

SANDHILLS COMMUNITY COLLEGE
Annual Security
And Fire Safety
Report 2025



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Office Responsible	Chief Dwight Threet
Area Information Is Located	Office of the President, Office of the Executive Vice President, Office of the VP of Student Services, Switchboard, SCC Website
Date Document Last Updated	September 2025
Date Policy and Procedures Last Updated	October 2024 with mandated updates as legislatively required.

TIMELY WARNING AND EMERGENCY NOTIFICATION

Office Responsible	VP, Student Services, Chad Williams
Area Information Is Located	Office of the President, Office of the Executive Vice President, Office of the VP of Student Services, Switchboard, SCC Website
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In accordance with SCC Policy 10.13 Consumer Information:

The College will adhere to federal guidelines related to providing annual updates to Consumer Information related to campus safety, consumer awareness, and campus information.

ANNUAL SECURITY AND FIRE SAFETY REPORT 2025

The Campus Security Act Legal Requirements

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, law enforcement, and other University officials who have “significant responsibility for student and campus activities”
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees,” and
- Disclose in a public crime log “any crime that occurred on campus...or within the patrol jurisdiction of the campus security or the campus police department and is reported to the campus security or police department.”

The Sandhills Community College Police and Public Safety Department is responsible for preparing and distributing this report. We work with many other departments and agencies to compile the information. We encourage members of the Sandhills Community College community to use this report as a guide for safe practices on and off campus.

Each member of the college community receives telephone notification of the report’s availability and information that describes the report and provides its Web address. For a paper copy, contact the SCC Switchboard at (910) 692-6185.

Police and Public Safety Department: How to Contact Us

The Police and Public Safety Office is located at:

- 3395 Airport Road, Pinehurst, NC
- Rooms 108 and 109 of Wellard Hall.
- Contact the Switchboard by dialing “0” from any campus phone,
- Dial 911, if the situation dictates immediate emergency response, *prior to* notifying the Switchboard;
- The Police and Public Safety Department telephone number for routine business calls is (910) 695-3831.

The Department consists of professional security and police officers dedicated to providing quality service to the community. The Department includes five sworn and credentialed officers and a team of security personnel.

Officers patrol the campus on foot, via golf cart, and in vehicles throughout hours of operation. The SCC Switchboard is set up to answer emergency calls, to dispatch officers, to provide other emergency services to incidents, and to monitor alarms. The Department also relies upon students and trained faculty Building Stewards who carry out a variety of roles in the event of emergency actions.

College Policy on Campus Crime

The College values safety, diversity, education, and equity and is firmly committed to maintaining a campus environment free from Discrimination, Harassment, and related misconduct. The College's protection of these statuses is grounded in federal law. Federal law also governs the College's response to Sexual Assault, Sexual Violence, Interpersonal Violence (including domestic and dating violence), and Stalking. Such acts violate the essential dignity of our community member(s) and are contrary to our institutional values.

In accordance with the Student Right-to-Know, the Campus Security Act of 1990 and amended by the Clery Act, the Violence Against Women Act and the SaVE Act of 2014 SCC exhibits zero tolerance toward violence on campus, including sexual assault, sexual violence, interpersonal violence, stalking, aggravated assault, physical confrontations of any kind, verbal threats of intent to cause harm, harassment designed to intimidate another, hate crimes, robbery, burglary, and property crimes such as destruction, theft, and sabotage. No distinction will be made between violence caused by students or employees and that precipitated by visitors to campus.

Students who participate in campus violence will be subject to disciplinary actions up to and including expulsion (see "Student Code of Conduct"). There is an inherent right to appeal.

Sandhills Community College Police and Public Safety officers work closely with several local law enforcement agencies. We rely on these relationships for support on several levels. In addition to sharing critical information, the police department can immediately contact Moore County 911. In some instances, local law enforcement officers support the SCC Police to work at events on the Sandhills Community College campus.

Reporting Criminal Incidents and Other Emergencies

Sandhills Community College students, employees, and guests are strongly encouraged to promptly report all crimes, incidents, suspicious persons, or suspicious activity occurring on campus to Campus Safety, or to local law enforcement, even if the victim of the crime chooses not to file a report, or is unable to file a report. The Procedure for Reporting Campus Criminal Acts (10.4.1) directs campus members and the public on the actions to take in reporting such crimes.

Main [Moore County] Campus

During the hours of operation, individuals may report a crime/emergency by calling "911", the switchboard operator "0" or calling campus police at 910.695.3831. Cellular phones and REGROUP student and staff notifications serve as conduits for reporting crime. After hours, individuals may call "911." Sandhills Community College encourages accurate and prompt reporting of incidents.

If, for any reason, one may be hesitant to contact Campus Police directly, contact any one of the following:

- Executive VP/CFO (3714)
- Vice President, Student Services (3900)
- Provost (3704)
- Chief of Staff (3715)

Hoke Center

During hours of operation, individuals may report a crime/emergency by calling “911.” The Hoke Center Switchboard can be reached at 910.875.8589 or individuals can call campus police at 910.878.5802.

Cellular phones and REGROUP student and staff notifications serve as conduits for reporting crime. After hours, individuals should contact “911”.

Off-Campus Crimes

Employees and students in classes located off-campus should follow the same procedures outlined above for reporting crimes. Immured students are encouraged to review and follow emergency procedures specific to their institution of residence. After college hours, call “911.” Campus police is to be notified of the details of the incident as soon as possible.

Voluntary and Confidential Reporting

Persons who decide not to pursue action with the criminal justice system or with Sandhills Community College may want to consider making a confidential report. The Director of Campus Police may file a report based upon the details of the incident without revealing a victim’s identity. The purpose of a confidential report is to comply with the victim’s wish to keep the matter confidential, while taking steps to ensure the future safety of others.

With such information, the College can keep accurate records of the number of incidents involving students and employees to determine whether there is a pattern of crime and alert the campus community to potential danger. The confidential reports can be given to any Campus Security Authority. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution; however, identifying information remains anonymous.

The College will take reasonable steps to promptly investigate and to respond to the complaint. With confidential reports, the College will make attempts to address the concerns of the complainant, including concerns of retaliation. However, the request for a confidential report may limit the College’s ability to address a situation fully.

Emergency Services

Police and maintenance employees are the primary First Responders. They respond to campus emergencies such as injury, illness, fire, tornadoes, etc. In the event of an emergency, students, faculty, staff, and visitors should follow the instructions of college officials. In addition, emergency instructions are posted throughout the campus related to lockdown or evacuation.

All students, employees, and guests should promptly report criminal incidents, accidents, and other emergencies. Individuals may also report incidents in person at the Police and Public Safety Offices in Wellard Hall.

Students should use cellular devices to call Security at 910.690.2762 or 911.

Investigations

All reasonable efforts will be made to maintain confidentiality. Upon receiving the report, an investigation into the incident will begin immediately. The Police Chief and the Executive Vice President/CFO, in consult with the President, will determine if a campus and/or community alert should be issued in the interest of public safety.

Monitoring and Recording Criminal Activity and Other Incidents

Campus Law Enforcement Authority

SCC retains its own police department on both the Moore and Hoke county campuses. Campus police officers have full police powers on Sandhills Community College property and all public property immediately adjacent to the college property.

