

Sandhills Community College

Employee Estimate of Tuition, and Fees

for Upcoming Semester

Name: _____ Ext.: _____

Semester: _____ Year: _____

I. LIST COURSES YOU ANTICIPATE YOU WILL REGISTER FOR IN THE SEMESTER LISTED ABOVE:

	<u>Prefix</u>	<u>No.</u>	<u>Section</u>	<u>Title</u>	<u>Tuition</u>	<u>Fees</u>	
(1)							
(2)							
(3)							
(4)							
(5)							
				Subtotal			
				TOTAL ESTIMATED COSTS		\$	

NOTE: Tuition reimbursement for undergraduate or graduate courses will not exceed the prevailing rate for tuition charged by the University of North Carolina System. Funds permitting, the maximum annual employee reimbursement is \$2,500 for undergraduate courses and \$5,000 for graduate courses.

Employee Signature

Date

FOR OFFICE USE ONLY

Funds NOT Approved by Executive Assistant to the President (_____)
Reason for Non-approval

Funds Approved by Executive Assistant to the President _____
Signature Date

Total Amount Approved Blanket Purchase Order No. to be Used

FOR INFORMATION ONLY

NOTE TO STUDENT:

- You ARE approved for registration for the courses listed above.
- You are NOT approved for registration for the courses listed above.