

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE**  
**REGULAR MEETING MINUTES**  
**Sledge Boardroom**  
**August 19, 2013**

**PRESENT:** George W. Little, Chairman; Robert S. Hayter, Vice Chairman; Mickey R. Brown; Joseph A. Clendenin; James O. Cunningham; Gary W. Evans; Catherine P. Graham; Eugene B. Horne, Jr.; Linda A. McCaskill; Debbie F. Riley-Hobbs; Pamela D. Thompson; Mary G. Upchurch; Raymond G. Washington, Sr.; Shauntel Gaines, Student Trustee.

**STAFF:** Dr. John R. Dempsey, President; Jean Blue; Wendy Dodson; Dr. Richard Gough; Karen Manning; Dr. John Turner; Lori Williams.

Following the committee meetings held prior to the regular meeting, the Board of Trustees convened their regular meeting at 7:02 p.m.

Chairman Little read the statute to the trustees regarding conflicts of interest and asked the Board if anyone had any conflicts with the agenda items to be discussed. Hearing none, Mr. Little proceeded to the next item of business.

Wendy Dodson, Assistant Secretary to the Board, proceeded give the oath of office to new trustee, Gary W. Evans, reappointed trustees James O. Cunningham and Catherine P. Graham, and the new student trustee, Shauntel Gaines.

On a motion made by Mr. Washington, seconded by Mrs. McCaskill and unanimous consent from the Board, the minutes from the August 19, 2013 Board of Trustee Meeting were approved.

Shauntel Gaines, newly elected president of the Student Government Association, gave the **Student Government Association Report**.

Mr. Hayter reported for the **Buildings and Grounds Committee**. He introduced Dr. Gough to explain the summary for the **Van Dusen chiller replacement and repair project**. As noted in the agenda, he requested approval of the following recommendations: Increase the scope of the project to \$405,110 using a designated allotment from Moore County; Petition the Moore County Commissioners for \$405,110 to support this project; Pending receipt of designated appropriations, approval to solicit bids for this informal project. The revised cost estimate from Triad Engineering is \$405,110. This estimate includes the chiller, controls, design, and contingency. Dr. Dempsey expressed his concern that continual appeals to the county commissioners for additional funding are to no avail and advised Dr. Gough to secure a plan upon the refusal of cooperation from the county commissioners. Discussion ensued. Mr. Hayter recommended that recommendations be made with one motion. Gene Horne made a motion to approve the three motions as presented. Joe Cendenin seconded the motion and it passed and carried unanimously.

Additional discussion ensued about the pursuit of a poll for a bond issue in 2014. It was also decided unanimously that a letter of support and request for additional funding should be hand delivered to the county manager by President Dempsey and expressing unanimous support by all trustees.

Dr. Gough then presented the ratification of the **Dempsey Hall Gym Expansion Project**. He summarized by reminding the trustees of a voice poll taken on July 10, 2013, recommending approval of the Construction Documents and authorization to proceed to bid phase. Dr. Dempsey presented the options upon notification of Jeff Macer's, construction manager, decision to withdraw from the project. He mentioned the possibility of a bid offer of the agreed upon \$1.2 M is improbable. The project can be postponed for a year while a bond issue is pursued in collaboration with the Moore County Schools in 2014. Dr. Dempsey expressed the importance of a bond issue to maintain existing building rather than for additional buildings. Mr. Hayter offered the agenda item for action to postpone the pursuit of the expansion of Dempsey Gymnasium until the feasibility of a bond issue in 2014 is researched and presented back to the Board. Gene Horne made a motion to postpone the Dempsey Gym Expansion as discussed. The motion was seconded by Joe Clendenin and it passed and carried unanimously.

Dr. Gough presented the **updates** to the Committee for information. The six **Mobile Learning Centers** in Hoke County are progressing and should be complete by the end of August upon electrical completions. He added that students are currently working in Johnson Hall.

