

THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING
MINUTES
Sledge Boardroom
December 9, 2013

PRESENT: Trustees; George W. Little, Chairman; Mickey R. Brown; Joseph A. Clendenin; James O. Cunningham; Gary Evans; Catherine P. Graham; Robert A. Hayter, Vice Chairman; Eugene B. Horne, Jr.; Linda McCaskill; Debbie Riley-Hobbs; Pamela Thompson; and Raymond Washington, Sr.; Shauntel Gaines, Student Trustee.

STAFF: Dr. John R. Dempsey; Wendy Dodson; Dr. Richard Gough; Brenda Jackson; Karen Manning; Rick Smith; Dr. Kristie Sullivan; Dr. John Turner; Lori Williams.

Following the Buildings and Grounds, Finance and Personnel Committee Meetings held prior to the regular Board meeting, the Board of Trustees convened their regular meeting at 5:47 p.m.

Chairman little then called the meeting to order and read the statute to the trustees regarding conflicts of interest and asked the Board if anyone had any conflicts with the agenda items to be discussed. Hearing none, Mr. Little proceeded to the next item of business.

On a motion made by Ms. Thompson, seconded by Mr. Brown, and unanimous consent from the Board, the minutes from the October 8, 2013 Board of Trustee Meeting were approved

Mr. Little asked if there were any modifications to the minutes. Mr. Hayter indicated that he needed to be removed from the attendance list as he was not present at the October meeting. Mr. Brown made a motion to approve the minutes as modified from the October 8, 2013 Board of Trustees meeting. Mr. Clendenin then seconded the motion to approve the minutes. The motion passed.

Mr. Little temporarily stepped down as chairman for the election of officers. President Dempsey began the process of the **election of the officers** for the Board of Trustees. He opened the floor for nominations for the office of **Chairman**. Mr. Hayter nominated Mr. George Little to continue his service as Chairman of the Board. Mr. Hayter then put the nomination in the form of a motion with Mr. Washington seconding the motion. Ms. Thompson made a motion to close the nominations and Mr. Horne seconded the motion. The motion to close the nomination passed. With no other nominations from the trustees, Mr. Little was re-elected Chairman of the Sandhills Community College Board of Trustees with a unanimous vote.

President Dempsey then turned the meeting back over to Chairman Little. Mr. Little then opened the floor for nominations for **Vice Chairman**. Mr. Clendenin made a motion to nominate Mr. Robert Hayter, which was seconded by Mr. Washington. Mr. Brown made a motion to close nominations, Mrs. Thompson seconded and the motion passed. With no other nominations from the trustees, Mr. Hayter was re-elected as Vice Chairman of the Sandhills Community College Board of Trustees with a unanimous vote.

Chairman little asked for nominations for **Secretary**. Mr. Horne nominated Mr. Clendenin and it was seconded by Ms. Graham. With no other nominations, Ms. Thompson made a motion to

close the nominations and Mr. Brown seconded the motion. The motion to elect Mr. Joseph Clendenin as Secretary to the Sandhills Community College Board of Trustees passed unanimously.

Chairman Little opened the floor for nominations for **Assistant Secretary** to the Board of Trustees. Mr. Clendenin nominated Mrs. Wendy Dodson and the nomination was seconded by Mr. Horne. Mr. Clendenin asked for the vote to be passed by acclamation. Mrs. Wendy Dodson was elected as Assistant Secretary to the Board of Trustees without objection.

Chairman Little asked if there were any nominations for **legal counsel** to the Board of Trustees. Mr. Brown made a motion to elect current legal counsel, Robbins, May and Rich as legal counsel for the Sandhills Community College Board of Trustees. Mr. Evans seconded the motion. The firm of Robbins, May and Rich were elected as legal counsel by acclamation.

Ms. Gaines gave the **Student Government Association**. She informed the Board that the Student Government Association will be sponsoring an exam fuel event in which they will provide fruit, donuts, juice, and coffee to students in the Dempsey Student Center prior to exams. They are also getting ready for the new semester and will help with registration and assisting with student identification cards. The SGA will also set up a Martin Luther King table in the Dempsey Student Center to advertise Sandhills Community College participation in the MLK march on January twentieth and to encourage students, staff and faculty to march. The SGA will also hand out t-shirts to participants. They will also set up a table for super bowl predictions at the end of the month and will host a table for black history month education in February. This will include a bingo competition to encourage participation. Dr. Dempsey then detailed for the Board Shauntel's speech at the gala; and he praised her for her maturity both at the event and here as a student trustee. He indicated that he was constantly in awe of her and was proud to meet her father. Mr. Hayter echoed Mr. Dempsey's comments.

