



Sandhills

COMMUNITY COLLEGE

LEARN • ENGAGE • BELONG

*flight*Path

**Summer Semester Begins May 23
& June 27 for Curriculum Classes**

**Workforce Continuing Education
Classes Begin Throughout
the Semester**

Apply/Register Today

SCC CLASSES & PROGRAMS

In this publication, you will find all Workforce Continuing Education classes and Curriculum/College Credit programs offered at Sandhills Community College.

Workforce Continuing Education Classes

Workforce Continuing Education classes are indicated in blue.

Workforce Continuing Education classes can usually be completed in a few months and prepare students to earn a state or national credential to secure employment in the field.

Continuing Education Units (CEUs) are also awarded and vary based on class length.

Financial assistance is available for most classes and some are even offered at no cost.

To learn more about these classes, call 910.695.3980 or visit the Workforce Continuing Education offices in Van Dusen Hall on the Pinehurst Campus. Information is also available at www.sandhills.edu/continuing-education.

Registration information can be found on page 40.

Curriculum/College Credit Programs

Curriculum/College Credit programs are indicated in green.

Curriculum classes are for college and university credits. Certificates, diplomas, and associate degrees are awarded to those successfully completing the required classes appropriate for each credential.

Students must be at least 16-years-old to take Curriculum/College Credit classes.

Financial assistance is offered for all programs and many scholarships are awarded each year. High school students who successfully complete four or more classes when in high school are eligible to have all tuition paid for two years immediately following graduation through The Sandhills Promise.

Information about all of our programs can be found at www.sandhills.edu/academics.

You can also call 910.695.3725 or visit our Student Services Department in Stone Hall on the Pinehurst Campus.

The first step to registering for classes is to complete an application. All applicants are accepted, neither SAT nor ACT scores are required.

The link can be found top right on our home page at www.sandhills.edu.

FINANCIAL ASSISTANCE

Financial Assistance is available to all students.

The SCC Foundation provides money for Workforce Continuing Education classes, books, and fees. The Short-Term Workforce Development Grant and Governor's Emergency Education Relief (GEER) Scholarship Program provides funds as does the Golden Leaf Foundation and six other programs.

See www.sandhills.edu/available-funds-for-your-training for all information.

Financial assistance is available for **degree-seeking curriculum students** in qualified programs through grants, scholarships, alternative (not federal) loans, and work-study employment.

See www.sandhills.edu/financial-aid-programs for all information.



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The Military Friendly® School survey is the longest-running most comprehensive review of college and university investments in serving military and veteran students.

Sandhills Community College
3395 Airport Road
Pinehurst, NC 28374
910-692-6185

Sandhills Hoke Center
1110 East Central Ave.
Raeford, NC 28376
910-875-8589

The Robbins Center
111 N. Middleton St.
Robbins, NC 27325
910-898-0470

**Larry R. Caddell Public Safety
Training Center**
333 Niagara-Carthage Rd.
Carthage, NC 28327

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BOYS & GIRLS CLUB
**AVAILABLE ON THE
PINEHURST CAMPUS**

Non-School Hours Plus an
Evening Drop-In Program for
Those Taking SCC Classes

Mark Your Calendar



SUMMER SEMESTER

Session A
May 23-July 27

Session B
May 23-June 22

Session C
June 27-July 27

FALL SEMESTER

August 14

8-Week Session
October 11

SPRING SEMESTER

January 8

8-Week Session
March 11



Go to www.sandhills.edu/summercamps to learn more about our camps or to register.

STEAM Max Camps

STEAM Max Camps include science, technology, engineering, visual arts, math, and culinary. Campers will rotate through five sessions each day. They will spend time each day creating their own 3D video games and 3D spaces they will explore using Virtual Reality and Augmented Reality. Part of each day will be spent uncovering mathematical concepts in visual arts and learning deliciously, creative tricks in the culinary portion of the camp. The engineering design room will give students the opportunity to tackle real-world challenges to increase problem-solving skills.

(Cost includes a T-shirt, snacks, and drinks. Campers must bring a lunch.)

Code	Ages	Class Day	Dates	Time	Location	Cost
2001	8-11, 12-14	Monday-Thursday	July 10-13	8 am-3:30 pm	Pinehurst Campus	\$265
2002	8-11, 12-14	Monday-Thursday	July 17-20			

Line Dance Camp

The Line Dance workshop is for students to dance, have fun, and express themselves in a creative, safe, and supportive environment. Campers will learn choreography for the most popular line dances such as to the Electric Slide, the Cupid Shuffle, and Copperhead Road. Supplies needed: Close-toed shoes, comfortable clothes, and water.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2003	8-14	Monday-Thursday	July 17-20	3:30-5 pm	Belinda Musick	Blue Hall Gym, Pinehurst Campus	\$40

Shakespeare in the Sandhills

Shakespeare in the Sandhills is an educational and theatrical camp experience, where students will read, discuss, and perform scenes from Shakespeare's plays. Campers will also be treated to stories of how modern-day adaptations of his work are still relevant today.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2004	8-11	Monday-Thursday	June 5-8	9 am-Noon	Lauren Wadas	Pinehurst Campus	\$115
2005	12-14	Monday-Thursday	June 5-8	1-4 pm			

Introducing Kids to Beekeeping

Did you know that bees are amazing? They pollinate the plants and flowers we love to eat and drink, produce honey for us to enjoy, and give us wax that we can use for a variety of household crafts. At Kids Bee Camp we love bees. We want our campers to understand how their actions can impact the environment and encourage them to become better environmental stewards. A great way to connect with nature, while building character through responsibility, leadership, and safety.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2006	8-11	Monday-Thursday	June 12-15	1-4 pm	Mary Garrison	Pinehurst Campus	\$130
2007	12-14		June 12-15	9 am-Noon			
2008	8-11		June 19-22	1-4 pm			
2009	12-14		June 19-22	9 am-Noon			

Life on a Farm Camp

This camp is an adventurous experience allowing students to get a behind the scenes view of how small farms operate. Students will tour a goat and horse farm and have hands on experience with horses, chickens, goats and bees. Each day will be filled with fun experiences that activate creativity, encourage self-expression and boost confidence. Youth will need own transportation to/from camp and to local farms.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2010	8-14	Monday-Thursday	June 12-15	9 am-Noon	Dr. Patricia Lyons	Lyons and Wade Family Farm, Raeford	\$115

Monologue Workshop

Monologue Workshop is the perfect camp for your budding young thespians. Campers learn the basics of monologue presentation and how to prepare for auditions, as well as how to select, rehearse, and perform monologues that students can use in college or high school. Additionally, campers will study famous monologues in film and theater to further their understanding of different styles and approaches.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2011	11-14	Monday-Thursday	June 12-15	1-4 pm	Lauren Wadas	Pinehurst Campus	\$115

Small Business Entrepreneurship Camp

This camp will help your child build confidence and learn about the joys of entrepreneurship. Campers will use their interests and passions to start their own business - our experienced instructors will help coach your child so they can be up and running by the end of the week. We promise that this camp will be fun, interactive, informative and most importantly create opportunities for youth to realize that there are many viable career options available in today's marketplace!

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2012	11-14	Monday-Thursday	June 12-15	1-4 pm	Local Business Leaders	Hoke Center	\$115
2013			June 19-22			Pinehurst Campus	

Let's Get Our Hands Dirty!

This camp is designed to create meaningful and memorable experiences that teaches scientific creativity. Our activities are hands-on, fun, and engaging. Discover new things daily with our interesting, exciting camp themes, including: Saponification (The art of making Soap| Vermicomposting (Composting with worms) Be Naturally Beautiful (Making home made beauty products) and Healthy soil and gardening. This is a camp you do not want to miss out on!

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2014	8-11	Monday-Thursday	June 19-22	9 am-Noon	Dr. Patricia Lyons	Hoke Center	\$115
2015	12-14		June 19-22	1-4 pm			

Lyric Poetry in Modern Music

In this camp, students will explore the structure of fluid, lyrical poetry in your favorite songs and artists. You will learn to recognize different poetic devices including alliteration, metaphor, allusion and several types of rhyme schemes. We encourage participants to bring their favorite songs for class discussion.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2016	10-14	Monday-Thursday	June 26-29	1-4 pm	Lauren Wadas	Hoke Center	\$115
2017			July 31-Aug. 3	2-5 pm		Pinehurst Campus	

www.sandhills.edu/summercamps

Go to www.sandhills.edu/summercamps to learn more about our camps or to register.

Jr Chef Culinary Camp

In this camp, we will focus on all things food. Our chefs will train you to cook and bake from scratch using safe ingredients. You don't need any prior experience or knowledge -- just an interest in cooking and the desire to learn new skills. At our Jr Chef Culinary Camp, you'll spend the week learning about the importance of cleanliness, proper knife cuts and how to cook tasty items like chicken parmesan or fresh pasta. We'll even teach you how to make bread! If your child loves being in the kitchen as much as they love eating out at restaurants, then enroll them today. We will ask for any dietary restrictions/allergies at camp registration to help assist with any recipe altering prior to camp start. Students must wear closed-toed shoes, and an apron or smock.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2018	10-14	Monday-Thursday	June 26-29	12:30-4:30 pm	Chef Felicia Everts	Pinehurst Campus	\$150
2019			July 24-27	12:30-4:30 pm			
2020			July 31-Aug 3	9 am- 1 pm			

Learn to Make T Shirt Quilts

If you have T-shirts you love but no longer wear, a T-Shirt quilt is the perfect thing to learn to make. Learn the steps to make a memory quilt for yourself or as a gift. Sewing or quilting experience is not required. Campers will need to bring several clean T-shirts and a working sewing machine. After designing and creating the quilt top, campers will apply backing and batting, encase and tie to finish the quilt.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2021	10-14	Monday-Friday	June 26-30	9 am-Noon	Jeanne McGrayne	109 Van Dusen Hall, Pinehurst Campus	\$115

Farm to Table: Canning for Kids

Experience the joy of cooking by preparing and canning fruits and vegetables commonly grown in home gardens. This hands-on, camp is fun and engaging. Follow the steps of growing, harvesting, and cooking.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2022	10-14	Monday-Thursday	June 26-29	9 am-Noon	Dr. Patricia Lyons	Hoke Center	\$115

Fishing Camp

Campers will learn fishing fundamentals, such as safe and proper casting techniques, baiting a hook, and how-to tie-on hooks and lures. Campers will also learn some universally effective techniques to help them catch fish in just about any local body of water. Whether your child has never fished, or is an accomplished young angler, they will stand to gain some new skills with this camp!

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2023	11-14	Monday-Thursday	July 24-27	9 am-Noon	Will Allred	Pinehurst Campus	\$115

Coding & 3D Printing Bootcamp

Come create with us! Through our 3D Printing, Design and Coding Bootcamp we will encourage students to develop their creativity and problem-solving skills. Using Sphero robots, instructors will demonstrate how to program a robot using Sphero Edu. Building on this strong foundation, students will be introduced to Tinkercad, an online design tool through which they can practice their 3D creations skills. After completing their projects, students take home a piece of their own creation.

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2024	11-14	Monday-Thursday	July 24-27	1-4 pm	Will Allred	Pinehurst Campus	\$150

www.sandhills.edu/summercamps

Go to www.sandhills.edu/summercamps to learn more about our camps or to register.

Drones Camp

Decide if you want to take your first step into the world of drones, or if you're already an experienced pilot. Either way, this camp is made for you. In this program, we will teach you everything you need to know about flying drones safely and legally in order to capture stunning footage. You will learn how drones work and how to operate them with precision. We will discuss FAA regulations and flight planning techniques as well as general flight techniques such as altitude control, throttle management and visual orientation. At the end of the camp, you'll be well-versed with all things drone related and ready to go out in search of some fun adventures!

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2025	8-11	Monday-Thursday	July 24-27	9 am-Noon	Mario Malabunga	Hoke Center	\$130
2026	12-14			1-4 pm			

Robotics Camp

Explore the exciting world of robotics and learn how to design, build, and program robots to perform various tasks. We will cover the basics of robot design, including mechanical and electrical components, as well as programming and control. In addition, we will also discuss the different types of robots, such as wheeled robots, humanoid robots, and drones, and their respective applications in various industries, such as manufacturing, healthcare, and entertainment. At the end of this camp, you will have a basic understanding of the principles of robotics and the skills to design and program simple robots. You will also have a glimpse into the exciting future of robotics and the potential impact it will have on our society. So, get ready to dive into the world of robotics with our robotics camp!

Code	Ages	Class Day	Dates	Time	Instructor	Location	Cost
2027	8-11	Monday-Thursday	July 24-27	1-4 pm	Bianca Malabunga	Hoke Center	\$130
2028	12-14			9 am-Noon			

CAREER PLANNING AND JOB SEEKING SKILLS

Workforce Skills Training

To learn more about our Workforce Skills Training classes, call our office at 910.695.3980 or the NCWorks Career Center at 910.944.7697. You can register for classes at either of those two phone numbers.

Workshops

Offer ed in partnership with NCWorks Career Center.

The Workforce Skills Training Program at Sandhills Community College is a program that provides skills assessment services, employability skills training and career development counseling to individuals in transition and emerging workforce.

Code	Workshop	Class Day	Date	Time	Format	Cost
2510	Resumes and Applications and Cover Letters	Thursday	June 8	9-11 am	Online	\$75 (waived for qualified students)
2511			July 13			
2512			Aug. 10			
2513	How to Ace a Virtual Job Interview	Thursday	May 18	9-10:30 am		
2514	Social Media Do's and Don'ts for Job Seekers	Thursday	June 22			
2515	Tips for Mature Job Seekers	Thursday	July 27			

PRECOLLEGE

College and Career Readiness (CCR)

Go to www.sandhills.edu/ccr to learn more about our CCR classes. Go to bit.ly/3q9Ev2y to register for orientation.

