

Campus Security Annual Report 2009

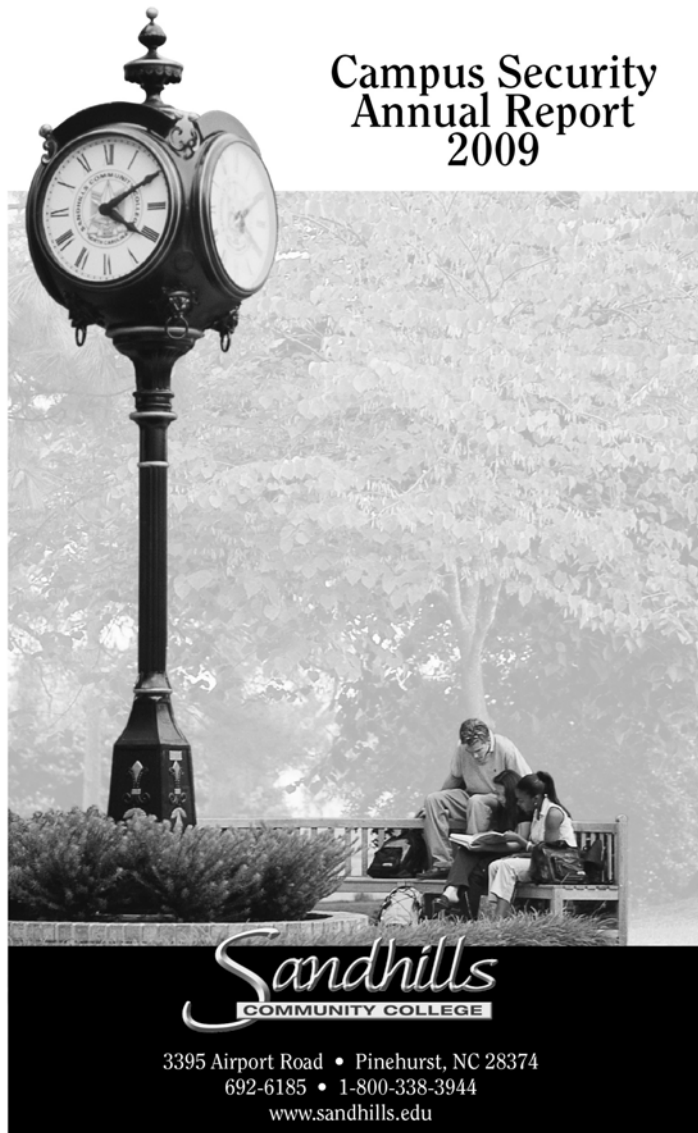


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ANNUAL SECURITY REPORT 2009

The Campus Security Act Legal Requirements

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, law enforcement, and other University officials who have “significant responsibility for student and campus activities”
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees,” and
- Disclose in a public crime log “any crime that occurred on campus...or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

The Sandhills Community College Campus Safety and Security Department is responsible for preparing and distributing this report. We work with many other departments and agencies to compile the information.

We encourage members of the Sandhills Community College community to use this report as a guide for safe practices on and off campus. It is available at <http://www.sandhills.edu/downloads/security/AnnualSecurityReport2008.pdf>. Each member of the college community receives telephone notification of the reports availability and information that describes the report and provides its Web address. For a paper copy, contact the SCC switchboard at (910) 692-6185.

Campus Safety and Security Department: How to contact us

The campus Safety and Security Office is located at 3395 Airport Road, Pinehurst, on the second floor of the Dempsey Student Center. Contact the switchboard by dialing “0” from any campus phone, dial 911, if necessary prior to notifying the switchboard; the telephone number for routine business calls is (910) 695-3831. The department consists of professional safety and security officers dedicated to providing quality service to the community.

Officers patrol the campus on foot, by bicycle, gem car, and in vehicles. The switchboard is set up to answer emergency calls and dispatch officers and other emergency services to incidents, and monitor alarms. The department also employs students who carry out a variety of roles.

College Policy on Campus Crime

SCC exhibits zero tolerance toward violence on campus, including sexual assault, aggravated assault, physical confrontations of any kind, verbal threats of intent to cause harm, harassment designed to

intimidate another, hate crimes, robbery, burglary, and property crimes such as destruction, theft, and sabotage.