The **Trades Building** should be complete by end of September and the Hoke County Connector Road will likely require a voice poll to accept a bid in the near future. Thirty thousand dollars has been provided by the county for this project.

Mr. Hayter informed the Committee that the planning committee has approved plans to seek county commission approval of increasing College **watershed limits**, currently at 20-24% impervious surface to 70% impervious surface forwarded to cc's for approval. This should allay any future building and expansions for the College as it relates to watershed limits.

Dr Gough briefly mentioned the **Alumni sidewalk project** and pavers to be installed to recognizing those alumni donating a minimum of \$100. This walk will be located between the Dempsey Student Center and the clock.

Dr. Dempsey mentioned the **Owens Auditorium Donor Recognition Wall** noting its beautiful display. Dr.

Gough briefly updated the Committee that a flammable varnish issue and sprinkler installation complications from fire regulations caused a minor delay in project completion.

Dr. Gough presented as information to the Board a **Verizon cell tower proposal** of \$650 per month was presented to him for consideration. The tower would be located behind physical plant building on the current Basic Law Enforcement Training (BLET) course. Mr. Little indicated that a motion was made and approved in the Buildings and Grounds committee meeting for Dr. Gough to continue contract negotiations and bring back to the Board for final approval.

Mr. Hayter presented drawings to the Committee and Board members for a **Life Services Memorial**. He then recused himself from any discussion on the project noting that he prepared the drawings pro bono. It was noted the memorial be located between Logan Hall and Causey Hall. Mr. Little offered a motion that the Committee approve the location of the memorial upon visitation of the property following the meeting by those who wish to see the area. Mr Horne made a motion to approve the location of the Life Services Memorial upon visit to the site. Mrs. Upchurch seconded the motion and it passed and carried unanimously.

Mr. Hayter indicated that the rest of the agenda were project updates that require no action.

Mr. Little asked if there were any other questions related to Buildings and Grounds. Hearing none, he introduced Mr. Brown, Chair of the Education Committee.

Mr. Brown reported for the **Education Committee**. Mr. Brown indicated the only item for approval was the **Changes to the Student Catalog**. Mr. Brown introduced Dr. Turner and he then explained the changes to the Board. He also explained how theses changed related to our SACS accreditation. Mr. Brown made a motion on behalf of the Education Committee to approve the changes to the 2012-13 Catalog. Mrs. McCaskill seconded the motion. The motion carried.

Mr. Little asked if there were any other questions related to the Education Committee. Hearing none, he introduced Mr. Horne, Chair of the Finance Committee.

Mr. Horne reported for the **Finance Committee**. He first presented the **Approval of the College Request to the Foundation**. A motion was made by Mr. Washington to approve the College Request to the Foundation. Mr. Hayter seconded the motion and it carried.

Mr. Horne then presented the request for **Approval of the Corporate Resolution**. Mr. Horne made a motion on behalf of the Finance Committee to approve the college's corporate resolution. Mr. Washington seconded the motion. The motion passed.

Mr. Horne then presented the request for the **Approval of Annual Salaries**. Dr. Dempsey indicated there were no regular increases and only a few employees received increases for promotions or additional duties. He asked the Board to approve the presented salaries. Mr. Horne made a motion on behalf of the Finance Committee to approve the recommended salaries as presented. Mr. Washington seconded the motion and it passed.

Mr. Horne then presented the request for **Approval of the College's Comprehensive Insurance**. Dr. Gough explained the costs and increase of the insurance to the trustees. Mr. Horne made a motion on behalf of the Finance Committee to approve the comprehensive insurance. Mr. Hayter seconded the motion and it passed.

Mr. Horne then presented the request for **Approval of Increase in Student Fee for Continuing Education Fire Academy**. Dr. Turner explained the request to the Board. Mr. Horne made a motion on behalf of the Finance Committee to increase in Student Fee for Continuing Education Fire Academy. Mr. Clendenin seconded the motion. The motion passed.

