
| | |
|---|--------|
| Academic Advising | 13, 52 |
| Academic Calendars | 5-6 |
| Academic Freedom and Integrity | 52, 78 |
| Academic Honesty | 46 |
| Academic Petition/Course Substitution | 55 |
| Academic Policies and Procedures | 52 |
| Academic Probation and Suspension | 63 |
| Academic Progress | 63 |
| Academic Progress Standards | |
| Financial Aid Students | 64 |
| Health Science Students | 52 |
| Nursing Students | 68 |
| Therapeutic Massage Students | 68 |
| Accident Insurance | 34 |
| Accreditation | 2 |
| Adding and Dropping Courses | 57 |
| Admission to the General College | |
| Concurrent Enrollment | 15 |
| Foreign Applicants | 17 |
| General Admission | 15 |
| High School Programs | 16 |
| Home-Schooled Students | 19 |
| Readmission | 16 |
| Residency & Tuition Status | 20 |
| Special Students | 19 |
| Transfer Students | 17 |
| Visiting Students | 19 |
| Advanced Placement | 53 |
| Americans with Disabilities Act | 372 |
| Applied Science Education Programs | 11 |
| Applied Science Program Descriptions | |
| Accounting | 100 |
| Architectural Technology | 102 |
| Associate Degree Nursing | 104 |
| Autobody Repair | 105 |
| Automotive Systems Technology | 107 |
| Baking and Pastry Arts | 111 |
| Basic Law Enforcement Training | 113 |
| Business Administration | 114 |
| Business Administration/E-Commerce | 116 |
| Civil Engineering Technology | 119 |
| Computer Engineering Technology | 121 |
| Computer Programming | 123 |
| Cosmetology | 124 |
| Cosmetology Instructor | 127 |
| Criminal Justice Technology | 128 |
| Culinary Technology | 131 |

| | |
|---|-------|
| Digital Media Technology | 133 |
| Early Childhood Education | 138 |
| Emergency Medical Science | 140 |
| Esthetics Technology | 142 |
| Golf Course Management | 143 |
| Health Information Technology | 145 |
| Hotel and Restaurant Management | 146 |
| Human Services Technology | 148 |
| Human Services Technology/Substance Abuse | 149 |
| Industrial Systems Technology | 151 |
| Landscape Gardening | 152 |
| Medical Laboratory Technology | 154 |
| Medical Office Administration | 155 |
| Networking Technology | 157 |
| Nursing Assistant | 161 |
| Office Administration | 162 |
| Physical Fitness Technology | 163 |
| Physical Therapist Assistant | 165 |
| Polysomnography | 166 |
| Practical Nursing | 168 |
| Radiography | 169 |
| Resort & Spa Management | 170 |
| Respiratory Care | 172 |
| Simulation and Game Development | 173 |
| Surgical Technology | 175 |
| Surveying Technology | 177 |
| Therapeutic Massage | 179 |
| Applied Science Programs | |
| Associate in Applied Science Degree | 97 |
| Certificate Programs | 98 |
| Diploma Programs | 98 |
| Programs of Study | 99 |
| Assessment | 31 |
| Attendance Policy | 58 |
| Auditing Courses | 56 |
| Automobile Registration | 69 |
| Bookstore | 33 |
| Cafeteria | 33 |
| Campus Crime | 70 |
| Campus Facilities | 70 |
| Campus Health and Safety | 33 |
| Campus Law Enforcement | 70 |
| Campus Map | 76-77 |
| Campus Security and Safety | 69 |
| Career Services | 35 |
| Certificate Options | 11 |

| | |
|--|-----|
| Change of Major..... | 62 |
| C. Harlan McCaskill Center for Community Service Education..... | 190 |
| Classification of Students | 56 |
| Classroom Conduct..... | 43 |
| College History..... | 7 |
| College Personnel..... | 349 |
| Adjunct Faculty | 361 |
| Administrative Staff | 349 |
| Buildings and Grounds Maintenance | 361 |
| Business Office..... | 362 |
| Campus Safety & Security | 362 |
| Department Chairpersons | 350 |
| Distinguished Professors | 360 |
| Division of Continuing Education..... | 362 |
| Division of Student Services | 365 |
| Faculty..... | 350 |
| Finance and Budgeting..... | 363 |
| Hoke Center..... | 363 |
| Human Resources/Campus Services | 364 |
| Information Services | 364 |
| Instructional Support | 364 |
| Learning Resources | 364 |
| Office of the President..... | 349 |
| Planning and Research | 365 |
| Project Promise..... | 365 |
| Trustees | 349 |
| College Telephone Numbers | 2 |
| College Transfer Programs: <i>See "University Studies"</i> | 80 |
| Communicable Disease Policy | 34 |
| Compliance Statements | |
| Americans with Disabilities Act (ADA)..... | 372 |
| Campus Safety..... | 371 |
| Counseling Provisions | 371 |
| Drug-Free Workplace Act | 368 |
| Education Programs and Activities..... | 370 |
| Family Education Rights and Privacy Act..... | 367 |
| Graduation Rate..... | 371 |
| Hepatitis B Vaccine Policy..... | 366 |
| Jeanne Clery Act | 371 |
| Occupational Safety and Health Act | 367 |
| Section 504, Rehabilitation Act of 1973..... | 367 |
| Student Right-to-Know and Campus Security Act..... | 371 |
| Title IX | 367 |
| Title IX of the Educational Amendments of 1972..... | 367 |
| Continuing Education | |
| Admission..... | 185 |
| Continuing Education Units (CEUs) | 186 |