CCR Orientation	Orientation is available day and evenings (weekdays) for both Moore and Hoke counties. Students with a valid score on assessment will be placed according to level. Contact us to reserve your seat for the next orientation at www.sandhills.edu/ccr or 910-695-3980.	Free
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Adult Basic Education (ABE)	Classes for the beginning and intermediate adult learners to help improve reading, writing, math, spelling, and language skills to fulfill educational and/or vocational goals. Various instructional methods and schedules available to meet all students' needs.	Free
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Class Days	Time	Location
Mondays-Thursdays	8 am-2 pm	Van Dusen Hall, Pinehurst Campus
Mondays-Thursdays	8 am-2 pm	Upchurch Hall, Hoke Center

High School Equivalency Diploma (HSE)	Designed for adults who did not complete a high school education or who wish to strengthen their skills before pursuing post-secondary education or employment. Sandhills Community College currently offers official GED® and HiSET® testing services. Various instructional methods available to meet all students' needs.	Free
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Class Days	Time	Location
Mondays-Thursdays	8 am-2 pm	Van Dusen Hall, Pinehurst Campus
Mondays and Wednesday	6-9 pm	
Tuesdays and Thursdays	6-9 pm	The Robbins Center, 110 N. Middleton St.
Mondays-Thursdays	8 am-2 pm	Upchurch Hall, Hoke Center
Tuesdays and Thursdays	5:30-8:30 pm	

HSE is also offered in an online or virtual format for qualified students. Assessment and information will be provided at orientation. Computer or tablet and Internet access is required. Students must complete 10 hours per week to remain in the program.

Two Years of Tuition and Fees Paid in Full for HSE Graduates

Students who earn a High School Equivalency diploma at SCC and committed to earning a college degree or a Workforce Continuing Education credential, and have proven themselves in the classroom, can apply for the HSE Scholars Program. Provided will be two full years of tuition and fees to earn a college degree or a WCE credential. Eligibility begin the semester after the final HSE test and will end six consecutive semesters later. SCC HSE graduates not qualifying for the program are eligible to receive a \$250 scholarship to use at Sandhills within one year.

English Language Acquisition (ELA)	For adults who have limited or no proficiency in the English language. Various instructional methods available to meet all students' needs. <i>For more information or to schedule an ELA orientation, contact Isabel Cain at (910) 246-4975 or cainm@sandhills.edu.</i>	Free
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Class Days	Time	Location
Mondays-Thursdays	8 am-1:30 pm	Van Dusen Hall, Pinehurst Campus
Mondays and Wednesdays	6-9 pm	
Mondays-Wednesdays	8:30 am-1:30 pm	The Robbins Center, 110 N. Middleton St.
Mondays-Thursdays	6-9 pm	
Mondays-Thursdays	8:30 am-1:30 pm	Upchurch Hall, Hoke Center
Mondays and Wednesdays	6-9 pm	

ELA is also offered in an online/hybrid format for qualified students. Computer or tablet and Internet access is required. Completion of 10 hours per week is required. *For information, contact Isabel Cain at (910) 246-4975 or cainm@sandhills.edu.*

US Citizenship Preparation	Prepare for the United States citizenship process. Learn the 100 civic questions, US History and Government, how to fill out the N-400, and complete a practice naturalization interview. Must be 18 years of age or older and an English Language Learner. Hybrid course offered online with weekly face-to-face class sessions. <i>For information, contact Isabel Cain at (910) 246-4975 or cainm@sandhills.edu.</i>	Cost
		Free
		Location
		Hoke Center, Raeford

Armed Forces Readiness	A Basic Skills review course to help students prepare to take the Armed Services Vocational Aptitude Battery (ASVAB) examination required for entry into the Armed Forces. Mathematics, English/ language skills, grammar, writing, test-taking techniques, positive self-concepts, and problem solving/critical thinking skills will be covered. <i>For information, contact Michelle Bauer at 910-695-3912 or bauer@m@sandhills.edu.</i>	Cost
		Free
		Location
		Pinehurst Campus

AUTOMOTIVE & TRANSPORTATION

Short-Term Training-Automotive

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Distribution & Logistics Management	Discover how to improve distribution and logistics management activities, reduce costs, save time, increase customer satisfaction, and better meet your company's objectives. This course will show you how to achieve successes through a combination of distribution and logistics strategies and tactics. CEU: 2.4 For information or to register, go to http://bit.ly/43gvjlh For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Tony Swaim	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Auto Safety Inspection	Successful completion certifies students to inspect motor vehicles under the NC Motor Vehicles Safety Inspection Law. The prerequisite for this class is a valid driver's license. CEU: 0.8
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Code	Class Days	Dates	Time	Instructor	Location	Cost
1350	Monday and Tuesday	May 8 & 9	6-10 pm	Wes Little	103 Sirotek Hall Pinehurst Campus	\$75
2346		Jun. 12 & 13				
2347		Aug. 7 & 8				

Commercial Learners Permit Prep	This course provides training in inspecting tractor-trailers and assuming driver responsibilities. Emphasis is placed on defensive driving, federal motor carrier safety regulations, vehicle systems, hours of service, and accident prevention. Upon completion, trainees should be able to demonstrate the knowledge to pass the required tests to obtain a class "A" learner's permit for the commercial driver's license.
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Code	Class Days	Dates	Time	Instructors	Location	Cost
2437	Monday-Thursday	May 1-4	6-10 pm	Doug Chase & Brad Zerbel	Palmer Trades Center Pinehurst Campus	\$75
2438		June 12-15				
2439		Aug. 7-10				
3436		Sept. 4-7				

CDL Truck Driver Training	<i>Prerequisite: Commercial Learners Permit</i> Comprehensive training with classroom instruction, range driving and road driving. This 12-week training course will prepare students for the Class A Commercial Driver's License endorsement. For more information, visit: NCTruckDriving.com or contact Tess Regan at 910-246-4117 or regant@sandhills.edu .				

Code	Class Days	Dates	Time	Instructor	Cost
3435	Monday-Friday	June 19-Sept. 6	8 am-5 pm	Doug Chase & Brad Zerbel	\$1014.60 Scholarships Available

Escort Vehicle Operator	This course meets the training requirements set by the NC Department of Transportation to certify oversize-overweight load escort vehicle drivers. Students must have a valid driver's license without restrictions other than use of corrective lens, must not have a DWI or reckless driving within the previous 12 months, and must be 21-years of age (can be 18 with a Class A commercial driver's license). All initial applicants must complete a 2- or 4-hour defensive driving course that has been approved by the National Safety Council.	Will be offered Spring Semester 2024.
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OBD Emissions Control Inspection	This class certifies students to inspect motor vehicles under the NC Motor Vehicles OBD Emissions Control Inspection Law. The prerequisite for this class is "Certified Auto Safety Inspection." This is also a Recertification Class. CEU: 0.8
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2351	Monday and Tuesday	June 26 & 27	6-10 pm	Wes Little	103 Sirotek Hall, Pinehurst Campus	\$75
3352	Monday and Tuesday	Aug. 28 & 29			102 Sirotek Hall, Pinehurst Campus	

Vehicle Dealers' Continuing Education	Required of all non-franchise vehicle dealers in NC. Class will include updates of NC general statutes and DMV policies and procedures. CEU: 0.6	Will be offered Spring Semester 2024.
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Automotive Majors

Learn more about our Automotive programs at www.sandhills.edu/automotive or contact Brian Garner at garnerb@sandhills.edu.

Automotive Systems Technology	Associate in Applied Science • Diploma Automotive Management Certificate • C-Tech Certificate Light-Duty Diesels and Emerging Technologies Certificate
Automotive Systems Technology prepares individuals to apply technical knowledge and skills to repair, service, and maintain all types of automobiles. Includes instruction in brake systems, electrical systems, engine performance, engine repair, suspension and steering, automatic and manual transmissions and drive trains, and heating and air conditioning systems	

Collision Repair and Refinishing Technology	Associate in Applied Science • Diploma Automotive Fabrication Certificate • Non-Structural Repair Certificate Paint and Refinishing Certificate • Structural Repair Certificate
Collision Repair and Refinishing Technology prepares individuals to apply technical knowledge and skills to repair, reconstruct and finish automobile bodies, fenders, and external features. Includes instruction in structural analysis, damage repair, non-structural analysis, mechanical and electrical components, plastics and adhesives, painting and refinishing techniques, and damage analysis and estimating.	

www.sandhills.edu/learn

Here you can find out all you need to know about enrolling in summer semester Curriculum and Workforce Continuing Education classes.

AVIATION

Short-Term Training-Aviation

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

FAA Remote Drone Pilot	Prepare for the FAA Part 107 Remote Pilot certification exam. Topics include flight theory, flight operations, flight training, national air space, and weather. Upon completion, students will be prepared to sit for the FAA Part 107 Remote Pilot Knowledge Test and NCDOT UAS Operator Permit. Texts found on Amazon: ASA 2023 Remote Pilot Test Prep, and Airman Knowledge Testing Supplement for Sport Pilot, Recreational Pilot, Remote Pilot and Private Pilot. CEU: 2.9	Will be offered Fall Semester 2023.
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Aviation Majors

Learn more about our Aviation program at www.sandhills.edu/aviation or contact Keith Davies at daviesk@sandhills.edu.

Aviation Management	Associate in Applied Science in Aviation Management
The Aviation Management major focuses on the skills and knowledge required for aviation related careers including those in general aviation, the aerospace industry and state and federal aviation organizations.	

Career Pilot Technology	Associate in Applied Science in Professional Pilot Technology Instrument Pilot Certificate • Private Pilot Certificate
The Professional Pilot major focuses on the skills and knowledge required to be a successful commercial pilot. Graduates may earn a commercial pilot certificate with an instrument rating.	

BUSINESS

Short-Term Training- Business

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

ENotary	This course is designed for instructional areas related to individuals who want to become commissioned as an electronic notary. Topics include legal, ethical, and procedural requirements of the Notary Act set forth in the General Statute 10B Article 2. Upon completion of this course with a passing exam grade of 80%, a person is eligible to make application with the NC Secretary of State office. Individuals must have current notary commission to participate in E-notary training. For more information, go to www.secretary.state.nc.us/notary/ . Text: (Electronic Notarization Manual, Book Publisher: NC Dept of the Secretary of State ISBN: 978-0-9798170-0-7). CEU: 0.4
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Code	Class Day	Dates	Time	Instructor	Location	Cost
1498	Monday	May 8	8 am-Noon	Bret Kane	103 Van Dusen Hall, Pinehurst Campus	\$75 + text

Medical Administrative Assistant (CMAA)	See page 20.
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LEARN TO EARN

Greater Earning Power
Greater Opportunities

Notary Public	<p>This course is required for anyone interested in becoming a Notary Public for the first time. It is recommended for all notaries as a refresher course. Note: The current edition of The Notary Public Manual for North Carolina, March 2016, ISBN: 978-1-56011-851-0, is required for admittance to the class and can be purchased at the SCC bookstore or on Amazon. It is strongly recommended that you study the guidebook prior to class attendance to be better prepared for the state examination given at the end of the class. NCGS 10B-5(b) provides the following requirements to be commissioned as a Notary Public in NC: 1) Be at least 18 years of age or legally emancipated as defined in Article 35 of Chapter 7B of the General Statutes; 2) Reside or have a regular place of work or business in this State; 3) Reside legally in the United States; 4) Speak, read, and write the English language; 5) Possess a high school diploma or equivalent; 6) Pass the course of instruction described in this Article, unless the person is a licensed member of the North Carolina State Bar; 7) Purchase and keep as a reference the most recent manual approved by the Secretary that describes the duties and authority of notaries public; 8) Submit an application containing no significant misstatement or omission of fact.</p> <p><i>Students must provide current state or federal picture identification for admission to class. An active duty military and civilian ID cards DO NOT meet identification requirement.</i></p>
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Pinehurst Campus • 8 am-6 pm • \$75 + text			
Course Code: 2496	Tuesday, Jun. 20	103 Van Dusen Hall	Mike Brown
Course Code: 3489	Tuesday, Aug. 15	102 Van Dusen Hall	Mike Brown
Course Code: 3490	Tuesday, Sept. 19	103 Van Dusen Hall	Bret Kane

Hoke Center • 8 am-6 pm • 122 Upchurch Hall • Instructor: Bret Kane and Mike Brown • \$75 + text			
Code: 2495	Tuesday, May 16	Code: 2488	Tuesday, July 18

Real Estate Law	<p>Learn the basics of real estate law, including investing, title searching, and mortgages. For information or to register, go to http://bit.ly/3nQn7Sj CEU: 2.4. For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Neal Bevans	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Real Estate Investing	<p>Discover how to make money in real estate, even if you have little to start with. This course includes specially designed worksheets and hands-on activities to take the guesswork out of your investing in the real estate market. CEU: 2.4</p> <p>For information or to register, go to http://bit.ly/3Mh9Lsv</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Josh Fuhrer	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Real Estate Pre-Licensing	<p>This class provides an intensive review of topics and prepares the student for the NC Broker licensing examination. Topics covered include real estate terms, contracts, leases, ownership, licensing law, finance, listing and closing of property, property valuation and building construction. 80% of classes must be attended in order to take the end of class exam. Once you pass the end of class exam with a 75% or higher you can then apply to take the state exam. Text (Principles of Real Estate Practice in NC, ISBN: 978-0915777488) can be ordered through Amazon. Prerequisite: Work Keys Reading and Math, Level 5 or higher or verification of a post-secondary degree. CEU: 8.1</p>
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3482	Mondays and Wednesdays	Sept. 6-Dec.11 <i>Make-up test on Dec 18. No class on Nov. 22</i>	6-9 pm	Allan Nanney, CDPE, GRI, SCP, SFR	191 Little Hall Pinehurst Campus	\$185 + text