Campus officers are responsible for all law enforcement related matters on campus property to include the enforcement of applicable North Carolina criminal and traffic laws. In situations where law enforcement authority is required at the Robbins Center, the Moore County Sheriff's Office is contacted.

SCC police have memorandums of understanding with local, state, and federal police agencies, which give these agencies full police powers when on campus. SCC campus police personnel work closely with local, state and federal police agencies and have direct radio communication with Moore County "911."

The College relies on its close working relationships with local law enforcement agencies to receive information about incidents involving students on campus. The College will actively investigate any crime information it receives. If the College is notified of a situation in which a student is the victim of a crime, the department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may avoid similar incidents.

Security and Access to Campus Facilities

The College campus is closed from 12 midnight to 6 am, Monday through Thursday, 10 pm to 7 am on Friday, and 7 pm to 7 am on weekends and on holidays. Electronic security systems and surveillance cameras are located throughout both campuses; however, cameras are not monitored constantly. No SCC student organizations have off-campus locations. Students using classrooms and laboratories after scheduled class hours must obtain prior approval from the appropriate faculty/staff member and notify Security of those permissions.

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized guests. The College encourages an open environment with limited constraints to ensure the reasonable protection of the community.

Most campus facilities are open during weekday business hours. Individuals who wish to access college buildings or property during non-business hours or for special events should contact the appropriate department administrator or the Police and Public Safety department.

Security Considerations in the Maintenance of Campus Facilities

Sandhills Community College is committed to campus safety and security. Exterior lighting and landscape control are a critical part of that commitment. Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Police officers conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by a representative of the appropriate maintenance office.

Timely Warning Notices

Campus Safety Alerts

To help prevent crimes or serious incidents, the police department, in conjunction with the Executive Vice President/CFO, issues Campus Safety Alerts in a timely manner to notify community members about certain crimes in and around our community. Members of the community who know of a crime or other serious incident should report that incident to police and public safety so a Campus Safety Alert can be issued, if warranted.

If community members report crimes or serious incidents to other college administrators, those administrators will notify the police department.

Distribution of Campus Safety Alerts

The department distributes campus Safety Alerts in various ways. Once the College determines that an alert will be issued, the department may e-mail the announcement and post it on its website (<http://www.sandhills.edu>) and/or through the campus Regroup Notification system. The system provides emails, phone calls and text messages which are sent simultaneously in the event of a campus emergency. The department also posts alerts on bulletin boards and exterior doors throughout campus as incidents warrant such actions.

Daily Police Log

The police department maintain a daily log, documenting all crimes and incidents reported to the police department or local law enforcement agencies. The information found in this report shall be open for public knowledge within two business days, except when the release of the information is prohibited by law or would jeopardize an investigation or the victim’s confidentiality.

The daily log includes the nature, date, time, and general location of each incident reported to the police department, as well as the disposition of the complaint, if this information is known at the time the log is created. These logs provide information for annual Clery Act reporting.

Office Responsible	Chief Dwight Threet
Area Information Is Located	Directory of Public Safety and Security
Date Document Last Updated	September 2025
Date Policy and Procedures Last Updated	October 2024 with mandated updates as legislatively required.

Campus Security & Crime Prevention Education/Awareness

The College also requires annual completion of selected training online like NEOGOV TRAINING MODULES and RUN, HIDE, FIGHT training through ACA courses for all incoming students.

All new hires and employees are required to annually complete training on Making Campus Safe for LGBTQ+ Students. The training explores the challenges faced by LGBTQ+ students and provides ways that educators can help create a safe and respectful campus environment and delivered by Vector Solutions.

Campus Security and Crime Prevention:

The Department publishes a general campus security and crime prevention brochure that outlines security information and crime prevention strategies that community members should practice when on campus. In addition, a student and employee email is distributed each semester containing this brochure.

Campus Escort Program

If you must travel across campus alone at night, the Campus Escort Program provides a safe, reliable way to travel throughout the campus. You can contact a police and public safety officer by dialing “0” or (910) 690-2762 if you need this service.

Security Survey

The Annual Faculty/Staff Survey is distributed annually in October. Results are available in November. The survey provides an avenue for faculty and staff to provide input as to their satisfaction with security and other campus services. One goal of the survey is to identify areas of the campus that may present vulnerabilities to one’s safety. The department works with the appropriate facilities office to address concerns noted in the survey.

The Annual Current Student Survey is distributed annually in March. Results are available in April. The survey provides an avenue for students to provide input as to their satisfaction with security and other campus services. One goal of the survey is to identify areas of the campus that may present vulnerabilities to one’s safety. The department works with the appropriate facilities office to address concerns noted in the survey.

ACA-115 & ACA-122 Freshman Orientation Crime Prevention Lectures

Each academic semester, campus police officers conduct crime prevention lectures in traditional and online freshman orientation classes. The lectures cover information on how to stay safe on campus and enhance student awareness and information on the prevention of dating violence, domestic violence, sexual assault, stalking, the dangers of alcohol and drug use, and the weapons on campus laws.

Crime Awareness and Safety Day

In the fall of each academic year, usually the third full week of September, the Police and Public Safety Office holds an annual Crime Awareness and Safety Day in the Dempsey Student Center. The event is designed to bring law enforcement, fire department, and other public service agencies to the campus to share crime prevention and safety information with our diverse student and employee population.

Emergency Response Procedures

Office Responsible	Chief Dwight Threet
Area Information Is Located	Director of Campus Police and Public Safety
Date Document Last Updated	September 2025
Date Policy and Procedures Last Updated	October 2024 with mandated updates as legislatively required.

The College has established administrative procedures and plans of action to enable the faculty, staff, and students to respond appropriately during emergency situations. These procedures become the major component of the Emergency Response Plan housed on the college website and contained in the Business Continuity/Crisis Recovery Plan.

Sandhills Community College is committed to the safety of faculty, staff and students. In the event of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees, college officials will immediately notify the campus community.

College officials, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of reasonable authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Upon receipt of a report threatening the safety of the college community, police and public safety officers, in conjunction with college officials, will confirm that an emergency situation exists, determine who should be notified, the content of the notification and initiate the notification system.

The Police and Public Safety department, in consult with the President, Executive Vice President/CFO, Provost or Vice President of Student Services, is responsible for determining when to activate the emergency notification system.

Sandhills Community College will disseminate emergency information to the larger community in a time and manner that will not significantly impact or interfere with response efforts.

Regroup Emergency Notification

Sandhills Community College has adopted the Regroup Emergency Alert and Mass Notification System as part of its Emergency Notification Plan. The Regroup System allows Public Safety personnel to notify faculty/staff quickly by sending voice, email, and text messages should an emergency situation occur that may threaten the college environment.

All faculty and staff are enrolled in the service at no cost based using their information on file with the college. Therefore, it is imperative that all personal information is up-to-date at all times (i.e., phone numbers, etc.). Faculty/staff may obtain the required paperwork from the Human Resources Office to update personal information.

