president of Sandhills Community College. Mr. Cadell made a motion to approve the resolution. Mr. Brown seconded the motion and it passed with unanimous consent.

Mr. Little then proceeded with the campus **Police Presentation & Swearing in Ceremony**. He first presented the resolution for a campus police force and asked for a motion to approve the resolution. Mr. Brown made a motion to approve the resolution. Mr. Horne seconded the motion and it passed and carried. Ms. Susan Hicks, Clerk of the Court for Moore County, then proceeded with the swearing in ceremony. Vice President Gough introduced the officer candidates: Michael Green, Joseph Steepe, and Dwight Threet. Ms. Hicks then swore in the officers. Mr. Gough explained that the manual for the campus police will be complete in the next week or two and will be on the agenda for approval at the next board meeting.

Mr. Caddell then reported for the **Buildings and Grounds Committee** that met prior to the regular meeting. Mr. Caddell presented the **General Classroom Building** project. Mr. Gough explained that the voice poll of the Sandhills Community College Board of Trustees made on January 7, 2010, for approval to award Wright Architecture, PA the Design Contract for the General Classroom Building needed to be approved. Mr. Caddell made a motion from the Buildings and Grounds Committee to ratify the voice poll of the Sandhills Community College Board of Trustees made on January 7, 2010. Mr. Horne seconded the motion and the motion carried.

Mr. Caddell then presented **Emergency Services Training Facility (Phase II)** project. Mr. Gough explained that the bid opening was held on January 21, 2010, and Hamlet Associates, Inc. based in Climax, NC was the apparent low bidder. He referred the Trustees to the enclosed bid sheet. He asked the board for approval to award Hamlet Associates, Inc. of North Carolina as the general contractor in an amount not to exceed \$1,856,400. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve Hamlet Associates, Inc. of North Carolina as the general contractor in the amount not to exceed \$1,856,400. Mr. Clendenin seconded the motion. The motion passed and carried.

The **Physical Plant Facility Project** was then presented. Vice President Gough presented the Construction Documents that are currently being reviewed by the State Construction Office and asked the Board to approve the State Construction Documents as presented, and to provide authorization to proceed to bid phase following State Construction Office approval. Mr. Caddell made a motion to approve the State Construction Documents as presented and to authorize proceeding to bid phase following the receipt of the approval. Mrs. Upchurch seconded the motion and it carried.

Mr. Caddell referred the Trustees to the **Project Updates** included in their materials and asked for any questions or comments on the report. Hearing none he deferred to Chairman Little.

Mr. Horne presented for the **Finance Committee**. Mr. Horne presented the budget revisions for November 1, 2009, through December 31, 2009. Mr. Gough asked if there were any questions. Hearing none, he deferred to Mr. Horne. Mr. Horne made a motion from the Finance Committee to approve the Budget Revisions for November 1, 2009 through December 31, 2009 as presented. Mr. Cunningham seconded the motion and it passed unanimously.

Vice President Gough presented the **Financial Report** for December 31, 2009, for information only, referring to the handout included in the Board Materials. Mr. Gough shared with the Board that the college is six months through the fiscal year and does not see any concerns. He then went over the State and County Bond Fund report. Mr. Gough then informed the Board that approval for the summer self-support tuition rate was needed. Mr. Horne made a motion from the committee to approve the summer self-support tuition rate of \$50.00. Mrs. Graham seconded the motion and it carried.

