

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES**

**Sledge Boardroom, Sandhills Community College
December 8, 2014, 6 pm**

PRESENT: Trustees George Little, Chairman; Robert Hayter, Vice Chairman; Joseph Clendenin.; Secretary; Mickey Brown; James Cunningham; Gary Evans; Linda McCaskill; Eugene Horne, Jr.; Mary Upchurch; Catherine Graham; Raymond Washington, Sr.; Debbie Riley-Hobbs; Pamela Thompson; and SGA President Andy Duncan

STAFF: Dr. John R. Dempsey; Brenda Jackson, Dr. John Turner; Kirk Lynch; Davis Smith; Ron Layne; Kellie Shoemake; Dr. Rebecca Roush; Andi Korte; Wendy Dodson; Heather Lyons; Rick Smith; Susan Grine; Twana McKnight; Linda Chandler; and Patti Wolcott

A motion was made by Mr. Hayter for the Board of Trustees to forgo committee meetings and convene their regular meeting. Mr. Horne seconded the motion and the motion passed unanimously.

Chairman Little called the meeting to order at 5:21 pm. Mr. Little read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Mr. Hayter mentioned there may be a perceived conflict because of the pro bono service for the Emergency Services Memorial project. Mr. Little asked if there were any modifications to the agenda.

Mr. Little asked if there were any modifications to the minutes and then indicated that the minutes did not reflect the agenda as presented. Mr. Little made a motion to amend the minutes from the October 6, 2014, Board of Trustees meeting to reflect the agenda adopted as presented. A motion was made by Mr. Clendenin to approve the minutes of the October 6, 2014, Board of Trustees meeting as modified and seconded by Mr. Horne. The motion passed unanimously.

Mr. Lynch presented a certificate of appreciation to the Board of Trustees from the USGA.

Mr. Little temporarily stepped down as chairman for the election of officers. President Dempsey began the process of the election of officers for the Board of Trustees. He opened the floor for nominations for the office of Chairman. Mr. Hayter nominated Mr. Little to continue his service as Chairman of the Board. Mr. Hayter then put the nomination in the form of a motion with Mr. Horne seconding the motion. Ms. McCaskill made a motion to close the nominations and Mr. Evans seconded the motion. The motion to close the nomination passed. With no other nominations from the trustees, Mr. Little was re-elected Chairman of the Sandhills Community College Board of Trustees with a unanimous vote.

President Dempsey then turned the meeting back over to Chairman Little. Mr. Little then opened the floor for nominations for Vice Chairman. Mr. Little made a motion to nominate Mr. Hayter, which was seconded by Mr. Washington. Mr. Horne made a motion to close nominations, Ms.

Upchurch seconded and the motion passed. With no other nominations from the trustees, Mr. Hayter was re-elected Vice Chairman of the Sandhills Community College Board of Trustees with a unanimous vote.

Chairman Little asked for nominations for Secretary. Ms. McCaskill nominated Mr. Clendenin and it was seconded by Ms. Graham. With no other nominations, Mr. Horne made a motion to close the nominations and Mr. Brown seconded the motion. The motion to elect Mr. Clendenin as Secretary to the Sandhills Community College Board of Trustees passed unanimously.

Chairman Little opened the floor for nominations for Assistant Secretary to the Board of Trustees. Mr. Clendenin nominated Ms. Lyons and the nomination was seconded by Mr. Cunningham. Mr. Clendenin asked for the vote to be passed by acclamation. Ms. Lyons was elected as Assistant Secretary to the Board of Trustees without objection.

Chairman Little asked if there were any nominations for legal counsel to the Board of Trustees. Mr. Brown made a motion to elect current legal counsel, Robbins, May and Rich as legal counsel for the Sandhills Community College Board of Trustees. Mr. Horne seconded the motion. The firm of Robbins, May and Rich were elected as legal counsel by acclamation.

Mr. Hayter reported for the Buildings & Grounds Committee that the college move county funds of \$34,688.16 to Bundled Repairs and \$45,826.16 of state funds from the Blue Hall project to the Dempsey Student Center expansion. Mr. Hayter made a motion from the Buildings & Grounds Committee to approve the transfer of \$34,688.16 of county funds to Bundled Repairs and \$45,826.16 of state funds from the Blue Hall project to the Dempsey Student Center expansion and decrease private donations by an equal amount. The motion was seconded by Mr. Horne, and the motion passed.

Mr. Hayter presented information on the pre-construction meeting with S&S Building and Mark Wright that was held on November 10, 2014, and that staging for the construction site began just after Thanksgiving. In 210 calendar days, which is June 24, 2015, we should be able to utilize the expansion of the Dempsey Center.

Mr. Little mentioned the solicitation of Requests for Proposals (RFPs) for the college energy systems. Mr. Hayter said that there is almost zero risk to performance contracting and retrofitting our energy systems. Performance contracting is being used state-wide in other colleges and universities. Engineering firms come in and look at all energy consumption. Mr. Hayter made a motion that the college request RFPs from qualified purveyors of energy systems to see if there is merit to performance contracting. The motion was seconded by Mr. Brown, and the motion passed.