In the event of an emergency and upon activation of the system, participants will receive notification at any and all of the contact numbers provided. Furthermore, periodic testing of the system will be

conducted for safety measures. However, no personal information will be used for any other purpose(s) and will not be disseminated for any reason.

Emergency Siren System

Emergency sirens have been placed in campus buildings to alert community members quickly should an emergency situation occur that may threaten the college environment. In the event of an emergency and upon activation of the system, participants will receive information on how they should respond to the emergency. The system allows voice messaging to the campus and is tested once each semester.

Emergency Response and Evacuation Testing

Sandhills Community College will test its emergency response and evacuation procedures and systems annually. As a part of the testing process, Sandhills Community College will direct faculty, staff and students to response procedures publicized on the college website and document all announced and unannounced exercises.

Campus Weapon Policy

Pursuant to NC House Bill 1008, possession of or carrying a firearm or explosive on campus is a Class I felony. This same bill makes it a misdemeanor to possess or carry-open or concealed-switchblades, knives, razors, blackjacks, etc. on the College's property. The policy at SCC is that no weapons of any sort will be allowed on campus, other than as allowed by law.

Campus Drug and Alcohol Use Policy

It is the policy of Sandhills Community College that the unlawful manufacture, distribution, dispensation, possession, or use of alcohol or a controlled substance is prohibited while in the workplace, on College premises, or as part of any College-sponsored activities for students (i.e.; conferences, field trips, etc.). Any employee or student violating this policy will be subject to disciplinary action up to and including termination or expulsion and referral for prosecution. The College will comply fully with local and state laws concerning the possession of and/or sale of alcohol and drugs.

Under no circumstances will students and employees supervising and/or participating student activities be in possession of or use alcoholic beverages, narcotics, or illicit drugs at college sponsored activities for students, whether on or off campus. Additionally, use or possession of alcoholic beverages on campus not related to approved program specific activities or fundraising is prohibited.

The College expects its employees to conduct themselves at all times in a manner which would enhance the reputation of the College in the community.

This policy complies with the Drug-Free Schools and Communities Act (Amendment of 1989, Public Law 101-226) as well as the Drug-Free Workplace Act of 1988. As a recipient of federal funds (including grants and other forms of assistance), the College is subject to the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989 (The "Acts"), which require covered institutions of higher education to adopt and implement programs designed to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

Students at Sandhills Community college are expected to be acquainted with and abide by state laws and College regulations regarding alcohol and drugs and to be aware of the social, physiological, and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The college provides regular educational programs on alcohol and drug abuse as well as counseling services. The College will comply fully with local and state laws concerning the possession or and/or sale of alcohol and drugs. This is detailed in Policy 10.2.

Campus Drug-Free Workplace Policy

In accordance with the *Drug Free Workplace Act of 1998* and the *Drug Free Schools and Communities Act of 1989* (Public Law 101–226) as well as Underage Drinking Laws and the laws of the State of North Carolina, the College will establish and maintain an environment that is drug free.

Pursuant to SCC Policy 2.2.1 and associated procedures, Sandhills is a Drug-Free Workplace, the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol is prohibited while in the work place, on college premises, or as part of any college sponsored activities. Any employee or student in violation will be subject to disciplinary action up to and including termination or expulsion and referral for prosecution.

Sandhills Community College does not condone the possession, use, manufacture, or distribution of illegal substances or drug paraphernalia of any kind in any amount. Students in violation of this policy may be jeopardizing their own well-being as well as the well-being of the College community.

Among those violations considered to be most serious are the manufacture, sale, or distribution of illegal drugs; any involvement in illegal drug use or traffic with minors, particularly from the local area; and possession or use of the more dangerous or highly addictive drugs.

It is the policy (10.2) of Sandhills Community College that the unlawful manufacture, distribution, dispensation, possession, or use of alcohol or a controlled substance is prohibited while in the workplace, on College premises, or as part of any College-sponsored activities for students (i.e.; conferences, field trips, etc.). Any employee or student violating this policy will be subject to disciplinary action up to and including termination or expulsion and referral for prosecution. The College will comply fully with local and state laws concerning the possession of and/or sale of alcohol and drugs.

Under no circumstances will students and employees supervising and/or participating student activities be in possession of or use alcoholic beverages, narcotics, or illicit drugs at college sponsored activities for students, whether on or off campus. Additionally, use or possession of alcoholic beverages on campus not related to approved program specific activities or fundraising is prohibited. The College expects its employees to conduct themselves at all times in a manner which would enhance the reputation of the College in the community.

This policy complies with the Drug-Free Schools and Communities Act (Amendment of 1989, Public Law 101-226) as well as the Drug-Free Workplace Act of 1988. As a recipient of federal funds (including grants and other forms of assistance), the College is subject to the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989 (The “Acts”), which require covered institutions of higher education to adopt and implement programs designed to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

Drug/Alcohol Abuse Education Programs

Students have access 24/7 to consumer information related to Drug and Alcohol Awareness and Prevention Programs. (See *Consumer Information* on the SCC website.)

Specialized online training for employees and students related to campus security and crime prevention is delivered annually to employees and made available to campus through the distribution of the Campus Security Brochure and Campus Crime Prevention Brochure.

New hires and employees are required to complete annual training on Drug-Free Workplace. The goal of the training administered through Vector Solutions is to provide employees with an understanding of drug and alcohol abuse in the workplace. The training reviews the Drug Free Workplace Act, recognizing the signs of substance abuse and addiction, and knowing their role in fighting substance abuse on the job.

Additionally, Sandhills employees can receive counseling and drug addition/abuse education through the Employee Assistance Program, MYGroup at 800.633.3353. Help is available 24/7/365 through a toll-free number. When employees and family members call the EAP, they are offered a face-to-face, virtual, or telephonic counseling session in which a thorough assessment can be conducted by a licensed, experienced clinician in their area.

The abuse and use of drugs and alcohol are of great concern in our society. These problems are extremely complex and ones for which there are no easy solutions.

From a safety perspective, drug or alcohol use may impair the well-being of all employees, students, and the public at large; drug and alcohol use may also result in damage to college property.

Therefore, it is the policy of Sandhills Community College that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol, is prohibited while in the workplace, on the college premises, or as part of any college sponsored activity.

Any employee or student violating this policy will be subject to disciplinary action, up to and including termination or expulsion and referral for prosecution. The specifics of this policy can be found in the materials below.

Resources

[SCC Drug-Free Workplace-Policy 2.2](#)

[SCC Drug-Free Workplace Guidelines-Policy 2.2.1](#)

[SCC Code of Conduct-Policy 4.4](#)

[SCC Student Code of Conduct-Policy 4.4.1](#)

[SCC Drug and Alcohol Use-Policy 10.2](#)

[SCC Reporting Drug and Alcohol Violations-Policy 10.2.1](#)

[Federal, State, and Local Regulations](#)

[Why do People Drink?](#)

[What is a Drug?](#)

[Health Risks and Warning Signs](#)

[Alcohol and Academics](#)

[At-Risk Drinking](#)
[Worried About a Friend?](#)
[Seeking Help for a Friend](#)

Prevention, Counseling, and Treatment

[Drug and Alcohol Prevention, Counseling and Treatment](#)
[Drug and Alcohol Prevention Brochure](#)

Reporting a Concern

Report a Non-Academic Violation

Non-academic violations are behaviors that include, but are not limited to, alcohol, disorderly conduct, drugs, hazing, harassment, physical violence, or other violations of college policies, regulations, or rules. To report non-academic misconduct, please use our [online reporting form](#).