Real Estate Mandatory Update #9923		All licensed real estate brokers must complete a four-hour mandatory NC Real Estate Commission-approved update course. CEU: .4				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2483	Thursday	May 18	8:30 am-12:30 pm	Allan Nanney, CDPE, GRI, SCP, SFR	102 Van Dusen Hall Pinehurst Campus	\$55

Real Estate Elective		For the Good of All: Realtor Code of Ethics. This course will meet the four-hour continuing education elective set forth by the NC Real Estate Commission. CEU: .4				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2484	Thursday	May 18	1:30-5:30 pm	Allan Nanney, CDPE, GRI, SCP, SFR	102 Van Dusen Hall Pinehurst Campus	\$55

Real Estate Post-Licensing 301 Broker Relationships and Responsibilities		This class provides a review of agency relationships, sales and commercial property management transactions, a real estate broker's legal duties to clients and customers, a step-by-step review and discussion of the functions and responsibilities of a real estate broker when working with sellers and buyers, a review of issues associated with transactions in progress when a broker leaves a firm, and a review of license status and education issues. Text: <i>NC Real Estate Manual</i> (can get E-book subscription). CEU:3.0				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3485	Tuesday & Thursday	TBD Fall Semester	8:30-5 pm	Julia Lattarulo	Online class with testing in person	\$130 + text

Real Estate Post-Licensing 302 Contracts and Closings		Topics in this course include selected basic contract law concepts, real estate sales contract preparation, sales contract procedures, buyer's due diligence, closing procedures, Real Estate Settlement Procedures Act, closing disclosure preparation, contracts for deed, options, and selected real estate license status and education issues. Text: <i>NC Real Estate Manual</i> (can get E-book subscription). CEU 3.0				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3486	Tuesday & Thursday	TBD Fall Semester	8:30-5 pm	Julia Lattarulo	Online class with testing in person	\$130 + text

Real Estate Post-Licensing 303 NC Law, Rules and Legal Concepts		Topics in this course include general North Carolina licensing requirements, brokerage compensation issues, the disciplinary process, specialized types of real estate, property management in NC, and miscellaneous NC laws and legal concepts. Text: <i>NC Real Estate Manual</i> (can get E-book subscription). CEU: 3.0				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3487	Tuesday & Thursday	TBD Fall Semester	8:30-5 pm	Julia Lattarulo	Online class with testing in person	\$130 + text

Free Small Business Center Seminars

For free one-on-one counseling, information about starting a business, or about specific business needs, call Teresa Reynolds at (910) 695-3938 or sbc@sandhills.edu.



The Small Business Center		The Small Business Center's mission is to increase the success rate and numbers of viable businesses by providing high quality, readily accessible information and resources to prospective and existing small business owners leading to job creation and retention.				
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To register go to sandhills.edu/wce/sbc • All classes are held in 102 Van Dusen Hall on the Pinehurst campus. Additional classes may be added throughout the semester. Check the link often.

Your Business Matters! Summer Series		This series will be presented by experts in their respective fields and introduces many aspects such as organizing and reporting, marketing, financing, and protecting a small business. If you are an entrepreneur or prospective or existing small business owner, consider immersing yourself in this entire series.		
Planning Matters		Business planning helps you map out strategies and goals that lead through various stages of business startup, management, and growth. From ideation to launch, to operating in your business, your plan is your roadmap to success.		Day
				Mondays
				Time
				1-3 pm
Business Plan Basics	Business plans come in many formats and can be utilized for several purposes. New entrepreneurs and small business owners struggle to understand where to begin when it comes to writing a business plan. This seminar will introduce you to basic formats, templates, best practices, and available resources to help you identify a business plan to suit your small business needs.	Date	Instructor	
		May 15	Lindy Lamielle, SBC	
Get Ready to Employ	Small Business owners often bear the responsibility of serving as their own Human Resource department and struggle to understand obligations and laws that govern employee rights and benefits. This seminar will introduce you to the foundational steps to get your business ready to hire, onboard and manage employees, and remain in compliance with rules and regulations.	Date	Instructor	
		May 22	Maria Carlton, SHRM	
Contract with the Federal Government	This training is an introduction to doing business with the federal government. Topics include: levels of federal purchasing; how the federal government buys products, construction and engineering and non-personal services; marketing a business to the federal government; socio-economic small business programs; registering as a federal contractor; locating, identifying and responding to federal business opportunities; and resources available to assist federal contractors in North Carolina.	Date	Instructor	
		June 12	Tonia Rivers, NCMBC	
Marketing Matters		Marketing activities help businesses grow, reach established goals, and realize new potential. Increase your knowledge of relevant strategies and tools to stand out and maintain a competitive advantage in your respective business or industry.		Day
				Tuesdays
Introduction to Marketing	Get an overview of small business marketing principles and applications. Develop a focused and effective marketing plan to help comprehend strategic marketing and consumer behavior. Identify how consumers think, act and engage.	Date	Instructor	
		May 16		
		Time		
		1-3 pm		
Social Media Marketing	Learn how to create a conversation, not a monologue. Develop a plan for when to post and share, and how to strategize for engaging and cross sharing to other platforms. We will look at several social channels and discuss some variations on engagement on each.	Date	Instructor	
		May 23		
		Time		
		1-3 pm		
Intro to AI Text-to-Art	Explore AI text-to-art tools with a brief introduction to Dall-E, Stable Diffusion, Google Disco Collab with focused attention on Discord and Midjourney.	Date	Instructor	
		May 23		
		Time		
		4-6 pm		

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Money Matters	Foundational business finance knowledge and management skills are vital for prospective and existing entrepreneurs and small business owners. Whether you're acquiring funding, analyzing financial reports, or filing taxes, understanding the numbers can help inform business decisions.	Day	
		Wednesdays	
Business Tax Essentials	Learn the basic requirements to help NC small business owners understand the laws and obligations necessary to be tax compliant. Learn about filing and administrative requirements. Learn the basics of NC sales and use tax law and withholding tax law. Review directions for completing sales tax and withholding returns and for filing and paying online.	Date	Cynthia Roberts, CPA
		May 17	
		Time	
		1-3 pm	
Bookkeeping Basics	Gain a working knowledge of how to properly record small business financial transactions. Discover the three most important financial reports and learn how to use these reports to make informed business decisions.	Date	Crystal Wambeke, CFE
		May 24	
		Time	
		1-3 pm	
QuickBooks Online 101	In this two-part series, attendees will be introduced to the cloud-based software QuickBooks Online. Discover how this popular online software can help small business owners save time, simplify bookkeeping, and avoid costly errors. Learn account setup and how to track business income and expenses.	Date	Crystal Wambeke, CFE
		May 31	
		Time	
QuickBooks Online 102	Learn more about using the cloud-based software QuickBooks Online. Discover advanced topics on managing accounts receivable and accounts payable. Learn to reconcile small business bank accounts, manage inventory, and create financial reports.	Date	Crystal Wambeke, CFE
		June 7	
		Time	
		1-3 pm	
Access to Capital	Gain an insider's view of how best to prepare when seeking a business loan or finding ways to self-finance your business. Learn the key ingredients for a successful loan package, and even more importantly, mistakes to avoid when working with a lender.	Date	Roxanne Reed, Granit Training
		June 14	
		Time	
		1-3 pm	
Funding Your Agri-Business	Explore your farm's potential through analysis of all land and equipment and learn to think strategically in making decisions that will enhance your capacity. If you don't own a farm, you will learn the checklist for success in finding the right farm for you and where to find loans and grants in North Carolina.	Date	Roxanne Reed, Granit Training
		June 14	
		Time	
		5-7 pm	
Structure Matters	Did you know that there are legal documents that must be filed prior to operating a business in North Carolina? Are your business assets separate from personal assets? There are several factors that determine whether your personal and business assets are protected or at risk based on your chosen business structure and activities.	Day	
		Thursdays	
Registering Your Business in North Carolina	Are you ready to register as a small business? Explore the process and the forms required to establish yourself as a legal business entity in the State of North Carolina. Understand reporting requirements and procedures and how to successfully navigate common online resources necessary to manage your business.	Date	Lindy Lamielle, SBC
		May 18	
		Time	
		1-3 pm	
Protecting Your Business in North Carolina	Not all business structures afford the same level of asset protection. Some business structures afford zero asset protection. Are your assets protected? During this session you can "ask the professional" to learn about options to consider to protect your personal and business assets, as well as important legal resources to know about when operating a business in North Carolina.	Date	Mike Gorenflow, JD
		May 25	
		Time	
		1-3 pm	

Business Majors

Learn more about our Business programs at www.sandhills.edu/business or contact Kirk Lynch at lynchk@sandhills.edu.

Accounting

Associate in Applied Science-Accounting • Bookkeeping Certificate

The Accounting curriculum is designed to provide students with the knowledge and the skills necessary for employment and growth in the accounting and finance profession. Accountants and finance professionals assemble and analyze, process, and communicate essential information about financial operations.

Business Administration

**Associate in Applied Science-Business Administration
Associate in Applied Science-Business Administration Hospitality Mgt.
Business Administration Diploma • Banking and Finance Certificate
Entrepreneurship and Small Business Management Certificate
Human Resources Certificate • Hospitality Management Certificate**

The Business Administration Curriculum is designed to introduce students to the various aspects of the free enterprise system. Students will be provided with a fundamental knowledge of business functions, processes, and an understanding of business organizations in today's global economy.

Health Information Technology

Associate in Applied Science

The Health Information Technology Curriculum provides individuals with the knowledge and skills to process, analyze, abstract, compile, maintain, manage, and report health information. This is a partner program with Pitt Community College.

Medical Office Administration

Associate in Applied Science-Medical Office Administration • Associate in Applied Science-Medical Coding and Billing • Associate in Applied Science- Patient Service • Medical Office Administration Certificate • Medical Coding and Billing Certificate

The Medical Office Administration curriculum prepares individuals for employment as medical administrative personnel in the areas of medical office, medical billing and coding, dental office, patient services, and medical documents.

Office Administration

**Associate in Applied Science • Certificate
Customer Service Representative Certificate**

The Office Administration curriculum prepares individuals for employment as administrative office personnel who use skills in the areas of office management, office finance, legal office, virtual office, customer service, and office software.

CONSTRUCTION & TRADES

Short-Term Training-Construction

NCCER has created the Build Your Future website for students, families, veterans, and industry professionals interested in exploring careers in construction. The site is found at www.byf.org.

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Blueprint Reading & Estimating

Blueprint reading is a necessary skill for every trade in the construction industry. This course covers blueprint basics, specifications, site plans and architectural plans. Then once you understand how to read the blueprints you will learn how to do quantity takeoffs and pricing. Text available at Amazon: *Builder's Essentials, Plan Reading & Material Takeoff* by Wayne J. DelPico ISBN: 978-0-87629-348-5. CEU: 8.4

Code	Class Days	Dates	Time	Location	Cost
1363	Tuesdays and Thursdays	Spring Semester 2024	6-9 pm	Van Dusen Hall, Pinehurst Campus	\$187.50 + text

Construction Academy		This 8-week course provides students with both the OSHA 10 and NCCER Core certifications. Gain knowledge in employability skills while working on a construction project. Students will also be provided with job shadowing opportunities one day a week at various local construction companies. CEU's: 19.2				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2360	Mondays-Thursdays	Jun. 12-Aug. 10 <i>No class week of July 4</i>	9 am-4 pm	Nicholas Williams	Plumbing Classroom, Breakthrough Construction Center Larry Caddell Training Center, Carthage	\$211.50 Scholarships provided

Construction Project Management		This course provides students with the skills necessary to work as a construction supervisor or job foreman. Management skills in people and problem solving, planning, estimating, safety supervision, scheduling, controlling costs and resources will be taught. Text: Project Management, 3rd Edition by Pearson, ISBN: 978-0-13-474426-1. CEU: 9.6				
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Code	Class Days	Dates	Time	Location	Cost
3364	Tuesday and Thursday	Aug. 22-Dec. 12 <i>No class on Nov. 23</i>	6-9 pm	108 Logan Hall	\$211.50 + text

Construction Training Build a Tiny Home		Learn the basics of carpentry, plumbing, electrical, and HVAC by partnering with Habitat for Humanity and building a Tiny Home. Learn the skills to either enter the trades workforce or to continue your education with a trade specific class.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3365	Thursdays and Fridays	Aug. 17-Dec. 1 <i>No class Sept. 1, Nov. 23 & 24</i>	8 am-2:30 pm	Adam Cook	Habitat Site in Aberdeen	\$187.50 + text

Electrical Level I		<i>Prerequisite/Co-requisite: NCCER Core</i> Earn an industry-recognized NCCER Electrical credential. Level 1 introduces trainees to the electrical trade, safety, circuits, National Electrical Code, device boxes, hand bending, raceways and fittings, conductors and cables, electrical construction drawings, residential electrical services, and test equipment.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3437	Monday and Wednesday	May 16-Aug. 10	6-9 pm	Charlie Johnson	Palmer Trade Center Pinehurst Campus	\$211.50 + text
3438	Tuesday and Thursday	Aug. 8-Dec. 14		Herbert Hearne		
4131	Monday and Wednesday	Aug. 21- Jan. 17		Charlie Johnson	Hoke Campus	

Electrical Level II		<i>Prerequisite: Electrical Level I</i> Earn an industry-recognized NCCER Electrical credential. Level 2 introduces trainees to Alternating Current, Motors, Electric Lighting, Conduit Bending, Pull and Junction Boxes, Conductor Installations, Cable Tray, Conductor Terminations and Splices, Grounding and Bonding, Circuit Breakers and Fuses, Control Systems and Fundamental Concepts.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3431	Tuesdays and Thursdays	May 9-Oct. 26	6-9 pm	David McCollum	Palmer Trade Center Pinehurst Campus	\$211.50 + text

