



Hospitality & Gaming

3ds max	\$4095	650
Certified Global Business Professional	\$2495	400
Certified Wedding Planner	\$1395	300
Fine Arts Training	\$4495	200
Fitness Business Management	\$2395	200
Personal Training & Group Exercise Training for Older Adults	\$2395	200
Video Game Design & Development	\$1995	500
Women's Exercise Training & Wellness	\$2395	200

Skilled Trades & Industrial

Certified Indoor Air Quality Manager	\$ 795	16
Certified Indoor Environmentalist	\$ 895	32

Home Inspection Certificate	\$2095	200
HVAC Technician	\$3095	320
Performing Comprehensive Building Assessments	\$ 695	30
Principles of Green Buildings	\$ 595	30
Senior Certified Sustainability Professional	\$2495	110
Wind Energy Apprentice	\$2195	240

Sustainable Energy & Going Green

Certified Indoor Air Quality Manager	\$ 795	16
Certified Indoor Environmentalist	\$ 895	32
Performing Comprehensive Building Assessments	\$ 695	30
Principles of Green Buildings	\$ 595	30
Senior Certified Sustainability Professional	\$2495	110
Wind Energy Apprentice	\$2195	240

PROFESSIONAL DEVELOPMENT

The Professional Development Department at Sandhills Community College is the region's source for adult learners who wish to hone particular workplace skills, need certification or recertification in certain areas, improve their marketability, or simply need a refresher course. These courses meet the criteria for awarding Continuing Education Units (CEUs).

Due to recent legislation, the NC General Assembly authorizes a registration fee waiver for only one continuing education course per semester for legal NC residents aged 65 years and older. The technology fee is not waived. This does not pertain to "all must pay" courses.

AUTO

Auto Safety Inspection **\$65 + \$5 tech fee**

This course is required for certification to inspect motor vehicles under the NC Motor Vehicles Safety Inspection Law. Valid driver's license required. 0.8 CEUs

#3351	T. Bergman	Sep 13-15
103 Sirotek Hall	M/W	6-10 pm/
#3352	T. Bergman	Oct 4-6
103 Sirotek Hall	M/W	6-10 pm
#3353	T. Bergman	Nov 8-10
103 Sirotek Hall	M/W	6-10 pm
#3354	T. Bergman	Dec 6-8
103 Sirotek Hall	M/W	6-10 pm

OBD Emissions Control Inspection

\$65 + \$5 tech fee + text

Required for certification to inspect motor vehicles under the NC Motor Vehicles OBD Emissions Control Inspection Law. Must be a certified auto safety inspector. 0.8 CEUs

#3355	J. Black	Oct 13-14
102 Sirotek Hall	W/Th	6-10 pm
#3356	J. Black	Dec 15-16
102 Sirotek Hall	W/Th	6-10 pm

OBD Emissions Control Inspection Recertification

\$65 + \$5 tech fee + text

Recertification for currently certified OBD emissions control inspectors. 0.4 CEUs

#3357	J. Black	Sep 1
102 Sirotek Hall	W	6-10 pm
#3358	J. Black	Oct 20
102 Sirotek Hall	W	6-10 pm
#3359	J. Black	Nov 17
102 Sirotek Hall	W	6-10 pm

BUSINESS/OFFICE MANAGEMENT

Notary Public

\$65 + \$5 tech fee + text

If you have a high school diploma or a GED and no felony conviction on record, you may be able to become a notary public. 0.7 CEUs

#3360	J. Martin	Oct 4-6
102 Van Dusen	M/W	5:30-9 pm
#3361	J. Martin	Dec 7-9
103 Van Dusen	T/Th	5:30-9 pm
#3362	R. Utley	Sep 28-30
118 Johnson Hall Hoke Center	T/Th	6-9:30 pm

EDUCATION

Read to Write – Write to Read

\$65 + \$5 tech fee

Discover a hands-on approach to integrating reading and writing together in the classroom. 2.4 CEUs

#3363	C. Pizzi	Sep 7-30
207 Van Dusen	T/Th	6-9 pm

Preventing Classroom Discipline Problems

\$120 + \$5 tech fee

Learn to prevent problem behaviors in the classroom before they happen. 4.8 CEUs

#3364	C. Pizzi	Oct 5-Dec 2
207 Van Dusen	T/Th	6-9 pm

HEALTH & MEDICAL

Medical Terminology

\$120 + \$5 tech fee + text

Learn the language of medicine for physicians' offices and hospital coding, etc. 6.6 CEUs