Mr. Little introduced Mr. Clendenin and Mr. Hayter to present a joint **Educational Programs & Planning Committee report**. Mr. Clendenin indicated that the Committee had not met, but explained that both he and Mr. Hayter will work with Dr. Turner to present a report on educational programs and a planning update. The committee will meet from 11:30 a.m. to 2:00 p.m. on May third in the Sledge board room. He then introduced Dr. Turner. Dr. Turner presented a power point presentation to inform the board about the status on the accreditation

process. He reviewed the three year intensive review cycle and explained the program reviews that the college is currently undergoing. Dr. Turner indicated that fifteen programs go through an intensive review every year. He then went on to explain the process of the intensive review program. He explained how each program is analyzed and explained the different types of class delivery. Mr. Hayter had a question about the faculty distance learning course and if it could be offered to the public. Dr. Turner informed the Board that the college faculty has received a grant to prepare that course and he will make sure the Board is apprised of it. Mr. Clendenin questioned some of the completion statistics and a discussion ensued about the success rates between one hundred and two hundred level classes. Dr. Turner then went on to report that our emphasis in academic affairs this year was on technology and equipment. He informed the Board of the new classroom space in the culinary department and the purchase of a new gelato machine. In civil engineering and surveying, new equipment was purchased to upgrade the current equipment to a state of the art level. Engineering is also employing the use of ghost computing using the NC State system to offer cad cam classes. A typical program for this field uses a lot of computer memory and the use of ghost computing alleviates this. Sandhills Community College was one of eight colleges chosen to use the ghost computing through NC State. Other equipment improvement include lab station upgrades, upgrades in the paint booth in the auto body department, and a new digital radiography machine will allows our students to go out into hospitals with up to date training. In addition, a mannequin with real human bones allows for a real life experience. Mr. Rick Smith explained that the radiography equipment was purchased with funds from the Braken endowment. Dr. Turner then shared that in the upcoming year the emphasis will be on hiring new faculty and he shared a copy of the Chronicle of Higher Education advertisements with the Board. Dr. Turner then shared with the Board that a Sandhills student received the highest possible score in hematology. The college had two students that scored a 999 with very high overall scores. The Board then inquired as to how the Sandhoke students are doing in their first year on the college campus. Dr. Turner explained that their grade point average from 2006 to the fall 2009 was 2.7. Their grade point average is now a 2.6 and indicated that the switch from the high school to a college campus has had minimal impact with respect to being first semester college students. Dr. Turner introduced Professor Linda Chandler to talk about the hiring protocol for faculty. She explained to the Board that the college is planning a new format for interviewing committees. She explained the hiring sequence during the year and detailed how the 2020 committee visions would fit into the hiring process.

Mickey Brown reported for the **Student Affairs Committee**. He introduced Dr. Susanne Adams to give the report. She introduced Ravon Sheppard, president of the Student Government Association, to give his report. Mr. Sheppard shared with the Board that the hiring of Lauren Beecher as the new director of student life has helped the SGA get back on track. He then went over the recruitment events that the SGA hosted in the last few weeks and indicated that they received twenty new applications. On January twenty-eighth, the SGA hosted a pep rally for the basketball team. Upcoming events include laser tag and dodge ball tournaments and inter-mural trips. He then indicated that the SGA would like to do more to educate the students about tobacco awareness and cessation. A Haiti relief drive is scheduled to begin on campus and a donation can has been placed in the bookstore. Spring Fling plans are underway and will take place on April fourteenth. The celebration will have a luau theme. The menu for this event is set but is a surprise. Susanne thanked Ravon for all of his planning and involvement. She spoke of Lauren Beecher and what a wonderful addition she is to the college.

Dr. Adams then proceeded to discuss the college's response to the 2020 committee recommendations. Mr. Brown made a motion from the Student Affairs committee to add

“Helpfulness” as an additional core value. Mr. Horne seconded the motion. The motion carried. Dr. Adams explained to the Board that with addition of helpfulness to the rest of the cores values create the acronym IHERO and is being implemented by student services. In response, the department has hired a full-time student resource specialist. Dr. Adams then indicated that the director of recruiting, Tricia Donadio, has been reassigned to director of co-op and service learning and service learning initiatives have been added to the job description of director of student life, Lauren Beecher. The department has combined the functions of recruiting and admissions and has added a master advisor training class in the advising department. In addition, an ACA 115 employee orientation has been created. The launch of Web-Advisor online registration will be ongoing with a live test to begin in November of 2010. Dr. Adams then discussed the newly designed college website and the way the college is using it to market and connect to the community. She then introduced Karen Manning, Lori Williams, and Germaine Elkins to discuss how social media marketing is being used at the college.

