

Student Request for College Transcript

Contact your former college(s) to determine their transcript fee. Mail or present this form and transcript fee to any college you have attended. They will mail an official copy of your transcript to Sandhills Community College.

YOUR NAME: _____ / _____ / _____
(last) (first) (middle/former)

SOCIAL SECURITY NUMBER: _____ / _____ / _____ BIRTHDATE: _____

ADDRESS: _____ / _____ / _____ / _____
(box/route/street) (city) (state) (zip)

I GRADUATED FROM OR ATTENDED: _____
(college or university)

GRADUATION DATE OR LAST DATE ATTENDED: _____ / _____
(month) (year)

I certify the release of this record.

(your signature)

Student's Phone Number

School Official:
Please return this form with transcript.

PLEASE MAIL MY TRANSCRIPT TO:
SANDHILLS COMMUNITY COLLEGE
OFFICE OF ADMISSIONS
3395 Airport Road
Pinehurst, North Carolina 28374