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Engineering Technician	<p>The Engineering Technician course provides an intensive overview of the skills necessary for this manufacturing role. You will learn about math, inspection, safety, materials, machining, quality, grinding, electrical systems, automation, motor controls, additive manufacturing, assembly, design, and management. For information, to register and scholarship information, go to http://bit.ly/40KEId0. CEU: 33</p> <p>For additional information, contact Ed2Go at 877.221.5151 or Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>			
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Course Type	Format	Course Length	Start Dates	Cost
Self-Paced	Online	18 Months Access	Begin Any Time	\$1995

Forklift Operator	<p>Earn the National Safety Council's (NSC) lift truck operator certification by successfully completing this class. Minimum age is 18. Text: NSC Lift Truck Operator, by National Safety Council ISBN: 2818440022999 (available in the SCC bookstore in Dempsey Student Center). CEU: 1.1</p>			
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2376	Friday	Aug. 11	8:30 am-4 pm	Nicholas Williams	Plumbing Classroom Breakthrough Construction Center Larry Caddell Training Center, Carthage	\$77.50 + text
	Saturday	Aug. 12	8 am-Noon			

General Contractors Update & CE Classes	<p>This course provides General Contractors the necessary 8 hours of Continuing Education required to renew their licenses each year.</p>				Will be offered Fall Semester 2023.
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Home Inspection Certificate	<p>This course will help you prepare for a career as a home inspector. You will learn best practices for inspecting residential construction, including inspection guidelines, identifying common defects, reporting methodologies, and risk management. For information, to register and scholarship information, go to http://bit.ly/40Lnw6Y. CEU: 20</p> <p>For additional information, contact Ed2Go at 877.221.5151 or Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>			
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Self-Paced	Online	12 Months Access	Begin Any Time	Joe Cummins & Joe Tangradi	\$2495

HVAC Level I	<p><i>Prerequisite/Co-requisite: NCCER Core</i></p> <p>Learn trade mathematics, basic electricity, introduction to heating, and cooling, introduction to air distribution systems, basic copper and plastic piping practices, soldering and brazing, and basic carbon steel piping practices. Text: HVAC Level 1, 5th edition by Pearson ISBN: 978-0-13-518509-4. CEU 12.6</p>			
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3368	Mondays & Wednesdays	Aug. 14-Dec. 13 <i>No class Sept 4 and Nov 22</i>	6-9:30 pm	Gary Giglio	Breakthrough Construction Center, Larry Caddell Training Center, Carthage	\$211.50 + text
3466	Mondays-Fridays	Aug. 28 -Dec 20 <i>This class follows MCS schedule</i>	8-9:30 am	Nicholas Williams		

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HVAC Level II

Pre-requisite: HVAC Level I

HVAC Level II covers the following: alternating current, compressors, refrigerants and oils, leak detection evacuation recovery and charging, metering devices, heat pumps, basic maintenance, chimneys vents and flues, sheet metal duct systems, fiberglass and fabric duct systems, commercial airside systems, air quality equipment, and introduction to hydronic systems. Scholarships are available for this class. Text: HVAC Level 2, 5th Edition by Pearson ISBN: 978-0-13-518512-4. CEU 14

Code	Class Days	Dates	Time	Instructor	Location	Cost
3369	Tuesdays & Thursdays	Aug. 1-Dec. 14 <i>No class on Aug. 10 & 15, Sept. 7, Nov. 21 & 23</i>	6-10 pm	Steve Yuskevich	Breakthrough Construction Center Larry Caddell Training Center, Carthage	\$211.50 + text

EPA Refrigerant Certification

Pre-requisite: HVAC Level 2 or 1 year of field experience

This course covers the requirements for the EPA certification examinations. Topics include small appliances, high pressure systems, and low-pressure systems. Upon completion, students should be able to demonstrate knowledge of refrigerants and be prepared for the EPA certification exam. CEU: 1.8

Code	Class Days	Dates	Time	Instructor	Location	Cost
2470	Mondays & Wednesdays	June 14-28 <i>Make-up test TBD in July</i>	6-9 pm	Steve Yuskevich	Breakthrough Construction Center, Larry Caddell Training Center, Carthage	\$77.50 + \$25 (<i>for certification test the night of the test</i>)

NCCER Core: Introduction to Construction Skills

NCCER Core is a prerequisite/co-requisite to Level 1 Electrical, HVAC, Plumbing, and Welding classes.

Modules include basic safety, communication skills and an introduction to construction drawings. Text: Core: Introduction to Basic Construction Skills, 6th Edition by Pearson, ISBN: 978-0-13-748334-1. CEU: 9.6

Code	Class Days	Dates	Time	Instructor	Location	Cost
3440	Mondays & Wednesdays	May 15-Aug 16	6-9:30 pm	Scott Gorman	Palmer Trades Center Pinehurst Campus	\$211.50 + text
2366	Tuesdays and Thursdays	May 11-Aug. 10 <i>No classes on June 8, July 4 & 6</i>	6-9 pm	Nicholas Williams	Plumbing Classroom, Breakthrough Construction Center, Larry Caddell Training Center, Carthage	
3442	Monday and Wednesday	Sept. 6- Dec 11	6-9:30 pm	Scott Gorman	Palmer Trades Center Pinehurst Campus	

Plumbing Level I

Prerequisite/Co-requisite: NCCER Core

Plumbing Level 1 will introduce you to the plumbing profession, plumbing safety, tools of the plumbing trade, plumbing math, plumbing drawings, plastic pipe and fittings, copper pipe and fittings, cast-iron pipe and fittings, steel pipe and fittings, plumbing fixtures, introduction to drain, waste, and vent (DWV) systems, and introduction to water distribution systems. Text: Plumbing Level 1, 5th Edition by Pearson ISBN: 978-0-13-793383-9. CEU 10.2

Code	Class Days	Dates	Time	Instructor	Location	Cost
3372	Mondays & Wednesdays	Aug. 14-Dec. 13 <i>No classes on Sept. 4 & Nov. 22</i>	6-9:30 pm	Nicholas Williams	Breakthrough Construction Center Larry Caddell Training Center, Carthage	\$211.50 + text

Plumbing Level II

Prerequisite: Plumbing Level I

Plumbing Level II covers plumbing math two, reading commercial drawings, structural penetrations, insulation, and fire stopping, installing and testing DWV piping, installing roof, floor, and area drains, installing and testing water supply piping, types of valves, installing fixtures and valves, installing water heaters, basic electricity, and fuel gas and fuel oil systems. Text: Plumbing Level 2, Revised 4e, 4th Edition by Pearson ISBN: 978-0-13-314850-3.

Will be offered Spring Semester 2024.

Welding Essentials		Welding Essentials focuses on the fundamentals used in basic MIG and Stick welding. The class is designed to provide basic welding skills training. The focus is on safety and techniques including metal cutting and fitting, and welding skills using generally recognized industry processes.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3441	Tuesdays & Thursdays	July 11 - Nov 2	1-4 pm	Steve Howie	Palmer Trades Center, Pinehurst Campus	\$287.50

Welding Level I		<i>Prerequisite/Co-requisite: NCCER Core</i> Earn an industry-recognized NCCER Welding credential. Level I introduces trainees to the mastery of basic welding skills and techniques including safety, metal cutting and fitting, and welding skills using generally recognized industry processes.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3432	Mondays and Wednesdays	Aug 14-April 24	6-9 pm	Steve Howie	Palmer Trade Center Pinehurst Campus	\$311.50 + texts

Welding Level II		<i>Prerequisite: Welding Level I</i> Earn an industry-recognized NCCER Welding credential. Level II builds on Level I by introducing trainees to additional welding methods - including MIG and TIG - and more advanced welding techniques and concepts.				
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Code	Class Days	Dates	Time	Instructor	Location	Cost
3433	Tuesdays & Thursdays	July 18-April 11	6-9 pm	Steve Howie	Palmer Trade Center Pinehurst Campus	\$311.50 + texts

Construction Majors

Learn more about our Construction programs at www.sandhills.edu/construction or contact Ed Spitler at spitlere@sandhills.edu.

Building Construction Technology	Associate in Applied Science • Certificate
The Building Construction program will prepare students to apply technical knowledge and skills to residential and commercial building construction and remodeling.	

Construction Management Technology	Associate in Applied Science • Certificate
By successfully completing the Construction Management program, students will be prepared to supervise, manage, and inspect construction sites, buildings, and associated facilities.	

COSMETOLOGY

Cosmetology Major

Learn more about our Cosmetology program at www.sandhills.edu/cosmetology or contact Tonya Parks at parkst@sandhills.edu.

Cosmetology	Associate in Applied Science • Diploma • Certificate
Our Cosmetology program will provide you with the knowledge, principles, and fundamentals associated with the beauty industry.	

CULINARY & HOSPITALITY

Short-Term Training-Culinary & Hospitality

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Bartending

Learn the basics of bartending as a profession or for leisure. Topics include popular mixed drinks, wine, utensils, glassware, fruit cutting, bar procedures, and ABC laws.

Code	Class Day	Dates	Time	Instructor	Location	Cost
3377	Saturdays	Oct. 7-28	9 am-3 pm	Tyrone Thomas	Clement Dining Room in Dempsey Center, Pinehurst Campus	\$75

ServSafe® Food Safety and Sanitation

Recommended for all food service facilities, including supervisory personnel, culinary professionals, and food service staff. Learn the basics of food handling safety and facility sanitation requirements. Text: Serv Safe Manager with online exam voucher by Serv Safe, ISBN: 978-0134812335. CEU: 1.4

Will be offered Fall Semester 2023.

A Big, Fat Greek Dinner

Opa! Join us for a fun evening of Greek cooking. This hands-on class is full of tips and tricks for making a delicious authentic Greek meal. CEU: 0.2

Code	Class Day	Dates	Time	Instructor	Location	Cost
2052	Tuesday	May 16	5:30-7:30 pm	Chef Julie Huggins	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Healthy Summer Meals for Two

Spend a little time in our kitchen learning how to put together delicious healthy meals with minimal work. You will make two complete meals suitable for hot summer days. CEU: 0.2

Code	Class Day	Dates	Time	Instructor	Location	Cost
2053	Tuesday	May 23	5:30-7:30 pm	Chef Julie Huggins	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75
2054	Tuesday	June 13	5:30-7:30 pm			

Basic Cooking Skills for All Ages

Not sure what to do in the kitchen? Join Chef Huggins for a hands-on learning experience. Learn helpful knife skills, how to chop, sauté, roast, and emulsify. Cook with confidence! CEU: 0.2

Code	Class Day	Dates	Time	Instructor	Location	Cost
2055	Tuesday	June 6	5:30-7:30 pm	Chef Julie Huggins	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75
2056	Tuesday	June 20	5:30-7:30 pm			

European Torte

Chef Brunner will share his grandmother's recipe for Hazelnut torte in this two-day class and you will learn how to create a Mocha flavored Italian Buttercream to finish and decorate the cake. CEU: 0.6

Code	Class Day	Dates	Time	Instructor	Location	Cost
2057	Thursday & Friday	June 8 & 9	2-5 pm	Chef Martin Brunner	Culinary Kitchen, Little Hall, Pinehurst Campus	\$150

Peach Desserts

The peach season is here! Let's create some quick and easy desserts using our local peaches, to include a peach crème Brûlé, elegant grilled peach and goat cheese plated dessert and classic peach cobbler. CEU: 0.4

Code	Class Day	Dates	Time	Instructor	Location	Cost
2058	Wednesday	July 12	4-8 pm	Chef Martin Brunner	Culinary Kitchen, Little Hall, Pinehurst Campus	\$150

Eclairs/Cream Puffs				Explore how to create bakery style pate au choux pastry and fill them with scratch made vanilla pudding. Top off Eclairs with a scrumptious chocolate ganache to wow your guests. CEU: 0.3		
Code	Class Day	Dates	Time	Instructor	Location	Cost
2059	Wednesday	July 19	4-7 pm	Chef Martin Brunner	Culinary Kitchen, Little Hall, Pinehurst Campus	\$75

Culinary & Hospitality Majors

Learn more about our Culinary programs at www.sandhills.edu/culinary or contact Erin Durkee at edurkeeer@sandhills.edu.

Baking and Pastry Arts	Associate in Applied Science • Certificate
This Baking and Pastry Arts Curriculum is designed to provide students with the skills and knowledge required for employment in the baking/pastry industry, including restaurants, hotels, independent bakeries/pastry shops, wholesale/retail markets, and high-volume bakeries, and/or further academic studies.	

Business Administration-Hospitality	Associate in Applied Science • Certificate
The Business Administration Hospitality Management curriculum is designed to introduce students to the various aspects of the hospitality industry. Students will be provided with a fundamental knowledge of functions, processes, and an understanding of hospitality organizations in today's global economy.	

Culinary Arts	Associate in Applied Science • Certificate Restaurant Management Certificate
This curriculum provides specific training required to prepare students to assume positions as trained culinary professionals in a variety of foodservice settings including full service restaurants, hotels, resorts, clubs, catering operations, contract foodservice and health care facilities.	

ED2GO

Online Courses and Programs	
Online Self-Paced Tutorials, Instructor Led-Courses and Career Certificate Programs	Arts and Design • Business • Computer Applications • Language Computer Science • Construction and Trades • Math and Science* Health and Fitness • Hospitality • Information Technology • Legal Teacher Professional Development • Test Prep* • Writing <i>*Not available in Career Certificate Programs</i>
<p>Ed2Go Tutorials allow you to begin anytime and work at your own pace. Instructor-led courses have set start dates each month and take six weeks to complete. Visit ed2go.com/sandhills to view catalog.</p> <p>Career Certificate Programs prepare students for nationally recognized certifications in as little as six months. There are more than 300 courses available. Visit careertraining.ed2go.com/sandhillsc for all information.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>	

LEARN TO EARN

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Greater Opportunities

EDUCATION

K-12 Teacher Continuing Education

We have 71 Teacher Professional Development classes from which to choose (three examples listed here).
Go to www.ed2go.com/sandhills/ or email troyerj@sandhills.edu for information about these and other Ed2Go classes.

