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## ***Supervisor Recommendation to Continue Staff Employment***

Employee \_\_\_\_\_

Supervisor \_\_\_\_\_

Has the staff member's performance been satisfactory for this year? (Check one.)

yes       no (See below)       other (See below)

In what ways has this employee's performance been less than satisfactory?

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Recommendation for new contract \_\_\_\_\_ year.

**Check one:**       New contract       No new contract       Hire provisionally

Details, as appropriate, to support recommendation:

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Signed:

_____ Supervisor	_____ Date
_____ Director	_____ Date
_____ Dean	_____ Date
_____ Vice President	_____ Date

Revised: July 26, 2004