Students who participate in campus violence will be subject to disciplinary actions up to and including expulsion (see “Student Code of Conduct”). There is an inherent right to appeal.

Sandhills Community College Campus Safety and Security officers work closely with several local law enforcement agencies. We rely on these relationships for support on several levels. In addition to sharing critical information, the security department can immediately contact Moore County 911. Local law enforcement officers work at events on the Sandhills Community College campus.

Reporting Criminal Incidents and Other Emergencies

Main [Moore County] Campus

During the hours of operation, individuals may report a crime/emergency by calling the switchboard operator “0” or calling campus security at 910.695.3831. After hours, individuals may call “911”. Sandhills Community College encourages accurate and prompt reporting of incidents.

Hoke Center

During hours of operation all crimes/emergencies are to be reported to security or the director of the Hoke Center (910.875.8589). After hours, individuals should contact “911”.

Westmoore Center

During hours of operation all crimes/emergencies are to be reported to security or the director of the Westmoore Center (910.464.6300). After hours, individuals should contact “911”.

Off-Campus Crimes

Students in class’s located off-campus should follow the same procedures outlined above for reporting crimes. Immured students are encouraged to review and follow emergency procedures specific to their institution of residence. After college hours, call “911”. Campus Security is to be notified of the details of the incident as soon as possible.

Emergency Services

Security and maintenance employees are the primary First Responders. They respond to campus emergencies such as injury, illness, fire, tornadoes, etc. In the event of an emergency, follow the instructions of college officials. In addition, emergency instructions are posted throughout the campus.

All students, employees, and guests should promptly report criminal incidents, accidents, and other emergencies. Individuals may also report incidents in person at the security office. The college has installed emergency call boxes and Code Blue boxes throughout the campus for use during emergencies.

Investigations

All reasonable efforts will be made to maintain confidentiality. Upon receiving the report, an investigation into the incident will begin immediately, involving the security department who will determine if local law enforcement authorities should be involved. The security director and the Vice president for Administrative Services will determine if a campus and/or community alert should be issued in the interest of public safety.

Monitoring and recording criminal activity and other incidents

Campus Law Enforcement Authority

SCC retains its own security department; however, security holds no law enforcement authority. In situations where law enforcement authority is required, the main campus contacts the Southern Pines police department; the Hoke Center contacts the Raeford police department; likewise, the Westmoore Center contacts the Moore Co. Sheriff's office. The college relies on its close working relationships with local law enforcement agencies to receive information about incidents involving students on campus. The college will actively investigate any crime information it receives. If the college is notified of a situation in which a student is the victim of a crime, the department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may avoid similar incidents.

Security and Access to Campus Facilities

The college campus is closed from 12 midnight to 5 am, Monday through Sunday, and on holidays. Electronic security systems and surveillance cameras are located throughout both campuses; however, cameras are not monitored constantly. No SCC student organizations have off-campus locations. Students using classrooms and laboratories after scheduled class hours must obtain prior approval from the appropriate faculty/staff member.

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized guests. The college encourages an open environment with limited constraints to ensure the reasonable protection of the community. Most campus facilities are open during weekday business hours. Individuals who wish to access college buildings or property during non-business hours or for special events should contact the appropriate department administrator or the Campus Safety and Security Department.

Security considerations in the maintenance of campus facilities

Sandhills Community College is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Security members conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by a representative of the appropriate maintenance office.

Timely warning notices

Campus Safety Alerts

To help prevent crimes or serious incidents, the security department, in conjunction with the Vice President for Administrative services, issues Campus Safety Alerts in a timely manner to notify community members about certain crimes in and around our community. Members of the community who know of a crime or other serious incident should report that incident to Campus Safety and Security so that a Campus Safety Alert can be issued, if warranted.

If community members report crimes or serious incidents to other college administrators, those administrators will notify the security department.

Distribution of Campus Safety Alerts

The department distributes campus Safety Alerts in various ways. Once the College determines that an alert will be issued, the department e-mails the announcement and posts it on its Web site (<http://www.sandhills.edu>). The department also posts alerts on bulletin boards and exterior doors throughout campus.