Report an Academic Integrity Violation

Academic violations are behaviors that include, but are not limited to, cheating, plagiarism or falsifying official records related to the College. General classroom misbehavior is considered a non-academic violation. To report academic misconduct, please use the [online reporting form](#).

Report an Equity, Access, and/or Discrimination Concern

At Sandhills, all people should feel safe and included. The Office of Diversity, Equity, and Inclusion strives to create a culture where hate and racism are not accepted. Freedom of expression is a cherished right of all while we respect our differences. As we continue to grow our ability to listen, learn and be fair to each other, we use these tools to grow our community, its collaboration and gain civil respect for each other.

We want to know if discrimination, hate speech, or a crime occurs within our campus community. This includes on-campus and/or virtual interactions. **If you see or experience something, please say something.** If you have experienced incidents of bias or discrimination, please reach out for support using the [online reporting form](#). If the concern sexual in nature, please report as a Title IX Violation.

Report Title IX Violations in the Areas of Sexual Misconduct and Sex-Based Discrimination

Sexual misconduct of various forms, including, but not limited to: sexual harassment; sexual violence; gender-based harassment; intimate partner violence; stalking; intimidation; and retaliation. This includes sex-based discrimination in college programs and activities. The Title IX office works to address these concerns. To report any of these violations, please use the [online reporting form](#).

Report Concerning, Worrisome, or Harmful Behaviors

Faculty, staff, students, and guests are encouraged to use the [online reporting form](#) to report behavior that they perceive as concerning, worrisome, or harmful.

Preventing and Responding to Sexual Assault

Office Responsible	Chief Dwight Threet
Area Information Is Located	Director of Campus Police and Public Safety
Date Document Last Updated	August 15, 2024
Date Policy and Procedures Last Updated	October 2024 with mandated updates as legislatively required.

Pursuant to SCC [Policy 2.14](#), Sandhills Community College is committed to providing a workplace and educational environment, as well as other benefits, programs, and activities, that are free from discrimination, harassment, and retaliation. To ensure compliance with federal and state civil rights laws and regulations, and to affirm its commitment to promoting the goals of fairness and equity in all aspects of the educational program or activity, Sandhills Community College has developed internal policies and procedures that provide a prompt, fair, and impartial process for those involved in an allegation of discrimination or harassment on the basis of protected class status, and for allegations of retaliation. Sandhills Community College values and upholds the equal dignity of all members of its community and strives to balance the rights of the parties in the grievance process during what is often a difficult time for all those involved.

Title IX

Revised:

August 25, 2020; February 6, 2023; August 1, 2024

Procedures

2.14.1 Title IX Procedures

Board of Trustee Approval:

August 24, 2020; February 6, 2023

2.14 – Equal Opportunity, Harassment, and Nondiscrimination Policy

The College is fully committed to providing a learning and working environment that is free from prohibited discrimination. The College does not practice or condone discrimination based on race, color, national origin, religion, sex, sexual orientation, gender, gender identity or expression, pregnancy, disability, genetic information, age, political affiliation, or veterans’ status in the administration or in any of its education programs and activities and employment practices.

Adopted: Legal Reference: Title VI and VII of the Civil Rights Act of 1964; The Americans with Disabilities Act of 1990; Section 504 of the Rehabilitations Act of 1973; The Age Discrimination in Employment Act of 1967; Equal Pay Act of 1963; Title II of the Genetic Information

Nondiscrimination Act of 2008; Title IX of the Higher Education Amendments of 1972; Lily Ledbetter Act; NC Equal Employment Practices Act; NC Retaliatory Employment Discrimination Act; Jeanne Clery Disclosure Act of Campus Security Policy and Campus Statistic Act of 1990; Campus Sexual Assault Victim's Bill of Rights of 1992; Violence Against Women Act of 1994; Campus Sexual Violence Elimination Act of 2013; and the Pregnant Workers Fairness Act of 2023.

Pending Board of Trustees Approval (August 26th, 2024 Board of Trustees Meeting)

LINK IS PROVIDED FOR FULL POLICIES AND PROCEDURES ON THE WEBSITE.

As such, new hires and employees are required to complete annual training on Title IX. The courses are Sexual Harassment, Sexual Violence Awareness for Employees (Campus SaVe Act), Title IX and Gender Equity in Athletics, Title IX and Sexual Harassment, Title IX and Sexual Harassment Prevention for Employees. Trainings are administered through Vector Solutions.

In accordance with the U.S. Department of Education requirements of Section 485 of the Higher Education Act (also known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. Section 1092), the Student Right-to-Know, the Violence Against Women Act, and the SaVE Act of 2014, SCC recognizes that sexual offenses, forcible and non-forcible, are violent, demeaning crimes and will not be tolerated. SCC will support this policy and increase awareness through educational prevention seminars, special literature, and counseling. Services and resources for victims will also be provided. The State Bureau of Investigation maintains a registry of convicted sex offenders that can be accessed through its website- <http://sexoffender.ncdoj.gov>

Reporting Sexual Assault

Pursuant to SCC Policy 2.14.1, Complaints related to sex discrimination, sexual harassment, or sexual violence should be filed with the Executive Vice President/CFO, Senior Director of Human Resources, or the Director of the Hoke Center. SCC's Title IX Coordinator is Chreatha Alston, Senior Director of Human Resources, whose office is located in Stone Hall, Office 226. This office may be reached by email at scchr@sandhills.edu or by telephone at 910-246-2868.

The College encourages all victims of sexual offenses to report the incident as soon as possible. We understand the sensitive issues involved with this type of crime; therefore, the following individuals may be contacted:

- Police "911", 910.695.3831
- Telecommunications services "0"
- Provost 910.695.3704
- Vice President of Student Services 910.695.3900
- Senior Director of Human Resources 910.246.2868

Individuals at the Hoke and Robbins centers should follow the same procedures; however, they may feel more comfortable making the initial report to one of the following: Security 910.878.5803 or the Director of the Hoke Center (910.875.8589).

In an emergency or after hours, cellular phones and REGROUP student and staff notifications serve as conduits for reporting crime. Contact the designated college officials as soon as possible. The College emphasizes the importance of preserving all evidence for the proof of a criminal offense.

What to Do If You or Someone You Know Is Sexually Assaulted

Go to a place that is safe and seek medical treatment. If a sexual assault occurs, safety and medical assistance are the first considerations. Whether or not you decide to report the incident, seek medical treatment immediately and get counseling as soon as possible.

Do not douche, bathe, shower, or change clothes before seeking medical attention. Preserving evidence is important in later pursuing a criminal or other judicial case.

Do not wash sheets or other bed coverings where critical DNA evidence may be found. Justice is most attainable when evidence is preserved.