Creating a Classroom Website

Get a teaching tool that will help you become a more modern, effective and dynamic teacher. This easy-to-understand course will help build a published classroom website complete with content, images, links, and a blog. CEU: 2.4.
For information or to register, go to <http://bit.ly/40FB1oO>.
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	KT (Katie) Paxton	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Creating the Inclusive Classroom: Strategies for Success

Understand how to reach the diverse mix of students you face every day with strategies that turn diversity into opportunity. This course provides creative, low-budget strategies for making your inclusive classroom a nurturing, supportive learning environment that helps every student. CEU: 2.4.
For information or to register, go to <http://bit.ly/3KeamZp>.
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Ellen Arnold	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Differentiated Instruction in the Classroom

Discover 10 practical Differentiated Instruction strategies, including interest centers, and flexible grouping that will meet the needs of the diverse learners in your class. This course packs real-world examples into every lesson that will help you immediately put these strategies to use in your classroom. CEU: 2.4.
For information or to register, go to <http://bit.ly/3KdKlJE>.
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Cheryl Dick	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Empowering Students with Disabilities

Discover the tools you need to help any student who comes through your door. This course provides tips for fostering the reading, writing, and math skills of students with special needs and techniques for helping these learners behave appropriately and make friends in your classroom. CEU: 2.4.
For information or to register, go to <http://bit.ly/3ZDZ0Dy>.
For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Sara Hardin	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

www.sandhills.edu/learn

Here you can find out all you need to know about enrolling in summer semester Curriculum and Workforce Continuing Education classes.

Integrating Technology in the Classroom	<p>Discover simple ways to integrate technology in your classroom to enhance the material and meet Common Core standards and other course goals. This course provides ways to integrate technology across the curriculum with tools that will engage auditory, visual, and kinesthetic learners. CEU: 2.4.</p> <p>For information or to register, go to http://bit.ly/3MsuTMe.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Robin Sellers	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Response to Intervention: Reading Strategies that Work	<p>Discover reading strategies that work without the need for special pull-outs or extra attention. This course will introduce you to some creative tools that will help your struggling readers make steady progress throughout the school year. CEU: 2.4.</p> <p>For information or to register, go to http://bit.ly/3GkLXw.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Wendell Christensen	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Solving Classroom Discipline Problems	<p>Enjoy a more peaceful, orderly classroom that is free of common discipline problems. This course provides a step-by-step approach to effective, positive classroom discipline, and it's continually rated by teachers as one of the most valuable they've ever taken. CEU: 2.4.</p> <p>For information or to register, go to http://bit.ly/3K8fzSm.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Annemarie Thompson	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Survival Kit for New Teachers	<p>Learn the keys to success from an experienced educator so you can thrive as a classroom teacher. This course is designed to help teachers build motivational classrooms, reach diverse learners, write engaging lesson plans, communicate clearly, and keep stress at bay. CEU: 2.4. For information or to register, go to http://bit.ly/3MsvBcm</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Cheryl Dick	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Teaching Students with ADHD	<p>Learn the simple and practical steps you can take to help children with ADHD thrive in their school environment. This course will teach you how classroom space, structure, rules, and expectations can be adapted to suit the needs of students with ADHD and help them manage their own behavior. CEU: 2.4.</p> <p>For information or to register, go to: http://bit.ly/3zCA30A.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Ellen Arnold	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

www.sandhills.edu/learn

Here you can find out all you need to know about enrolling in summer semester Curriculum and Workforce Continuing Education classes.

Teaching Students with Autism: Strategies for Success

Learn how to help your students with high-functioning autism and Asperger's Syndrome unlock their full learning potential. This course will help you develop the knowledge and strategies you will need to ensure your students with autism succeed in the classroom and beyond. CEU: 2.4

For information or to register, go to <http://bit.ly/3MpSuxr>.

For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.

Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Ellen Arnold	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Education Majors

Learn more about our Early Childhood Education program at www.sandhills.edu/earlychildhood or contact Susan Wright at wrights@sandhills.edu. Learn more about our Teacher Preparation programs at www.sandhills.edu/university-studies-teacher-preparation or contact Sue Sheets at sheetss@sandhills.edu.

Early Childhood Education

Associate in Applied Science

Associate in Applied Science-Birth-Kindergarten Licensure Transfer

Associate in Applied Science- Non-Teaching Licensure Transfer

Administration Certificate • Infant/Toddler Care Certificate • Preschool Certificate

The Early Childhood Education curriculum prepares individuals to work with children from birth through eight in diverse learning environments. Students will combine learned theories with practice in actual settings with young children under the supervision of qualified teachers.

Teacher Preparation

Associate in Arts • Associate in Science

The University Studies Teacher Preparation program provides opportunities for students to complete coursework that will transfer as baccalaureate credit to four-year colleges and universities.

ENGINEERING

Engineering Technology Majors

Learn more about our Engineering programs at www.sandhills.edu/construction or contact Ed Spitler at spitlere@sandhills.edu.

Architecture

Associate in Applied Science • Certificate

We will prepare you to assist architects, engineers, and construction professionals in developing plans and related documentation for residential and commercial projects in both the private and public sectors.

Civil Engineering Technology

Associate in Applied Science • Certificate

We will prepare you to use basic engineering principles and technical skills to carry out planning, documenting and supervising tasks in sustainable land development and public works and facilities projects.

Environmental Engineering

Associate in Applied Science • Certificate

We will prepare you to use mathematical and scientific principles to modify, test, and operate equipment and devices used in the prevention, control and remediation of environmental problems and development of environmental remediation devices.

Geomatics

Associate in Applied Science • Certificate

We will prepare you for the delineation, determination, planning and positioning of land tracts, boundaries, contours and features applying principles of route surveying, construction surveying, photogrammetry, mapping, global positioning systems, geographical information systems, and other kinds of property description and measurement to create related maps, charts and reports.

HEALTH CARE

Short-Term Training-Health Care

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

CPR for Healthcare Providers

See page 30 for class information.

Central Sterile Processing

Learn to apply the principles of sterilization and disinfection in the workplace, as well as the principles of distribution of instruments and supplies. Explore preparation, storage, quality assurance and inventory management. This class prepares students for the Sterile Processing Technician certification offered by CSPD. CEU: 9.6

Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
2309	Hybrid	Wednesdays (classroom) + 5 hours online per week	May 17-Aug 4	6-9 pm	Will Martindale	201 Van Dusen Hall, Pinehurst Campus	\$187.50 + text

EKG Technician

Become a Certified Electrocardiogram Technician (EKG) with ASPT. Study the anatomy and physiology of the heart, the pulmonary system (lungs), the electrical impulses that make the heart pump and contract, and the segments, waves, and intervals of a 12-lead EKG. Clinical experience will teach the placement of electrodes on the body. CEU: 9.6

Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
2306	Hybrid	Mondays (classroom) + 5 hours per week online	May 15-Aug. 2	6-9 pm	Ann Addor	129 Blue Hall, Pinehurst Campus	\$187.50 + text
2308	Online w/ Zoom & Lab	Tuesdays (Zoom) + 5 hours per week online In person lab Thursdays in July	May 16-Aug. 3	6-9 pm	Ann Addor	Online	
2307	Hybrid	Wednesdays (classroom) + 5 hours online	May 24-Aug. 11	6-9 pm	Kerstyna Scott	109 Johnson Hall Hoke Center	

Medical Administrative Assistant (CMAA)

Medical Administrative Assistants are valuable members of the healthcare team. Students will learn patient registration, telephone, scheduling, medical records, accounts receivable, data entry, and medical claims. This class prepares individuals for the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA). CEU: 9.6

Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
2316	Hybrid	Tuesdays (classroom) + 5 hours online per week	May 16-Aug. 3	6-9 pm	Kerstyna Scott	129 Blue Hall Pinehurst Campus	\$273.50 + text
2318	Online	8 hours per week online	May 22-Aug. 10	8 hrs. per week	Kerstyna Scott	Online	

LEARN TO EARN

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Medical Assisting Part 1

Become a Medical Assistant in this eleven-month three-part program. Employment opportunities include physicians' offices, health maintenance organizations, health departments, and hospitals. Contact Melinda Morgan at morganm@sandhills.edu for program requirements. For program information and accreditation status visit: <https://www.sandhills.edu/ma-program>. CEU: 39.6

Code	Format	Class Days	Dates	Time	Instructor	Cost
3303	Hybrid	Mondays/Wednesdays (classroom) Tuesdays/Thursdays (online)	Aug. 21- Dec 20	8:30 am-3 pm	Melinda Morgan	\$187.50 + text

Medical Terminology + A&P

This is the prerequisite class for Medical Coding.
Introduction to the study of medical words and terms. Learn basic human anatomy and physiology for all body systems, laboratory medicine, pharmacology, elements of medical terms and names of major diseases, including terms used in physical exams, operative procedures, and diagnosis. CEU: 11.2

Code	Format	Class Days	Dates	Instructor	Cost
3324	Online	Approx. 8 hrs. per week	Aug. 28-Dec. 8	Lynne Russell	\$185 + text

Medical Coding

Prerequisite: Medical Terminology + A&P
Designed to provide students with the skills necessary to face the challenges associated with a medical coding career. Obtain the right combination of skills and abilities needed to advance in the various coding positions that are available. The focus of this class is learning the coding rules for the CPT, ICD-10-CM, and Level II (HCPCS) coding systems and then applying the rules to code patient services. In addition, a variety of payment systems is presented. The medical topics of Medicare fraud, HMOs, and QIOs are also reviewed. CEU: 11.2

Will begin
May 16, call
for details.

NC Community Health Worker

Become certified as a Community Health Worker (CHW) in North Carolina. Upon completion of this training, students will be eligible for listing as a NC Certified Community Health Worker. CEU: 9.6

Code	Format	Class Days	Dates	Time	Instructor	Cost
2327	Online w/ Zoom	Tuesdays (Zoom) + 5 hours per week	May 16- Aug. 3	6-9 pm	Melissa Watford	\$185 + text

Nurse Aide Level 1

Prepare to work as a Nurse Aide under the supervision of licensed healthcare professionals by performing hands-on patient care. Successful completion prepares students for the State Board examination for NC NA Registry listing. Email: perrys@sandhills.edu for a complete list of program requirements. Contact Jenell Powell at 910-695-3965 or powellj@sandhills.edu for enrollment approval. CEU: 16.0

Code	Format	Class Days	Dates	Time	Instructor	Location	Mandatory Orientation	Cost
2310	Traditional	Mondays-Fridays	May 22 - July 3	Class & Lab: 7 am- Noon Clinical: 7 am - 3:30 pm	Margaret Dousharm Crucita Brown	129 Upchurch Hall, Hoke Center	Zoom	\$205.50 + text

Nurse Aide Level 1 Refresher

This 40-hour program is for those whose listing has expired on the NC Nurse Aide I Registry or those with a state-recognized or military healthcare credential. There will be 10 hours of required online work. It is imperative that you attend all virtual meetings. Eligible individuals must have completed a state-approved Nurse Aide I program and have a certificate or transcript supporting completion. Or for individuals with a state-recognized or military healthcare credential. Contact Jenell Powell at 910-695-3965 or powellj@sandhills.edu for enrollment approval. Bring lunch and hydration. CEU: 4.0

Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
2314	Traditional	Mondays-Thursdays	July 17-27	8 am-1 pm	Diana Lasater	107 Van Dusen Hall Pinehurst Campus	\$130 + text

Pharmacy Technician	Prepare for the Pharmacy Technician Certification Exam and entry-level employment. Topics include technical procedures for preparing and dispensing prescriptions, packaging and labeling, controlled substance procedures, inventory control, pharmacy calculations and over-the-counter drugs. Upon completion, students will be able to perform basic supervised dispensing techniques in a community pharmacy setting. <i>Prerequisite: WorkKeys Math Level 3. CEU: 11.2</i>					
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Code	Format	Class Days	Dates	Time	Instructor	Cost
2320	Online	Tuesdays (Zoom) +6 hours per week online	May 16-Aug. 4	6-9:30 pm	Ashley Rivera	\$187.50 + text

Phlebotomy Technician	Learn the skills necessary to draw blood specimens in various healthcare settings and blood donation centers. Topics include venipuncture, specimen handling, record-keeping and the healthcare profession. ENG 111, 112 or WorkKeys Workplace Documents test, current immunizations, and signed memo of understanding are required for registration. For more information or a complete list of requirements contact Sandy Perry at 910-695-3974 or perrys@sandhills.edu. CEU: 22.0					
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Code	Format	Class Days	Dates	Time	Instructor	Location	Cost
3322	Hybrid	Tuesdays (online) Thursdays (classroom)	Aug. 15-Dec. 14	Class: 6-9:30 pm Clinical: M-F, 8 am-4:30 pm	Lavita Crichlow	129 Blue Hall Pinehurst Campus	205.50 + texts
3323	Traditional	Mondays & Wednesdays	Aug 16 -Dec 13	Class: 6-9:30 pm Clinical: M-F, 8 am-4:30 pm One Saturday classes: Sept. 16, 9 am-1:30 pm	Rachel Hall	109 Johnson Hall Hoke Campus	

Spanish for Medical Professionals	Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community. CEU: 2.4 For information or to register, go to http://bit.ly/3zAZCPW . For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.					
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Tara Bradley Williams	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Health Care Majors

Learn more about our Health Care programs at www.sandhills.edu/academics or contact the coordinator indicated on the program webpage.

