

Student Request for High School or GED Transcript

Contact your former school to determine if a transcript fee is required. Mail or present this form and transcript fee to your high school or GED center. They will mail an official copy of your transcript to Sandhills. Adult High School graduates should contact the Board of Education in the county where the diploma was obtained.

YOUR NAME: _____ / _____ / _____
(last) (first) (middle/former)

SOCIAL SECURITY NUMBER: _____ / _____ / _____ BIRTHDATE: _____

ADDRESS: _____ / _____ / _____ / _____
(box/route/street) (city) (state) (zip)

I GRADUATED FROM OR ATTENDED: _____
(high school/GED center)

GRADUATION DATE OR LAST DATE ATTENDED: _____ / _____
(month) (year)

I certify the release of this record.

(your signature)

Student's Phone Number

School Official:
Please return this form with transcript.

PLEASE MAIL MY TRANSCRIPT TO:
SANDHILLS COMMUNITY COLLEGE
OFFICE OF ADMISSIONS
3395 Airport Road
Pinehurst, North Carolina 28374