#3365	S. Knapp	Sep 7-Nov 23
206 Van Dusen Hall	T/Th	5:30-8:30 pm



PROFESSIONAL DEVELOPMENT

Medical Coding 1

\$175 + \$5 tech fee + texts

Learn to assign codes for medical billing and insurance using the 2011 ICD-9 coding reference book. 7.8 CEUs

#3366 S. Knapp Sep 13-Dec 15
206 Van Dusen Hall M/W 5:30-8:30 pm

Phlebotomy Technician Reading Placement Test

Test dates for entrance into the spring 2011 phlebotomy course are Monday, Nov 22 at 2 pm; and Tuesday, Nov 23 at 6 pm. Tests will be given in 103 Van Dusen Hall, on the main campus in Pinehurst. No preregistration or fee is required for testing. A picture ID is required. Please arrive early – doors will be locked once testing begins!

Phlebotomy Technician

\$175 + \$5 tech fee + \$20.50 insurance fees + text

Learn the skills necessary to draw blood specimens from patients for medical tests and blood donation. Topics include venipuncture, communication, recordkeeping, and care of specimens. 19.6 CEUs

#3367 B. Ratcliff Aug 17-Dec 16
104 Van Dusen T/Th 6-9:30 pm

#3368 Long/Locklear Aug 16-Dec 15
129 Upchurch Hall M/W 5:30-9 pm

EKG Technician

\$120 + \$5 tech fee + text + \$20.50 insurance fees

This course teaches how to prepare patients for testing, operation of EKG machine, and recording EKG rhythm strips for physicians' interpretation. 4.8 CEUs

#3369 L. Bailes Sep 13-Nov 3
104 Van Dusen M/W 6-9 pm

Medication Aide

\$65 + \$5 tech fee + text

Successful completion of this course allows you to sit for the NC Medication Aide written exam. Contact Dottie Bement at 910-695-3965 for verification of registration eligibility. 2.4 CEUs

Nursing Assistant 1 Refresher

\$65 + \$5 tech fee

This 24-hour course is designed for Level 1 Nursing Assistants to renew their registry with the state of NC. You must have completed an approved NA1 program. Please contact Dottie Bement at 910-695-3965 for verification of registration eligibility. 2.4 CEUs

CONSTRUCTION

Wastewater Treatment Levels 1 & 2

\$175 + \$5 tech fee

This course is designed to meet certification requirements of the NC Water Pollution Control System Operators Board.

#3370 B. Williams Aug 31-Dec 9
214 Van Dusen Hall T/Th 6-9 pm

Blueprint Reading

\$120 + \$5 tech fee

Students are taught the basic sequence and techniques of construction for residential projects. 4.2 CEUs

#3371 R. McDonald Sep 13-Dec 13
176 Little Hall M 6-9 pm

NC Contractor's License Exam Review

\$120 + \$5 tech fee

This course examines the licensing process and reviews information relating to the building trades for residential and general contractors. 4.2 CEUs

#3372 R. McDonald Sep 14-Dec 14
176 Little Hall T 6-9 pm

NEW! Electrical Certification Level 1

\$175 + \$5 tech fee

Using the National Center for Construction Education and Research (NCCER) curriculum, students will learn the basics of the electrical trade including safety, hand tool usage, electrical circuits and theory, National Electrical Code, device boxes, hand bending, raceways and fittings, conductors and cables, electrical construction drawings, residential electrical services, and electrical test equipment. Offered in partnership with the Sandhills Association of Electrical Contractors, this is the first of four courses in the series and is taught by NCCER certified trainers and overseen by a master NCCER trainer. After completing the four course program, the student may take a national testing certification in Electrician Level 1 and qualify for inclusion on the national NCCER National Registry for Electricians. 7.8 CEUs

#3373 Sep 7-Dec 9
152 Causey Hall T/Th 6-9 pm

Basic Plumbing

\$120 + \$5 tech fee

This course provides instruction in plumbing fundamentals as applied to the building trade. Topics include terminology, tools and equipment, safety, codes, classroom instruction and demonstrations, as well as hands-on practice. 4.8 CEUs

#3374 R. Childress Sep 13-Dec 8
152 Causey Hall M/W 6-9 pm

NEW! Plumbing Code Enforcement Officials Level 1

\$120 + \$5 tech fee

Prepare for the Level 1 state exams. Upon successful completion of this course and other NC OSFM Code Officials Qualifications Board requirements, you will be able to sit for the Level 1 inspector certification exam. 2009 NC State Plumbing Code Book required. 3.2 CEUs

