

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES**

Sledge Board Room, Sandhills Community College

October 17, 2016, 7 pm

PRESENT: Trustees George Little, Chairman; Joe Clendenin, Secretary; Gary Evans; Larry Caddell; James Cunningham; Gene Horne; Mary Upchurch; Sandy Stewart; Larry Upchurch; Tim Carpenter; and Student Trustee Jessica Quint

STAFF: Dr. Dempsey; Brenda Jackson; Kellie Shoemake; Germaine Elkins; Teresa Sheets; Heather Lyons; Kirk Lynch; Libba Thomas; Andi Korte; Rebecca Roush; Ron Layne; Dwight Threet; Kristie Sullivan; Jennifer Dail; Wendy Dodson; Twana McKnight

MEMBERS OF THE PUBLIC: Helen Probst Mills, Greg Bradbury

Following the Buildings & Grounds, Finance, and Personnel committee meetings held prior to the regular board meeting, the Board of Trustees convened its regular meeting. Chairman Little called the meeting to order at 7:29 pm. He read the statute regarding conflicts of interest to the Trustees and asked the board if there were any potential conflicts with the agenda items to be discussed. Mr. Little asked if there were any modifications to the agenda and none were submitted.

Ms. Lyons proceeded to give the Oath of Office to incoming student trustee, Jessica Quint.

A motion was made by Mr. Horne to approve the agenda and seconded by Mr. Carpenter. The motion passed.

A motion was made by Mr. Horne to approve the minutes of the August 15, 2016, and September 23, 2016, Board of Trustees meeting and seconded by Mr. Evans. The motion passed.

The Student Government Report was given by SGA President Jessica Quint. Ms. Quint reported on student activities planned for the rest of 2016.

Mr. Caddell asked Ms. Jackson to report on project updates. Ms. Jackson summarized progress made on the Advanced Career Center and the roofing projects for Sirotek Hall, Wellard Hall, and Owens Auditorium as well as the settlement meeting that was held at the State Construction Office resulting in a \$30,000 change order in favor of the college for the Dempsey Gymnasium renovation.

Mr. Caddell asked Ms. Korte to report on the naming opportunities for Palmer Trades Center. Ms. Korte said that the name Palmer Advanced Manufacturing Center would be more appropriate in this industry sector. Mr. Caddell made a motion from the Buildings and Grounds Committee to

approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Mr. Caddell asked Mr. Layne to discuss a potential naming opportunity for the new veteran's center on campus. Mr. Layne reported that a family who lost their military son is interested in giving \$100,000 to the college for a veteran's center named in his honor, The Luke Joseph Ryan Veteran's Center. Mr. Caddell made a motion from the Buildings and Grounds Committee to approve the recommendation as presented. The motion was seconded by Mr. Clendenin, and the motion passed.

Mr. Horne asked Ms. Shoemaker to report on the SGA budget for 2016-17. Ms. Shoemaker explained that the budget has not changed from last year. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Evans, and the motion passed.

Mr. Horne asked Mr. Layne to report on the Athletics budget for 2016-17. Mr. Layne explained that the regular season budget is \$175,000, but if teams go to tournaments, costs can increase dramatically. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Carpenter, and the motion passed.

Mr. Horne asked Ms. Jackson to report on Budget 2-1. Ms. Jackson explained that there is a total of \$35.8 million this year from all funding sources. 90% of these funds go to personnel. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Caddell, and the motion passed.

Ms. Jackson asked to reclassify accounts receivables of \$253,506.67. These amounts owed to the college remain in collection, but annually the college reclassifies accounts receivables against its reserve for uncollectible accounts. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Evans, and the motion passed.

Ms. Jackson reported on the 1.5% bonus that will be paid to all full-time employees during the October pay period. Net bonuses will be no less than \$500 per person. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Upchurch, and the motion passed.

Ms. Jackson reviewed the FY 2016-2017 request for Foundation funds of \$321,210 to be used to support departmental operational budgets and program development. Mr. Horne made a motion from the Finance Committee to approve the recommendation as presented. The motion was seconded by Mr. Carpenter, and the motion passed.

Mr. Horne presented the financial reports through September 30, 2016, and provided a summary and status of the county and state bond funds through September 30, 2016.

Mr. Horne asked Dr. Dempsey to talk about the launch of the college's capital campaign. Dr. Dempsey reported that during the Foundation Board meeting, directors approved a motion to hire

counsel for a feasibility study to raise money to fund the college's Sandhills Promise. Dr. Dempsey said the college is hoping to raise at least \$5 million. Dr. Dempsey said the goal is to select someone by the Foundation board's next meeting in April 2017. Germaine Elkins, Executive Director of the Foundation, will work on a Request for Proposal (RFP) for these services. Mr. Caddell made a motion to approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Mr. Horne reported on the Moore County Commissioners resolution, which was adopted by the commissioners on October 4, and explained that commissioners took all prior resolutions with the college and combined them into one resolution.

Mr. Stewart asked Dr. Roush to report for the Educational Programs Committee. Dr. Roush said the Career Pilot program, in partnership with Moore County Airport, should be implemented by August 2017 and that the airport has secured funding to hire a full-time director of instruction.

Mr. Evans addressed the first item on the agenda regarding the approval of the Policies and Procedures Manual Revisions. Mr. Layne explained that there were few changes to be reviewed. Mr. Evans made a motion to approve the recommendation as presented. The motion was seconded by Mr. Upchurch, and the motion passed.

Mr. Evans reviewed the Personnel Information.

Mr. Evans asked Ms. Dodson to report on the Cleary Act and Title IX Compliance. Ms. Dodson attended investigator training in early October and is working on a Title IX policy for the board's approval at the December meeting.

Mr. Clendenin reported for the Planning Committee. He asked Ms. Korte to talk about the Accountability and Integrity Plan for Continuing Education. Ms. Korte said that this plan replaces the old internal audit and that Sandhills Community College is one of six colleges that piloted this program. Mr. Clendenin made a motion to approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Ms. Korte also reported on the Continuing Education Visitation Plan. Mr. Clendenin made a motion to approve the recommendation as presented. The motion was seconded by Mr. Horne, and the motion passed.

Mr. Clendenin reported on the College Strategic Plan (CSP). He explained that Dr. Sullivan will have the final version of the CSP ready for the Board of Trustees' review in February. Dr. Dempsey said he was proud of this document and the process the vice presidents at the college went through. Mr. Evans made a motion to approve the CSP in its draft form. The motion was seconded by Mr. Caddell, and the motion passed.

Ms. Shoemaker told the Board of Trustees that the Student Affairs Committee had not met and had no report.

Ms. Elkins gave the Foundation Report. She asked Ms. Dail to talk about scholarships and how they are awarded at the college. Ms. Dail discussed how faculty speaks on behalf of their

students and that there are 236 named scholarships awarded to 285 students. \$9.2 million is held in endowments from the scholarship program.

Dr. Dempsey gave the President's Report and said how wonderful it was to have both the Foundation Board of Directors and the Board of Trustees meet at the same time tonight. He mentioned some upcoming events, including the Quality Conference on November 14, the Hall of Fame induction ceremony in February, and the Hoke campus clock dedication ceremony on October 26.

Mr. Little asked if there were any other items of business for discussion. Hearing none he asked for a motion to adjourn the meeting. A motion was made by Mr. Little to adjourn the meeting and seconded by Mr. Horne. The motion passed unanimously.

With no further business, the meeting adjourned at 8:12 pm.

Respectfully submitted,

George Little, Chairman of the Board

Heather Lyons, Assistant Secretary of the Board