Daily Security Log

The security department will maintain a daily log, documenting all crimes and incidents reported to the security department or local law enforcement agencies. The information found in this report shall be open for public knowledge within two business days, except when the release of the information is prohibited by law or would jeopardize an investigation or the victim's confidentiality.

The daily log includes the nature, date, time, and general location of each incident reported to the security department, as well as the disposition of the complaint, if this information is known at the time the log is created.

Crime Prevention Education and Awareness

Crime prevention promotions, flyers, and other advertisements

The department publishes a general crime prevention brochure that outlines many crime prevention strategies community members should practice when on campus. In addition, the department posts crime prevention information on bulletin boards and places information in brochure holders throughout the campus.

Emergency Code Blue Boxes

These emergency blue light boxes provide users with a simple way to call for emergency assistance. Press the large red button and speak clearly into the telephone. During college operational hours, the call goes to security. When the college is closed, the call is automatically sent to "911". These two-way call boxes are located between Owens Auditorium and Kennedy Hall and between Meyer and Causey Halls.

Emergency Phones

In case of an emergency, emergency phones are located at strategic points around campus. To use one of these phones, push the red emergency button. During college operational hours, the call goes to security. When the college is closed, the call is automatically sent to "911".

Campus Escort Program

If you must travel alone at night, the campus escort program provides a safe, reliable way to travel throughout the campus. You can contact a security office by dialing "0" or (910) 690-2762 if you need this service.

Security Surveys

These surveys are conducted on a regular basis with other members of the college community. The primary goal of these surveys is to identify areas of the campus that may present vulnerabilities to one's safety. The department works with the appropriate facilities office to address concerns noted in the surveys.

ACA-115 Freshman Orientation Crime Prevention Lectures

Each academic semester, campus security officers conduct crime prevention lectures in freshman orientation traditional and online classes. The lectures cover information on how to stay safe on campus, prevention of sexual assault, the dangers of alcohol and drug use and weapons on campus laws.

Crime Awareness and Safety Day

In the fall of each academic year, usually the last Thursday of September, the security department holds an annual Crime Awareness and Safety Day. The event is designed to bring law enforcement, fire and other public service agencies to the campus to share crime prevention and safety information with our diverse student population.

AlertNow Emergency Notification

Sandhills Community College has adopted the AlertNow Rapid Communication Service as part of its Emergency Notification Plan. The AlertNow System allows Public Safety personnel to notify faculty/staff quickly by sending voice, email and text messages should an emergency situation occur that may threaten the collegial environment.

All faculty and staff are enrolled in the service at no cost based upon the information on file with the college. Therefore, it is imperative that all personal information is up-to-date at all times (i.e. phone numbers, etc.). Faculty/staff may obtain the required paperwork from the Human Resources office to update personal information.

In the event of an emergency and upon activation of the system, participants will receive notification at any and all of the contact numbers provided. Furthermore, periodic testing of the system will be conducted for safety measures. However, no personal information will be used for any other purpose(s) and will not be disseminated for any reason.

The text messaging aspect of our emergency notification service can be implemented ONLY by participant sign-up. To choose this option, go to www.alertnowsms.com and enter the PIN 283740, and follow the steps given to OPT-IN to this feature.

If at any time you no longer wish to receive text messages, go to www.alertnowsms.com Enter the PIN 283740, and follow the steps given to OPT-OUT of this feature.

Emergency Siren System

Emergency sirens have been placed in campus buildings to quickly alert community members should an emergency situation occur that may threaten the collegial environment.

Campus Alcohol Policy

Students at Sandhills Community college are expected to be acquainted with and abide by state laws and College regulations regarding alcohol and drugs and to be aware of the social, physiological, and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The college provides regular educational programs on alcohol and drug abuse as well as counseling services. In accordance with the Drug Free Workplace Act of 1998 and the Drug Free Schools and Communities' Act of 1989 (Public Law 101-226) as well as Underage Drinking Laws and the laws of the state of North Carolina, the college has endorsed the following drug and alcohol policy: the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol is prohibited while in the workplace, on college premises, or as part of any college-sponsored activities.