Any person (student, faculty, staff, or guest) who believes discriminatory practices have been engaged in based upon gender may discuss these concerns and file informal or formal complaints of possible violations of Title IX (in the case of emergencies please call the main switchboard at 910-692-6185, or campus Security at (910) 695-3831. For Hoke campus, call (910) 878-5802.

Options

There are several options and resources for individuals who have been sexually assaulted. Seeking assistance does not require the victim to take further legal or disciplinary actions; it allows the victim to receive private and confidential treatment and emotional and psychological support.

College Resources

- College Security Services is located on all campuses and is available by phone by dialing “O” for the operator. A copy of the Annual Security Report can be found herein.
- Student Services is located in Stone Hall is staffed from 8:30 a.m. until 5:00 p.m. Monday through Friday.
- Sandhills Community College’s Title IX Coordinator is Kimberly Blue, whose office is located in the Stone Hall Building, Room 110B. This office may be contacted from 8 a.m. to 5:00 p.m. Monday through Friday by phone at 910-695-3979 or by email at alstonc@sandhills.edu.
- The Office of Human Resources is located in the Stone Hall Building, second floor, and is available by phone at 910-246-2868. The office is staffed from 8 a.m. until 5:00 p.m. Monday through Friday.
- Counseling Services is located in the Stone Hall Building, room 229, (910) 695-3968, and on the Hoke County Campus in Johnson Hall, room 112, (910) 878-5804.

Counseling Services

SCC has counselors to assist victims with their immediate needs. In addition, services through the Student Assistance Program can be arranged by calling the Sandhills Mental Health Center at 295.6853 in Moore County or 910.875.8156

College professional counselors are not considered to be campus security authorities and are not required to report crimes for inclusion into the Annual Security Report. However, they are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. The professional counselor exemption is intended to ensure that these individuals can provide appropriate counseling services without an obligation to report crimes they may learn about. This exemption is intended to protect the counselor-client relationship. However, even the

legally recognized privileges acknowledge some exemptions, and there may be situations in which counselors are in fact under a legal obligation to report a crime.

Additionally, Sandhills employees can receive counseling through the Employee Assistance Program, MYGroup at 800.633.3353. Help is available 24/7/365 through our toll-free number. When employees and family members call the EAP, they are offered a face-to-face, virtual, or telephonic counseling session in which a thorough assessment can be conducted by a licensed, experienced clinician in their area.

Community Resources

Listed below are medical, emotional, or psychological support services for Moore and Hoke Counties.

Moore County

First Health Moore Regional Hospital
715.1000 (Emergency Room: 715.1111)
• Pinehurst, NC 28374

Friend-to-Friend
947.3333 • 111 McNeill Street • Carthage, NC 28327

Moore County 911
Carthage, NC 28327

Sandhills Center
800.256.2452 • 1120 Seven Lakes Dr • West End, NC 27376

Moore County Department of Social Services
947.2436 • 1036 Carriage Oak Drive • Carthage, NC
28327

Moore County Health Department
947.3300 • 705 Pinehurst Avenue • Carthage, NC
28327

Day Mark
295.6853 • 205 Memorial Drive • Pinehurst, NC
28374

Sheriff's Department
947.2931 • 101 Dowd Street • Carthage, NC 28327

Hoke County

Day Mark • 910 875 8156

Sandhills Center • 800 256 2452

Health Department • 910 875 3717

Police Department • 910 875 4251

Sheriff's Department• 910 875 5111

Cape Fear Valley Medical Center• 910 609 4000

First Health Family Care Center• 910 904 2350

Filing a Report

If the survivor or witness elects to contact the police department to file a formal report of the assault, an officer will work with the individual to complete the report. The survivor/witness always retains the right to decide whether she or he wants to proceed with a criminal prosecution. The officer will ensure that the survivor gets the counseling and other assistance she or he needs. The safety of the survivor will always remain the top priority of Sandhills Community College Police and Public Safety.

Contacting Other Law Enforcement Agencies

Students may also contact local law enforcement agencies. Members of the SCC police department and other college officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.

Filing an Internal Complaint Within the College

If you have been sexually assaulted, you have options for addressing such conduct. You may wish first to discuss the problem privately with a counselor. The College's response system is designed to afford a complainant (person who is bringing a charge) and a respondent (person who is answering a charge) a fair, prompt, and appropriate resolution process. The process is designed to help persons who need support as they address these incidents and incorporates both informal resolutions and formal disciplinary procedures.

To resolve a complaint informally, college-designated individuals are available to answer questions, provide guidance, discuss options, and refer persons to other appropriate resources. The primary role of the designated individuals is to see that the college responds promptly and fairly to complaints of sexual assault or harassment. The resolution of a formal sexual assault complaint is handled by the appropriate college judicial system. In determining whether the alleged conduct constitutes sexual harassment or assault, the full context in which the alleged incident occurred must be considered. In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any proceeding.

During any sexual assault complaint proceeding, the College has a wide range of latitude when determining sanctions. Those sanctions may range from probation to expulsion from the College. Policy 2.15 and Procedure 2.15.1 address this issue (see below)

2.15 Title IX Reporting

Board of Trustees Approval: October 1, 2017

Procedures

2.15.1 Title IX Reporting: Confidentiality and Reporting of Offenses Under This Policy

Confidential Reporting

If a reporting party would like the details of an incident to be kept confidential, the reporting party may speak with:

On-campus licensed professional counselors,

Off-campus:

Licensed Professional Counselors

*Local rape crisis counselors
Domestic violence resources,
Local or state assistance agencies,
[On or off-campus members of the clergy/chaplains]*

All of the above employees will maintain confidentiality except in extreme cases of immediacy of threat or danger or abuse of a minor. Campus counselors are available to help free of charge and can be seen on an emergency basis during normal business hours. These employees will submit yearly anonymous statistical information for Clery Act purposes unless they believe it would be harmful to their client, or patient.

Formal Reporting Options

All Sandhills Community College employees have a duty to report, unless they fall under the “Confidential Reporting” section above. Reporting parties may want to consider carefully whether they share personally identifiable details with non-confidential employees, as those details must be shared by the employee with the Title IX Coordinator and/or Deputy Coordinators. Otherwise, employees must share all details of the reports they receive.

If a reporting party does not wish for their name to be shared, does not wish for an investigation to take place, or does not want a formal resolution to be pursued, the reporting party may make such a request to the Title IX Coordinator or Deputy Coordinators, who will evaluate that request in light of the duty to ensure the safety of the campus and comply with federal law.

In cases indicating pattern, predation, threat, weapons and/or violence, the College will likely be unable to honor a request for confidentiality. In cases where the reporting party requests confidentiality and the circumstances allow the College to honor that request, the College will offer interim supports and remedies to the victim and the community, but will not otherwise pursue formal action. A reporting party has the right, and can expect, to have reports taken seriously by College when formally reported, and to have those incidents investigated and properly resolved through these procedures.