Emergency Medical Science	Associate in Applied Science • Diploma • Advanced EMT Certificate • EMS Bridging
The Emergency Medical Science curriculum provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care as a paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce.	

Health and Fitness Science	Associate in Applied Science • Certificate
The Health and Fitness Science program is designed to provide students with the knowledge and skills necessary for employment in the fitness and exercise industry.	

Medical Laboratory Technology	Associate in Applied Science
The Medical Laboratory Technology curriculum prepares individuals to perform clinical laboratory procedures in chemistry, hematology, microbiology, and immunohematology that may be used in the maintenance of health and diagnosis/treatment of disease.	

Nurse Aide	Certificate
The Nurse Aide curriculum prepares individuals to work under the supervision of licensed health care professionals in performing nursing care and services for persons of all ages.	
Nursing	Associate Degree in Nursing • Associate in General Education Nursing
The Associate Degree Nursing (ADN) curriculum provides knowledge, skills, and strategies to integrate safety and quality into nursing care, to practice in a dynamic environment, and to meet individual needs which impact health, quality of life, and achievement of potential.	
Radiography	Associate in Applied Science • Computed Tomography Imaging Certificate
The Radiography curriculum prepares the graduate to be a radiographer, a skilled health care professional who uses radiation to produce images of the human body.	
Respiratory Therapy	Associate in Applied Science
The Respiratory Therapy Curriculum prepares individuals to function as respiratory therapists. In these roles, individuals perform diagnostic testing, treatments, and management of patients with heart and lung diseases.	
Surgical Technology	Associate in Applied Science • Diploma
The Surgical Technology curriculum prepares individuals to assist in the care of the surgical patient in the operating room and to function as a member of the surgical team.	
Therapeutic Massage	Associate in Applied Science • Diploma
The Therapeutic Massage Curriculum prepares graduates to work in direct client care settings to provide manipulation, methodical pressure, friction and kneading of the body for maintaining wellness or treating alterations in wellness throughout the lifespan.	

INDUSTRY & MANUFACTURING

Short-Term Training-Industrial

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Basic Machining	Designed to help individuals meet entry-level requirements for machining employment. Instruction includes the operation of drill presses, metal-cutting saws, lathes, milling machines, and grinders. Students will produce precision parts utilizing appropriate speeds, feeds, and tooling. Content is designed to prepare students to take the NIMS Certification test.	Will be offered Fall Semester 2023.
CNC Machining I	Learn the fundamentals of computer numerical control (CNC) machining. Instruction emphasizes blueprint reading, basic mathematics, quality assurance, as well as the setup and operation of automated machining equipment. Students will learn computer-aided drafting (CAD) and computer-aided manufacturing (CAM) practices and utilize CAD and CAM software to prepare parts for manufacturing.	Will be offered Fall Semester 2023.
Electrical	See page 15 for class information.	
Forklift Operator	See page 16 for class information.	

Mechanical Maintenance Fundamentals	This two-phase program is designed to provide the necessary foundation for an industrial maintenance career. Students will learn and perform proper tooling, service procedures, and installation. Instruction will include setup procedures and equipment necessary to analyze and repair typical industrial equipment. Emphasis is placed on mechanical equipment troubleshooting and repair, including common techniques and procedures.	Phase I will be offered Fall Semester 2023 (Hoke Center).
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Virtual Skills Academy	Industrial Maintenance Technician • Electrical Production • Automation Technician Quality Technician • Engineering • Forming, Fabrication, and Stamping • Assembly Mold/Extrusion Operator • Mold Maker • Certified Production Technician (CPT)
A quick-start road map that allows students to prepare for a career in manufacturing. By successfully completing the class, students are prepared for entry-level jobs in manufacturing and ready for further on-the-job training.	

INFORMATION TECHNOLOGY

Short-Term Training-IT and Computers

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Keyboarding	<p>Become faster and more confident at the keyboard. This course will help you learn how to touch-type the alphabetic, numeric, and symbol keys; create, save, and edit word processing documents; and successfully take a timed writing test during a job interview.</p> <p>CEU: 2.4</p> <p>For information or to register, go to http://bit.ly/3MmVCtY.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Kathy Van Pelt	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

MICROSOFT

Excel: Spreadsheets, Charts, and Graphs	<p>This course focuses on the fundamentals of Excel 2019. You will first learn how to create fully formatted worksheets quickly and efficiently. You will then learn common formulas and functions, sorting and analyzing data, custom charts, and graphs, and how to create three-dimensional workbooks. This course also introduces you to Quick Analysis, Flash Fill, and other powerful charting tools, which are further explored in the intermediate course.</p> <p>CEU: 2.4</p>
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2076	Mondays and Wednesdays	May 15-June 26 <i>No class May 29</i>	6-8 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Microsoft Office Overview	Learn a little of everything that Microsoft Office offers. Sessions will be on Word, Excel, Power Point, Outlook, Publisher, and One Note. CEU: 2.4					
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2077	Tuesdays and Thursdays	May 16-June 22	6-8 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Windows-Level 1	Learn the Windows operating system. Discover Windows applications, terminology, and Start Menu functions as well as operational basics. Students should have access to the Windows operating system and bring a flash drive. CEU: 2.4					
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2078	Mondays and Wednesdays	July 10-Aug. 16	6-8 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Windows 10–Level 2	Enhance your Windows 10 skills. Discover how to use the Action Center and the All Settings screen, how to customize your Desktop, set up and use virtual desktops, creating folders for basic file management, and how to use File Explorer. A brief introduction to email and the Windows Store will be covered, as well as how to update Windows 10 and keep it safe. Prerequisite: Windows 10 Level 1 or prior experience. CEU: 2.4	Will be offered Fall Semester 2023.
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INTERNET

Computer Basics 1	Do you want to become a confident, self-sufficient computer user? You can learn hands-on practical computer skills and discuss computer-related topics. This basic course is for the computer novice with little to no computer experience. CEU: 1.2
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2079	Thursdays	May 18-June 22	9-11am	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Getting Started with Google Drive	Receive basic introduction to Google Drive as a file management resource, which will allow you access to your files anytime you have internet access. Learn to use Google's simple, flexible file and document sharing features. Become familiar with Google's excellent suite of office software, including Google Docs, Google Slides, Google Sheets, Google Drawings, and Google Forms. CEU: 2.4
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Code	Class Day	Dates	Time	Instructor	Location	Cost
2080	Tuesdays and Thursdays	July 11-Aug .17	6-8 pm	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

Computer Basics 2	Build on what you learned in Computer Basics 1 to gain an even deeper understanding of computer hardware, software, using the internet and more! Prerequisite: Computer Basics 1 or prior experience. CEU: 1.2
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Code	Class Days	Dates	Time	Instructor	Location	Cost
2081	Thursdays	July 13-Aug. 17	9-11 am	Phil Laton	105 Van Dusen Hall, Pinehurst Campus	\$75

IT CREDENTIALS AND CYBER SECURITY

CompTIA A+ Certification Prep	<p><i>First class in the series of CompTIA IT Credentials and Cyber Security track of three certification preparation courses.</i></p> <p>CompTIA A+ is the industry standard for establishing a career in IT and the preferred qualifying credential for technical support and operational roles. Learn to troubleshoot and problem solve, better understand a wide variety of issues ranging from networking and operating systems to mobile devices and security, and build the skills and knowledge to advance from A+ to Network+ to Security+ allowing you to complete the entire track and obtain all credentials. Each course counts toward DoD 8570 Information Assurance qualifications. CEU: 12.6</p>	Will be offered Spring Semester 2024.
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LEARN TO EARN *Greater Earning Power* *Greater Opportunities*

www.sandhills.edu/learn

Here you can find out all you need to know about enrolling in summer semester Curriculum and Workforce Continuing Education classes.

CompTIA Network+ Certification Prep

Second class in the series of CompTIA IT Credentials and Cyber Security track of three certification preparation courses.

CompTIA Network+ helps develop career in IT infrastructure covering troubleshooting, configuring, and managing networks. You will learn to design and implement functional networks; configure, manage, and maintain essential network devices; implement network security, standards, and protocols; troubleshoot network problems; and support the creation of virtualized networks. This class is continuation of the IT Credentials and Cybersecurity track for the students who complete the A+ Certification course or those who already hold A+ Certification or have equivalent knowledge and experience. CEU: 12.6

Code	Format	Class Days	Dates	Time	Instructor	Cost
2082	Online	Tuesdays-Thursdays	May 16-Aug. 10 No class July 4-6	6-9 pm	Billy Barber	\$185 + courseware (\$129)

CompTIA Security+ Certification Prep

Third class in the series of CompTIA IT Credentials and Cyber Security track of three certification preparation courses.

CompTIA Security+ establishes the core knowledge required of any cybersecurity role and provides a springboard to intermediate level cybersecurity jobs. It incorporates best practices in hands-on troubleshooting to ensure practical security problem solving skills. Learn how to identify and address security incidents. This class is continuation of the IT Credentials and Cybersecurity track for the students who complete the A+ and Network+ courses, hold these two certifications or have equivalent knowledge and experience. CEU: 12.6

Will be offered Fall Semester 2023.

Computer Majors

Learn more about our Computer programs at www.sandhills.edu/computer or contact Ed Spitler at spitlere@sandhills.edu.

Computer Engineering Technology

Associate in Applied Science-CET Hardware & Software Support
Associate in Applied Science-CET Medical Equipment Support
Associate in Applied Science-CET Networking
Associate in Applied Science-CET Security
CET Generalist Certificate
CET Hardware & Software Support Certificate • CET Networking Certificate
CET Security Certificate • CET Support Professional Certificate

This program prepares the students to use basic engineering principles and technical skills for installing, servicing, and maintaining computers, peripherals, networks, and microprocessor and computer controlled equipment. Includes instruction in mathematics, computer electronics and programming, prototype development and testing, systems installation and testing, solid state and microminiature circuitry, peripheral equipment, and report preparation.

Information Technology

Associate in Applied Science-IT Computer Programming and Development
Associate in Applied Science-IT Digital Media Production
Associate in Applied Science-IT Gaming and Simulation
IT-Computer Database Certificate • IT-Digital Media Production Certificate
IT-Gaming and Simulation Certificate • IT-Generalist Certificate
IT-Programming C# Certificate • IT-Apple Swift Programming Certificate

The Information Technology (IT) curriculum prepares graduates for employment in the technology sector as designers, testers, support technicians, system administrators, developers, or programmers who use computer software and/or hardware to design, process, implement and manage information systems in specialties such as database services, security, business intelligence, healthcare informatics and others depending on the technical path selected within this curriculum.

LEARN TO EARN

Greater Earning Power

Greater Opportunities

LANDSCAPE GARDENING

Short-Term Training

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Growing Plants for Fun and Profit	<p>Turn your love of plants into an enjoyable and profitable home business. This course provides information on licensing, site preparation, equipment, how and where to find supplies, how to select and produce plants, how to produce quality material, and how to market your product. CEU: 2.4</p> <p>For information or to register, go to https://bit.ly/3zYLKze</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Michael & Linda Harlan	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

Start Your Own Edible Garden	<p>Grow delicious, nutritious fruit and vegetables in your own backyard. Whether you want to provide food for your family, save money, get exercise, or just be more self-sufficient, this course will give you the skills and knowledge you need to have a successful harvest. CEU: 2.4</p> <p>For information or to register, go to https://bit.ly/3MiT2Vx.</p> <p>For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu.</p>
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Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Katie Powell-Lee	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

USGA Greenkeeper Apprenticeship Program – Golf Course Technician Level 2	<p>This brand-new one-year program will combine classroom instruction with on-the-job training. Students will earn while they learn the skills to be a greenkeeper, each apprentice will be a full-time employee of a local golf course, or you can just take the classroom portion to see if this is a career you want to pursue. You will need to complete both levels 1 & 2 to complete the program. Topics will include Turfgrass, Soils & Fertility, Pest & Water Management, Rules of Golf, Leadership skills and more. For complete information, contact Lori Degrel at degrel@sandhills.edu or 910.695.3939.</p>
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Code	Class Days	Dates	Time	Instructors	Location	Cost
3475	Wednesdays and Thursdays	Aug. 9 – Oct. 26	2:30-4 pm	Jordan Booth, Chris Hartwiger, and Cole Thompson	113 Meyer Hall, Pinehurst Campus	\$187.50
	Mondays-Thursdays	Oct. 30-Dec. 20 <i>No class week of Nov. 20-24</i>	2-4 pm			
	Fridays: three 2-hour labs	TBD	TBD		TBD	

Landscape Gardening Majors

Learn more about our Landscape Gardening program at www.sandhills.edu/landscapegrd or contact Hilarie Blevins at blevinsh@sandhills.edu.