| | |
|---|---------|
| Course Repetition Policy | 186 |
| Fees | 185 |
| Location of Classes | 186 |
| Registration | 185 |
| Scholarships | 186 |
| Student Records | 186 |
| Transcripts | 186 |
| Continuing Education Programs | 12, 187 |
| Adult Basic Education (ABE) | 187 |
| Adult High School Diploma Program (AHS) | 188 |
| Allied Health | 190 |
| Basic Skills Program | 187 |
| Center for Creative Retirement | 191 |
| Community Enrichment Programs | 190 |
| Compensatory Education | 188 |
| Emergency Medical Services | 190 |
| English as a Second Language (ESL) | 188 |
| Family Literacy | 188 |
| Fire Service | 190 |
| Focused Industrial Training (FIT) | 189 |
| High School Equivalency Program (GED Diploma) | 187 |
| Human Resource Development (HRD) | 189 |
| Law Enforcement/Department of Corrections | 190 |
| New & Expanding Industries | 189 |
| Small Business Center (SBC) | 189 |
| Workplace Literacy | 188 |
| Core Values | 9 |
| Counseling Services | 35 |
| Course Descriptions | 192-348 |
| Course Load Policy | 56 |
| Course Repetition Policy | 61 |
| Course Restrictions | 32 |
| Credit by Examination | 53 |
| Crime Statistics | 72 |
| D.L. "Doc" Furches Center for Lifelong Learning | 14, 187 |
| Dean's List | 68 |
| Developmental Education | 11 |
| Diploma Programs | 11 |
| Disabled Students | 33 |
| Drop/Add Policy | 57 |
| Emergency Services | 71 |
| Equal Opportunity Statement | 2 |
| Evening/Weekend College | 12 |
| Experiential Learning Credit | 54 |
| External Instruction | 56 |
| Financial Aid Information | 25 |

| | |
|--|---------|
| Federal Aid Eligibility..... | 28 |
| Forgiveness/Special Readmission Policy | 63 |
| General Degree Programs | |
| Associate in General Education..... | 182 |
| General Occupational Degree..... | 183 |
| General Education Program..... | 11, 183 |
| General Education Requirements | 78 |
| General Occupational Program..... | 11, 183 |
| Grade Point Average | 61 |
| Grades..... | 24 |
| Grading Policy | 59 |
| Graduation | 24 |
| Guarantee to Employers | 35 |
| Health and Safety Awareness | 34 |
| Honors Courses | 56 |
| Honors Graduates | 68 |
| Hybrid Courses | 12 |
| Identification Cards | 70 |
| Incomplete Grades..... | 61 |
| Independent Study | 55 |
| Information Technology Resources..... | 13, 49 |
| Instructional Programs & Delivery..... | 10 |
| Instructor-Initiated Drop/Withdrawal | 58 |
| Intercurricular Transfer of Credit | 62 |
| Internet Courses..... | 12 |
| Job Fairs | 36 |
| Last Day to Register | 24 |
| Library/Learning Resource Center | 13, 14 |
| Life-Long Learning Center..... | 187 |
| Lost and Found..... | 74 |
| Military Training Credit | 40 |
| Mission Statement | 8 |
| Parking Regulations..... | 69 |
| Payment Information | 20 |
| Activity and Technology Fees | 21 |
| Graduation Fee | 22 |
| Refund of Tuition and Fees | 22 |
| Special Program/Course Expenses | 21 |
| Tuition and Fees | 20 |
| Performance Measures | 9 |
| Pets on Campus | 74 |
| Photo and Video Use | 51 |
| President's List | 68 |
| Program Placement..... | 32 |
| Project Promise..... | 14 |
| Re-entry into a Program | 62 |
| Registration for Curriculum Classes..... | 24 |

| | |
|--|--------|
| Reporting Crimes | 71, 72 |
| Robert Dedman Center for Business and Industry Services..... | 189 |
| SandHoke Early College High School | 16 |
| Sexual Assault Policy..... | 72 |
| Sexual Harassment Policy..... | 49 |
| Special Credit Courses | 11 |
| Special Readmission (Forgiveness Policy) | 63 |
| Student Conduct..... | 43 |
| Student Activities..... | 38 |
| Student Employment Services | 36 |
| Student Fund Raisers..... | 38 |
| Student Government Association (SGA) | 36 |
| Student Grievance Procedure | 47 |
| Student Life..... | 38 |
| Student Publications..... | 37 |
| Student Records | 23 |
| Technology Resources & Use Policy..... | 49 |
| Tech Prep | 54 |
| Telecourses..... | 12 |
| Telephone Calls..... | 74 |
| Testing..... | 14 |
| Transcripts..... | 25 |
| Tutorial Services | 14 |
| University Studies Programs..... | 80 |
| Associate Degree Requirements | 81 |
| Associate in Arts Degree..... | 86 |
| Associate in Fine Arts in Arts Degree..... | 91 |
| Associate in Fine Arts in Music & Music Education Degree. | 94 |
| Associate in Science Degree | 89 |
| College Transfer Course List..... | 82 |
| Pre-Major Agreements..... | 81 |
| Transfer Core Diploma Program..... | 83 |
| Veterans' Educational Benefits | 29 |
| Visitors | 2 |
| Walking Track..... | 75 |
| Weather Policy | 75 |
| Webpage..... | 33 |
| Withdrawal from a Course, Program, or the College | 58 |