Mr. Washington then presented for the **Personnel Committee**. Mr. Washington presented the personnel appointments and indicated that there were not any faculty appointments to approve. He then informed the board that with Dr. Richard Gough accepting the presidency at the Technical College of the Low Country in Beaufort, South Carolina, Brenda Jackson is being recommended for promotion to Vice President of Administrative Services as his replacement. He then made a motion from the Personnel Committee to approve the appointment of Brenda Jackson to Vice President of Administrative Services effective immediately. Mrs. McCaskill seconded the motion. The motion carried.

Dr. Dempsey shared with the Board that Ms. Jackson is a very talented person and will serve us well in the Administrative Services Division.

Mr. Washington informed the Board that the Fire and Safety report has been updated and is included for information only. The report indicates no major incidents, which is the same as last year.

Mr. Washington concluded his report.

Mr. Hayter gave the report for the **Buildings and Grounds committee**. Mr. Hayter presented the **Van Dusen Chiller Replacement Project**. He indicated that a voice poll of the Sandhills

Community College Board of Trustees was taken on November 2, 2013, to recommend approval to award the contract for the replacement of the Van Dusen Chiller to low bidder, Jeff Hargett Mechanical, Inc. out of Greensboro, NC for a total of \$176,821 (excluding contingency and design) from the Moore County Bond Repair and Renovation funds. Mr. Hayter made a recommendation from the Buildings and Grounds Committee to ratify the voice poll of the Sandhills Community College board of Trustees taken on November 2, 2013. Mr. Horne seconded the motion. The motion passed.

Mr. Hayter then presented **the Open End Design Agreements for Wright Architecture.** In July, 2012, the Board of Trustees voted to approve Open End Design Agreements for Wright Architecture, PA; Triad Engineering Consultants, Inc.; and McGill Associates. The College would like to extend those agreements as follows:

- Wright Architecture through March 7, 2014
- Triad Engineering Consultants, Inc. through August 27, 2014
- McGill Associates through August 27, 2014

Mr. Hayter made a motion from the Buildings and Grounds Committee to approve to extend Open End Agreements as presented. A discussion ensued about the fund balance. Mr. Clendenin seconded the motion. The motion passed.

Mr. Hayter then presented the **Westmoore Ball Field Construction Project.** Mr. Hayter explained that rather than proceed with the project, it is recommended that the Board look at options other than building on the property. Mr. Hayter made a motion from the Buildings and Grounds Committee to table this project until further investigation is completed. Mr. Washington seconded the motion. The motion passed.

Mr. Hayter then presented the Verizon Tower Construction Project. Dr. Gough updated the Trustees on the project. He explained that Verizon will erect a monopole tower behind the physical plant building and have negotiated the terms. Mr. Hayter made a motion from the Buildings and Grounds Committee, subject to local approval, to accept the terms negotiated to begin construction. A discussion ensued. Mr. Clendenin indicated that the 5 year renewal contract wording is not included and asked the motion be amended to include the 5 year renewable contract. Mr. Horne seconded the amended motion. The motion passed.

Mr. Hayter introduced Dr. Gough to provide the project updates. Dr. Gough informed the Board that the college will be replacing carpeting in several areas and it will be completed over the holiday break. He then detailed the Trades Building project and costs to the Board. Trades and updated them on the renovation progress. He then updated the Trustees on the progress of the Stone Hall Student Services/Information Services renovation. He indicated the renovation was complete, the college received the certificate of occupancy and furniture will be moved in shortly. He then indicated that the access road for the Hoke Center connector road has been cut in and will soon be ready for traffic use. This will alleviate the traffic congestion.

Mr. Hayter then indicated that his report was complete.

Mr. Brown reported for the **Educational Programs Committee Report.** He presented the Approval of the Agreement of Affiliation between Sandhills Community College and the NCCCS Adult High School Diploma Program. Mr. Brown made a motion from the Educational

Programs Committee to approve the agreement. Mr. Horne seconded the motion. The motion passes.

Mr. Brown then introduced Dr. John Turner to update the Board on the Adult High School and GED programs. He explained to the Board that the GED program is changing in January and going to be a computerized test. He further detailed the changes in the program to the Board.