Karen Manning took the Board of Trustees on a tour of the new website and pointed out the changes and improvements to the design. Ms. Manning then introduced Germaine Elkins to talk about the foundation page on the website. Ms. Manning then demonstrated the multimedia links on the website such as Twitter, Youtube, Facebook, and RSS feeds. She then presented the college Facebook page and demonstrated the targeted advertising that the college uses on Facebook. Laurie Williams then discussed how Facebook is used in continuing education. She informed the Board that she currently teaches a Facebook for seniors class and has created four continuing education pages and a community enrichment page. She indicated that the college is right on target with its presence on Facebook and that CPCC requires that all faculty have a page. She then explained that the photographs from the Green Summit have recently been posted on the page and a silent auction to benefit the Basic Skills program was also recently conducted on Facebook. Ms. Williams and Ms. Elkins shared that a brief preview of the college Facebook class will be featured during the upcoming Return to the Classroom on March sixteenth.

Mrs. Upchurch reported for the **Personnel Committee** and referred the trustees to the **Personnel Actions Report** included in the Board materials. Mrs. Upchurch asked Dr. Dempsey to review the four new full-time faculty appointments with the Board. She recommended approval of the Personnel Action as presented. Mrs. Upchurch made a motion from the Personnel Committee, seconded by Mr. Horne to approve the Personnel Action as presented. The motion passed and carried. Mrs. Upchurch then referred the Trustees to the **Personnel Information Report** included in their materials for information only and asked for questions or comments. Hearing none, Mrs. Upchurch deferred to Chairman Little to proceed.

Mr. Smith reported for the **Foundation**. Mr. Smith asked the Board for their approval of the following newly nominated foundation board members; Robert Lovell, Michael Martone, Nell Hatcher, and Anne Ellis. The candidates have been approached and have agreed to serve. Mr. Washington made a motion to approve the new foundation board members. Mr. Garner seconded the motion. The motion carried. He then informed the board that Return to the Classroom will take place on March sixteenth and the Board should receive a brochure on the event shortly. Dr. Dempsey will conduct a class on the constitution, Professor Denise Baker will have a program based on her exhibit “Crossing the Atlantic”, Professor Danny Infantino will hold a lecture on the music of Ireland, and Lori Williams will have a seminar on Facebook. He then informed the Board that The SUMMA dinner will be on April first. He indicated that Mr. & Mrs. Hayter are new bronze level members; Mr. & Mrs. Little are moving to the silver level, Dr. & Mrs. Dempsey are moving to the Mary Lumen Meyer level.

President Dempsey gave the **President's Report**. He thanked the Board for recognizing his twenty years of service and indicated that he could not do it without the vice presidents and deans. He indicated the college is in a posture that has created a family atmosphere. Dr. Dempsey then referred to Dr. Turner's comments about the success of the college's hybrid and internet classes. He related a story about how the chef at the restaurant Fried Green Tomatoes mentioned to him about his grandson being on the presidents list. Dr. Dempsey then while the young man was on the Presidents list, he lives in France and is taking our classes on line. The Guarantors dinner was held on January twenty sixth and went very well. The program has now reached over a million dollars. He then announced to the Board that The New York times recently published a story about the colleges Sandhoke Early College program. This is wonderful news for the college and great publicity. He also explained that new faulty member, Kathy Kruska, was quoted extensively. Dr. Dempsey then made a request to the Board for a sabbatical in this year to take place from late August through September.

Mr. Horne made a motion to enter into closed session to discuss a personnel matter and the president's evaluation. Mr. Washington seconded the motion and it carried.

The Board of Trustees returned from closed session.

With no further business, Chairman Little then adjourned the meeting at 12:31 p.m.

Respectfully submitted,

George W. Little, Chairman

Wendy B. Dodson, Assistant Secretary