Mr. Hayter asked Dr. Dempsey to report on the Hoke County campus. Dr. Dempsey said that the Hoke County school board attorney mentioned 4.5 acres of land adjacent to the campus that is for sale or donation. With the trustees' assent, Dr. Dempsey said he would like to continue the conversation. Mr. Clendenin made a motion to pursue obtaining the 4.5 acres adjacent to the Hoke County campus. The motion was seconded by Mr. Cunningham, and the motion passed.

Dr. Dempsey indicated that Dr. Robert Grimesy is coming to the college on December 19 to talk about the new concept high school. Dr. Dempsey said that this is a very preliminary conversation. Mr. Hayter said he believed it is a valid pursuit for both parties but that he thinks the college should look at the entire campus when considering options for the location of the high school.

Mr. Hayter presented information about the emergency services memorial that is planned for campus. He said the plan is to place a memorial for those who have lost their lives in that line of service between Causey and Logan halls. Mr. Hayter said that the organization has raised the funds it needs to build the memorial but the college should adhere to its formal processes. He also reiterated that there could be a perceived conflict due to the fact that Mr. Hayter's firm did pro bono work on this project.

Mr. Hayter stated that the speed limit signs are up and that the traffic calming devices will be installed in the summer after the construction of the Dempsey Center is complete.

Mr. Hayter concluded the Buildings & Grounds Committee report at 5:49 pm.

Mr. Horne reported for the Finance Committee that the Financial Report was for information only. He also reported on the status of the State and County Bond Funds for information only.

Mr. Horne concluded the Finance Committee report at 5:52 pm.

Mr. Washington reported for the Personnel Committee that the Personnel Information was for information only.

Ms. Dodson, director of Human Resources, gave an update on the CLERY Act compliance. Ms. Manning, the college's director of Marketing, is working on posters that will provide information to students. Chad Parrish, the college's webmaster, is working on a logo for the website that will be identifiable to students on campus.

Mr. Washington concluded the Personnel Committee report at 5:56 pm.

Dr. Turner reported for the Educational Programs Committee that the college received official word that the 2014-15 audit is complete. There were no exceptions; the audit was completely clean.

Dr. Turner indicated that the NCCCS has implemented the Perkins audit. The college gets \$150,000 through the System Office for the Perkins Act (the college uses Perkins money for full-time salaries and equipment for technical education programs). The audit found only one issue. Perkins activities should be discussed at the Board of Trustees meetings.

Dr. Turner mentioned that Dr. Roush and Vice President Andi Korte will take over for him in implementing Perkins money and that they will be working with Mr. Brown on the Educational Programs Committee.

Dr. Turner concluded his report at 6:05 pm.

Mr. Clendenin told the Board of Trustees that the Planning Committee has not met since the last Board of Trustees meeting but several trustees did attend the college's Strategic Planning Conference in November 2014.

The Student Government Association report was given by SGA President Andy Duncan. Mr. Duncan reported on activities for the semester's final weeks, including the Veteran's Day Breakfast, which was successful especially with speaker John Mims, a Bataan Death March survivor. Mr. Duncan mentioned the platform he ran on for SGA president, which was a campus-wide smoking policy. The SGA team put together a smoking survey and have received 500 responses so far. The SGA will look at the results at the end of the semester. Mr. Duncan talked about upcoming activities for the spring semester, including Spring Fest.

Dr. Dempsey gave the President's Report. He introduced Mr. Davis Smith whose assignment for his doctoral studies was to observe the meeting of a highly effective board; Ms. Twana McKnight, director of the Hoke Center; Ms. Linda Chandler, the new dean of instruction; and Ms. Susan Grine, president of the Faculty Assembly. He also introduced Ms. Andi Korte, who along with St. Joseph's of the Pines, is heading up the Lifelong Learning Center, where residents at St. Joseph's will pay to take classes at the college.

Dr. Dempsey congratulated Mr. Little, who received a letter from the Association of Community College Trustees for his service as one of the longest serving trustees in higher education.

Dr. Dempsey showed the trustees a handout detailing the economic impact of Sandhills Community College on the community – \$173.5 million, 4.7 percent of the gross regional product.

Dr. Dempsey mentioned getting to know the college's new vice presidents at the February 2nd Board of Trustees retreat. He said that each of the five vice presidents could talk about his or her background, philosophy, and priorities for the next few years.

Mr. Little asked if there was any other business. Hearing none, he congratulated Ms. Graham on her election to the County Commissioners.

Ms. Graham said she is looking forward to serving but will have to resign her position as a Board of Trustee for Sandhills Community College. Ms. Graham said she has enjoyed serving with this board and has the deepest regard for Sandhills Community College.

Mr. Little wished best of luck to Ms. Graham and thanked her for her service.

Mr. Little said that on behalf of himself, Mr. Hayter, Mr. Clendenin, and Ms. Lyons, we thank you for your confidence. Mr. Little made a motion for a closed session to discuss personnel matters. The motion was seconded by Mr. Evans, and the motion passed. The Board went into closed session at 6:15 pm.

At 6:32 pm the Board returned from closed session and resumed its regular meeting. With no further business, the meeting adjourned at 6:33 pm.

Respectfully submitted,

George W. Little, Chairman of the Board

Heather D. Lyons, Assistant Secretary of the Board