Campus Drug Policy

Sandhills Community College does not condone the possession, use, manufacture, or distribution of illegal substances or drug paraphernalia of any kind in any amount. Students in violation of this policy may be jeopardizing their own well-being as well as the well-being of the College community.

Among those violations considered to be most serious are the manufacture, sale, or distribution of illegal drugs; any involvement in illegal drug use or traffic with minors, particularly from the local area; and possession or use of the more dangerous or highly addictive drugs.

Preventing and responding to sexual assault

In accordance with the U.S. Department of Education requirements of Section 485 of the Higher Education Act (also known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. Section 1092), SCC recognizes that sexual offenses, forcible and non-forcible, are violent, demeaning crimes and will not be tolerated. SCC will support this policy and increase awareness through educational prevention seminars, special literature, and counseling. Services and resources for victims will also be provided. The State Bureau of Investigation maintains a registry of convicted sex offenders that can be accessed through its website- sexoffender.ncdoj.gov

Reporting Sexual Assault

The college encourages all victims of sexual offenses to report the incident as soon as possible. We understand the sensitive issues involved with this type of crime; therefore the following individuals may be contacted: Security 910.695.3831, telecommunications services "0", Dean of Continuing Education 910.695.3767, Dean of Instruction 910.695.3715, Vice President for Student Services 910.695.3900

Individuals at the Hoke and Westmoore centers should follow the same procedures; however, they may feel more comfortable making the initial report to one of the following: security or the director of the Hoke Center (910.875.8589), or the director of the Westmoore Center (910.464.6300).

In an emergency or after hours, use the emergency telephones or the CODE BLUE devices to contact the switchboard or "911". Contact the designated college officials as soon as possible. The college emphasizes the importance of preserving all evidence for the proof of a criminal offense.

What to do if you or someone you know is sexually assaulted

Go to a place that is safe and seek medical treatment. If a sexual assault occurs, safety and medical assistance are the first considerations. Whether or not you decide to report the incident, seek medical treatment immediately and get counseling as soon as possible.

Do not douche, bathe, shower, or change clothes before seeking medical attention. Preserving evidence is important in later pursuing a criminal or other judicial case. Do not wash sheets or other bed coverings where critical DNA evidence may be found.

Options

There are several options and resources for individuals who have been sexually assaulted. Seeking assistance does not require the victim to take further legal or disciplinary actions; it allows the victim to receive private and confidential treatment and emotional and psychological support.

Counseling Services

SCC has counselors to assist victims with their immediate needs. In addition, services through the Student Assistance Program can be arranged by calling the Sandhills Mental Health Center at 295.6853 in Moore County or 910.875.8156

Resources

Listed below are medical, emotional, or psychological support services for Moore and Hoke Counties.

Moore County

First Health Moore Regional Hospital
715.1000 (Emergency Room: 715.1111)
• Pinehurst, NC 28374

Friend-to-Friend
947.3333 • 111 McNeill Street • Carthage, NC 28327

Moore County 911
Carthage, NC 28327

Moore County Department of Social Services
947.2436 • 1036 Carriage Oak Drive • Carthage, NC
28327

Moore County Health Department
947.3300 • 705 Pinehurst Avenue • Carthage, NC
28327

Sandhills Center for Mental Health
295.6853 • 205 Memorial Drive • Pinehurst, NC
28374
Sheriff's Department
947.2931 • 101 Dowd Street • Carthage, NC 28327

Hoke County

Sandhills Mental Health • 875.8156

Health Department • 875.3717

Police Department • 875.4251

Sheriff's Department • 875.5111

Cape Fear Valley Medical Center • 609.4000

First Health Family Care Center • 904.2350

Filing a report with Campus Safety and Security

If the survivor or witness elects to contact the security department to file a formal report of the assault, an officer will work with the individual to notify appropriate assistance. The survivor always retains the right to decide whether she or he wants to proceed with a criminal prosecution. The officer will ensure

that the survivor gets the counseling and other assistance she or he needs. The safety of the survivor will always remain the top priority of Sandhills Community College Campus Safety and Security.

