

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE  
REGULAR MEETING**

**MINUTES**

**Sledge Boardroom  
December 8, 2009**

**PRESENT:** Trustees George W. Little, Chairman; Larry R. Caddell, Vice Chairman; Mickey R. Brown; Joseph A. Clendenin; James O. Cunningham; James H. Garner; Catherine P. Graham; Robert A. Hayter; Eugene B. Horne, Jr.; Linda McCaskill; Debbie Riley-Hobbs; Mary G. Upchurch and Raymond Washington, Sr.

**STAFF:** Linda Chandler; Dr. John R. Dempsey; Wendy Dodson; Richard Gough; Dean Ronald Layne; Karen Manning; Anna McPhatter and Rick Smith; Dr. John Turner.

Following the Buildings and Grounds and Finance Committee Meetings held prior to the regular Board meeting, the Board of Trustees convened their regular meeting at 6:06 p.m.

Vice Chairman Caddell gave the invocation. Chairman Little called the meeting to order and read the statute to trustees regarding conflicts of interest. Hearing none, Mr. Little proceeded to the next item of business.

A motion was made by Mr. Caddell, seconded by Mr. Brown, to approve the agenda. The motion passed and carried.

Mr. Horne made a motion to approve the minutes from the October 19, 2009 Board of Trustees meeting. Mrs. Graham then seconded the motion to approve the minutes. The motion passed.

President Dempsey began the process of the **election of the officers** for the Board of Trustees. He opened the floor for nominations for the office of **Chairman**. Mr. Caddell nominated Mr. Little to continue his service as Chairman of the Board. Mr. Caddell then put the nomination in the form of a motion with Mr. Horne seconding the motion. Mr. Caddell made a motion to close the nominations and Mr. Horne seconded the motion. The motion to close the nomination passed. With no other nominations from the trustees, Mr. Little was re-elected Chairman of the Sandhills Community College Board of Trustees with a majority vote.

Chairman Little opened the floor for nominations for **Vice Chairman**. Mr. Little nominated Mr. Caddell, which was seconded by Mr. Horne. Mr. Little made a motion for the nomination to be closed and it was seconded by Mr. Horne. The motion to close the nomination passed. With no other nominations, Mr. Larry Caddell was elected Vice Chairman of the Sandhills Community College Board of Trustees. The motion passed.

Chairman Little asked for nominations for **Secretary**. Mr. Horne nominated Mrs. Riley-Hobbs and it was seconded by Mr. Caddell. With no other nominations, Mr. Little made a motion to close the nomination and it was seconded by Mr. Horne. The motion to close the nomination passed. The

motion to elect Mrs. Debbie Riley-Hobbs as Secretary to the Sandhills Community College Board of Trustees passed and carried.

Chairman Little opened the floor for nominations for **Assistant Secretary** to the Board of Trustees. Mr. Little nominated Mrs. Wendy Dodson and the nomination was seconded by Mr. Horne. Mr. Little made a motion to close the nominations and it was seconded by Mr. Horne. The motion to close the nomination passed. With no other nominations, the motion to elect Mrs. Wendy Dodson as Assistant Secretary to the Board of Trustees passed without objection.

Chairman Little asked if there were any nominations for **legal counsel** to the Board of Trustees. Mr. Caddell made a motion to elect current legal counsel, Robbins, May and Rich as legal counsel for the Sandhills Community College Board of Trustees. Mr. Clendenin seconded the motion and it passed unanimously.

As Mr. Ravon Sheppard was not in attendance, the **Student Government Association** report was not given.

Mr. Caddell reported for the **Building and Grounds Committee** that met prior to this meeting.

Mr. Caddell introduced Vice President Gough to present the plan for the **Blue Hall Renovation**. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the amended design contract in the amount of \$50,000 for Wright Architecture, P.A. for the Blue Hall Renovation project. Mrs. Riley-Hobbs seconded the motion and it passed unanimously.