#3375 R. Childress Sep 11-19
103 Van Dusen Hall Sat/Sun 8 am-5 pm

#3376 R. Childress Oct 9-17
103 Van Dusen Hall Sat/Sun 8 am-5 pm

NEW! Plumbing Code Enforcement Officials Level II

\$65 + \$5 tech fee

Upon successful completion of Plumbing Level II and other requirements of the NC OSFM Code Officials Qualifications Board you will be eligible to take the Plumbing Level II State exam for inspector certification. The 2009 North Carolina State Plumbing Code book required. 2.4 CEUs

#3377 R. Childress Nov 5-7
103 Van Dusen Hall F/Sat/Sun 8 am-5 pm

#3378 R. Childress Dec 3-5
103 Van Dusen Hall F/Sat/Sun 8 am-5 pm

PROFESSIONAL DEVELOPMENT

REAL ESTATE

Broker's Post-Licensing Courses

(School Code 1460) These 30-hour post-licensing courses are required by the NCREC to be completed by newly licensed NC provisional brokers within 3 years of licensure. 3.0 CEUs

Broker Relationships & Responsibilities (#301)

\$120 + \$5 tech fee + text

#3379 Aug 23-Sep 13
103 Van Dusen Hall M/W 5-10 pm

Contracts & Closings (#302)

\$120 + \$5 tech fee + text

#3380 Oct 4-20
103 Van Dusen Hall M/W 5-10 pm

Selected Topics (#303) \$120 + \$5 tech fee + text

#3381 Nov 1-22
103 Van Dusen Hall M/W 5-10 pm

Broker-in-Charge Annual Review \$50 (all must pay)

All brokers-in-charge must complete this annual review course each year after being designated a broker-in-charge by the NC Real Estate Commission. 4 contact hours

#3382 T. Daniel Nov 29
103 Van Dusen M 1-5 pm

NC Real Estate Update #9910 \$50 (all must pay)

Every licensed real estate salesperson and broker must complete this 4-hour mandatory NC Real Estate Commission-approved update course. 4 contact hours

#3383 T. Daniel Nov 30
103 Van Dusen T 8:30-12:30 pm

NC Real Estate Elective \$50 (all must pay)

This course will meet the 4-hour continuing education elective set forth by the NC Real Estate Commission. 4 contact hours

#3384 T. Daniel Nov 30
103 Van Dusen T 1:30-5:30 pm

COSMETOLOGY

Nail Technician \$175 + \$5 tech fee + text & kit

This course provides instruction and clinical practice in manicuring, nail building (the application and maintenance of artificial nails), and pedicuring. Successful completion will prepare students to sit for the state board manicurist exam. 32.0 CEUs

#3385 Aug 16-Dec 16
Causey Hall M/T/W/Th 5-10 pm

Please register for Continuing Education classes at least one week prior to the starting date. Classes may fill and prohibit further enrollment or they may be cancelled if enrollment is low. Continuing Education students must be at least 16 years of age.

AVIATION

Private Pilot's Ground School \$120 + \$5 tech fee + text

Learn the general aspects of flying, including the theory of flight systems, communication, navigation, weather, and FAA regulations. Successful completion of this course prepares students to sit for the FAA written examination. 4.2 CEUs

#3386 A. Bawagad Aug 31-Oct 14
206 Van Dusen Hall T/Th 6:30-9:30 pm

Instrument Training \$120 + \$5 tech fee + text

The instrument rating, which equips you with the exacting skills needed to fly in the clouds and under conditions of reduced visibility, is the most frequent "next step" taken by private pilots seeking to advance their aeronautical education. 3.0 CEUs

#3387 A. Bawagad Oct 19- Nov 23
211 Van Dusen Hall T/Th 6:30-9:30 pm

LANDSCAPING

What Landscapers Need to Know for Fall

\$65 + \$5 tech fee

Topics include site preparation, planting techniques, lawn establishment and care, pruning, irrigation and water needs, and fertilization. 2.0 CEUs

#3388 J. Westmen Sep 1-Oct 20
203 Steed Hall W 6-8:30 pm

MISCELLANEOUS

ServSafe Food Safety & Sanitation \$90 (all must pay)

Earn 2 credit points on a sanitation inspection upon successful completion of this course recommended for restaurant owners, health care and business facilities food service administrators; food service directors, managers, chefs, supervisory personnel, culinary professionals, service staff and non-food handlers employed in the industry. 1.3 CEUs

#3389 M. Coleman Sep 7-28
234 Little Hall T 5-9 pm

#3390 M. Coleman Nov 9-30
234 Little Hall T 5-9 pm

NEW! Bartending \$120 + \$5 tech fee

Learn the basics of bartending as a profession or for home use. Topics include popular mixed drinks, wine, utensils, glassware, fruit cutting, bar procedures, and a discussion of ABC laws. 3.6 CEUs

#3391 T. Thomas Sep 14-Oct 21
TBA T/Th 6-9 pm

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