Mr. Horne then presented the **Approval of Reclassification of Uncollectable Student Accounts**. He introduced Dr. Gough to explain the reclassification to the board. A discussion ensued. Mr. Horne made a recommendation from the Finance Committee to approve the reclassification of Uncollectable Student Accounts. Mrs. Graham seconded the motion and it passed.

Mr. Horne indicated that the financial report and the status of the County and State Bonds were for information only. He asked if there were any questions. Hearing none he deferred to Chairman.

Mr. Washington then reported for the **Personnel Committee**. Mr. Washington informed the board of the recent full-time faculty appointments, Dave Reece, BLET School Director and Instructor, effective 7/1/13; Matthew Dial, Biology Instructor, effective 8/1/13, and Jeffrey K. Ingram, Math Instructor, effective 8/12/13. Mr. Washington made a motion from the Personnel Committee to approve the faculty appointments. Mrs. Upchurch seconded the motion and it passed.

Mr. Washington then presented the request for **Approval of the Holiday Schedule**. Dr. Gough indicated that it has been the same as in past years. Mr. Washington made a motion from the personnel committee to approve the holiday schedule. The motion was seconded by Mr. Clendenin and passed.

Mr. Washington then presented the request for **Approval for Travel Authorization for the Board of Trustees**. Dr. Gough indicated that this was a standard operation procedure. Mr. Washington made a motion from the personnel committee to approve the Travel Authorization for the Board of Trustees. Mrs. McCaskill seconded the motion. The motion passed.

Mr. Washington indicated that the personnel information did not require any action.

Mr. Clendenin reported for the **Planning Committee**. He introduced Dr. Tuner to discuss the College Strategic Plan. Dr. Tuner explained the main points of the 2013-14 College Strategic Plan to the Board. He explained that this document is designed to be a planning document for the college. Mr. Clendenin made a motion by the Planning Committee to approve the college strategic plan. Mr. Hyater seconded the motion. The motion passed.

Mrs. McCaskill presented for the **Student Affairs Committee**. She presented the **Student Handbook** for approval and introduced Dr. Turner to go over the handbook for the Trustees. He explained that this is the handbook for a student that contains information to help guide them in their lives on the Sandhills Community College Campus. Dr. Turner detailed the changes in the handbook for the Board. Mrs. McCaskill made a motion from the Student Affairs Committee to approve the changes to the student handbook. Mr. Washington seconded the motion and it passed. Dr. Dempsey presented the **Foundation Report** in Mr. Smith's absence. He indicated that the golf tournament on September 10<sup>th</sup> was sold out and the foundation was very pleased. Jennifer Blakely has done a very good job with it. He then discussed the college's fiftieth birthday celebration on Saturday, September 14<sup>th</sup>. He detailed that it would be held from 5:30 p.m. to 7:30 p.m. and would be followed by a concert by Baxter Clement in the Sunrise theatre. The

concert would comprise songs from the sixties, the decade of the college's beginning. He also detailed the plans for the anniversary celebration in December.

Dr. Dempsey then presented the **President's Report**. Dr. Dempsey requested that the next Board meeting be moved to October 8<sup>th</sup> to accommodate the trustee ACCT conference trip to Seattle during the week of the 1<sup>st</sup>. It was agreed to move the meeting by unanimous consent. He also informed the board that Dr. Turner and Dr. Sullivan would prepare a training session on the college's SACS visit for the trustees at that meeting. He explained the importance of the trustees being aware of the college QEP and the possibility of the SACS team wishing to meet with several of the trustees. He informed the trustees that the visit would be held from October 22 through October 24<sup>th</sup>. Dr. Dempsey indicated that concluded his report.

Mr. Little informed the Board that the North Carolina Trustee meeting will be held in Wilmington in September. He and a number of other trustees will be attending.

Mr. Horne made a motion to adjourn the Board of Trustee Meeting. Mr. Clendenin seconded the motion and it passed. The regular meeting adjourned at 8:58 p.m.

Respectfully submitted,

George W. Little, Chairman

Wendy B. Dodson, Assistant Secretary