Landscape Gardening	<p>Associate in Applied Science • Certificate Landscape Construction Certificate • Landscape Design Certificate Greenhouse Grower Certificate Associate in Applied Science-Turfgrass Management Turfgrass Management Certificate</p>
<p>This program is designed to prepare individuals for various careers in horticulture. Classroom instruction and practical laboratory applications of horticultural principles and practices are included. Course work includes plant identification, pest management, plant science and soil science. Also included are courses in sustainable plant production and management, landscaping, and the operation of horticulture businesses.</p>	

PERSONAL ENRICHMENT

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

ARTS, CRAFTS, & HOBBIES

Ceramic Designs: Hand Building and Wheel Throwing			Whether for personal enrichments or a future career, this hands-on class is for students at any skill level. Beginners will receive ample individual instruction and demonstration to build basic skills. Experienced students can use the class to push the boundaries of their technique or expression. Clay will be provided. CEU: 3.0			
Code	Class Days	Dates	Time	Instructor	Location	Cost
2033	Tuesdays	May 16-Jul 25 <i>No class July 4</i>	5:30-8:30 pm	Sandra Hastings and Paul Haigh	002 Kennedy Hall, Pinehurst Campus	\$130
2034	Thursdays	May 18-Jul 27 <i>No class July 6</i>				

Contract Bridge for Beginner and Novice Students			Bridge is a trick-taking card game using a standard 52-card deck. Our introductory classes are for beginners or those who need a refresher course and will include formal instruction and hands-on practice. Six additional classes will teach in more detail many aspects of the game. CEU: 0.4/CEU: 1.2				
Code	Class	Class Days	Dates	Time	Instructor	Location	Cost
2035	Beginner Intro Classes	Tuesdays	May 16 & 23	10 am- Noon	Connie Dominguez	Sandhills Bridge Center, Pinehurst	Free
2036	Bridge	Tuesdays	Jun 13-Jul 25 <i>No class July 4</i>				\$60

Quilting "Camp" for Adults			Join us for a weeklong "camp" for beginner to advanced quilters with a desire to create a memory quilt, pillow or wall hanging. Participants will learn techniques used in making t-shirt quilts, printing old or new pictures on fabric, using appliqué and patchwork to tell a memorable story or celebrate an event. CEU: 1.5			
Code	Class Days	Dates	Time	Instructor	Location	Cost
2037	Monday-Friday	June 5-9	9 am-Noon	Jeanne McGrayne	109 Van Dusen Hall, Pinehurst Campus	\$95

Write and Publish Your Nonfiction Book		Learn how to become a professional author or advance your career by learning to write, edit, and publish nonfiction books of all types. This course will teach you the strategies and techniques you will need to finish and publish your own book. CEU: 2.4 For information or to register, go to https://bit.ly/3maZ5AW . For additional information, contact Jenny Troyer at 910.695.3926 or troyerj@sandhills.edu .			
Course Type	Format	Course Length	Start Dates	Instructor	Cost
Instructor-Led Class	Online	6 Weeks	May 17, June 14, July 12	Lisa Adams	\$75
Self-Paced Tutorial	Online	3 Months Access	Begin Any Time	—————	\$87

DANCE

Introduction to Line Dance			This class is for the absolute beginner. If you lack the confidence to dance at social events, this class is for you. We will take the time to learn basic steps and patterns to build your coordination and confidence on the dance floor. We'll learn popular dances like The Electric Slide, Cupid Shuffle, Copperhead Road, and others. After six weeks you may feel ready to further develop your skills in our AB Beginner class. CEU: 0.6			
Code	Class Days	Dates	Time	Instructor	Location	Cost
2038	Mondays	May 22-June 26	5-6 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$50
2039		Jul 10-Aug. 14	5-6 pm			

AB Beginner Line Dance

Prerequisite: Introduction to Line Dancing or know the dances of Electric Slide, Cupid Shuffle, and Copperhead Road

This Is a class intended to bridge the gap between Intro and Beginner+. You've danced the basics line danced at social events and are ready to build on that knowledge. Our instructor will guide you to an improved foundation of dance-step terminology, rhythm counts, and dance floor etiquette. You'll experience a variety of absolute beginner line dances to different genres of music. Leave your inhibitions at the door and join us on the dance floor. After six weeks, you'll probably feel confident in participating in the Beginner+ class. CEU: .6

Code	Class Days	Dates	Time	Instructor	Location	Cost
2040	Thursdays	May 18-June 22	5-6 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$50
2041		July 13-Aug. 17				

Beginner+ Line Dance

Prerequisite: Introduction to Line Dancing and/or AB Beginner class.

This class will build upon the skills learned at the AB Beginner level. You'll learn dances suitable for those with dance experience, with some emphasis on body posture and styling principles. The dances will provide a natural progression of complexity- steps, turns, syncopations, tags, restarts. This six-week class will prove a good ole time on the dance floor. CEU: 1.2

Code	Class Days	Dates	Time	Instructor	Location	Cost
2042	Mondays	May 22-June 26	6-8 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$75
2043		July 10-Aug. 14				

Improver Line Dance

This class will feature dance routines suitable for the experienced line dancer, who has mastered a comprehensive range of step patterns and movements. This six-week class is intended to satisfy the seasoned dancer with new challenges, that will prove fun and rewarding. CEU: 1.2

Code	Class Days	Dates	Time	Instructor	Location	Cost
2044	Thursdays	May 18-June 22	6-8 pm	Belinda Musick	Blue Hall Gym Pinehurst Campus	\$75
2045		July 13-Aug. 17				

YOGA & TAI CHI

Vinyasa Flow Yoga

Build flexibility, strength, and balance in your body and mind and decrease unhealthy stress responses in everyday life. Grounding and centering techniques will be incorporated. Comprehensive instruction will help students find body alignment and meditative practice matching breath to movement. All levels are welcome. Please bring a yoga mat. CEU: 1.7

Code	Class Days	Dates	Time	Instructor	Location	Cost
2046	Mondays and Wednesdays	May 31-Aug. 9 <i>No class June 5, July 3, 5 & 10</i>	9-10 am	Severine Hutchins	Blue Hall Gym Pinehurst Campus	\$120

Tai Chi Basics

Learn soft, slow, graceful movements to help maintain strength, flexibility, and balance. Tai Chi movements are approached in a mindful attitude and never forced; the muscles relaxed rather than tensed. There is no impact to aggravate joints and can be performed standing or even sitting making it the perfect activity to improve and maintain your physical function and quality of life. The class will use the Yang 24 form and various Qi Gong movements. No special equipment needed and dress comfortably. CEU: 1.9

Code	Class Days	Dates	Time	Instructor	Location	Cost
2047	Mondays and Wednesdays	May 31-Aug. 9 <i>No class July 3 & 5</i>	1-2 pm	Hoyle Purvis	Blue Hall Gym Pinehurst Campus	\$114

Tai Chi Practice

Students will improve and refine postures learned in Tai Chi Basics. Learn several Qi Gong exercises for enhanced stress reduction and improved wellness and practice the Beijing Form (working knowledge required). No special equipment needed and dress comfortably. CEU: 1.9

Code	Class Days	Dates	Time	Instructor	Location	Cost
2048	Mondays and Wednesdays	May 31-Aug. 9 <i>No class July 3 & 5</i>	2-3 pm	Hoyle Purvis	Blue Hall Gym Pinehurst Campus	\$114

Rejuvenation Tai Chi

This stationary class is designed for those who might not be able to participate in other forms of activity. Featuring slow, soft movement is designed to be performed seated or standing with an emphasis on improving balance and muscle tone. No special equipment needed and dress comfortably. CEU: 2.0

Code	Class Days	Dates	Time	Instructor	Location	Cost
2049	Mondays and Wednesdays	May 31-Aug. 9 <i>No class July 3 & 5</i>	3:30-4:30 pm	Hoyle Purvis	Blue Hall Gym Pinehurst Campus	\$114

PUBLIC SAFETY

Short-Term Training- Public Safety Classes

Call 910.695.3980 for more information about or to register for Workforce Continuing Education classes.

Basic Detention Officer

Offered under the guidelines and requirements as set forth by North Carolina Sheriff's Education and Training Standards Commission.

Call for class details.

CPR for Healthcare Providers

For healthcare professionals who need to know how to perform CPR and other lifesaving skills in a wide variety of in-hospital and out-of-hospital settings. CEU: 0.4

Code	Class Days	Dates	Time	Location	Cost
2724	Saturday	May 20	8:30 am-12:30 pm	1052 Foundation Hall Pinehurst Campus	\$50 + \$5 card fee
2725	Saturday	June 3			
2726	Saturday	June 17			
2728	Saturday	July 8			
2729	Saturday	July 22			
2731	Saturday	Aug. 5			
2727	Thursday	June 22	6 pm-8 pm		
2730	Thursday	July 27			

EMT BASIC

This class prepares students to provide emergency care for the sick and injured. Students will learn to respond to a variety of emergency medical situations. Upon successful completion, the student can sit for the state certification exam. Course requirements: a copy of your high school or GED diploma by first night of class. Additional costs for course specific clinicals. CEU: 28.8

\$180 + \$5 tech fee
+ \$31 uniform fee
+ clinical fee

Code	Class Days	Dates	Time	Instructor	Location
1721	Mondays, Tuesdays and Thursdays	August 14-December 14	6-10 pm	Nick Stamatopoulos	1052 Foundation Hall Pinehurst Campus
1722	Mondays, Wednesdays and Alternating Saturdays	July 10-December 9	6-10 pm, 8 am-5 pm	Robert Godwin	106 Upchurch Hall Hoke Center

Fire Academy	Train for a career as a firefighter. Free tuition for current volunteer firefighters. Certifications earned in the course are Firefighter I/II, Hazardous Materials Ops, Technical Rescuer, and Emergency Vehicle Driver. The program incorporates EMT-Basic and prepares students to sit for the state certification exam. Application packets available at fireacademy.sandhills.edu or in the Continuing Education office in Van Dusen Hall. For more information contact Donald Smith at (910) 695-3774 or smithdon@sandhills.edu .		
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Dates	Class Days	Time	Location
July 11 - Dec 15.	Monday-Thursday	8:30 am-5 pm	Larry R. Caddell Public Safety Training Center, Carthage
	Fridays	8 am-4 pm	

Law Enforcement Radar/Lidar Classes	Basic Radar	June 12-15
	Radar Recert	July 19-20
	Radar Recert	August 16-17

NC Extrication School	Advanced Hands-On Practicals training focused on the best practices, up-to-date techniques, and latest equipment available to prepare first responders for a wide-range of extrication scenarios.	Will be offered Fall Semester 2023.
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NC Fire Fighter Certification Classes <i>Night and Saturday Classes</i> <i>NFPA 2019 Edition</i>	After successful completion of these courses, candidates will receive the Fire Fighter I & II Fire and Rescue Commission IFSAC Certification.	Call for class details.
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TR Series for NC Wildlife and NC SHP	This certification-related course will present the Technical Rescuer (TR) with the knowledge, skills, and ability to satisfy the requirements of Chapter Five (General) and Chapter Six (Ropes) of NFPA 1006: Standard for Technical Rescue Professional Qualifications. Individual courses included in this block course are Rescue Operations, Anchors and MAS, Fixed Rope Systems, Health and Wellness, Helicopter Transport, Horizontal Systems, Lowers and Raises, Personal Protective Equipment (PPE), Rescue Equipment, Rope Basics, and Victim Management.		
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Dates	Class Days	Time	Location
June 27 - Oct 13.	Monday-Thursday	8:30 am-5 pm	Pinehurst Campus and Larry R. Caddell Public Safety Training Center, Carthage
	Fridays	8 am-4 pm	

Large Animal Technical Rescue	NFPA 1670, 150, 1983, and other NFPA Standards, Incident Management, Large Animal Behavior/Handling, Basic Webbing Manipulations Safety Issues, Simple Vertical Lift Techniques, Mud/Water/Trench/Ice Rescue Considerations, Barn/Facility Fire Prevention, Fire Incident response, Trailer Safety, Transport Trailer Incident Response, Natural Disaster Preparedness and Response, OnHand and Specialized Equipment, Resource Allocation, Medical Management and Field Euthanasia Considerations		
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Dates	Class Days	Time	Location
May 12-14	Friday-Sunday	8 am-5/6 pm	Valkyrie Sport Horses 11597 Aberdeen Rd, Aberdeen, NC 28315

LEARN TO EARN

Greater Earning Power
Greater Opportunities

D/O Pumps SPR/SPS Maintenance and Testing

NFPA 1670, 150, 1983, and other NFPA Standards, Incident Management, Large Animal Behavior/Handling, Basic Webbing Manipulations Safety Issues, Simple Vertical Lift Techniques, Mud/Water/Trench/Ice Rescue Considerations, Barn/Facility Fire Prevention, Fire Incident response, Trailer Safety, Transport Trailer Incident Response, Natural Disaster Preparedness and Response, OnHand and Specialized Equipment, Resource Allocation, Medical Management and Field Euthanasia Considerations

Dates	Class Days	Time	Location
May 1-5	Monday-Friday	8 am-4 pm	Valkyrie Sport Horses 11597 Aberdeen Rd, Aberdeen, NC 28315

Public Safety Majors

Learn more about our Public Safety programs at www.sandhills.edu/academics or contact the coordinator indicated on each web page.

BLET

Certificate

Basic Law Enforcement Training (BLET) is designed to give you the essential skills required for entry-level employment as law enforcement officers with state, county or municipal governments, or with private enterprise.

Criminal Justice Technology

Associate in Applied Science • Certificate Associate in Applied Science-Forensic Science • Forensic Science Certificate

The Criminal Justice Technology Curriculum is designed to provide knowledge of criminal justice systems and operations. Study will focus on local, state, and federal law enforcement, judicial processes, corrections, and security services. The criminal justice system's role within society is explored. Forensic Science is a concentration under the curriculum of Criminal Justice Technology, which focuses on the application of the physical, biomedical, and social sciences to the analysis and evaluation of physical evidence, human testimony and criminal suspects. Study will focus on local, state, and federal law enforcement, evidence processing and procedures.

Fire Protection

Associate in Applied Science Fire Inspection Certificate • Fire Management Certificate

The Fire Protection Technology curriculum is designed to provide students with knowledge and skills in the technical, managerial, and leadership areas necessary for advancement within the fire protection community and related firefighting industries, and to provide currently employed firefighters with knowledge and skills often required for promotional consideration.

UNIVERSITY STUDIES

Transfer Majors

Learn more about our University Studies College Transfer programs at www.sandhills.edu/universitystudies or contact Taylor McCaskill in our Transfer Center at mccaskillt@sandhills.edu or Catherine Skura at skurac@sandhills.edu or 910-695-3750.