Vice President Gough indicated that a voice poll of the Sandhills Community College Board of Trustees was made on November 4, 2009, for approval to advertise for Design Services for the original Blue Hall replacement building which is now called **General Classroom Building**. This was required by the North Carolina Community College System, and the 2000 State Bond Oversight Committee. Mr. Caddell made a motion from the Buildings and Grounds Committee to ratify the voice poll of the Sandhills Community College Board of Trustees made on November 4, 2009. Mr. Washington seconded the motion and it passed unanimously. Mr. Caddell introduced Dr. Dempsey to discuss the naming of the general classroom building. Dr. Dempsey recommended naming the building for Emmet Logan. He explained Mr. Logan's history as a member of the foundation board and special friend of the students. Mr. Caddell made a motion from the Buildings and Grounds Committee to name the General Classroom Building, Logan Hall, on behalf of Mr. Robert Emmet Logan, as presented by Dr. Dempsey. Mr. Horne seconded the motion and it passed unanimously. Mr. Clendenin inquired as to whether there were any donations for the construction or if it was all bond funds. Mr. Smith indicated that bonds would be used for construction and they would seek donations for furnishings. He also explained that there were rooms available for additional naming opportunities and the Kelly tutoring center would also be located in the building.

Mr. Caddell then presented the **Transportation Services Area Renovation** project. Mr. Gough presented Construction Documents for Siroteck Hall and explained the project. He indicated that the plans presented in sub-committee are available for review. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the construction documents as presented, and authorize proceeding to bid following State Construction Office approval. Mr. Hayter seconded the motion and it passed.

Mr. Gough then indicated that the **Emergency Services Training Facility Project** was now complete. He asked the Board to approve the transfer of the remaining balance of County Capital Outlay Funds in the amount of \$17,149.69 from the Emergency Services Training Facility (Phase I) project to the Emergency Services Training Facility (Phase II) project. This increases the Emergency Services Training Facility (Phase II) project total to \$2,906,775.03. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the transfer of funds. Mrs. Upchurch seconded the motion. The motion carried.

Mr. Gough then presented the **Meyer Hall Boiler Replacement Project**. He explained to the Board that this project is now complete with a remaining balance of \$19,733.88 in 2007 County Bond Funds. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the transfer of the remaining 2007 County Bond Funds in the amount of \$19,733.88 to the Blue Hall Renovation project. Mr. Horne seconded the motion and it passed.

Mr. Gough then discussed the **Meyer-Stone Roof Replacement Project**. Vice President Gough indicated that this project is now complete with a remaining balance of \$36,043.79 in 2007 County Bond Funds. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the transfer of the remaining 2007 County Bond Funds in the amount of \$36,043.79 to the Blue Hall Renovation project. This increases the Blue Hall Renovation project total to \$946,963.77. Mrs. Riley-Hobbs seconded the motion and it carried.

Mr. Caddell referred the Trustees to the **Project Updates** included in their materials and asked for any questions or comments on the report. Vice President Gough updated the Board on the Horticultural Building Project. He indicated that the college hopes to have the building inspection the week of December 15<sup>th</sup> and to move the staff and faculty into the building over the holiday. If this happens, classes should start on schedule and there will be a tour in April with the building dedication on June 16<sup>th</sup>. The date for the Hoke groundbreaking ceremony will be on January 12<sup>th</sup> at 11:00 a.m.

Discussion then ensued about the Department of Transportation Rest Area property adjacent to the Westmoore Campus. Mr. Caddell made a motion from the Buildings and Grounds Committee to investigate pursuing the acquisition of the area. Mr. Horne seconded the motion. A discussion ensued about the transfer of the property to the county and then to college to maintain the property. The motion carried.

Mr. Little asked if there were any other questions related to Buildings and Grounds. Hearing none, he introduced Mr. Clendenin to present for the **Educational Programs Committee**.

Mr. Clendenin reported that the **Educational Programs Committee** did not meet and there was no report.

Mr. Little then recognized Mr. Gene Horne to present for the **Finance Committee**. Mr. Horne recognized Vice President Gough to present budget revisions through October 2009. Mr. Horne made a motion from the Finance Committee to approve the Budget Revisions through October 2009 as presented. Mrs. Graham seconded the motion and it passed unanimously.

Vice President Gough presented the Financial Report and County and State Bond report for October 2009 for information only, referring to the handout included in the Board Materials.

Mr. Gough then presented the Financial Statement Audit Report. He indicated that the college only needed to apprise the Board and have on record that the audit was presented and responded to. He reminded the Board that the audit was reviewed in the last meeting. He asked if the Board had any questions. Hearing none, he deferred to Mr. Little.

Mr. Little introduced Ms. Upchurch to present for the **Personnel Committee**.

Ms. Upchurch referred the trustees to the **Personnel Information** included in their packet.

Dr. Dempsey indicated that there were four new faculty positions to approve and referred the Trustees to the resumes in the packet. Ms. Upchurch made a motion by committee to approve the four faculty positions. The Mr. Horne seconded the motion and the motion carried.