Formal reporting still affords privacy to the reporter, and only a small group of officials who need to know will be told, including but not limited to: Division of Student Services, College Police, and the Threat Assessment Team. Information will be shared as necessary with investigators, witnesses and the responding party. The circle of people with this knowledge will be kept as tight as possible to preserve a reporting party’s rights and privacy. Reports to the Title IX Coordinator can be made via email, phone or in person at the contact information below:

*Kimberly Blue, Title IX Coordinator
Office 110B Stone Hall
(910) 695-3979
bluek@sandhills.edu*

Failure of a non-confidential employee, as described in this section, to report an incident or incidents of sex or gender harassment or discrimination of which they become aware, is a

violation of College policy and is subject to disciplinary action ranging from a warning up to and including termination of employment.

Workplace Violence

To ensure the safety and security of the workplace, Sandhills Community College has implemented the following policy:

Threats and/or threatening behavior, or acts of violence by SCC employees or students against staff members, faculty, students, visitors, or other individuals on college property or by college employees while in the conduct of college business off campus, are cause for removal from the workplace and may result in discipline and /or termination of employment. Threatening behavior may include-but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. In addition, damage or destruction to college property by any employee will result in termination of employment.

An employee who exhibits inappropriate or disruptive workplace behavior that can be deemed threatening or potentially threatening may be required to meet with the Director of Human Resources to arrange for an assessment and counseling as a condition of continued employment. Students would meet with the Vice President for Student Services. Failure to attend counseling may result in further disciplinary action, up to and including termination of employment or expulsion from the campus. All college employees and students have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the Sandhills Community College community or visitors to the campus.

A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Information regarding such reports is only provided to individuals with a need to know and as required by courts and law enforcement agencies.

Changing Class and/or work schedules

If a Sandhills Community College student who is a survivor of a sexual assault or relationship violence requests a change in her or his work or academic schedule, the office of the Vice President of Student Services will assist the student. The vice president will **work with his or her team to** make changes to a student's schedule as long as those changes are reasonably available.

Fire Safety

Fire Statistics

In accordance with the Higher Education Act of 2008, Sandhills Community College is providing mandatory fire safety information as part of this annual report. Formerly, when students participated in overnight training related to greenhouse operations in the Landscape/Gardening building (Steed Hall), police were notified to maintain a fire log in the police and public safety office. Data collected included, but is not limited to, the building name; time and date; number and cause of each fire; any and all injuries; any fatalities; and dollar value of property damaged by the fire. Should the program reinstate the overnight training element to the curriculum, these protocols will again be used.

Definition of a Fire

For the purpose of fire safety reporting, a fire is, “Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

Student Housing

Sandhills Community College does not have student housing. Previously, Landscape/Gardening students were afforded a single dorm facility if program requirements called for a student monitoring greenhouses for a brief period as part of their program requirements. A room at the Landscape/Gardening building has been designated as living quarters for these students. Should the program be reinstated, protocols will be revisited.

Description of Fire System

Steed Hall is equipped with a fire alarm system with detection throughout the building. The fire alarm system is monitored by a central monitoring company and includes a water sprinkler system, smoke and heat detectors. The building fire alarm system is inspected annually.

Fire Drills

A minimum of two fire drills are conducted each semester. The drills consist of a minimum of one daytime drill and one nighttime drill.

Fire Evacuation

Upon hearing the intermittent blasts of the fire alarm, occupants are directed to evacuate the building to designated evacuation zone. Building evacuation is mandatory. No one is allowed to re-enter the building, for any reason, until the “all clear” signal has been communicated by college officials.

To activate a fire alarm; building occupants must pull a fire alarm handle; they then evacuate the building; they are monitored to ensure they do not use elevators and officials give special attention to the disabled.

Open Flame Policy

The use of open flame devices is prohibited unless written permission is granted in advance. Consent forms can be found in the college personnel manual.

Portable electric heating or cooking devices, in violation of fire code, cannot be used in campus buildings.

10.10 Open Flame

Pursuant N.C. Fire Prevention Code 502.5.1 and the jurisdiction of the Southern Pines Fire/Rescue authority, the high probability of injury in the event of a fire emergency, and concerns for safety on campus, the College has instituted the Open Flame Policy.

Other than instructional purposes, the use of open flame devices (candles, incense sticks, potpourri burners heated with candles, etc.) shall be prohibited on the campus of Sandhills Community College.

Approved and inspected open flame devices used to meet course requirements for classes, such as chemistry, biology, etc., shall be allowed in the science laboratories with appropriate supervision from faculty responsible for these classrooms.

Smoking Policy

The use of tobacco is prohibited by students, staff, faculty or visitors in all campus buildings at all campus locations; within 25 feet of any building entrance; and in any college-owned vehicles. Smoking is only permitted in designated smoking areas.

For purposes of this policy, tobacco is defined as any type of tobacco product including, but not limited to, cigarettes, E-cigarettes, cigars, cigarillos, pipes, smokeless or spit tobacco or snuff.

10.11 Smoking on Campus

Sandhills Community College is committed to providing its employees and students with the safest and healthiest environment possible; therefore, Sandhills Community College has established restricted areas for smoking.

This policy includes smoking in any form through the use of smoking tobacco products (pipes, cigars, and cigarettes) and “vaping” with e-cigarettes.

Fire Safety Education

The police and public safety crime prevention officer will coordinate fire safety training each semester for students, faculty and staff through active fire drills. The calendar for such efforts are at the direction of the Director of Police and Public Safety and the Emergency Preparedness Committee.

Fire Reporting

Students, faculty and staff should report fire incidents to the director of police and public safety, the director of physical plant or the coordinator of the landscape gardening program.

Missing Student Notification

Office Responsible	Chief Dwight Threet
Area Information Is Located	Director of Campus Police and Public Safety
Date Document Last Updated	August 15, 2024
Date Policy and Procedures Last Updated	October 2024 with mandated updates as legislatively required.

Notification of Missing Students in the Event that Greenhouse Training Requires Overnight Stays

Students living in Steed Hall have the option to register a confidential contact person to be notified in the event the student is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to the information.

Reports of a residential student missing for twenty-four (24) hours should be directed to the coordinator of the Landscape Gardening Program in Steed Hall. The coordinator will determine if law enforcement should be notified.

Campus police may be notified in the event a residential student is missing for a twenty-four (24) hour period. The notification will include those students who did not name a contact person.

Parents of students who have not reached the age of eighteen (18) or who have not been emancipated will be notified in the event the student is reported missing for a twenty-four (24) hour period.

In instances where a report is made of an overnight assignment in the greenhouse training, the coordinator of the Landscape Gardening Program may notify the police and public safety department.

Missing Student Procedures

Upon the receipt of a missing student report, the Police and Public Safety Department will initiate steps to try to locate the missing student and to determine why the student is missing.

The Police and Public Safety Department may contact local law enforcement authorities, friends, family and acquaintances in their attempt to locate a missing residential student.

Definitions of Reportable Crimes

Criminal homicide

- **Murder and non-negligent manslaughter.** The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter.** The killing of another person through gross negligence.

Forcible sex offenses

- **Forcible rape.** The carnal knowledge of a person, forcibly or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity or because of his or her youth.
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Forcible fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Non-forcible sex offenses

- **Incest.** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape.** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to committing any of the aforementioned acts.

Motor vehicle theft

The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding).

