

**Learning Resources  
Computer Lab  
~ Staff ~**

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Learning Resources Computer Lab  
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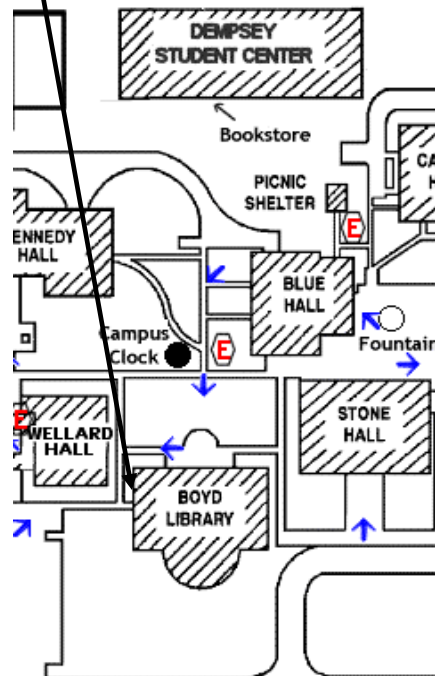
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**Learning Resources  
Computer Lab**



**The Learning Resources  
Computer Lab:**

- Internet Access
- Distance Learning
- Word Processing
- Computer Basics
- Proctoring



**Learning Resources  
Computer Lab**

**Katharine L. Boyd Library**



**3395 Airport Road  
Pinehurst, NC 28374  
910-695-3833**

<http://www.sandhills.edu/Sandhills/lib/lrcframe.html>

## The Learning Resources Computer Lab:

The Learning Resources Computer Lab is an open computer lab located within the Boyd Library. The computer lab staff is trained and ready to answer any questions you may have. We work with you to get you started and help you succeed.

If you have any questions, comments, or suggestions about the Learning Resources Computer Lab, please stop in the lab or contact Judy Hines at [hinesj@sandhills.edu](mailto:hinesj@sandhills.edu) or (910) 695-3890.

### We can help you:

- Locating information on the Internet
- Accessing on-line databases for research purposes
- Citing references properly
- Accessing Distance Learning coursework
- Using templates to create a professional looking résumé or business letter
- Preparing a properly formatted paper
- Assisting with Excel & Access homework
- Learning computer basics
- Communicating electronically

### Mission Statement:

As a vital part of Boyd Library, the Learning Resources Computer Lab supports and provides assistance to students, faculty, and staff from all academic programs by providing access to technological resources, including Internet access, distance learning communication tools, and departmentally selected software.

### Software:

- Internet Explorer
- Mozilla Firefox
- Google Chrome
- Microsoft Office:
  - Word, Excel, Access,
  - PowerPoint, Publisher
- Assorted Instructional Software

### Equipment:

- 30 computers with Internet access
- 2 Black ink printers
- 1 color printer
- Scanner
- Laminator



## Hours of Operation

### Fall/Spring

Monday	7:45 am - 8:00 pm
Tuesday	7:45 am - 8:00 pm
Wednesday	7:45 am - 8:00 pm
Thursday	7:45 am - 8:00 pm
Friday	7:45 am - 4:00 pm
Saturday	9:00 am - 1:00 pm

### Summer

Monday	7:45 am - 7:00 pm
Tuesday	7:45 am - 7:00 pm
Wednesday	7:45 am - 7:00 pm
Thursday	7:45 am - 7:00 pm
Friday	7:45 am - 1:00 pm
Saturday	CLOSED

*Hours may vary during holidays & between semesters. Check local postings for more information.*