Mr. Clendenin asked about the balance of faculty to students. A discussion ensued about the future plans to hire twelve new faculty members for fall. Dr. Dempsey recommended having Professor Linda Chandler present a discussion at the February board retreat on how the faculty will be participating in the hiring process.

Mr. Little then discussed the three percent in funds that was reverted back the community college system. He noted that the NCACCT deserved recognition for their efforts in obtaining this funding. Mr. Little pointed out that there were no other agencies that received this return of funding. He also noted that Mr. Washington was the chairman of the board at Virginia when Christine Forest, a newly hired faculty member, was on the faculty there. Dean Layne indicated that Ms. Forest had one of the best teaching demonstrations that he had ever seen. Mr. Washington expressed that he was not surprised.

Dr. Dempsey also informed the board that the college would be looking to hire a new Dean of Continuing Education on July 1<sup>st</sup>. The college would not seek a recommendation for that position until April 2010.

Dr. Dempsey then updated the Board on the status of the college's Campus Police. He explained that the college was moving forward on the swearing in of three to four officers. David Reece, security supervisor, recently went through BLET training. Three other officers will be sworn in at the February retreat. Two new officers will have to be hired to replace two vacant positions. There are several candidates.

Mr. Little then introduced Mr. Hayter to present for the **Planning Committee**. Mr. Hayter introduced Dr. Turner. Dr. Turner explained to the Board that the Quality Conference was held last month. The conference addressed the unmet benchmarks of the college. Seventy benchmarks are assessed. Dr. Tuner then went over the five unmet benchmarks. After addressing these benchmarks, he indicated to the Board that he would go over the two unmet benchmarks in developmental education at the February retreat.

Mr. Little introduced Mr. Mickey Brown to report for the **Student Affairs Committee**. Mr. Brown indicated that the committee did not meet.

Mr. Smith then reported for the **Foundation**. Mr. Smith announced that Jennifer Blakely, former assistant to Vice President Susanne Adams in Student Services, had joined the foundation as the Director of Foundation Outreach. He also explained that the foundation is also reviewing applications for the position of Associate Director of Grants and External Relations. Grant writing had previously

been handled by Larry Allen, but he is retiring. The position would be part grants writing and part alumni development. He indicated that the department is excited to have Jennifer and the future opportunity in the grant writing area.

President Dempsey gave the **President's Report**. Dr. Dempsey began to detail the Sandhoke Early college program. He explained that it combines high school and college in a five year compressed program. The program has achieved enormous success, with a drop out rate for grades nine through twelve at zero. These students are now on our campus for their fifth year studies. He informed the Board that the New York Times sent a reporter to do a story on this program. The reporter met with Dean Ron Layne and indicated that paper will send a photographer shortly. Dr. Dempsey expressed his hopes that the story will be running in the New York Times soon. He then informed that Board that the college hosted a pastry competition today and had a number of students win medals. The culinary final exam is tomorrow at 1:00 p.m. and he invited the Trustees to come to the Dempsey Center Clement dinning room to participate. He then informed the Board that the college is getting ready to put the agenda together for the February retreat. One of the topics will be how the college is using Facebook for college marketing and to show them how Sandhills Community College is using social networking in other areas. The college also unveiled the new website. He shared that eighty percent of employment applications now come from the website. A presentation to assist the Trustees with navigating the website will also be on the agenda and Professor Linda Chandler will have a presentation about faculty issues. He then invited the Board to let him know if they have any suggestions or ideas that they would like discussed. Dr. Dempsey then informed the Board that the 2020 group is coming to the end of its work. They will report on December 16<sup>th</sup> to the campus community. One of the new concepts they are looking at is a 2030 group. He then invited the Board to the Colleges Christmas concert on Sunday and announced that a number of our choir members will be singing at Carnegie Hall in April. The college is looking into arranging a faculty/staff trip to New York City to attend this concert. He also invited the Board to the upcoming employee Christmas party on December 17<sup>th</sup> at the Mid-Pines Resort.

Mr. Little then reminded the Board of the upcoming April trustee conference in Raleigh and informed the Trustees that Toronto the next destination for the annual ACCT meeting. Mr. Hayter asked if the college could look into getting a copy of Governor Schwarzenegger's presentation from the October 2009 ACCT conference. He had inquired at the conference, but had not received it yet. Mr. Little indicated that the board would look into acquiring that copy.

A motion to adjourn the meeting was made by Mr. Caddell and seconded by Mr. Clendenin

With no further business, the meeting was adjourned at 6:51 p.m.

Respectfully submitted,

George W. Little, Chairman

Wendy B. Dodson, Assistant Secretary