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Other offenses

- **Liquor law violations.** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)
- **Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Weapon law violations.** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

Weapons Policy and Reporting

The College addresses weapons on campus and reporting of associated crimes with the following policy/procedure items:

Board of Trustee Approval: August 6, 2007

Revised: October 1, 2014

Pursuant to N.C. House Bill 1008, possession of or carrying a firearm or explosive on campus is a Class I Felony. This same bill makes it a misdemeanor to possess or carry—either open or concealed—switchblades, knives, razors, blackjacks, etc., on the College’s property. The policy at SCC is that no weapons of any sort will be allowed on campus, other than as allowed by law.

Procedures

10.5.1 Reporting Weapons Concerns

Revised: August 6, 2007; October 30, 2020

NOTE: For all outgoing calls using a college telephone, 9 + the phone number is required to place the call (i.e., instead of dialing 911, 9911 must be dialed).

Main Campus

Any student or employee with knowledge of someone carrying or in possession of a weapon on campus property should contact the following: 911, Telecommunication Services (910-692-6185 or 0), Campus Police (910-695-3831 or 0), the Vice President of Student Services and Enrollment Management (910-695-3714), Vice President of Workforce Continuing Education (910-246-2858), or Vice President of Instruction (910-695-3715).

Hoke Center

Hoke Center students or employees should report to security or the Associate Vice President of the Hoke Center at (910) 875-8589. All information will be held in confidence, and reports should be made without any fear of reprisal. An investigation will commence immediately, and the appropriate legal and disciplinary actions will be taken.

Crime Statistics

Office Responsible	Chief Dwight Threet
Area Information Is Located	Director of Campus Police and Public Safety
Date Document Last Updated	August 15, 2024
Date Policy and Procedures Last Updated	October 2024 with mandated updates as legislatively required.

In accordance with the Student Right-to-Know, the Campus Crime Security Act of 1990, and the Clery Act, the college is required to provide information about serious crimes on campus, as defined by the acts, which have occurred during the last three (3) calendar years. This report is updated annually to the U.S. Department of Education, in accordance with the law, in October of each year. Copies of the Campus Crime Statistics Report and Annual Security Report may be obtained by contacting the main campus switchboard (910.692.6185), the director of the Hoke Center (910.875.8589), or the director of Westmoore Center (910.464.6300). Information can also be found on the college’s website at www.sandhills.edu/security.html.

The SCC Police and Public Safety department maintains a close relationship with local law enforcement agencies to ensure that it is notified of any crime report that is made directly to them. The police

department will disclose any crime report made directly to any local law enforcement agency by a member of the campus community.

SCC Campus Crime Statistics

Criminal Offenses												
Offense Type	On Campus			Non-campus Building/Property			Public Property			Residential Facility		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/NON-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
• Rape	0	0	0	0	0	0	0	0	0	0	0	0
• Fondling	0	0	0	0	0	0	0	0	0	0	0	0
• Incest	0	0	0	0	0	0	0	0	0	0	0	0
• Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes Categories: • Larceny-theft (LT) • Simple Assault (SA) • Intimidation (IN) • Destruction/Damage/Vandalism (DV) • Dating Violence/Stalking (DS)	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes by Biases: • Race (R) • Gender (G) • Gender IT (GI) • Religion (RE) • Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0

(SO)												
• Ethnicity (E)												
• National Origin (N)												
• Disability (D)												
Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Arrests and referrals for Disciplinary Actions	0	0	0	0	0	0	0	0	0	0	0	0
Total No. of Crimes	0	0	0	0	0	0	0	0	0	0	0	0

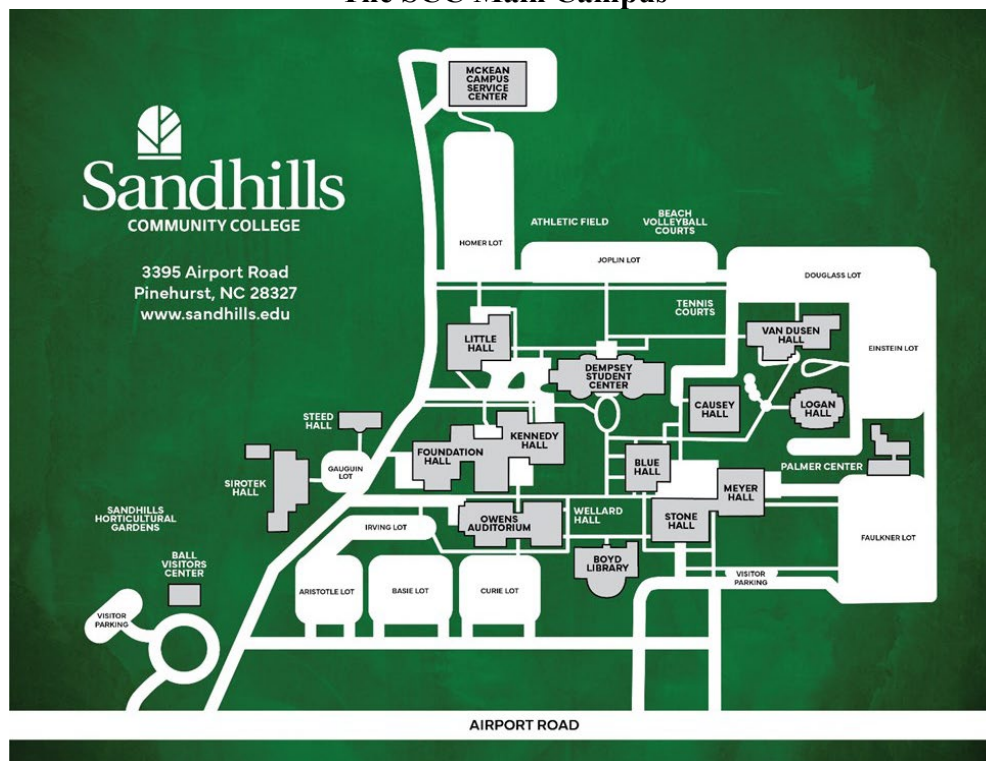
Arrests and Judicial Referrals

Offense Type	On Campus			Non-campus Building or Property			Public Property			Residential Facility		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons	0	0	0	0	0	0	0	0	0	0	0	0

SCC Residential Student Housing Fire Report

Steed Hall	Fires		Fire Cause		Injuries		Deaths		Property Damage	
	2022	0	2022	0	2022	0	2022	0	2022	0
	2023	0	2023	0	2023	0	2023	0	2023	0
	2024	0	2024	0	2024	0	2024	0	2024	0

The SCC Main Campus



ADDITIONAL CONSUMER INFORMATION

The following information is housed on the SCC Website:

Privacy of Student Records

Visit the [FERPA page](#) for information about your rights regarding your educational records. It provides a copy of the [Family Educational Rights and Privacy Act \(FERPA\)](#) and procedures for reviewing, changing, and sharing them.

Establishing and Maintaining an Information Security Program

Sandhills Community College takes its obligations to safeguard the personal information of our college community stakeholders: students, parents, employees, and other stakeholders (such as donors) seriously.