He then informed the Board that the program auditor was at the college last month. He explained the program functionality to the Board. He detailed that the auditor found no issues and that it was a clean audit.

Mr. Horne reported for the **Finance Committee**. Mr. Horne presented the **Summer Self-Supporting Classes Tuition Change**. **Dr. Turner explained that** recent legislation has allowed FTE generation for summer, Tier I and developmental courses. Those courses will need to be charged at the state tuition rate of \$71.50 per credit hour for in state and \$263.50 for out of state. Mr. Horne made a motion from the Finance Committee to approve charging tuition at state approved rates. Mr. Cunningham seconded the motion. The motion passed.

Mr. Horne then presented the request for a **Technology Fee for summer**. Dr. Turner explained that the college needs to add a technology fee for summer to offset summer course expenses. Mr. Horne made a motion from the Finance Committee to approve charging a technology fee of \$16 for summer. Ms. Thompson seconded the motion. The motion passed.

Mr. Horne indicated that the board financial reports were for information only. He asked there were any questions or comments. Hearing none, he introduced Dr. Gough to discuss the college's financial audit. Dr. Gough indicated that the college is not audited this year, but the foundation will be. The college has provided all requested information to the auditors.

Dr. Gough indicated that the corporate resolution needed to be updated with Ms. Jackson's name, as she was replacing him. The document was provided to the Trustees in the board packet. Mr. Horne made a motion to approve replacing Dr. Gough with Brenda Jackson on the corporate resolution. Mr. Brown seconded the motion. The motion passed.

Mr. Clendenin then reported for the **Planning Committee**. He indicated that the committee had not meet and had no report at this time.

Mrs. McCaskill indicated that the **Student Affairs Committee** had not meet and had no report at this time.

Mr. Smith then reported for the **Foundation**. **Mr. Smith updated the trustees on** the fiftieth anniversary celebrations. The events were very special and the college celebrated the fiftieth in grand style. Dr. Dempsey was in charge of all the celebrations and he complimented him. He then indicated that the 50 at 50 articles will be assembled into a book. Karen Manning created a wonderful collection and a designer is working on the book, which will be ready by the spring. Dr. Dempsey informed the Board that Dr. Raymond Stone donated twenty five thousand dollars for the faculty to use for instructional improvement grants. He explained that upon Dr. Stone's death his estate will create an endowment. Mr. Smith then updated the Board on the recent

grants the college has received. In the last two week there has been a two hundred and fifty thousand grand from Duke Energy, a four hundred thousand grant from The Golden Leaf Foundation and Sandhills Community College and Montgomery Community College are discussing another grant that they will be jointly applying for.

Dr. Dempsey then gave the **President's Report**. Dr. Dempsey congratulated the Foundation for all of its hard work on the college's fiftieth anniversary celebration. He also wanted to discuss two thing related to the college's SACS reaffirmation. The first is that the college had an exceptional reaffirmation with minor findings. Second, this success is directly related to Assistant Vice President Ron Layne and Dean Kristie Sullivan. Dr. Dempsey recognized them for their work on the SACS reaffirmation. In honor of all of their work he presented them with a citation from the Board. Dr. Dempsey read the citation to the Board and attendees. Ron Layne is at a SACS meeting as we speak and could not be here. He then congratulated Dean Sullivan, who was in attendance. He expressed that he was very grateful to them and asked that the minutes reflect the Board's appreciation on their efforts. Mr. Little concurred. Dr. Dempsey then welcomed Mr. Little back as Chairman of the Board.

Mr. Little then addressed the Board. He thanked Dr. Dempsey for the one million, two hundred thousand dollars received in donations and grants and indicated how significant it was. The scholarships that are given through these gifts and for the faculty for development are important. He indicated that the state trustee organization is working very hard for approval for community college employee raises. He informed the Board that he was appointed to the education and innovation committee and would be working diligently for the community colleges. Mr. Little reported that it has been a great 50 years for this college and will be an even greater 50 years going forward. The attached resolution was passed at the meeting on December fourth. He thanked everyone for the excellent job.

He then informed the Board that they may receive a phone survey about Moore County and the future of education. He asked the Trustees to let him know if they have received it.

Mr. Clendenin made a motion to adjourn the meeting. Mr. Horne seconded the motion. The meeting adjourned at 6:41 p.m.

Respectfully Submitted,

George W. Little, Chairman

Wendy B. Dodson, Assistant Secretary