Contacting Other Law Enforcement Agencies

Students may also contact local law enforcement agencies. Members of the SCC security department and other college officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.

Filing an internal complaint within the College

If you have been sexually assaulted, you have options for addressing such conduct. You may wish first to discuss the problem privately with a counselor. The College's response system is designed to afford a complainant (person who is bringing a charge) and a respondent (person who is answering a charge) a fair, prompt, and appropriate resolution process. The process is designed to help persons who need support as they address these incidents, and incorporates both informal resolutions and formal disciplinary procedures.

To resolve a complaint informally, college designated individuals are available to answer questions, provide guidance, discuss options, and refer persons to other appropriate resources. The primary role of the designated individuals is to see that the college responds promptly and fairly to complaints of sexual assault or harassment. The resolution of a formal sexual assault complaint is handled by the appropriate college judicial system. In determining whether the alleged conduct constitutes sexual harassment or assault, the full context in which the alleged incident occurred must be considered. In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any proceeding.

During any sexual assault complaint proceeding, the College has a wide range of latitude when determining sanctions. Those sanctions may range from probation to expulsion from the College.

Changing Class and/or work schedules

If a Sandhills Community College student who is a survivor of a sexual assault or relationship violence requests a change in her or his work or academic schedule, the office of the Vice President for Student Services will assist the student. The vice president will make changes to a student's schedule as long as those changes are reasonably available.

Workplace violence

To ensure the safety and security of the workplace, Sandhills Community College has implemented the following policy. Threats and/or threatening behavior, or acts of violence by SCC employees or students against staff members, faculty, students, visitors, or other individuals on college property or by college employees while in the conduct of college business off campus, are cause for removal from the workplace and may result in discipline and /or termination of employment. Threatening behavior may include-but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. In addition, damage or destruction to college property by any employee will result in termination of employment.

An employee who exhibits inappropriate or disruptive workplace behavior that can be deemed threatening or potentially threatening may be required to meet with the Director of Human Resources to arrange for an assessment and counseling as a condition of continued employment. Students would meet with the Vice President for Student Services. Failure to attend counseling may result in further disciplinary action, up to and including termination of employment or expulsion from the campus.

All college employees and students have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the Sandhills Community College community or visitors to the campus.

A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Information regarding such reports is only provided to individuals with a need to know and as required by courts and law enforcement agencies.

Crime Statistics

In accordance with the Student Right-to-Know, the Campus Crime Security Act of 1990, and the Clery Act, the college is required to provide information about serious crimes on campus, as defined by the acts, which have occurred during the last three (3) calendar years. This report is updated annually to the U.S. Department of education, in accordance with the law, in October of each year. Copies of the Campus Crime Statistics Report and Annual Security Report may be obtained by contacting the main campus switchboard (910.692.6185), the director of the Hoke Center (910.875.8589), or the director of Westmoore Center (910.464.6300). Information can also be found on the college's website at www.sandhills.edu/security.html.

The SCC Campus Safety and Security maintains a close relationship with local law enforcement agencies to ensure that it is notified of any crime report that is made directly to them. The Security Department will disclose any crime report made directly to any local law enforcement agency by a member of the campus community.

Definitions of reportable crimes

Criminal homicide

- **Murder and non-negligent manslaughter.** The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter.** The killing of another person through gross negligence.

Forcible sex offenses

- **Forcible rape.** The carnal knowledge of a person, forcibly or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is

incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

- **Forcible fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Non-forcible sex offenses

- **Incest.** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape.** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor vehicle theft

The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.)

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Other offenses

- **Liquor law violations.** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)

- **Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Weapon law violations.** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as : the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

SCC Campus Crime Statistics

Criminal Offenses												
Offense Type	On Campus			Non-campus Building or Property			Public Property			Residential Facility		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder/Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	4	1	2	0	0	0	0	0	0	0	0	0
M.V. Theft	1	1	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0

SCC Campus Crime Statistics (Continued)

Arrests and Judicial Referrals												
Liquor Violations	0	1	1	0	0	0	0	0	0	0	0	0
Drug Arrests	1	1	1	0	0	0	0	0	0	0	0	0
Illegal Weapons	1	1	2	0	0	0	0	0	0	0	0	0