We maintain a comprehensive information security program that includes administrative, technical, and physical safeguards around the access, collection, distribution, processing, protection, storage, use, transmittal, and disposal of such personal and sensitive information. These safeguards are designed to ensure the security and confidentiality of the customer information, protects against anticipated threats or hazards, and protects against unauthorized access to or use of the information that could result in harm to these stakeholders.

The Chief Information Officer of Information Technology Services and his/her designees are responsible for the coordination of the information security program. The program engages in regular: risk assessment and prevention activities; safeguard testing and monitoring; evaluation and adjustment of the program; and exercises reasonable oversight of the safeguards used by outside service providers. Additional Governance in data handling can be found by reviewing the [SCC Policy 9.2.2 College Adherence to NCCCS Information Security Manual \(and any subsequent revisions\)](#).

In addition to the Information Security Program, Sandhills Community College has instituted a Continuity & Crisis Management Plan.

Facilities and Services for Students with Disabilities

Our office of [Disability Services](#) helps those with physical or intellectual disabilities receive services available to them. Information is also available in the [SCC Catalog](#) under the Disability Services section.

Student Diversity

Informational categories can be found under the ENROLLMENT section of the College Navigator report found on the [National Center for Education Statistics website](#).

Cost

[Cost of Attendance](#) informs you of the price of attending the college, including tuition and fees, books and supplies, room and board, transportation costs, and any additional costs for a program in which you are interested or enrolled.

Net Price Calculator

In accordance with the Higher Education Opportunity Act of 2008 (HEOA), each postsecondary institution in the United States that participates in Title IV federal student aid programs must post a [Net Price Calculator](#) on its website that uses institutional data to provide estimated net price information to current and prospective students and their families based on a student's individual circumstances. The net price calculator is required for all Title IV institutions that enroll full-time, first-time degree- or certificate-seeking undergraduate students.

Federal Financial Aid Refund Policy and Requirements

[Refund Policy](#) and [Requirements for Withdrawal/Return of Federal Financial Aid](#) informs you about the college refund policy, requirements and procedures for official withdrawal, and requirements for return of Title IV, HEA grant or loan aid.

Textbooks

[Textbook Information](#) uses your course schedule to help you determine the current price of textbooks and supplemental materials for each course.

Programs, Facilities and Faculty

[Educational Programs, Instructional Facilities and Faculty](#) describes current instructional programs and facilities, faculty and other instructional staff, and academic improvement plans.

Transfer Policies and Articulation Agreements

[Transfer of Credit Policies](#) and [Articulation Agreements](#) describes criteria for transfer of academic credit and current articulation agreements with other colleges.

Accreditation, Approval and Licensure of Institution and Programs

Sandhills Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees, certificates and diplomas. Contact information for this accrediting agency is detailed on our [Accreditation page](#). In addition, some individual instructional degree programs maintain specific accreditation by specialized professional agencies. Such specific program accreditations are detailed with the individual degree program information within the current SCC Catalog. To obtain copies of documents describing college or program accreditation approval or licensing, contact Lindsey Farmer, Dean of Planning and Institutional Research at 910.695.3907 or farmerl@sandhills.edu.

Copyright Infringement -Policies and Sanctions (Including Computer Use and File Sharing)

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the US Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. A court can, in its discretion, also assess costs and attorneys’ fees. For details, see Title 17, US Code, Sections 54,505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the website of the [US Copyright Office](#) and the college’s [Acceptable Use Policy](#).

Student Activities

Student Activities provides information about our academic clubs, civic and social [clubs and organizations](#), sports, leadership development and other [student life](#) opportunities.

Career and Job Placement Services

Describes student employment services provided by The Career Center.

Equity in Athletics

The Equity in Athletics Disclosure Act (EADA) is designed to make prospective students aware of a school’s commitment to providing equitable athletic opportunities for its students. The EADA requires that all co-educational institutions of postsecondary education who participate in a Title IV federal student financial assistance program, and institutions that have an intercollegiate athletic program, prepare an annual report to the U.S. Department of Education on athletic participation, staffing, revenues, and expenses by men’s and women’s teams.

Institutions must report data to the U.S. Department of Education via an online survey. The EADA Survey for the current reporting period was submitted, per EADA guidelines, and this email serves as an official notification. This is a mandatory survey, and the data can be found at <https://ope.ed.gov/athletics/#/> by selecting “Get Data for One School” and then entering the name and city of the institution. Upon upload by the U.S. Department of Education, the current reporting data will be posted on this website reflecting the official certification received by Sandhills Community College on October 27, 2022.

You may access the current data Sandhills Community College submitted to the U.S. Department of Education by reviewing the attached PDF file. Hard copies of the report are also available upon request to students, prospective students, and the public by contacting the Athletic Director at (910) 246-2864. [SCC EADA Survey Document](#)

Completion/Graduation and Transfer-Out Rates for Students Receiving Athletics-Related Student Aid

Information on Sandhills Community College’s completion/graduation, retention, and transfer-out rates can be found on the [National Center for Education Statistics website](#).

Graduation and Transfer-out rates must be provided to student-athletes, their parents, high school coaches, and guidance counselors when an athletics-related student aid offer is made. As an NJCAA Division III institution, Sandhills Community College does not offer financial aid to students based on athletic ability. For more information, please contact the Athletic Director at (910) 246-2864.

Drug and Alcohol Abuse Awareness and Prevention Program

The abuse and use of drugs and alcohol are of great concern in our society. These problems are extremely complex and ones for which there are no easy solutions.

From a safety perspective, drug or alcohol use may impair the well-being of all employees, students, and the public at large; drug and alcohol use may also result in damage to college property.

Therefore, it is the policy of Sandhills Community College that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol, is prohibited while in the workplace, on the college premises, or as part of any college sponsored activity.

Any employee or student violating this policy will be subject to disciplinary action, up to and including termination or expulsion and referral for prosecution. The specifics of this policy can be found in the materials below.

Resources

[SCC Drug-Free Workplace-Policy 2.2](#)

[SCC Drug-Free Workplace Guidelines-Policy 2.2.1](#)

[SCC Code of Conduct-Policy 4.4](#)

[SCC Student Code of Conduct-Policy 4.4.1](#)

[SCC Drug and Alcohol Use-Policy 10.2](#)

[SCC Reporting Drug and Alcohol Violations-Policy 10.2.1](#)

[Federal, State, and Local Regulations](#)

[Why do People Drink?](#)

[What is a Drug?](#)

[Health Ricks and Warning Signs](#)

[Alcohol and Academics](#)

[At-Risk Drinking](#)

[Worried About a Friend?](#)

[Seeking Help for a Friend](#)

Prevention, Counseling, and Treatment

[Drug and Alcohol Prevention, Counseling and Treatment](#)

[Drug and Alcohol Prevention Brochure](#)

Security Web Information

In addition, the SCC website provides a catalog of resources in these areas:

We strive to provide a safe and secure environment that is conducive to learning, and is consistent with the educational goals of this diverse institution.

- [Code of Conduct](#)
- [Parking](#)
- [Student ID Cards](#)
- [Security](#)
- [Student Handbook](#)
- [Campus Alert System](#)
- [What is Sexual Assault](#)
- [Report a Concern](#)