

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE  
SPECIAL CALLED MEETING MINUTES**

**Sledge Board Room**

**March 25, 2024**

**PRESENT:** Trustees Larry Caddell, Chairman; Tim Carpenter, Vice Chairman; Joe Clendenin, Secretary; George Little; Gary Evans; Gene Horne; Helen Probst Mills; Stephen Woodward; BethAnn Pratte; Irish Pickett

**ABSENT:** Bruce Hurst, Anthony Hunt, Vincent Gordon, Connie Lovell

**STAFF:** Dr. Sandy Stewart, Ron Layne, Teresa Sheets, Chreatha Alston, Dr. D.J. Farmer

**GUESTS:** John May, Matt Lamb, The Pilot Newspaper

Mr. Caddell called the meeting to order at 5:30 p.m. He read the statue regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items. Hearing none, Mr. Caddell proceeded to the next item of business.

Dr. Stewart offered a moment of prayer.

Mr. Carpenter made a motion to go into closed session. Mr. Horne seconded the motion, and the motion passed unanimously. The Board went into closed session at 5:35 p.m.

Attorney May reviewed procedures pertaining to closed sessions.

Dr. Stewart explained why certain SCC policies need revisions to include employee contracts with concise specifics therein. Dr. Stewart said there is only one policy which needs to be repealed. Policies under consideration have been reviewed by Attorneys John May and Dean Shatley, along with Chreatha Alston, H.R. Director.

Mr. Horne made a motion to reconvene into open session. Mr. Evans seconded the motion, and the motion passed unanimously.

The Board reconvened into open session at 5:42 p.m.

The Chair directed the board members in the presence of College legal counsel to discuss the proposed revisions to these Policies:

- 5.25 – Code of Employee Conduct
- 5.3 – Contractual Relationships
- 5.4.1 – Appointment
- 5.4.2 – Contract Non-Renewals and Resignations

5.4.5 – Disciplinary Action, Suspension and Dismissal  
Policy 5.4.6 – Repeal of Re-Employment.

Mr. Horne made a motion to adopt the proposed and amended policies, Mr. Evans seconded the motion, and discussion followed. Board members reviewed and discussed each policy, noting necessary edits for clarity and grammar. Mr. May provided clarification of language use to conform with legal standards. Ms. Alston noted all accepted edits.

After the Board discussion on the proposed policy revisions or amendments, Mr. Horne made a motion to amend the current motion subject to the modifications made to the employee policy changes during the Board discussion. Mr. Evans seconded the motion, and the motion passed unanimously.

Mr. Little made a motion to adjourn. Mr. Evans seconded the motion, and the motion passed unanimously.

With no further business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Larry Caddell, Chairman of the Board

Joseph Clendenin, Secretary of the Board