
Department Chair Evaluation of Instructor

Name of Instructor: _____ Semester and Year: _____

Name of Department Chair: _____ Department: _____

This form is for use by the department chair to support the annual interview. It will not be forwarded to the dean of instruction nor be included in the instructor's personnel file.

List the faculty member's strengths and positive accomplishments of the past year related to the following faculty duties:

Providing quality instruction.

Supporting student learning outside of class.

Advising students.

Supporting the department and the college.

Maintaining a collegial relationship with others at the college.

What specific things has the faculty member done to improve over the past year?

What are the areas of improvement that would most benefit this faculty member?

List specific personal, teaching or college improvements or goals that this faculty member should work on in the coming year.