Associate in Arts

The Associate in Arts degree is designed for students who wish to transfer to a university to earn a Bachelor of Arts (or Bachelor of Science, depending upon the university) degree in one of the following fields of study: anthropology, architecture, business administration (accounting, finance, and marketing), communication, economics, education, English language and literature, foreign languages, geography, linguistics, history, humanities, interdisciplinary studies, journalism, library science, philosophy, political science, psychology, religion, social sciences, and visual and performing arts.

www.sandhills.edu/learn

Here you can find out all you need to know about enrolling in summer semester Curriculum and Workforce Continuing Education classes.

Associate in Science	The Associate in Science degree is designed for students who wish to transfer to a university to earn a Bachelor of Science degree in one of the following fields: architecture; agriculture; biological and life sciences; business, management, and marketing; computer and information sciences; corrections and criminal justice; engineering; engineering technologies; health professions and clinical sciences; mathematics and statistics; parks, recreation, and fitness studies; physical sciences; science education; social sciences; and transportation and materials moving.
Associate in Engineering	The Associate in Engineering degree is designed for students who wish to transfer to a state funded university with a Bachelor of Engineering program and earn a Bachelor of Science in Engineering.
Associate in Fine Arts in Music	The Associate in Fine Arts in Music (A.F.A. in Music) degree is designed for students who wish to transfer to one of the UNC Bachelor in Music (B.M.) programs under the Associate in Fine Arts in Music to Bachelor in Music Articulation Agreement (A.F.A. in Music to B.M. AA).
Associate in Fine Arts in Visual Arts	The Associate in Fine Arts (A.F.A.) in Visual Arts degree is designed for students who wish to transfer to one of the UNC Bachelor in Fine Arts (B.F.A.) in Visual Arts programs under the Associate in Fine Arts in Visual Arts to Bachelor in Fine Arts Articulation Agreement (A.F.A.V.A. to B.F.A. AA).
Associate in Fine Arts in Theatre	Acting • Technical The Associate in Fine Arts (A.F.A.) in Theatre degree is designed for students who wish to transfer to one of the UNC Bachelor in Arts (B.A.) in Theatre programs under the Associate in Fine Arts in Theatre to Bachelor in Arts Articulation Agreement (A.F.A.T. to B.A.).
Associate in Teacher Preparation	Associate in Arts • Associate in Science The University Studies Teacher Preparation program provides opportunities for students to complete coursework that will transfer as baccalaureate credit to four-year colleges and universities.

Career & College Promise • The Sandhills Promise

HOW THE TWO PROMISES DIFFER



The NC Career and College Promise is a way for current high school students to take college classes at no charge when they are a Junior or Senior.



The Sandhills Promise is a guarantee that if a student successfully completes at least four SCC courses while in high school they can attend SCC at no charge for the two years after graduation.

Of course there are more specifics and qualifications for each, but that gives you the general idea.

**IN ADDITION TO TRANSFER OPPORTUNITIES WITH ALL PUBLIC NC
UNIVERSITIES AND MOST PRIVATE COLLEGES AND UNIVERSITIES, WE
PARTNER WITH THESE UNIVERSITIES.**



**THE CAROLINA STUDENT
TRANSFER EXCELLENCE
PROGRAM (C-STEP)
PROGRAM**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM UNC**

Contact C-STEP Coordinator Matthew
Dial at dialm@sandhills.edu or (910)
695-3960.



**NC STATE'S COLLEGE OF
AGRICULTURE AND LIFE
SCIENCES (CALS) PROGRAM**

**FOR THOSE INTERESTED IN
A CAREER IN AGRICULTURE**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**THE PIRATE PROMISE
AGREEMENT**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM ECU**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**St. Andrews
UNIVERSITY**
A Branch of Webber International University

**FOR THOSE INTERESTED IN A
BACHELOR'S DEGREE FROM ST.
ANDREWS UNIVERSITY**

Contact the Director of the Sandhills Program Robert
Bell at bellrf2@sa.edu or (910) 695-3888.



**THE PATHWAY TO
EXCELLENCE PROGRAM**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM UNCW**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**THE BRAVESTEP
PROGRAM**

**FOR THOSE INTERESTED
IN A BACHELOR'S DEGREE
FROM UNCP**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**METHODIST
UNIVERSITY**

**FOR THOSE INTERESTED IN A
BACHELOR'S DEGREE FROM METHODIST
UNIVERSITY**

Contact University Studies Coordinator Catherine
Skura at skurac@sandhills.edu or (910) 695-3750.



THE PFEIFFER PACT

**FOR THOSE INTERESTED
IN A BACHELOR'S
DEGREE FROM PFEIFFER
UNIVERSITY**

Contact University Studies
Coordinator Catherine Skura at
skurac@sandhills.edu or (910)
695-3750.



**MEN'S BASKETBALL
WOMEN'S VOLLEYBALL
WOMENS' BEACH VOLLEYBALL
MEN'S AND WOMEN'S GOLF**



SANDHILLS COMMUNITY COLLEGE CAREER & COLLEGE PROMISE

Career and College Promise is the North Carolina program that offers structured opportunities at community colleges for qualified **high school juniors and seniors** to earn college credits or work-force continuing education credits toward an industry-recognized credentials or certifications.

College Transfer Pathways

Associate in Arts
Associate in Arts in Teacher Preparation
Associate Degree Nursing
Associate in Science
Associate in Science in Teacher Preparation
Associate in Engineering
Associate in Fine Arts in Visual Arts
Associate in Fine Arts in Music
Associate in Fine Arts in Theatre

Career Technical Pathways

Accounting and Finance - Bookkeeping
Architectural Technology
Automotive Systems Technology -
Automotive Management
Automotive Systems Technology -
C-Tech
Aviation - Aviation Management
Aviation - Professional Pilot
Baking and Pastry Arts
Business Administration
Business Administration - Banking and Finance
Business Administration -
Entrepreneurship & Small Business
Business Administration - Hospitality Management
Business Administration - Human Resources
CET - Networking
CET - Security
CET - Hardware and Software Support
CET - Support Professional
Civil Engineering Technology
Collision Repair and Refinishing -
Automotive Fabrication
Collision Repair and Refinishing - Non-Structural Repair
Collision Repair and Refinishing - Paint and Refinishing

Academic credits earned through Career and College Promise enable students who plan to continue into post-secondary education after graduating from high school to complete a post-secondary credential in less time than would normally be required.

Collision Repair and Refinishing -
Structural Repair
Cosmetology
Criminal Justice Technology
Culinary Arts
Early Childhood Education - Preschool
Emergency Medical Science - EMT
Environmental Engineering Technology
Fire Protection
Geomatics Technology
Health and Fitness Science
Health and Fitness Science - Allied Health II
Health and Fitness Science - Allied Health III
IT - Computer Programming and Development - C# Programming
IT - Computer Programming and Development - Database Programming
IT - Digital Media Production
IT - Gaming and Simulation
IT - Generalist
Landscape Gardening
Medical Office Administration
Medical Office Administration - Medical Coding and Billing
Nurse Aide
Office Administration
Office Administration-Customer Service Representative

Workforce Continuing Education Career & College Promise (WCE CCP)

Hoke County Schools
ABB Robotics
Certified Medical Administrative Assistant
Electrical Level I
Electrical Level II

Students who participate in the CCP program must be a NC resident or attend a NC high school.

To learn more, students are to contact their high school counselor or refer to our website (bit.ly/2W4srBq)

Electrocardiogram Technician
Firefighter Academy
Heating, Ventilation and Air Conditioning (HVAC), Core Skills, or Level 1
Nurse Aide 1
Pharmacy Technician
Plumbing, Core Skills, or Level 1

Moore County High Schools

Carpentry, Core Skills, or Level 1
Certified Medical Administrative Assistant
Construction
Electrocardiogram Technician
Firefighter Academy
Heating, Ventilation and Air Conditioning
MSSC Certified Production Technician
NCCER Core Essentials and Fundamentals of Crew Leadership
NCCER Electrical Level I
NCCER HVAC Level 1 & 2
NCCER Plumbing Level 1 & 2
NCCER Welding Level 1
Pharmacy Technician
Plumbing



Last year
1,623
high school
students took
classes at Sandhills
through the CCP
program.

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Costs, policies, regulations and procedures may be changed at any time because of legislative action, board action or state and federal laws and regulations. Information in this publication was accurate at the time it went to press. Classes may be added, changed or canceled based on demand and reasonable accommodations.

Sandhills Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Degree-granting institutions also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Sandhills Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Sandhills Community College is committed to ensuring equal and fair employment practices and operational procedures which ensure that students, faculty, and staff members of any race, sex, religion, national origin, disability, gender identity or with specific genetic information will receive fair, courteous, and congenial treatment commensurate with the atmosphere of the college as a whole.

38,438 copies of this publication were printed at a cost of .465 each. 33,438 copies were mailed to households in Moore County and Hoke County at a cost of .115 each. The remainder were distributed on campus and through local businesses and educational partners.

REGISTERING FOR CLASSES

NC community colleges have an open-door policy, which means all applicants are accepted.

Workforce Continuing Education

You can register for Workforce Continuing Education classes in a number of ways:

ONLINE: www.sandhills.edu/continuing-education and select "Class Registration Methods."

PHONE: (910) 695-3980 (credit card required) Monday-Friday 8 am to 5 pm.

IN PERSON: Please bring this form with payment to the CE office on the first floor of Van Dusen Hall on the Pinehurst campus or in Upchurch Hall at the Hoke Center Monday-Friday from 8 am to 5 pm.

MAIL: You can mail this form with a check to Continuing Education, 3395 Airport Road, Pinehurst, NC 28374

FAX: Fax this form to (910) 692-6998.

Class Name _____ Course Code _____

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email Address _____

Student ID # _____ Birthdate _____

Emergency Contact Name and Relationship _____

Defensive Driving Students Only: Driver's License # _____ Citation # _____

Gender: ☐ M ☐ F

Race: ☐ American/Alaska Native ☐ Asian ☐ Black/African American ☐ White

☐ Hispanic/Latino ☐ Hawaiian/Pacific Islander

Education: Are you a high school graduate? ☐ Yes ☐ No

If no, circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

High School Name and Location (for 16-18 years only): _____

Highest Level of Education: ☐ GED Diploma ☐ Adult HS ☐ One Year Vocational Diploma

☐ Associate Degree ☐ Bachelor's Degree ☐ Master's Degree or Higher

Employment Status: ☐ Full-Time ☐ Part-Time ☐ Retired ☐ Unemployed (not seeking)

☐ Unemployed (seeking)

I certify that my answers are true and complete to the best of my knowledge. I understand that payment is expected at the time of registration and that registration is not complete until payment is made.

Signature _____ Date _____

Refund Policy: The entire cost of the course will be refunded if requested before it begins or if the course is canceled. Thereafter, a refund of seventy-five percent is provided if requested after a course begins and before ten percent of the total class meetings. In the event a class is canceled, we will attempt to contact you by phone.

Curriculum/College Credit

APPLY: www.sandhills.edu (choose APPLY NOW link at top right)

FINANCIAL ASSISTANCE: If funds are needed, apply for financial aid at www.sandhills.edu/how-to-apply-for-financial-aid/

TRANSCRIPTS: Submit high school and any college transcripts. All information is at: www.sandhills.edu/submit-high-school-and-college-transcripts/

ATTEND ORIENTATION: Set up your student account at MySCC. After completing Orientation, you can register for classes.

Returning students can register using Self-Service or work with their academic advisor. If you have been away from SCC for more than 15 months, you will need to reapply.

Want to start or grow your small business?

*Start with the SCC
Small Business Center.*

Our mission is to enhance the economic well-being of Moore and Hoke Counties by providing counseling, training, research and advocacy for new ventures, existing small businesses and innovative technology companies.

At the core of our vision, the Small Business Center is positioned to focus on entrepreneurship, small business and economic development with an emphasis on assisting start-ups, early stage, and businesses seeking disaster assistance or seeking to stabilize.

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For more information, contact us today.

sbc@sandhills.edu
910.695.3938
www.sandhills.edu/sbc/



Curriculum Students (Fall Semester 2021)



Student Clubs



Student to Teacher Ratio (2021-22)



Standardized Tests
Required for Admission

\$8,210,824

Financial Aid Awarded in 2021-22



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Never Miss a Sandhills Thing

Interact with us on any of these
social media outlets:



@sandhillsc



College For Kids

16 DAY CAMPS FOR KIDS THIS SUMMER

See page 2-5 for all information.



SANDHILLS COMMUNITY COLLEGE CAREER & COLLEGE PROMISE

FREE COLLEGE CLASSES FOR HIGH SCHOOL STUDENTS

SEE OUR PATHWAYS LISTING ON PAGE 39

LEARN TO EARN

Greater Earning Power

Greater Opportunities

CURRICULUM/COLLEGE CREDIT

Session A: May 23-July 27

Session B: May 23-June 22

Session C: June 27-July 27

WORKFORCE CONTINUING EDUCATION

Classes begin throughout the semester.

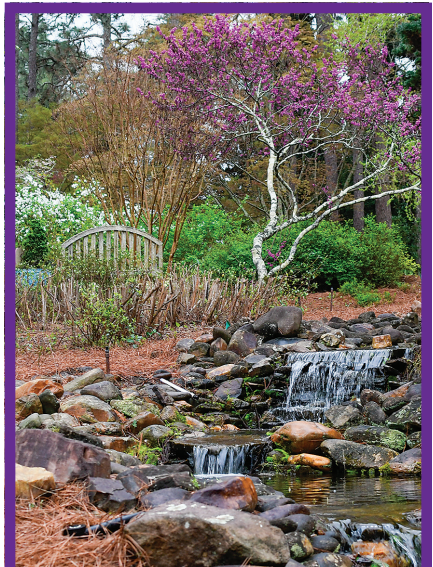
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students and faculty of
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Time Sensitive-Please deliver by
May 5, 2023.